



Ministerstwo
Rozwoju i Technologii



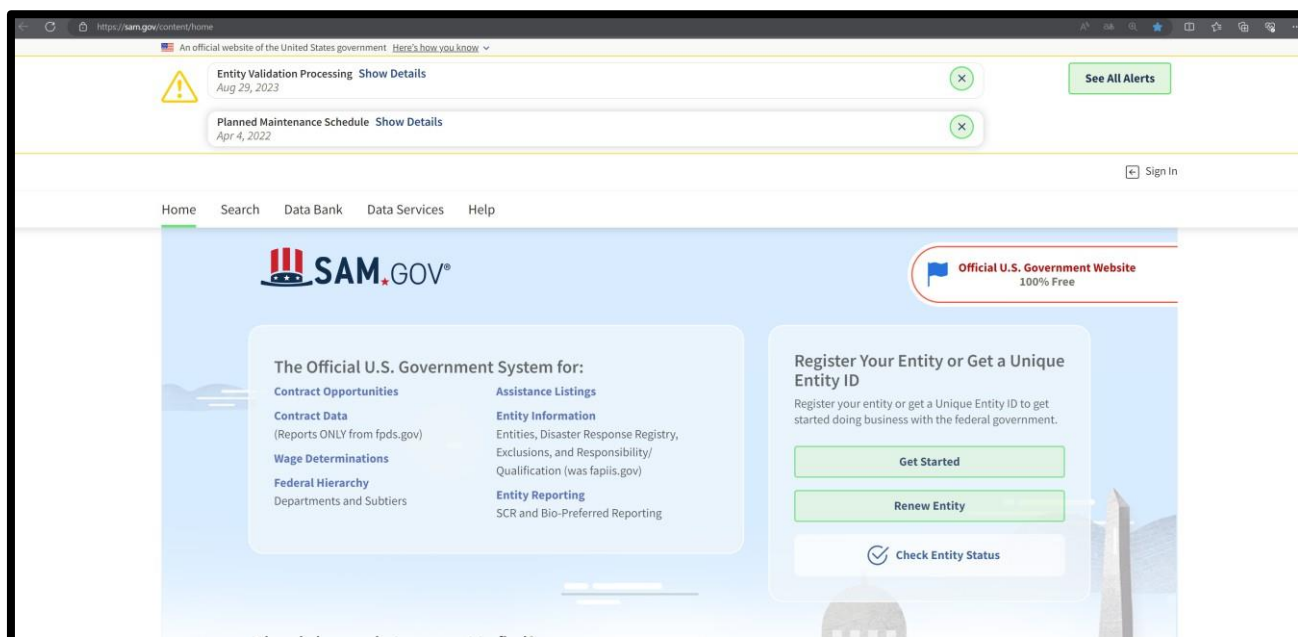
INSTRUKCJA REJESTRACJI W SYSTEMIE „SAM”

AKTUALIZACJA NA MAJ 2025 ROKU

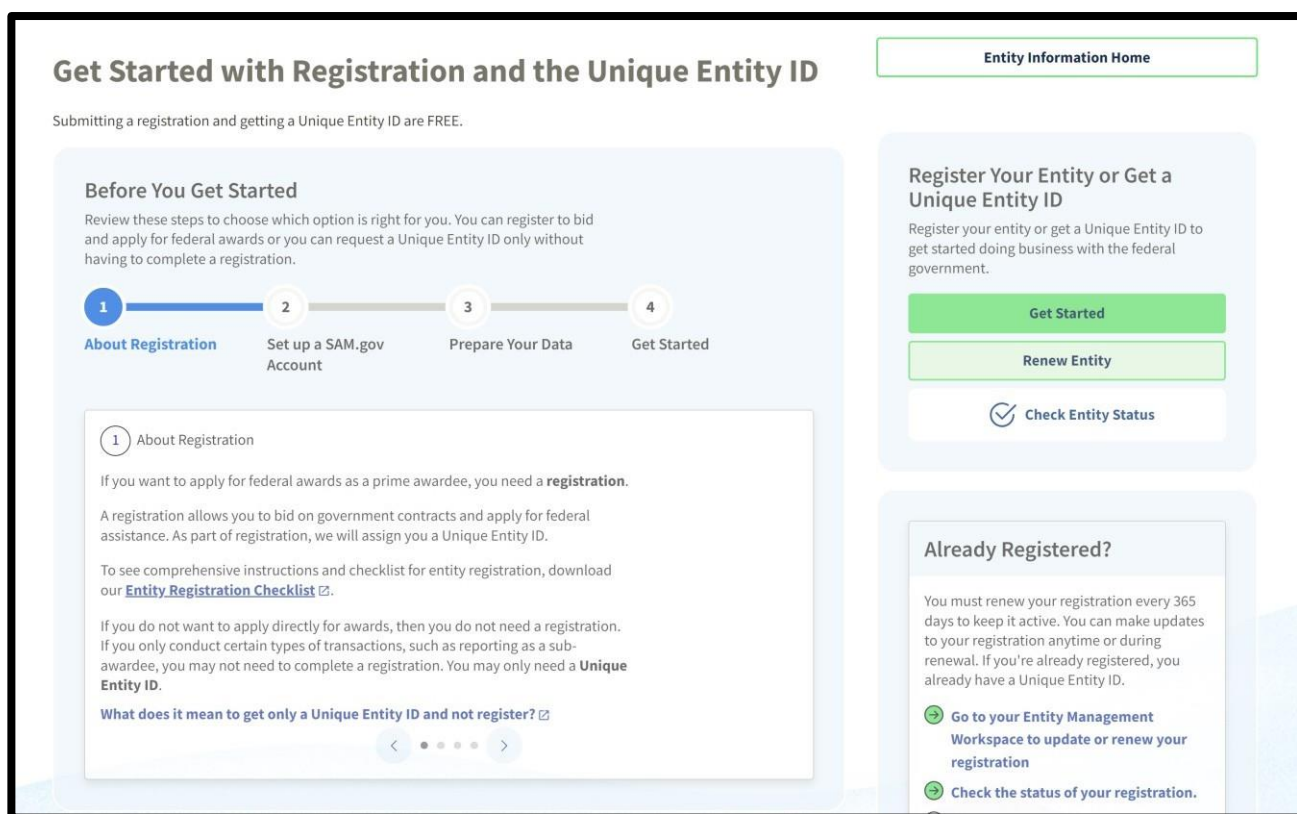
MINISTERSTWO ROZWOJU I TECHNOLOGII

Pl. Trzech Krzyży 3/5

00-507 Warszawa



- Wejdź na stronę www.sam.gov
- Naciśnij klawisz | Get Started |



- Ponownie naciśnij klawisz | Get Started |



Get Started with Registration and the Unique Entity ID

Submitting a registration and getting a Unique Entity ID are FREE.

[Entity Information Home](#)

Before You Get Started

Review these steps and apply for federal assistance. As part of the process, you will have to complete a registration.

1 About Registration

If you want to apply for federal assistance, you must first register for SAM.gov. A registration allows you to create a Unique Entity ID and apply for federal assistance. To see comprehensive information about registration, visit our [Entity Registration](#) page.

If you do not want to register, you may still be able to apply for federal assistance. If you only need a Unique Entity ID, you may not need to complete a registration. You may only need a **Unique Entity ID**.

[What does it mean to get only a Unique Entity ID and not register?](#)

SAM.GOV®

You must accept the U.S. Government System terms to sign into this website.

This is a U.S. General Services Administration Federal Government computer system that is "FOR OFFICIAL USE ONLY." This system is subject to monitoring. Individuals found performing unauthorized activities are subject to disciplinary action including criminal prosecution. This system contains Personally Identifiable Information (PII) and Controlled Unclassified Information (CUI). Individuals entering data into this system must only enter PII and/or CUI when it is specifically requested. Exposure of PII and/or CUI as a result of an individual inadvertently entering PII and/or CUI into a public data field where it is not required is the sole responsibility of the individual entering the data. Failure to follow these instructions may result in your record being deactivated. Individuals viewing, reproducing or disposing of this information are required to protect it in accordance with 32 CFR Part 2002 and GSA Order CIO 2103.2 CUI Policy.

Using another person's email address and password to access SAM.gov is strictly prohibited.
GSA may revoke access to your account if you engage in this activity. You may also be subject to further disciplinary action up to and including criminal prosecution.

Keep your login information confidential.

[Cancel](#) [Accept](#)

[Go to your Entity Management Workspace to update or renew your registration](#)

- Zaakceptuj warunki korzystania ze strony



sam.gov is using Login.gov to allow
you to sign in to your account
safely and securely.

i SAM.gov only recognizes one email address on
Login.gov accounts. Adding email addresses to your
Login.gov account [may cause your SAM.gov login to
fail](#).

Sharing your Login.gov password or using someone
else's Login.gov account violates the [rules of use](#).

Email address

Password

☐ Show password

Sign in

Create an account

- Naciśnij klawisz | Create an account|



Create your account

Enter your email address

Select your email language preference

Login.gov allows you to receive your email communication in English, Spanish or French.

☒ English (default)

☐ Español

☐ Français

☐ I read and accept the Login.gov [Rules of Use](#)

Submit

[Cancel](#)

[Security Practices and Privacy Act Statement](#)

[Privacy Act Statement](#)

Wpisz adres mailowy konta do rejestracji

- Wybierz język (dostępne są jedynie do wyboru 3 wersje językowe)
- Nie ma wersji Polskiej systemu
- Zaakceptuj warunki
- Naciśnij klawisz | Submit |



- Sprawdź swoją pocztę.
- Mail powinien być w twojej domenie (sugestia) z konta z którego będziesz administrował i będą przychodziły przetargi.
- Możesz wtedy do konta nadawać dostępy swoim pracownikom.



Confirm your email

Thanks for submitting your email address. Please click the link below or copy and paste the entire link into your browser. This link will expire in 24 hours.

Confirm email address

https://secure.login.gov/sign_up/email/confirm?_request_id=9c8206cd-e650-452c-a9b9-d4ee75f102de&confirmation_token=kNRKESqZLHnMxc9TvFHS

Please do not reply to this message. If you need help, visit www.login.gov/help

- Otwórz otrzymaną wiadomość e-mail
- Potwierdź adres klikając | Confirm email address |





 You have confirmed your email address

Create a strong password

It must be at least 12 characters long and not be a commonly used password. That's it!

Password

☐ Show password

Password strength: ...

Continue

Password safety tips

+

[Cancel account creation](#)

- Załóż bezpieczne hasło do systemu



drive, that you plug in to your device.

☐  **Government employee ID**
PIV/CAC cards for government and military employees. Desktop only.

☐  **Authentication application**
Download or use an authentication app of your choice to generate secure codes.

☒  **Text or voice message**
Receive a secure code by (SMS) text or phone call.

☐  **Backup codes**
A list of 10 codes you can print or save to your device. When you use the last code, we will generate a new list. Keep in mind backup codes are easy to lose.

Continue

- Wybierz opcję |Text or voice message|
- Na podany numer telefonu każdorazowo przy logowaniu się do systemu będą przychodzić wiadomości sms z 6-cio cyfrowym kodem do zalogowania
- Możesz także dodać osoby, które mogą się zalogować do systemu SAM na stronie www.login.gov
- Możesz wybrać inną metodę autoryzacji wskazaną na stronie.



Send your security code via text message (SMS) or phone call

We'll send you a security code **each time you sign in**.

Message and data rates may apply. Do not use web-based (VOIP) phone services or premium rate (toll) phone numbers.

