

TERMS AND CONDITIONS

POLISH HERITAGE DAYS

The aim of Polish Heritage Days is to promote and celebrate Polish culture, heritage of past generations, Polish contribution to the cultural, economic and social life of the United Kingdom, and to emphasise the positive role that the Polish community plays in the United Kingdom. The initiative is aimed at the Polish diaspora, British citizens as well as other nationalities living in the United Kingdom.

Polish Heritage Days is also an opportunity to celebrate with the wider community the Day of the Polish Diaspora and Poles Abroad and the Polish National Flag Day celebrated on 2 May as well as the 3 May Constitution Day.

The Polish Heritage Days grant programme, which is aimed at a wide audience, supports cultural, artistic and educational activities prepared for a dignified celebration of Polish heritage. The programme will not support projects which are not in accordance with the values of freedom, solidarity and respect for dignity, and human rights that serve to strengthen the community ties based on Polish heritage.

The projects should contribute to the popularisation of knowledge about Polish culture, heritage of past generations, Polish contribution to the cultural, and economic and social life of the United Kingdom, taking into account regional contexts and strengthen the sense of local community by emphasising the positive role that the Polish diaspora plays in the United Kingdom.

§ 1

DEFINITIONS

The terms used in the Terms and Conditions are defined as below:

- 1) **Embassy** – Embassy of the Republic of Poland in London, the institution managing the initiative;
- 2) **Ambassador** – Ambassador Extraordinary and Plenipotentiary of the Republic of Poland to the United Kingdom of Great Britain and Northern Ireland;
- 3) **PHD** – Polish Heritage Days;
- 4) **Applicant** – an entity that submits an application for a project grant;
- 5) **Beneficiary** – an applicant that has obtained a project grant;
- 6) **Project** – an activity which is the subject of an application;
- 7) **Application** – a document with project information required to apply for a grant, completed and sent by an applicant;
- 8) **Formal errors** – application shortcomings resulting from a project non-compliance with the initiative's requirements and which cannot be corrected after an application deadline.

§ 2

MANAGING INSTITUTION

According to the consular administrative districts, the initiative's managing authorities are as below:

1. Embassy of the Republic of Poland in London [includes Bedfordshire, Berkshire, Bristol, Buckinghamshire, Cambridgeshire, Cornwall, Devon, Dorset, East Sussex, Essex, Gloucestershire, Greater London, Hampshire, Herefordshire, Kent, Norfolk, Northamptonshire, Oxfordshire, Somerset, Suffolk, Surrey, Warwickshire, West Sussex, Wiltshire, Worcestershire, West Midlands, Isle of Wight, Channel Islands (Jersey, Guernsey), Gibraltar and overseas territories];
2. Consulate General of the Republic of Poland in Manchester [includes Cheshire, Cumbria, Derbyshire, Durham, Greater Manchester, East Riding of Yorkshire, Lancashire, Leicestershire, Lincolnshire, Merseyside, Northumberland, Nottinghamshire, Shropshire, Staffordshire, Tyne and Wear, North Yorkshire, Rutland, South Yorkshire, West Yorkshire, Isle of Man, and Wales];
3. Consulate General of the Republic of Poland in Edinburgh [includes Scotland];
4. Consulate General of the Republic of Poland in Belfast [includes Northern Ireland].

§ 3

AIM

The strategic aim of Polish Heritage Days is to promote the Polish culture, heritage of past generations, Polish contribution to the cultural, economic and social life of the United Kingdom, and to emphasise the positive role that the Polish community plays in the United Kingdom.

The Polish Heritage Days grant supports projects which contribute to:

- 1) the promotion of Polish heritage in the United Kingdom;
- 2) the strengthening of positive image of the Polish diaspora in the United Kingdom;
- 3) the involvement of local British authorities and institutions in projects organised as part of PHD.

§ 4

QUALIFIED APPLICANTS

Charities and organisations of a qualified legal status that work with local communities on public engagement, awareness and understanding of the benefits of multiculturalism, diversity and tolerance.

