

Expert Remuneration Rates

TYPE OF WORK	Gross remuneration (in PLN)
STEERING COMMITTEE (OF A PROGRAMME/UNDERTAKING)	
Participation in the substantive work of the ¹ Steering Committee (the Committee)	1,600 - per meeting for a member of the Steering Committee 3,000 - per meeting for the Chair of the Steering Committee ²
Participation in the work of the Team responsible for selecting candidates for members of the Steering Committee (the Committee)	1,000 – one-off remuneration for a member/Chair of the Steering Committee for work in the Team responsible for selecting candidates for members of the Steering Committee
OTHER WORK	
Preparation of a draft Programme/Undertaking/Joint Undertaking or of proposed topics for a Strategic Programme – a one-off remuneration for the work performed within the tasks of the given team	5,000 - for participation in team work as a Team Member 6,000 - for acting as Chair of the Team ³
Preparation of an individual opinion/expert study constituting input to the draft Programme/Undertaking/Joint Undertaking being prepared, or to proposed topics for a Strategic Programme, or to a draft Strategic Programme – a one-off remuneration for the preparation of an individual opinion/study in the specified scope	Amount specified each time in the order with the expert, dependent on the scope of the given opinion ⁴ 700-3,000

¹ Participation in the organisational part of the meeting, e.g., the opening of the meeting, presentation of the meeting agenda, or discussion of organisational matters, is not considered part of the substantive work.

² Employees of Ministries or employees of Partners in Joint Undertakings are not entitled to remuneration if the scope of their participation in the Steering Committee's work falls within their professional duties.

Remuneration is due only for work in meetings conducted in an online, in-person, or hybrid mode. Remuneration is not granted for work performed by circulation.

In justified cases, arising from the specific nature of the programme and the scope of tasks performed by a given Steering Committee, the principles of remuneration for the members/Chair of the Steering Committee may be determined individually for that particular Steering Committee.

³ Employees of Ministries or employees of Partners in Joint Undertakings are not entitled to remuneration if the scope of their participation in the team's work falls within their professional duties.

⁴ Remuneration for the preparation of an individual opinion/expert study cannot be combined with remuneration for participation in a Team developing the same Programme/Undertaking/Joint Undertaking or proposed topics for a Strategic Programme, or a draft Strategic Programme.

Preparation of an individual opinion/expert study constituting input to the draft update of Programme/Undertaking/Joint Undertaking being prepared, or to proposed update for a Strategic Programme, or to a draft update of Strategic Programme – a one-off remuneration for the preparation of an opinion/study in the specified scope	Amount specified each time in the order with the expert, dependent on the scope of the given opinion ⁵ 700-3,000
Participation in the work of teams appointed by the Director of the NCBR in connection with identified needs (applies to teams other than those indicated above)	Remuneration amount specified each time in the Agreement with the Team Member: 700–2,000 per meeting for a Team Member 1,000–3,000 per meeting for the Chair of the Team

SUBSTANTIVE ASSESSMENTS OF APPLICATIONS, PROPOSALS, AND REPORTS⁶

Individual substantive assessment:

– of a preliminary application for the implementation and financing of a project	700
– of an application for the implementation and financing of a project	1,200
– of changes to an application at the stage of concluding the co-financing agreement	700

Substantive assessment as part of the panel review:

– of an application for co-financing at Stage I of the review, prepared by a non-lead expert	500
– of an application for co-financing at Stage I of the review, prepared by a lead expert	800
– of an application for co-financing at Stage II of the review, prepared by a non-lead expert	800
– of an application for co-financing at Stage II of the review, prepared by a lead expert	1,400
– of an application for co-financing, prepared by a non-lead expert under a strategic/national programme ⁷	1,100

⁵ Remuneration for the preparation of an individual opinion/expert study being an input to the given draft Programme/Undertaking cannot be combined with remuneration for participation in a Team developing the same Programme/Undertaking/Joint Undertaking or proposed topics for a Strategic Programme, or a draft Strategic Programme.

⁶ An Expert shall perform tasks related to their participation in the work of an expert team in accordance with the rules of procedure of the given team.

⁷ Percentage of remuneration due to an expert for the partial execution of tasks related to the substantive assessment of applications for co-financing:

– the condition for the payment of 25% of the remuneration is participation in the review process up to the stage of submitting the initial Application Revision Sheet (KPW)/questions to the NCBR, but before the panel meeting,

– the condition for the payment of 50% of the remuneration is participation in the review process up to the stage of submitting the initial KPW/questions to the NCBR, participation in the panel meeting with the Applicant, and the submission of the Application

– of an application for co-financing, prepared by the Lead Expert under a strategic/national programme ⁸	1,800
– for acting as chairperson in the assessment of an application for co-financing at stage I, by a non-lead expert	200
– for acting as chairperson in the assessment of an application for co-financing at stage II, by a non-lead expert	400
– for acting as chairperson in the assessment of an application for co-financing under a strategic/national programme, by a non-lead expert ⁹	500
– under the appeal procedure related to the examination of objections to project/proposal reviews, by a non-lead expert	1,000
– under the appeal procedure related to the examination of objections to project/proposal reviews, by the lead expert	1,500
Assessment or other opinions related to the implementation of the NCBR tasks:	
– of an application for changes to project implementation	900
– of a periodic/progress report	900
– mid-term evaluation of project implementation	1,300
– of a final report/final information on project implementation	1,300
– of a final report on the implementation of a research task/project/after the completion of a phase within a strategic project	1,300
– of a report on implementation, use of project results, use of project results in practice, dissemination of results, etc., after the completion of the project during the durability period	1,300
On-site mid-term evaluation of project implementation	2,000
Panel review in the case of a negative assessment of a periodic / task implementation / stage / pre-mid-term evaluation / final report / final information	1,200
Participation in a panel review related to the consideration of objections to a selection report, including a re-evaluation of the report to the extent specified in the objections (in relation to a single project)	900
– additionally for the lead expert for preparing the final opinion/assessment on the Team's work (in relation to a single project)	300
– additionally for chairing the team of experts on each matter	300
AUDIT	
Audit of project implementation	2,500-10,000

Revision Sheet to the NCBR,

– the condition for the payment of 100% of the remuneration is participation in the entire review process, including the submission of a correctly completed Assessment Sheet to the NCBR; this also applies to experts who join the review before the panel meeting but after the stage of submitting the initial KPW to the NCBR

⁸ As in footnote 7 above

⁹ As in footnote 7 above

DEPARTMENT OF MANAGEMENT OF PROGRAMMES AND PROJECTS FOR STATE SECURITY AND DEFENCE

On-site evaluation of project implementation (for a prepared substantive assessment, including travel and accommodation costs in accordance with the procedures in force at the NCBR)

2,000-5,000

OTHER TYPES OF ASSESSMENTS AND TASKS

Assessments/opinions and expert evaluations/tasks of other types not listed above, related to the implementation of the tasks of the National Centre for Research and Development and in other matters specified by the Director of the NCBR.

up to 20,000 for a prepared substantive assessment