Phone number
Example: 512 345 678

 +48 |

How should we send you a code?

two_factor_authentication.otp_delivery_preference.voice_unsupported

☒ Text message (SMS) ☐ Phone call

[Mobile terms of service](#)

Send code

- Wybierz kraj (pojawi się numer kierunkowy)
- Podaj swój numer, na podany numer będą przychodzić kody weryfikacyjne do logowania
- Zaznacz |Send Code|
- Na podany numer w przeciągu 60 sekund powinien przyjść kod weryfikacyjny
- Wpisz jedynie ciąg cyfr bez znaku “#” (przykład kodu: #123456)



Enter your security code

We sent a security code to This code will expire in 10 minutes.

One-time code

123456

☒ Remember this browser

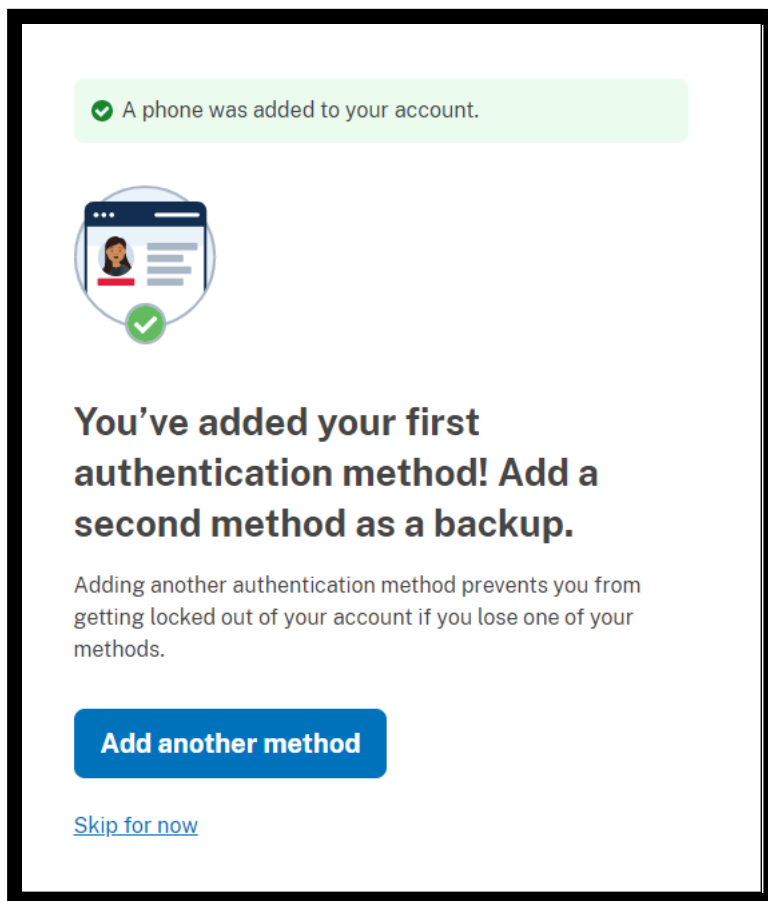
Submit

[↻ Get another code](#)

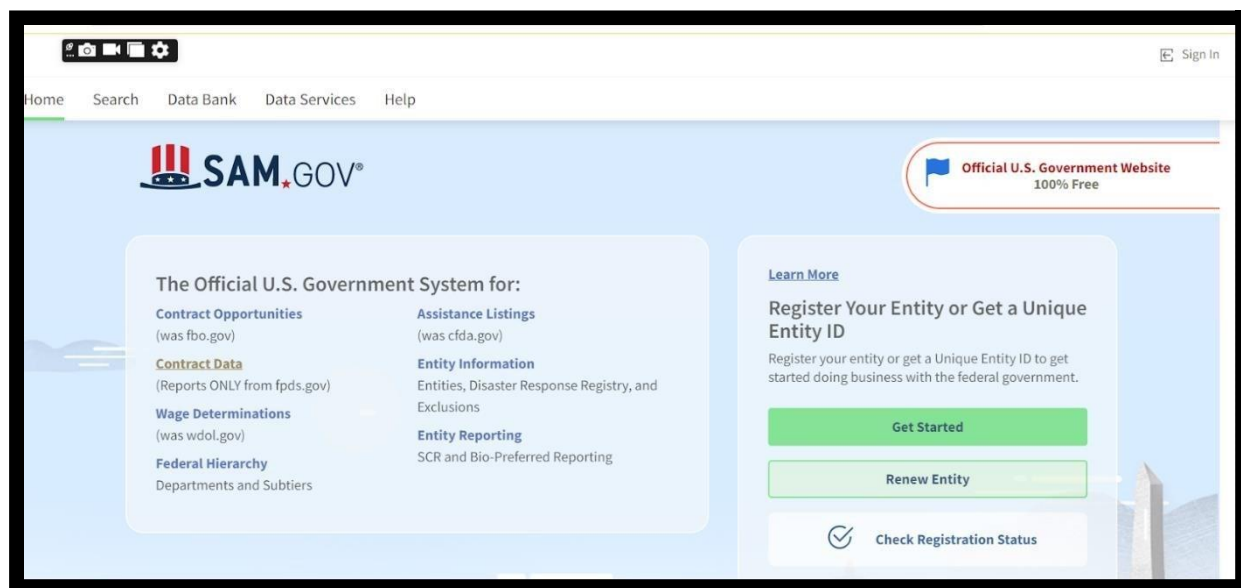
Entered the wrong phone number?
[Use another phone number](#)

[⏪ Choose another option](#)

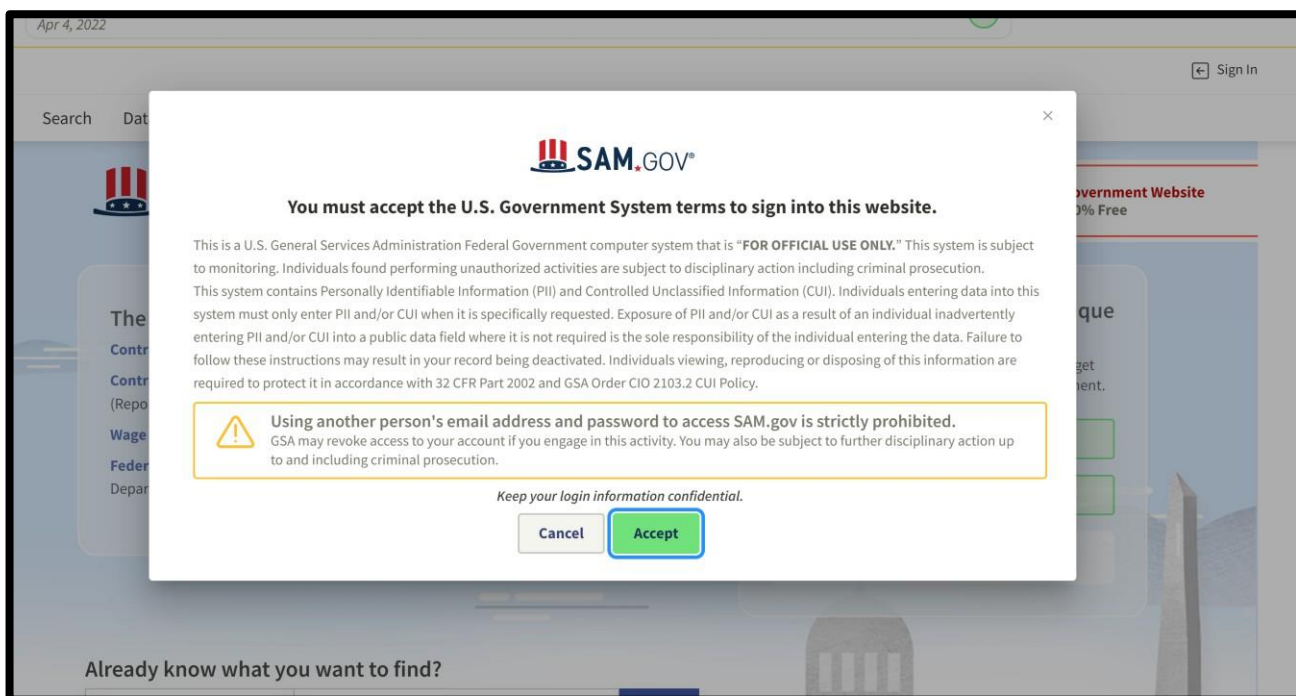
- Wpisz kod, który otrzymałeś w sms
- Naciśnij klawisz |Submit|



- Dla pewności w przypadku zgubienia telefonu wybierz także inną metodę logowania klikając –“Add another method”
- Na tym etapie możesz pominąć ten krok klikając |Skip for now|



- Zostaniesz przełogowany na główną stronę systemu SAM.
- Kliknij "SIGN IN", aby się zalogować do panelu głównego rejestracji.
- Użyj swojego loginu i hasła.
- Upewnij się, że w momencie logowania masz dostęp do swojego telefonu komórkowego zarejestrowanego na numer telefonu, jaki podałeś wcześniej.
- Podczas logowania możesz (ale nie musisz) dostać powiadomienie SMS z kodem do logowania.



- Zaakceptuj warunki rejestracji
- Naciśnij klawisz |Accept|



sam.gov is using Login.gov to allow
you to sign in to your account
safely and securely.

i SAM.gov only recognizes one email address on
Login.gov accounts. Adding email addresses to your
Login.gov account [may cause your SAM.gov login to fail](#).

Sharing your Login.gov password or using someone
else's Login.gov account violates the [rules of use](#).

Email address

mail podany w rejestracji

Password ☒ Show password

wpisz swoje hasło

Sign in

Create an account

- Zaloguj się wpisując swój adres e-mail i hasło, następnie kliknij klawisz |Sign in|



Complete Your Profile

Congratulations! You have created a login.gov account that can be used to sign in to SAM.gov. You must also agree to our terms for accessing SAM.gov and complete your SAM.gov profile.

Terms of Service

- The login.gov account I created is associated with my own personal email address or an email address controlled by my entity.
- I am agreeing to these terms on my own behalf and I am not representing someone else nor agreeing to the terms on their behalf.
- I will not access SAM.gov with someone else's login.gov account, including someone else in my entity.
- I will not share my login.gov account password with anyone else for any reason, including other people in my entity.
- If I fail to follow these terms of service, my SAM.gov account may be disabled and I may lose access to my information in SAM.gov.

☒ I agree to the SAM.gov User Access Terms and all Login.gov terms of service as a condition of accessing SAM.gov.

Next

Cancel

- Odznaczą zgodę, że zgadzają się z warunkami rejestracji i kliknij |Next|



Complete Your Profile

Next, complete the following fields. Unless marked as optional, all fields are required.

First Name

First Name is required

Last Name

Email Address

Business Phone (Optional)

Country Code is 1 for USA and North America

Country Code

Phone

Extension

Submit

- Wpisz dane Administratora
- UWAGA: Administrator konta SAM MUSI BYĆ pracownikiem firmy
- Administratorem SAM nie może być osobą z zewnątrz nie posiadającą maila w domenie firmowej



Request Details

Entity*Required*

To be assigned additional roles and permissions for an organization, you must be associated with an entity. Enter an Entity ID (UEI or CAGE) or Entity Name to find your entity.

Enter UEI, LBN, CAGE, DoDAAC, or Office Code

Role*Required*

The following roles are available based on your profile. If you need an administrative or other specialized role, reach out to your administrator.

Data Entry

Domain*Required*

You may select more than one domain, if appropriate.

Domain Selection is required

Select a Domain

Additional Details*Required*

Provide additional details about your position and why you need the requested role to help your administrator make the appropriate role assignment.