§ 5

ACTIVITIES WHICH QUALIFY FOR FUNDING

1. The Polish Heritage Days funding provides grants for small as well as large projects planned to be organised throughout the month of May 2020, with particular preference for those events organised on the first weekend of May. The theme of Polish Heritage Days 2020 is the 80th anniversary of the

Battle of Britain, therefore the projects may be based around it. The projects have to promote Polish heritage and a positive image of the Polish diaspora in the United Kingdom.

2. The aim of the programme is to support non-profit projects.

3. Types of projects which can qualify for funding are as below:

- 1) festivals, concerts, performances (theatrical, musical or any other artistic performances);
- 2) exhibitions and catalogues;
- 3) educational projects, for instance interactive or collaborative workshops;
- 4) outdoor games, lectures, talks, heritage or thematic walks, social gatherings;
- 5) competitions;
- 6) marking of thematical and historical walks;
- 7) conferences;
- 8) sport competitions, sport and recreation projects that may include artistic elements.

4. The following project costs **will not** qualify for funding:

- 1) purchase of any fixed assets;
- 2) publishing of newspapers or journals;
- 3) activities in relation to the creation, editing, production, distribution, digitisation and publication of musical and literary works as well as their translations (with the exception of exhibition catalogues);
- 4) activities related to the creation of screenplays, development of projects, production and promotion of audiovisual works (with the exception of any documentation of the project as part of film workshops);
- 5) internships and scientific scholarships;
- 6) research and scientific projects;
- 7) activities related to the digitalisation of resources;
- 8) organisation of social and educational campaigns;
- 9) creation of mobile application and any other type of software.

§ 7

FORMAL AND FINANCIAL REQUIREMENTS FOR THE PROPOSED TASKS

1. The project should be realised in the United Kingdom in May 2020.

2. All activities related to the proposed project will start on 1 March and end on 31 May 2020.

3. Costs incurred only in the course of the funding scheme, from the date of the receipt of the Ambassador's decision and the date of the fund granting until 31 May 2020, will qualify for a refund.

4. Every organisation is allowed to submit a maximum of one application .

5. The funding is specific and particular in its nature and can only be used to fund an approved project as presented in the Annex No. 1 of the Terms and Conditions.

6. The funding grant cannot cover any expenses of building conservation or modernisation.

7. The funding grant cannot be used to cover:

- 1) investment expenses;

2) purchase of fixed assets¹.

8. All costs must be incurred in the course of the project as stated in § 2.

9. The project is considered completed once it is confirmed by the Embassy (Protocol of Receipt, Annex No. 1).

10. The funding grant can only be transferred to an applicant's bank account upon the approval and signature of the Protocol of Receipt and invoice issuing.

§ 8

TIMETABLE OF THE CALL FOR APPLICATIONS

1. Polish Heritage Days call for application is open from 3 February to 1 March 2020.

2. The application form is included in Annex No. 2.

3. In case of any additional financial means, the Ambassador reserves the right to announce an additional call for applications.

4. An applicant may submit an application correction or provide supplementary information in the course of the call for applications as stated in § 1.

5. Applications and any application correction or supplement can be submitted in the course of the call for applications to the following addresses:

polishday.london@msz.gov.pl (organisations in the consular district of London);

polishday.manchester@msz.gov.pl (organisations in the consular district of Manchester);

polishday.edinburgh@msz.gov.pl (organisations in the consular district of Edinburgh);

polishday.belfast@msz.gov.pl (organisations in the consular district of Belfast).

§ 9

1. The application decision is final. It does not require justification and it is not subject to repeal.

2. The decision may be withdrawn if an applicant violates any of the rules stated in the Terms and Conditions, particularly the rules in § 6 i § 7.

¹ In accordance with Poland's Accounting Act of 29 September 1994 (Dz.U. z 2019 poz.351)