Skip and Finish

Finish

- W tym miejscu możesz nadać rolę administratora innym pracownikom w firmie. Na tym etapie NIE JEST TO KONIECZNE.
- Naciśnij klawisz [SKIP AND FINISH]



ourmet.pl | [Sign out](#)

Access your government benefits and services from your Login.gov account.
[Learn more about Login.gov](#)

Your Account

Add email address

Edit password

Delete account

Your authentication methods

Add phone number

Add authentication apps

Add security key

Add federal employee ID

Get backup codes

Your connected accounts

History

Forget all browsers

Customer support

[Continue to sam.gov](#)

Your account

Email preferences

Email addresses

+ Add new email

English [Edit](#)

Password

[Edit](#)

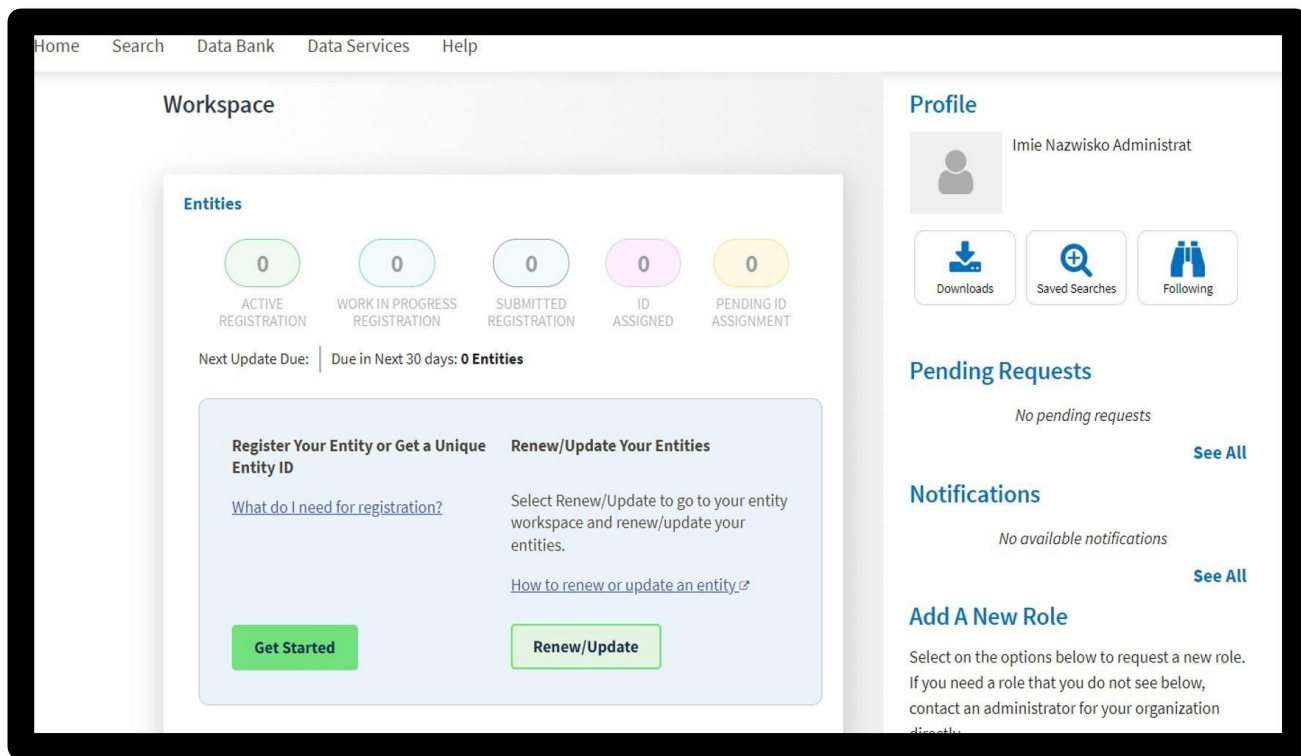
Phone numbers

[Manage](#)

+ Add phone

- Pojawią się Twoje dane.

Str. 19



The screenshot displays the 'Workspace' dashboard of the Ministry of Development and Technology portal. The top navigation bar includes links for Home, Search, Data Bank, Data Services, and Help. The main content area is divided into two columns. The left column, titled 'Workspace', features a section for 'Entities' with five status categories: Active Registration (0), Work in Progress Registration (0), Submitted Registration (0), ID Assigned (0), and Pending ID Assignment (0). Below these, a 'Next Update Due' section indicates 'Due in Next 30 days: 0 Entities'. Two primary action buttons are present: 'Get Started' (green) and 'Renew/Update' (green). The right column contains a 'Profile' section with the user's name 'Imie Nazwisko Administrat' and icons for Downloads, Saved Searches, and Following. Below the profile are sections for 'Pending Requests' (No pending requests) and 'Notifications' (No available notifications), both with 'See All' links. At the bottom of the right column is the 'Add A New Role' section, which instructs users to select options or contact an administrator if a role is not visible.

Home Search Data Bank Data Services Help

Workspace

Entities

ACTIVE REGISTRATION	WORK IN PROGRESS REGISTRATION	SUBMITTED REGISTRATION	ID ASSIGNED	PENDING ID ASSIGNMENT
0	0	0	0	0

Next Update Due: Due in Next 30 days: **0 Entities**

Register Your Entity or Get a Unique Entity ID
[What do I need for registration?](#)
Get Started

Renew/Update Your Entities
Select Renew/Update to go to your entity workspace and renew/update your entities.
[How to renew or update an entity](#)
Renew/Update

Profile

Imie Nazwisko Administrat

Downloads

Saved Searches

Following

Pending Requests

No pending requests

[See All](#)

Notifications

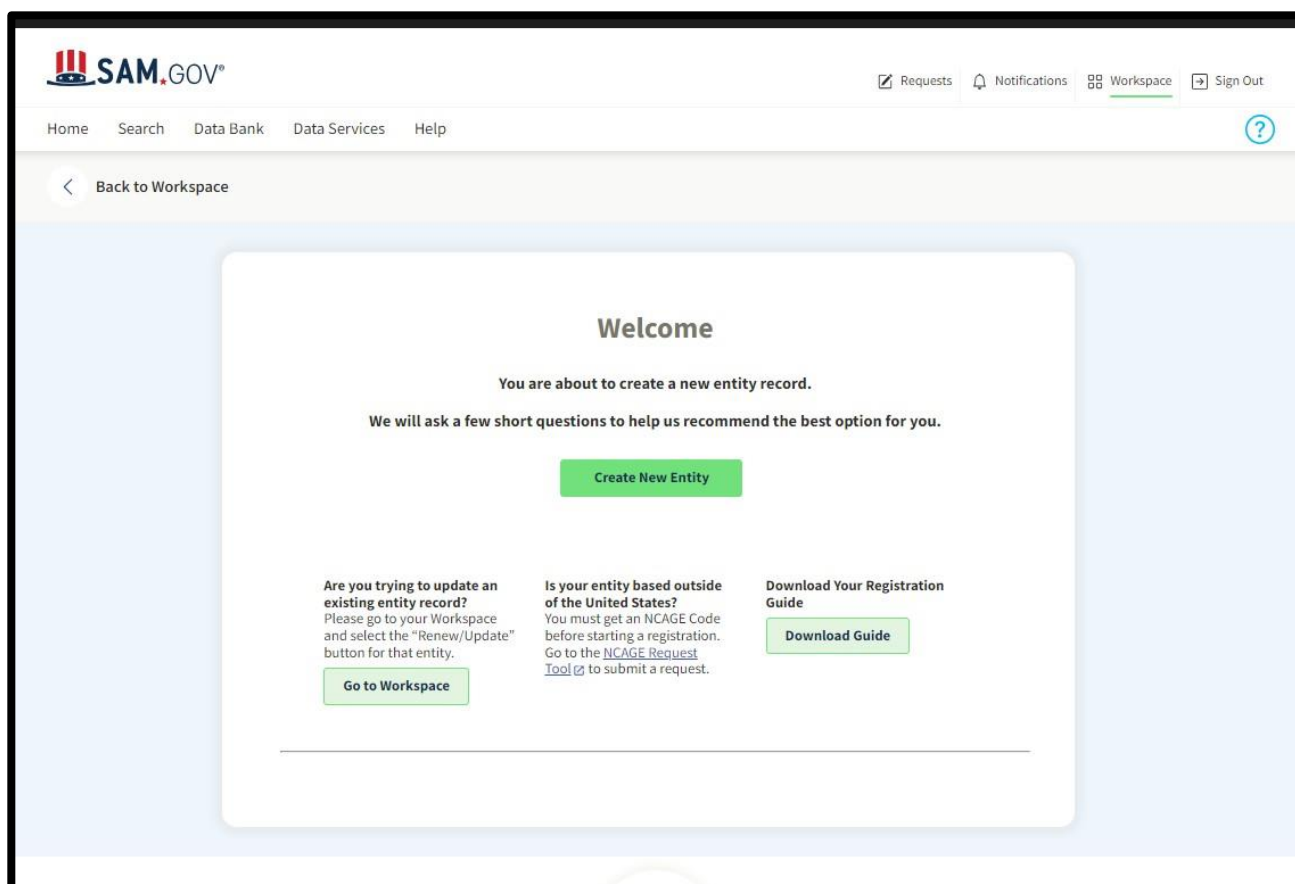
No available notifications

[See All](#)

Add A New Role

Select on the options below to request a new role. If you need a role that you do not see below, contact an administrator for your organization directly.

- Zostaniesz przeniesiony na główną stronę Panelu Rejestracji
- Kliknij |GET STARTED|



- Wybierz CREATE NEW ENTITY

Home Search Data Bank Data Services Help

[Back to Workspace](#)

What is your goal?

I want to do business... (Select the option most relevant to you)

☒ Directly with the U.S. federal government.

☐ With a business or other organization which receives funds directly from the U.S. federal government.

☐ Other.

Select the answer that best fits your intentions today:

☒ Bid on a federal procurement opportunity as a prime contractor. ⓘ

☐ Apply for federal financial assistance. ⓘ
(e.g. grants, loans)

☐ Follow agency instructions related to a federal credit card transaction made to my entity (not common). ⓘ

☐ Just browsing. I don't have anything specific in mind today but might be interested in future business directly with the U.S.

☐ Participate in, or apply for, another type of U.S. federal government program.
Please tell us the program name. ⓘ

Please specify

e.g. Program Name

123 characters allowed

[X CANCEL](#) [PREVIOUS](#) [NEXT](#)

- Zaznaczasz wskazane punkty
- Kliknij |NEXT|



Who required your entity to be in SAM.GOV?

Only select the primary source.

☐ Federal government

Federal Hierarchy (Optional)

☐ U.S. state or territory government or office

☐ Local government office, i.e., of a county or a city

☐ Tribal government or office

☒ A company or business

☐ Hospital system or healthcare organization (for profit or non-profit)

☐ Non-profit organization

☐ University or research facility (for profit or non-profit)

☐ Industry group, professional association, trade publication, etc.

☐ APEX Accelerators (formerly known as PTACs)

☐ I decided on my own

☐ None of the above
Please specify

e.g. Program Name

123 characters allowed

- Zaznaczasz wskazany punkt
- Kliknij |NEXT|

Choose an Option

It looks like you intend to do business directly with the U.S. federal government on a procurement opportunity as a prime contractor. We recommend you choose **All Awards**.

This option also allows you to pursue financial assistance directly from the U.S. federal government.

	Unique Entity ID Only	Financial Assistance	Recommended All Awards
What you get:			
Unique Entity ID	✓	✓	✓
Entity Available in Search	✓	✓	✓
CAGE Code	—	✓ (For some entities)	✓
When you need it:			
To receive an award from someone else receiving federal funds	✓	✓	✓
To apply directly for federal grants or loans	—	✓	✓
To bid on federal contracts (prime)	—	—	✓
What you must complete:			
Entity Validation	✓	✓	✓
IRS Taxpayer Validation	—	✓	✓
CAGE/NCAGE Validation	—	✓ (For some entities)	✓
Level of Effort	Lowest	Medium to High	Highest
Expiration	—	1 Year	1 Year
	Select	Select	Select


 Download Your Registration Guide

Download Guide

✕ CANCEL
< PREVIOUS

- Masz zaproponowany pakiet do wyboru. Należy wybrać ten, który jest zaproponowany przez system SAM
- Naciśnij SELECT
- Kliknij |NEXT|

[Back to Workspace](#)

1 **Get Started** 2 Enter Entity Data 3 Start Validation 4 Complete Validation 5 Get Unique Entity ID 6 Continue Registration

Are you registering a government entity?

Select **Yes** if you are registering an official organization, department, or institution of a U.S. state, U.S. local, U.S. tribal, or foreign government.

☐ Yes

☒ No

☐ My entity is physically located in the United States
(If entity is physically located in US territory, then you can select entity located in the United States.)

☒ My entity is not physically located in the United States

 If you are unsure whether you are registering a government entity, check with your government authorities to confirm. Each government determines for itself what qualifies as a government entity. Private companies with a public mission generally do not qualify.

[× CANCEL](#) [< PREVIOUS](#) [NEXT >](#)

- Jeśli Twoja firma nie jest instytucją rządową, kliknij |NO|
- Jeśli Twoja firma ma siedzibę poza USA odpowiednio zaznacz
- Naciśnij NEXT

1

Get Started

2

Enter Entity Data

3

Start Validation

4

Complete Validation

5

Get Unique Entity ID

6

Continue Registration

Do you already have an NCAGE code?

☒ Yes, and I can provide:

Provide NCAGE Code

☐ No

i

Is your entity based outside of the United States?

If you are registering an entity based outside of the U.S., you must get an NCAGE code before starting your registration. [Request an NCAGE code.](#)

× CANCEL

< PREVIOUS

NEXT >

- Dokonując rejestracji MUSISZ posiadać NCAGE CODE
- Zaznacza YES i wpisze kod

1 **Get Started** 2 Enter Entity Data 3 Start Validation 4 Complete Validation 5 Get Unique Entity ID 6 Continue Registration

Do you already have an NCAGE code?

☒ Yes, and I can provide:

☐ No

NCAGE Search Results

	SP. Z O.O.	NCAGE Code
	POZNAN, 61-131 - POLAND	

If this is your entity, select **Confirm**. To change the NCAGE code, select **Back**. If you don't have an NCAGE code, select **Cancel**.

- Pokażą się dane Twojej firmy.
- Jeśli są poprawne potwierdź CONFIRM
- Naciśnij NEXT



1

2

3

4

5

6

Get Started

Enter Entity Data

Start Validation

Complete Validation

Get Unique Entity ID

Continue Registration

Do you already have an NCAGE code?

☒ Yes, and I can provide:

LEGAL ENTITY YOU SELECTED

SP. Z O.O.

POZNAN, 61-131 - POLAND

NCAGE Code

Edit NCAGE Code

☐ No

i

Is your entity based outside of the United States?
If you are registering an entity based outside of the U.S., you must get an NCAGE code before starting your registration. [Request an NCAGE code.](#)

× CANCEL

< PREVIOUS

NEXT >

- Jeśli są poprawne zaznacz YES
- Naciśnij NEXT

1

Get Started

2

Enter Entity Data

3

Start Validation

4

Complete Validation

5

Get Unique Entity ID

6

Continue Registration

You will be registering the following:



Entity Type:
Business or Organization



A business or organization is any entity that does not qualify as a government entity (state, local, tribal, or foreign).



Purpose of Registration:
All Awards



Bid on federal contracts and other procurements, as described by the [Federal Acquisition Regulation \(FAR\)](#).

Apply for grants and loans, as described by [2 CFR 200](#).



Download Your Registration Guide

Download Guide

× CANCEL

< PREVIOUS

NEXT >

- Na ekranie znajdzie się informacja, że rejestrujesz firmę komercyjną zainteresowaną wszystkimi kontraktami Federalnymi Rządu USA
- Kliknij | NEXT |
- Na tej stronie możesz pobrać dokument pdf zawierający dane, które musisz przygotować do rejestracji | WHAT I NEED FOR REGISTRATION / DOWNLOAD |

Str. 29

Prepare Your Data

For registration, you are required to enter a lot of information about your entity. View a comprehensive guide to what you need for registration here before starting.



Purpose of Registration:
All Awards



What do I need for registration?
Download our guide.

Download

To register for **All Awards**, complete the following sections.



Get a Unique Entity ID



Core Data



Points of Contact



Assertions



Representations &
Certifications



If you are registering an entity based outside of the United States, you must get an NCAGE Code before starting a registration. [Go to NCAGE Request](#)  Tool to submit a request.



- Przygotuj dane do rejestracji (wyszczególnione w dokumencie do pobrania)



You Are About to Validate Your Entity

The information you provide here will be used throughout the federal government. Make sure that your information is current and correct.

Before you get started, make sure you can officially document your entity's

- **Legal business name**
- **Physical address** (no P.O. boxes or virtual offices)
- **Start year**
- **Country or state of incorporation, if applicable**
- **National identifier** (non-U.S. entities only)

Some entities may need to provide documentation to complete validation, which will take additional time to process.



I can provide **official documentation** , if necessary, to validate my entity.



Previous



Cancel



Next

- Pojawi się informacja, że w dalszej części zostaniesz poproszony (poproszona) o następujące dane:
 - Pełna nazwa firmy (zgodnie z dokumentami rejestracyjnymi np. KRS lub CEIDG)
 - Adres firmy (zgodnie z dokumentami rejestracyjnymi np. KRS lub CEIDG)
 - Data rozpoczęcia działalności
 - Państwo działalności
 - NIP lub REGON
- Oznaczyć, że w razie dodatkowej prośby możesz przesłać skany dokumentów rejestrowych firmy.
- Pamiętać, że dokumenty MUSZĄ być przetłumaczone na język angielski przez tłumacza.
- Naciśnij |NEXT|



Enter Entity Information

All the following information will be used to validate your entity, unless marked as optional.

Legal Business Name
If you are acting on behalf of a limited partnership, LLC, or corporation, your legal business name is the name you registered with your state filing office.

Doing Business As (Optional)
Doing business as is the commonly used other name, such as a franchise, license name, or acronym. Leave blank if not applicable.

Physical Address
Your physical address is the street address of the primary office or other building where your entity is located. A post office box may not be used as your physical address.

Country

Street Address 1

Street Address 2 (Optional)

Postal Code (Optional)

City

State / Province (Optional)

<

×

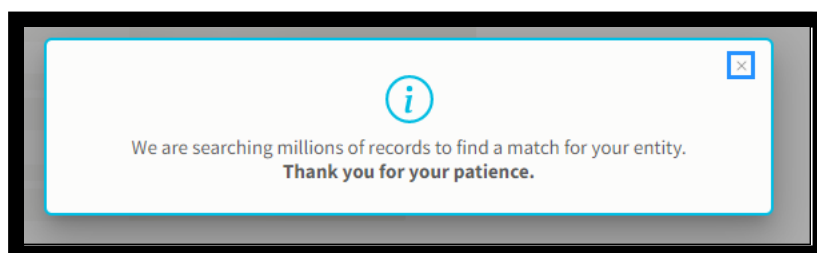
>

Previous

Cancel

Next

- Wypełnij dane firmy i naciśnij |NEXT|
- Dane „optional” nie są wymagane



- System rozpocznie wyszukiwanie Twojej firmy w bazie danych

Get started Enter Entity Data **Select Entity** Complete Validation Get Unique Entity ID Continue Registration

Review Entity Information

Review the legal entity list and select whether or not you clearly recognize an entity as yours.

Select an Option

☒ I recognize my entity in the legal entities list.
If some details are not correct, you can update them.

☐ I don't recognize my entity in this list.
Select Next to continue.

 **Select From the List**
Then select **Next** to continue

LEGAL ENTITIES LIST WHERE DO THESE RESULTS COME FROM?

Showing Top Results

☐ GRANT THORNTON FRACKOWIAK PROSTA
SPÓŁKA AKCYJNA

ABPA ANTONIEGO BARANIAKA 88 E
POZNAN, 61-131 POL

Corporate

Partnerships

☒ 


POZNAN, 61-131 POL

Corporate

Private limited companies

 **CANCEL**  **PREVIOUS**  **NEXT** 

- Wybierz z listy swoją firmę do rejestracji
- Naciśnij klawisz |NEXT|

Are All of Your Entity Details Correct?

LEGAL ENTITY YOU SELECTED

NAZWA TWOJEJ FIMY

Dane Adresowe

☒ Yes, all details are correct

☐ No, some details are incorrect. For example,

- Suite # is missing
- INC is missing
- Address is old
- Doing business as is missing

<

×

>

PreviousCancelNext

- Potwierdź aktualność danych firmowych
- Naciśnij klawisz |NEXT|



Document Your Entity Details

1

Review Requirements



View this list of [acceptable documents](#) to understand the requirements.

YOUR LEGAL ENTITY

THOUGHT & DONE ADAM NOWICKI

Year of Incorporation
2001

Ul. Jana Dobrego 28
Ruda Śląska, Śląskie 41-700
POLAND

2

Attach Documents

You must attach one or more [official documents](#) that prove each of the items listed. A check here confirms you have provided proof for the required item.

- Legal business name and physical address in the same document
- Legal business name and start year in the same document

The documents you provide may additionally include:

- Legal business name and doing business as name in the same document

[Add Document](#)

3



Add Document

Select a Document Type

Certificate of formation/organization

This document includes the following. Select all that apply.

☒ Legal business name and physical address in the same document

☒ Legal business name and doing business as name in the same document

☒ Legal business name and start year in the same document

Select Document

Drag file here or [choose from folder](#)

Cancel

Submit

- W tej sekcji należy dołączyć dokumenty rejestrowe firmy w języku angielskim gdzie znajduje się nazwa firmy, adres, i rok powstania firmy
- Nie musi to być tłumaczenie przysięgłe



Documentation Successfully Submitted

Reference Number

INC-GSAFSD10470910

We should review your documents in
1-3 business days.*

After we look at your documents, we will tell you how to
complete your validation.

*This is an estimate of how many business days it will take us to respond. Business days do not include weekends or U.S. federal holidays.

[Close](#)

- W przeciągu 3 dni roboczych administratorzy systemu wyślą na wskazany adres mailowy informacje o kontynuowaniu rejestracji



Enter Incorporation Information

Start Year

National Provider Identifier

Enter Your Identifier

Start Year could be

- your year of incorporation
- your "established date"
- the year you legally began doing business

Your **national provider identifier** is issued by the government of your country and could be on your

- employer identification number documentation
- tax identification documents
- tax returns or filings

< X >

Previous Cancel Next

- Wpisz datę rozpoczęcia działalności (zgodnie z dokumentami rejestracyjnymi firmy), oraz NIP lub REGON (jednym ciągiem cyfr, bez pośredników)
- Naciśnij klawisz |NEXT|



Request Unique Entity ID

You have validated the following entity.

VALIDATED ENTITY

NAZWA TWOJEJ FIMY

Dane Adresowe

☒ **Include in public search**

This means your registration status, legal business name, physical address, and other non-sensitive information can be displayed on SAM.gov to any authenticated user. If you feel the public display of your basic entity information poses a security threat or danger to you or your organization, you can restrict the public viewing of your registration record in SAM.gov by deselecting the checkbox.

If you choose to restrict your information from public view, it will also not be visible to other non-federal entities or state and local governments who may wish to do business with you. Certain programs may require you to be included in public search. Either way, your non-sensitive entity information remains available to federal government users and is available through public data services. Learn more about SAM.gov public search.

Before requesting your Unique Entity ID, please certify under penalty of law that you are authorized to conduct transactions for this entity to reduce the likelihood of unauthorized transactions. Then select **Receive Unique Entity ID**.

☒ I certify that I am authorized to conduct transactions on behalf of the entity.

Receive Unique Entity ID

- Jeśli chcesz, aby dane administratora i numer kontaktowy były widoczne dla wyszukiwujących podmioty bazy SAM, zaznacz „Include in public search”
- Potwierdź, że jesteś osobą upoważnioną do rejestracji firmy
- System nada ci unikalny numer dostawcy (Unique Entity ID)
- Zapisz go w bezpiecznym miejscu
- Naciśnij klawisz |Receive Unique Entity ID|



ID

Registration

Receive Unique Entity ID

Congratulations! You have been assigned the following Unique Entity ID:

A0UIUYYYGGGF646678HGF

VERIFIED SAM RECORD

O.O.

Year of Incorporation
1995

POZNAN, 61-131
POL

CAGE/N/CAGE
9BJ4H

Select continue to proceed with registration. However, if you wish to cancel, you will be able continue later without losing your progress.

Cancel

Continue Registration

- System nada Twojej firmie unikalny numer dostawcy (Unique Entity ID)
- Zapisz go w bezpiecznym miejscu
- Naciśnij CONTINUE REGISTRATION

1

Get Started

2

Enter Entity Data

3

Start Validation

4

Complete Validation

5

Get Unique Entity ID

6

Continue Registration

Enter Relationship to Entity

You are registering the following entity

VERIFIED SAM RECORD

Nazwa Firmy będącej głównym udziałowcem

What is your relationship with this entity?

[More about third-party agent designation on entity registrations](#) 

☒ I am an employee or officer of this entity

☐ I am not an employee or officer of this entity

☒ I certify that I am authorized to conduct transactions on behalf of the entity.

Select **Continue Registration** to register this entity.

Continue Registration

- Zaznacz, że jesteś pracownikiem firmy, którą rejestrujesz
- Zaznacz, że upoważniony do dokonywania transakcji w imieniu swojej firmy
- Naciśnij CONTINUE REGISTRATION



Register Entity

Core Data

Continue Registration

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CAGE or NCAGE Code

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Core Data

Continue Registration

Unique Entity ID:

You have the following steps left to complete:

Core Data

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Representations and Certifications

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Cancel

Continue

- Zostaniesz przeniesiony na stronę główną rejestracji
- Po lewej stronie znajduje się lista z etapami rejestracji w systemie. Zielona strzałka oznacza, że etap został ukończony
- Ukończone etapy zostają zachowane automatycznie w systemie, możesz zatem w dowolnym momencie rejestracji wyjść z systemu i dokończyć rejestrację później bez utraty danych
- Kliknij [CONTINUE]



Page Description

Please respond to questions on this page to better describe your entity.

Mandatory fields are marked with an asterisk or star symbol. Complete all mandatory fields before continuing to the next page.

Your Entity's Business Information:

Entity Start Date (M M / D D / Y Y Y Y) : *

10/04/1995

Fiscal Year End Close Date (MM/DD): *

12/31

Entity Division Name:

Entity Division Number:

Entity URL:

Congressional District:

Not Applicable

Physical Address - POZNAN

Address Type:

Physical

Address Line 1:

Address Line 2:

City:

POZNAN

State/Province:

ZIP/Postal Code:

61-131

Country:

POLAND

Mailing Address

Address Type:

Mailing

Address Line 1*:

Address Line 2:

City* :

POZNAN

State/Province* :

ZIP/Postal Code:

61-131

Country*:

POLAND

COPY PHYSICAL ADDRESS

Cancel

- Wpisz dane swojej firmy. Pamiętaj, że wpisując datę rozpoczęcia działalności obowiązuje format amerykański (miesiąc/dzień/rok)
- W sekcji | Fiscal Year End Close Date (MM/DD): | wpisz: 12/31
- Wypełniamy dane adresowe firmy
- Naciśnij SAVE AND CONTINUE



Register Entity

Core Data

Continue Registration

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Core Data

TRANSFOURMET POLSKA SP. Z O.O.

IRS Consent

Unique Entity ID: T2SMB6FNCQL9 NCAGE Code: 9BJ4H

Page Description

Please carefully read the "Consent to Disclosure of Tax Information" on this page. If you are required to provide a Taxpayer Identification Number (TIN), you may provide either an Employer Identification Number (EIN) or Social Security Number (SSN). Do not enter your SSN as your TIN unless you are a Sole Proprietor or a single-member Limited Liability Company (LLC) without an EIN. Then, follow the instructions to provide the taxpayer information for the most current tax year reported.

Upon completion of this page, all information required to perform the TIN match will be sent to the IRS. Confirm all information is accurate before selecting Save and Continue. You will not be able to edit this page while the TIN match is being performed.

Mandatory fields are marked with an asterisk or star symbol. Complete all mandatory fields before continuing to the next page.

Consent to Disclosure of Tax Information

Upon entering the one-time password (OTP) and submitting this entity for TIN matching, pursuant to 26 U.S.C. 6103(c), I hereby authorize the Internal Revenue Service (IRS) to validate and disclose to the officers and employees of the System for Award Management (SAM) Program Office whether the name and/or name control and Taxpayer Identification Number (TIN) provided for this registration matches or does not match the name and/or name control and TIN maintained in the IRS files for TRANSFOURMET POLSKA SP. Z O.O. in the most current tax year reported.

I recognize this IRS-validated name and TIN (which is either my Employer Identification Number (EIN) or my Social Security Number (SSN)) if I am a sole proprietor who chooses to use my SSN instead of getting an EIN or a single-member Limited Liability Company classified as a disregarded entity will reside in SAM and will be accessible to federal government procurement officials and other government personnel performing managerial review and oversight for use in all governmental business activities including tax reporting requirements and debt collection. By providing the taxpayer information below in support of this TIN match, I certify that I have the authority to execute this consent for disclosure for this tax return information.

TIN Match Instructions:

Provide the Taxpayer Identification Number (TIN), Taxpayer Name and Taxpayer Address required for the most current tax year reported for this entity.

For questions about your EIN, please call the IRS at 1-866-255-0654. For questions about your SSN, please call the Social Security Administration at 1-800-772-1213.

Taxpayer Identification Number (TIN):

Select your TIN Type. Most entities who pay U.S. taxes select Employer Identification Number (EIN). If you don't have one, you can [request an EIN online from the IRS](#) for free. If you are a Sole Proprietor or a single-member Limited Liability Company (LLC), you may select Social Security Number (SSN). Choose carefully. You cannot change your TIN Type once you navigate beyond this page.

Note: If you select SSN as your TIN Type on this page, you must select either Sole Proprietorship or Limited Liability Company on the General Information page later during this registration.

Note: If you select SSN as your TIN Type on this page, you must select either Sole Proprietorship or Limited Liability Company on the General Information page later during this registration.

TIN Type:

Please select a value

TIN:

Taxpayer Name:

Your Taxpayer Name may be different than the entity's Legal Business Name. However, the Taxpayer Name must exactly match the name the IRS has on file for your entity's TIN according to its most recent tax return.

Taxpayer Name:

Use only letters, numbers, spaces, hyphens (-), and ampersands (&). Omit any other special characters that are part of your Taxpayer Name.

Taxpayer Address:

Address Line 1:

Address Line 2:

City:

State/Province:

Please select a value

ZIP/Postal Code:

Country:

Please select a value

Type of Tax:

Applicable Federal Tax

Tax Year (YYYY):

(Insert Most Recent Tax Year)

Name of Individual Executing Consent:

Title of the Individual Executing Consent:

Upon selecting Save and Continue, you must enter a one-time password (OTP) to confirm your identity. The OTP will be sent to the email address on your account. If you encounter any issues, please contact our supporting Federal Service Desk at (opens in new tab) [www.fsd.gov](#). U.S. toll free at 866-606-8220, or international at 334-206-7828.

Cancel

Previous

Save and Continue

- Tutaj niczego nie wypełniamy, kliknij | SAVE AND CONTINUE |

Str. 44



Register Entity

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Ownership Details

Unique Entity ID: ZQS6F9QCHXN1

Page Description

Federal Acquisition Regulation ([FAR](#)) [Subpart 4.18](#) requires that you provide information about your entity's ownership and control as part of your SAM registration. We are gathering this information now to populate [FAR 52.204-17](#) which you will certify to later in the Reps & Certs. If you don't know your owner's CAGE/NCAGE Code, use [CAGE Search](#) to look it up. If your owner is located in the U.S. or its territories, not required to register in SAM, and doesn't have a CAGE Code, they need to [get a CAGE Code](#) before you can complete your registration. If your owner is located outside the U.S. or its territories, not required to register in SAM, and doesn't have an NCAGE Code, they need to [request an NCAGE Code](#) right away. You cannot complete your registration without it. Please note you cannot use your own entity's CAGE/NCAGE Code for either level of owner, nor can you use the same CAGE/NCAGE Code for both Immediate and Highest-Level Owner.

Mandatory fields are marked with an asterisk or star symbol. Complete all mandatory fields before continuing to the next page.

Does another entity own or control the entity you are registering?

☐ Yes

☐ No

View the [definition of Immediate Owner](#) on Acquisition.gov.

Back to Workspace

Cancel

Previous

Save and Continue

- Jeżeli firma powstała z przekształcenia innego podmiotu, w tym miejscu należy zaznaczyć | Yes | i podać jego dane. Jeżeli nie, należy zaznaczyć No i kliknąć przycisk | Save and Continue |



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Core Data

Predecessor Details

Unique Entity ID: ZQS6F9QCHXN

Page Description

Federal Acquisition Regulation ([FAR](#)) [Subpart 4.1804 \(d\)](#) requires that you provide information about your entity's predecessors as part of your SAM registration. Predecessor refers to an entity that is replaced by a successor and includes any predecessors of the predecessor. We are gathering this information now to populate a provision you will certify to later in Reps & Certs. If you don't know your predecessor's CAGE/NCAGE Code(s) use [CAGE Search](#) to look it up. Please note you cannot use your own entity's CAGE/NCAGE Code for any predecessor, nor can you use the same CAGE/NCAGE Code for multiple predecessors.

Mandatory fields are marked with an asterisk or star symbol. Complete all mandatory fields before continuing to the next page.

Are you a successor to a predecessor that held a Federal contract or grant within the last three years?*

Cancel

Previous

Save and Continue

- Jeśli firma w ostatnich 3 latach nie otrzymała grantu USA, zaznacz „NO”



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General Information

Unique Entity ID

Page Description

Please describe the entity you are registering. Use the drop-down menus and check boxes to make your selections.

Mandatory fields are marked with an asterisk or star symbol. Complete all mandatory fields before continuing to the next page.

Country of Incorporation:

POLAND

Entity Security Level:

Not Applicable

Highest Employee Security Level:

Not Applicable

Entity Type:

You categorized your entity as: **Business or Organization**. Further describe your entity by selecting the relevant business types.

Institution Type:

Does your entity qualify as one of the following institution types? If none of these apply, select Not Applicable.

Not Applicable

Disadvantaged Business Enterprise:

Is your entity certified by a state certifying agency as a Department of Transportation Disadvantaged Business Enterprise?

No

- Dla firm polskich odznaczyć : „Country of Incorporation” – POLAND
- “Entity Security Level” – jeśli firma nie posiada certyfikatów poświadczenia bezpieczeństwa – wybrać „Not Applicable”
- “Highest Employee Security Level” – jeśli firma nie zatrudnia pracownika , który posiada certyfikat poświadczenia bezpieczeństwa – wybrać „Not Applicable”
- „Institution Type” – dla firm komercyjnych odznaczyć: „Not Applicable”



Organization Factors:
Do one or more of these organization factors apply to your entity? If none of these apply, select Not Applicable. NOTE: If you are a Manufacturer of Goods, you may also make one other selection. First select Manufacturer of Goods, then another drop down box will display for your next selection.

Limited Liability Company (if applicable) ▼

Entity Structure:
What is the form of your entity as defined by the IRS? *

Partnership or Limited Liability Partnership ▼

Profit Structure:
What is your entity's profit structure? *

For-Profit Organization ▼

Socio-Economic Categories:
Select any socio-economic categories which reflect the current status of your entity. If applicable, your small business status will automatically be derived from the receipts, number of employees, assets, or megawatt hours, and NAICS codes entered in the Assertions portion of the registration and displayed in the Representations and Certifications portion of this registration.

☐ Small Business Joint Venture
☐ Veteran-Owned Business
☐ Women-Owned Business
☐ Economically Disadvantaged Women-Owned Small Business (EDWOSB) Joint Venture
☐ Community Development Corporation Owned Firm
☐ Minority-Owned Business

Cancel Previous **Save and Continue**

- „Organization Factors” – zaznaczyć: „Limited Liability Company”
- „Entity Structure” – jeśli firma nie jest organizacją non-profit – zaznaczyć „Partnership or Limited Liability Company”
- „Profit Structure” – firmy komercyjne zaznaczają: „For-Profit Organization”
- „Socio-Economic Categories” – ta sekcja dotyczy jedynie firm amerykańskich. Polskie firmy zostawiają wszystkie pola puste (nie odznaczone)
- Nacisnąć | Save&Continue |



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Financial Information

Unique Entity ID:

Page Description

Please enter the requested information about the entity you are registering. The financial information you provide on this page will be used for payment purposes if you receive a Federal award.

Mandatory fields are marked with an asterisk or star symbol. Complete all mandatory fields before continuing to the next page.

Do you accept credit cards as a method of payment? ☐ Yes ☐ No

New Account

Electronic Funds Transfer (EFT):

EFT information is optional for Non-U.S. Businesses and Organizations. If you choose to provide this information, you must enter an ABA Routing Number, Account Number, and Account Type.

Account Type:

Financial Institute:

ABA Routing Number:

Account Number:

Lockbox Number:

Automated Clearing House (ACH):

If you entered EFT information above, then at least one method of contact must be provided for your financial institution. Otherwise, this section should be left blank.

A.C.H U.S. Phone: (xxx)xxx-xxxx

A.C.H Non-U.S. Phone: xxx-xxxxxxxxxxx

A.C.H Fax: (xxx)xxx-xxxx

A.C.H Email:

Remittance Address:

You must provide an address to mail a check to if EFT is unavailable.

Name:

Address Line 1:

Address Line 2:

City:

State/Province:

Country:

ZIP/Postal Code:

- Jeśli firma akceptuje płatności kartą kredytową (posiada terminal płatniczy) – zaznaczyć |Yes|
- W tym miejscu należy podać dane, które służą do weryfikacji ewentualnych płatności. Jeżeli firma nie posiada konta w USA, proszę wypełnić jedynie pole „Remittance Address”
- Następnie należy kliknąć przycisk |Save and Continue|



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Executive Compensation Questions

Unique Entity ID:

Page Description

Please answer the following questions to determine if you need to provide total compensation details for the five (5) most highly compensated executives in your business or organization. In accordance with the Federal Funding Accountability and Transparency Act (FFATA) of 2006, as amended in 2008, your responses will be displayed to the public on USAspending.gov in association with any eligible Federal award your entity receives.

Mandatory fields are marked with an asterisk or star symbol. Complete all mandatory fields before continuing to the next page.

Executive Compensation:

In your business or organization's preceding completed fiscal year, did your business or organization (the legal entity to which this specific SAM record, represented by a Unique Entity ID, belongs) receive both of the following:

1. 80 percent or more of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements and
2. \$25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements? *

No

Does the public have access to information about the compensation of the senior executives in your business or organization (the legal entity to which this specific SAM record, represented by a Unique Entity ID, belongs) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986?

Not Applicable

Cancel

Previous

Save and Continue

- Czy w poprzednim zakończonym roku obrotowym Twojej firmy lub organizacji Twoja firma lub organizacja (podmiot prawny, do którego należy ten konkretny rekord SAM, reprezentowany przez Unikalny identyfikator jednostki) otrzymały oba następujące elementy:
 - 80% lub więcej rocznych przychodów brutto z kontraktów federalnych Stanów Zjednoczonych, podwykonawców, pożyczek, dotacji, subgrantów i/lub umów o współpracy oraz
 - 25 000 000 USD lub więcej rocznych przychodów brutto z kontraktów federalnych USA, podwykonawców, pożyczek, dotacji, subgrantów i/lub umów o współpracy?
- Jeśli nie – proszę zaznaczyć pole „No”
- I nacisnąć SAVE AND CONTINUE



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Proceedings Questions

Unique Entity ID:

Page Description

Please answer the following questions about the entity you are registering. SAM collects information about proceedings only if you meet the conditions set forth in FAR 52.209-7, FAR 52.209-9, or 2 C.F.R. 200 Appendix XII. This information is not displayed in SAM. It is sent to FAPIIS.gov for display as applicable.

Mandatory fields are marked with an asterisk or star symbol. Complete all mandatory fields before continuing to the next page.

Proceedings:

Is your business or organization, as represented by the Unique Entity ID on this entity registration, responding to a Federal procurement opportunity that contains the provision at FAR 52.209-7, subject to the clause in FAR 52.209-9 in a current Federal contract, or applying for a Federal grant opportunity which contains the award term and condition described in 2 C.F.R. 200 Appendix XII? *

No

Does your business or organization, as represented by the Unique Entity ID on this specific SAM record, have current active Federal contracts and/or grants with total value (including any exercised/unexercised options) greater than \$10,000,000?

Not Applicable

- W zaznaczonym miejscu należy odpowiedzieć na pytania odnoszące się do klauzuli FAR i postępowania karnego. Jeśli rejestracja następuje po raz pierwszy, zaznacz No. Następnie należy kliknąć przycisk | Save and Continue |



Register Entity

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Review Core Data

Unique Entity ID: NCAGE

Page Description

You have completed the Core Data section of your entity's registration in SAM. Please validate the information presented on this page is correct before continuing. Select Edit to make changes to the appropriate sections. If you are satisfied with the information entered, select Save and Continue.

Unique Entity ID:

Legal Business Name:

Doing Business As:

Business & TIN Information:

Business Information:

Entity Start Date:

Fiscal Year End Close Date:

Entity Division Name:

Entity Division Number:

Entity URL:

Congressional District:

EDIT

- W tej części system podsumowuje wypełnione wcześniej dane
- Jeśli są poprawne, kliknij | Save&Continue |



Register Entity

Core Data

Assertions

Goods and Services

Size Metrics

EDI Information

Disaster Response Information

Review Assertions

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Assertions

Goods and Services

Unique Entity ID:

NCAGE Code:

Page Description

Please describe the Goods and Services your entity provides by selecting relevant North American Industry Classification System (NAICS) Codes. You may also select Product and Service Codes (PSCs). In the "Search for NAICS Code" or "Search for PSC" text box, you may enter the code or a word describing the type of services your business offers. Once you find the NAICS Codes or PSCs that are applicable to your entity select Add to include those codes in your entity's registration. Codes you have successfully added to your registration will show up in the "NAICS Codes Selected" or "Product and Service Codes Selected" boxes. If you need to delete a NAICS Code or PSC, you may select Remove for the chosen code.

Mandatory fields are marked with an asterisk or star symbol. Complete all mandatory fields before continuing to the next page.

Add NAICS Codes: *

Search for NAICS Code:

SEARCH

CLEAR

- W tym miejscu należy wybrać odpowiednie kody statystycznej klasyfikacji działalności gospodarczych w Ameryce Północnej (NAICS).
- To właśnie na ich bazie oficerowie kontraktów i potencjalni partnerzy zidentyfikują zakres świadczonych przez firmę usług. Niektóre projekty mogą być ograniczone do firm posiadających odpowiednio zarejestrowane kody NAICS.
- Listę kodów można znaleźć na stronie: <https://www.naics.com/search/>
- Kody nie muszą być takie same jak zarejestrowane PKD
- Proszę wybrać te kody produktów i usług, które są w stanie Państwo zrealizować
- Kody w dowolnym momencie można dopisać lub usunąć z systemu w terminie późniejszym
- Proszę zaznaczyć pole „Mark as Primary” jeden kod, który najbardziej charakteryzuje przedmiot działalności firmy
- Po wybraniu kodów należy kliknąć przycisk | Save and Continue |



Worldwide:

Annual Receipts (in accordance with [13 CFR 121](#)): * \$

Number of Employees (in accordance with [13 CFR 121](#)): *

Location (Optional):

Annual Receipts (in accordance with [13 CFR 121](#)): \$

Number of Employees (in accordance with [13 CFR 121](#)):

- W sekcji „Worldwide” proszę wpisać kwotę rocznych obrotów (w USD) i liczbę zatrudnionych pracowników
- Sekcję „Location (Optional)” można zostawić nie wypełnioną
- Naciśnij klawisz | Save&Continue |

Register Entity

Core Data

Assertions

- ✓ Goods and Services
- ✓ Size Metrics
- **EDI Information**
- Disaster Response Information
- Review Assertions

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Small Business Certification

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Assertions

EDI Information Unique Entity ID: NCAGE Code:

Page Description

Most registrants do not provide Electronic Data Interchange (EDI) information for their entity. The system defaults to "No" for this question. If you do not want to provide EDI information, select Save and Continue.

If you want to provide EDI information, and already use a Value Added Network (VAN) provider, change the question answer to "Yes." You will be asked to provide specific EDI information. Please only answer "Yes" if you already use an EDI VAN provider.

Mandatory fields are marked with an asterisk or star symbol. Complete all mandatory fields before continuing to the next page.

Your Entity's EDI Information:

Do you wish to enter EDI Information for your non-government entity? *

EDI VAN Provider:

ISA Qualifier:

ISA Identifier:

Functional Group Identifier:

820s Request Flag:

- Następnie przy informacji o elektronicznej wymianie danych (EDI), należy wybrać opcję „No”
- Kliknąć przycisk | Save and Continue |



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Disaster Response Information

Unique Entity ID:

NCAGE Code:

Page Description

Complete this section if you want to be listed in the Disaster Response Registry to potentially provide debris removal, distribution of supplies, reconstruction, and other disaster or emergency relief services in the event of a national disaster.

Mandatory fields are marked with an asterisk or star symbol. Complete all mandatory fields before continuing to the next page.

Do you wish to be included in the Disaster Response Registry? *

Please select a value

Does your company require bonding to bid on Contracts?

Please select a value

Bonding Level:

Please provide the bonding level type, value must be input in whole dollars.

☐ Construction Bonding Level, Per Contract (dollars)

☐ Construction Bonding Level, Aggregate (dollars)

☐ Service Bonding Level, Per Contract (dollars)

☐ Service Bonding Level, Aggregate (dollars)

Geographic Area Served:

Select whether your entity can provide disaster response services. If you select "Any State", you are saying your organization can perform in any declared disaster area nationwide. Alternatively, you can narrow the geographic area you serve to three or less states. If you narrow your area served down to just one state, you can further restrict it to specific counties or metropolitan statistical areas.

☐ Any State

☐ One State

☐ Multiple States

- Dotyczy jedynie terytorium USA !
- Wybierz „Tak” lub „Nie”, aby wskazać, czy chcesz uczestniczyć w Rejestrze reakcji na katastrofy w USA. Funkcjonariusze kontraktujący wykorzystują te informacje do szybkiego wyszukiwania wykonawców, którzy chcą zapewnić usuwanie gruzu, dystrybucję zaopatrzenia, odbudowę oraz inne usługi pomocy w przypadku klęski żywiołowej lub katastrofy krajowej.
- Sugerujemy zaznaczyć „NIE”
- Naciśnij przycisk | Save&Continue |



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Review Assertions

Unique Entity ID: NCAGE Code:

Page Description

You have completed the Assertions section of your entity's registration in SAM. Please validate the information presented on this page is correct before continuing. Select Edit to make changes to the appropriate sections. If you are satisfied with the information entered, please select Save and Continue.

Unique Entity ID:

Legal Business Name:

Goods & Services:

EDIT

NAICS Codes Selected

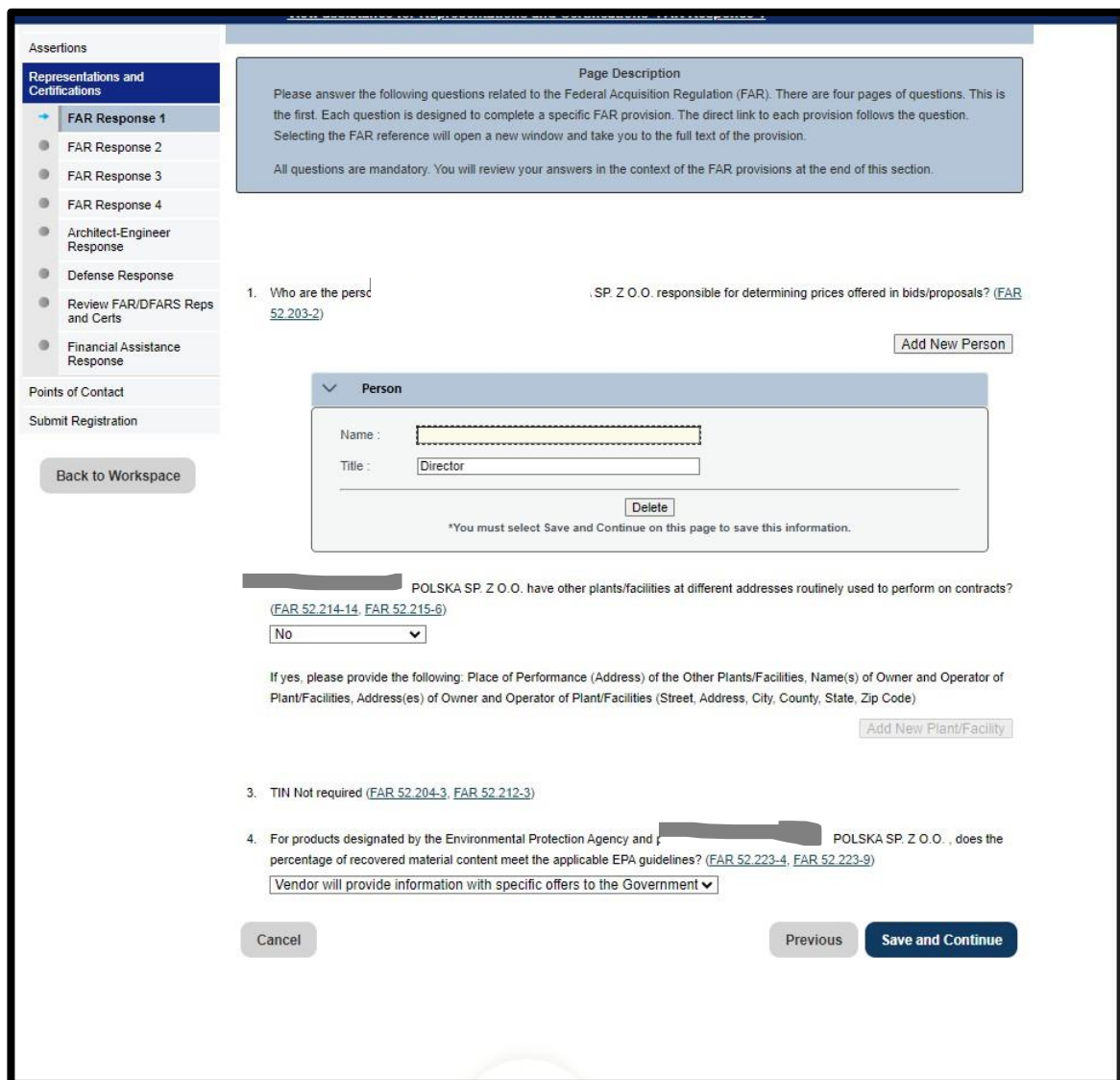
NAICS Code	Primary	Description
713940	Yes	Fitness and Recreational Sports Centers
812990		All Other Personal Services
339920		Sporting and Athletic Goods Manufacturing
423910		Sporting and Recreational Goods and Supplies Merchant Wholesalers

Product & Service Codes Selected

PSC	Description
-----	-------------

- W tej części system podsumowuje wypełnione wcześniej dane
- Jeśli są poprawne, kliknij |Save&Continue|

Na kolejnych ekranach zostaną wyświetlone prośby o zweryfikowanie informacji dotyczących różnych klauzul FAR (Federal Acquisition Regulations)



- W tej sekcji należy wypełnić dane kontaktowe osoby, która będzie odpowiedzialna za ofertowanie cenowe
- Poszczególne punkty zaznaczamy jak powyżej.
- Naciśnij przycisk | Save&Continue |



Register Entity		Representations and Certifications		TRANSGOURMET POLSKA SP. Z O.O.	
Core Data		FAR Response 2	Unique Entity ID		IE Code
Assertions					
Representations and Certifications		Page Description			
✓ FAR Response 1		Please answer the following questions related to the Federal Acquisition Regulation (FAR). There are four pages of questions. This is the second. Each question is designed to complete a specific FAR provision. The direct link to each provision follows the question. Selecting the FAR reference will open a new window and take you to the full text of the provision.			
➔ FAR Response 2		All questions are mandatory. You will review your answers in the context of the FAR provisions at the end of this section.			
● FAR Response 3					
● FAR Response 4					
● Architect-Engineer Response					
● Defense Response					
● Review FAR/DFARS Reps and Certs					
● Financial Assistance Response					
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		5. Our records indicate \ SP. Z O.O. is not a small business concern and therefore does not qualify for status as a labor surplus area concern. (FAR 52.219-2)			
		6. I \ SP. Z O.O. owned or controlled by a common parent, that files its Federal Income Tax returns on a consolidated basis? (FAR 52.204-3, FAR 52.212-3)			
		No			
		If yes, please provide the company name and TIN for the common parent. (FAR 52.204-3, FAR 52.212-3)			
		Company Name :			
		TIN :			
		7. Our records indicate there is not an active exclusion for \ SP. Z O.O. . Are any of \ SP. Z O.O. , or any of its principals, currently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal Agency? (FAR 52.209-5, FAR 52.212-3)			
		No			
		8. In the past three-year period, has \ SP. Z O.O. , or any of its principals, been convicted or had a civil judgment rendered against it for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state, or local) contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, violating Federal criminal tax laws, or receiving stolen property? (FAR 52.209-5, FAR 52.212-3)			
		No			
		In the past three years, has \ SP. Z O.O. been notified of any delinquent Federal Taxes in an amount that exceeds \$3,500 for which liability remains unsatisfied? (FAR 52.209-5, FAR 52.212-3)			
		No			
		9. I \ SP. Z O.O. , or any of its principals, presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in Question 8? (FAR 52.209-5, FAR 52.212-3)			
		No			



10. Within the past three years, has

11. Please provide the name and unique entity identifier of each party participating in the HUBZone Joint Venture. (FAR 52.219-1, FAR 52.212-3)

☒ None

Add New Joint Venture Entity

12. Reserved.

13. Our records indicate that

14. Our records indicate that

15. Our records indicate that

16. Our records indicate that

17. Doe

If yes, please list limited rights data or restricted computer software below: (FAR 52.227-15)

Add New Software

Cancel

Previous

Save and Continue



Representations and Certifications	
☒ FAR Response 1	
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Please answer the following questions related to the Federal Acquisition Regulation (FAR). There are four pages of questions. This is the third. Each question is designed to complete a specific FAR provision. The direct link to each provision follows the question. Selecting the FAR reference will open a new window and take you to the full text of the provision.

All questions are mandatory. You will review your answers in the context of the FAR provisions at the end of this section.

18. Our records indicate th: P. Z O.O. has selected the Entity Structure type of Partnership or Limited Liability Partnership. ([FAR 52.204-3](#), [FAR 52.212-3](#))

19. Our records indicate th: \ SP. Z O.O. is not a small disadvantaged business concern. ([FAR 52.212-3](#))

20. Reserved.

21. Doe \ SP. Z O.O. deliver any end products (from the corresponding country of origin) that are listed on the List of Products Requiring Federal Contractor Certification as to Forced or Indentured Child Labor under Executive Order No. 13126 (link provided to current list)? ([FAR 52.222-18](#), [FAR 52.212-3](#))

If Yes, hi: SP. Z O.O. based on a good faith effort to determine whether forced or indentured child labor was used to mine, produce, or manufacture any such end product, determined that it is not aware of any such use of child labor. ([FAR 52.222-18](#), [FAR 52.212-3](#))

☐ Yes

22. Ha: SP. Z O.O. held previous contracts/subcontracts subject to Federal Acquisition Regulation (FAR) 52.222-26 (Equal Opportunity)? ([FAR 52.222-22](#), [FAR 52.212-3](#))



23. Are any end products delivered to the Government by SP, Z O.O. foreign (nondomestic) end products? ([FAR 52.212-3](#), [FAR 52.225-2](#), [FAR 52.225-4](#), [FAR 52.225-6](#), [DFARS 252.225-7000](#), [DFARS 252.225-7020](#), [DFARS 252.225-7035](#))

If yes, please list these products and their corresponding country of origin.

[EDIT MY PSCS](#)

[Add New Product](#)

24. Has A SP, Z O.O. filed all required Equal Employment Opportunity compliance reports? ([FAR 52.222-22](#), [FAR 52.212-3](#))

25. Please choose one of the following statements that applies to SP, Z O.O. ([FAR 52.222-25](#), [FAR 52.212-3](#))

☐ A SP, Z O.O. has developed and has on file affirmative action programs required by Secretary of Labor regulations.

☐ A SP, Z O.O. does not have developed and does not have on file affirmative action programs required by Secretary of Labor regulations.

☒ A SP, Z O.O. has not had previous contracts subject to written affirmative action programs requirements from Secretary of Labor regulations.

26. Does SP, Z O.O. provide maintenance, calibration, and/or repair of information technology, scientific and medical and/or office and business equipment? ([FAR 52.212-3](#), [FAR 52.222-48](#))

If yes, please answer the following questions: Are the items of equipment serviced by SP, Z O.O. commercial items which are used regularly for other than Government purposes, and are sold or traded by SP, Z O.O. in substantial quantities to the general public in the course of normal business operations? ([FAR 52.212-3](#), [FAR 52.222-48](#))

Are the services furnished at prices which are, or are based on, established catalog or market prices? ([FAR 52.212-3](#), [FAR 52.222-48](#))

Does SP, Z O.O. utilize the same compensation (wage and fringe benefits) plan for all service employees performing work under Government contracts as SP, Z O.O. uses for equivalent employees servicing the same equipment of commercial customers. ([FAR 52.222-48](#))

[Cancel](#)

[Previous](#)

[Save and Continue](#)

Naciskamy SAVE AND CONTINUE



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Please answer the following questions related to the Federal Acquisition Regulation (FAR). There are four pages of questions. This is the fourth. Each question is designed to complete a specific FAR provision. The direct link to each provision follows the question. Selecting the FAR reference will open a new window and take you to the full text of the provision.

All questions are mandatory. You will review your answers in the context of the FAR provisions at the end of this section.

27. Doe

I. provide services as described in [FAR 22.1003-4\(d\)\(1\)](#)? ([FAR 52.212-3](#), [FAR 52.222-52](#))

No

If yes, please answer the following questions: Are the services described in [FAR 22.1003-4\(d\)\(1\)](#) b, O.O. offered and sold regularly to non-Governmental customers, and are provided by the offeror (or subcontractor in the case of an exempt subcontract) to the general public in substantial quantities in the course of normal business operations? ([FAR 52.212-3](#), [FAR 52.222-52](#))

Not Applicable

Are the services furnished at prices which are, or are based on, established catalog or market prices? ([FAR 52.212-3](#), [FAR 52.222-52](#))

Not Applicable

Doe

I. ensure that each service employee who will perform the services described in [FAR 22.1003-4\(d\)\(1\)](#) spend only a small portion of his/her time (a monthly average of less than 20% of the available hours on an annualized basis, or less than 20% of available hours during the contract period if the contract period is less than a month) servicing the Government contract? ([FAR 52.212-3](#), [FAR 52.222-52](#))

Not Applicable

Doe

I. have the same compensation (wage and fringe benefits) plan for all service employees performing work for Government and commercial customers? ([FAR 52.212-3](#), [FAR 52.222-52](#))

Not Applicable

28. You have not entered any federal supply class for manufactured end products in the PSC list in assertions, so you are not required to answer this question. ([FAR 52.212-3](#))



View assistance for Representations and Certifications-FAR Response 4

29. Is A SP, Z O O, an inverted domestic corporation? (FAR 52.209-2, FAR 52.212-3)

No

30. Is A SP, Z O O, a subsidiary of an inverted domestic corporation? (FAR 52.209-2, FAR 52.212-3)

No

31. Reserved.

32. Does your entity have any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability? (FAR 52.209-11)

No

33. Has your entity been convicted of a felony criminal violation under a Federal law within the preceding 24 months? (FAR 52.209-11)

No

34. Did A SP, Z O O, either receive \$7.5 million or more in Federal contract awards during the prior Federal fiscal year requiring it to represent whether it does or does not publicly disclose greenhouse gas emissions and a quantitative reduction goal, or receive less than \$7.5 million in Federal contract awards during the prior Federal fiscal year but still want to represent whether it does or does not publicly disclose greenhouse gas emissions and a quantitative reduction goal? (FAR 52.223-22)

No

Does , itself or through its immediate owner or highest-level owner, publicly disclose greenhouse gas emissions?

Not Applicable

If yes, select Add New URL to list the publicly accessible web site where the results of a greenhouse gas inventory, performed in accordance with an accounting standard with publicly available and consistently applied criteria, such as the Greenhouse Gas Protocol Corporate Standard, are available.

Add New URL

Does A SP, Z O O, , itself or through its immediate owner or highest-level owner, publicly disclose a quantitative greenhouse gas emissions reduction goal?

Not Applicable

If yes, select Add New URL to list the publicly accessible web site where a target to reduce absolute emissions or emissions intensity by a specific quantity or percentage is available.

Add New URL

35. Does A SP, Z O O, provide covered telecommunications equipment or services as a part of its offered products or services to the Government in the performance of any contract, subcontract, or other contractual instrument? (FAR 52.204.26, FAR 52.212-3, DFARS 252.204-7016)

No

35. Does A SP, Z O O, provide covered telecommunications equipment or services as a part of its offered products or services to the Government in the performance of any contract, subcontract, or other contractual instrument? (FAR 52.204.26, FAR 52.212-3, DFARS 252.204-7016)

No

Does A SP, Z O O, use covered telecommunications equipment or services, or any equipment, system, or service that uses covered telecommunications equipment or services?

No

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Naciskamy SAVE AND CONTINUE



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Architect-Engineer Response

Unique Entity ID:

Code:

SP. Z O.O.

Page Description

If you selected a NAICS Code in the Assertions section connected to architect and engineering activities (NAICS 541310, 541320, 541330, 541360, 541370, 541410 or 541620), you must provide additional information used to complete the Standard Form (SF) 330 Part II. If you didn't select one of the relevant NAICS Codes, this page will contain pre-filled text stating the SF 330 Part II does not apply, and you may select Save and Continue.

36. Our records indicate that A SP. Z O.O. have not selected NAICS 541310, 541320, 541330, 541360, 541370, 541410 or 541620. SF 330 part II information is not applicable.

Cancel

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Page Description

Please answer the following question related to the Defense Federal Acquisition Regulation Supplement (DFARS). If you indicate you have, or are pursuing, Department of Defense (DoD) issued or funded contracts, the additional questions will complete a specific DFARS provision. The direct link to each provision follows the question. Selecting the DFARS reference will open a new window and take you to the full text of the provision. You will review your answers in the context of the DFARS provisions at the end of this section.

37. Does A SP. Z O.O. wish to bid on, or currently hold any DoD-issued or DoD-funded contracts?

Yes

38. Does A SP. Z O.O. anticipate that supplies will be transported by sea in the performance of any contract or subcontract resulting from this solicitation? (DFARS 252.247-7022)

Yes

39. Do A SP. Z O.O. represent that the prices set forth in this contract are based on the wage rate(s) or material price(s) established and controlled by a foreign government and do not include contingency allowances to pay for possible increases in wage rates or material prices? (DFARS 252.216-7008)

Yes

If yes, please select the name of the host Country: (DFARS 252.216-7008)

Country: POLAND

40. I A SP. Z O.O. effectively owned or controlled by a foreign government? (DFARS 252.209-7002)

No

If yes, please provide a disclosure point of contact and information about the entity(ies) controlled by a foreign government. (DFARS 252.209-7002)

First Name:

Middle Initial:

Last Name:



Telephone Number :	
Extension :	
International Code :	
Entity(ies) controlled by Foreign Government: (DFARS 252.209-7002)	
Add New Foreign Government Entity	
41. Is ☐ SP, Z O.O. a foreign entity in which the government of a covered foreign country has an ownership interest that enables the government to affect satellite operations? (DFARS 252.225-7049)	
No	
42. Is ☐ SP, Z O.O. a foreign entity that plans to provide or use launch or other satellite services under the contract from a covered foreign country? (DFARS 252.225-7049)	
No	
43. Is ☐ SP, Z O.O. offering commercial satellite services provided by a foreign entity in which the government of a covered foreign country has an ownership interest that enables the government to affect satellite operations? (DFARS 252.225-7049)	
No	
44. Is ☐ SP, Z O.O. offering commercial satellite services provided by a foreign entity that plans to or is expected to provide or use launch or other satellite services under the contract from a covered foreign country? (DFARS 252.225-7049)	
No	
45. Is ☐ SP, Z O.O. employing severely disabled individuals? (DFARS 252.226-7002)	
No	
46. Are ☐ SP, Z O.O. financial statements in compliance with Generally Accepted Accounting Principles? (DFARS 252.232-7015)	
Yes	
Cancel	Previous Save and Continue

Naciskamy SAVE AND CONTINUE



Representations and Certifications

✓ FAR Response 1

✓ FAR Response 2

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✓ Architect-Engineer Response

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Page Description

The applicable FAR provisions, Architect and Engineering responses, and DFARS provisions shown on this page have been populated based on data you provided earlier in your registration. Please review the content of each provision, including the Read Only ones, before you leave this page. If you need to correct any data, select Edit within that provision to be returned to the correct page to change your input.

Pay special attention to FAR provisions 52.212-3 and 52.219-1. The NAICS Codes you selected on the Assertions' Goods and Services page appear in table form within these provisions. The table shows the NAICS Code, Name, Exceptions (if any), Size Standard, and a Y or N indicating whether your entity meets the SBA Size Standard as small for that industry based on the worldwide size metrics you entered on the Assertions' Size Metrics page. There is also a View More link to the entire NAICS table which shows your size status for every NAICS Code. These serve to complete the representation.

Before you can select Save and Continue on this page, you must check the box to indicate you have read each of the FAR provisions, Architect and Engineering responses, and DFARS provisions, attest to the accuracy of the representations and certifications by submitting the certification, and understand you may be subject to penalties if you misrepresent your entity in any of their representations or certifications to the government.

READ ONLY PROVISIONS - The following FAR and DFARS provisions are provided for you to read. They do not require completion of any data. Select the provision number to expand and review the full text. When certifying to the information on this page, you are also certifying that you have read each one of these provisions.

[FAR 203-11](#): Certification and Disclosure Regarding Payments to Influence Certain Federal Transactions

[FAR 52.203-18](#): Prohibition on Contracting with Entities that Require Certain Internal Confidentiality Agreements or Statements-Representation

[FAR 52.222-38](#): Compliance with Veterans' Employment Reporting Requirements

[FAR 52.222-56](#): Certification Regarding Trafficking in Persons Compliance Plan.

[FAR 52.223-1](#): Biobased Product Certification

[FAR 52.225-20](#): Prohibition on Conducting Restricted Business Operations in Sudan-Certification

[FAR 52.225-25](#): Prohibition on Contracting with Entities Engaging in Certain Activities or Transactions Relating to Iran - Representation and Certifications

[FAR 52.227-6](#): Royalty Information

[DFARS 252.216-7008](#): Economic Price Adjustment-Wage Rates or Material Prices Controlled by a Foreign Government-Representation.

[DFARS 252.225-7000](#): Buy American--Balance of Payments Program Certificate.

[DFARS 252.225-7020](#): Trade Agreements Certificate.

[DFARS 252.225-7035](#): Buy American Act--Free Trade Agreements--Balance of Payments Program Certificate

[DFARS 252.225-7049](#): Prohibition on Acquisition of Commercial Satellite Services from Certain Foreign Entities--Representations.

[DFARS 252.226-7002](#): Representation for Demonstration Project for Contractors Employing Persons with Disabilities.

[DFARS 252.232-7015](#): Performance-Based Payments--Representation.

[DFARS 252.247-7022](#): Representation of Extent of Transportation by Sea

☒ I have read each of the FAR and DFARS provisions presented on this page. By submitting this certification, I, Maria Sulim, am attesting to the accuracy of the representations and certifications contained herein, including the entire NAICS table. I understand that I may be subject to criminal prosecution under Section 1001, Title 18 of the United States Code or civil liability under the False Claims Act if I misrepresent
;KA SP. Z O.O. in any of these representations or certifications to the Government.

Cancel

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Save and Continue

- Proszę pamiętać, aby przejrzeć wszystkie informacje FAR i DFARS.
- Na koniec należy zaznaczyć pole potwierdzające, o przeczytaniu i akceptacji wszystkich klauzul.
- Następnie należy kliknąć przycisk | Save and Continue |



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Financial Assistance Response

Unique Entity ID:

NCAGE Code:

Page Description

This page provides a common set of certifications and representations required by Federal statutes or regulations in accordance with the grants guidance under Title 2 of the Code of Federal Regulations (2 CFR 200.208 Certifications and Representations). If you intend to apply for, or are already a recipient of a Federal grant or agreement, you must agree to the following grants certifications and representations.

You are required to keep these grants certifications and representations current, accurate, and complete as part of your entity registration in SAM. Note, these may not include all federal requirements that apply to your project or program. Federal assistance awarding agencies will notify you if they require additional certifications. If you have questions, please contact the awarding agency as applicable.

Mandatory fields are marked with an asterisk or star symbol. Complete all mandatory fields before continuing to the next page.

Does wish to apply for a Federal financial assistance project or program, or is currently the recipient of funding under any Federal financial assistance project or program?*

☐ Yes

☒ No

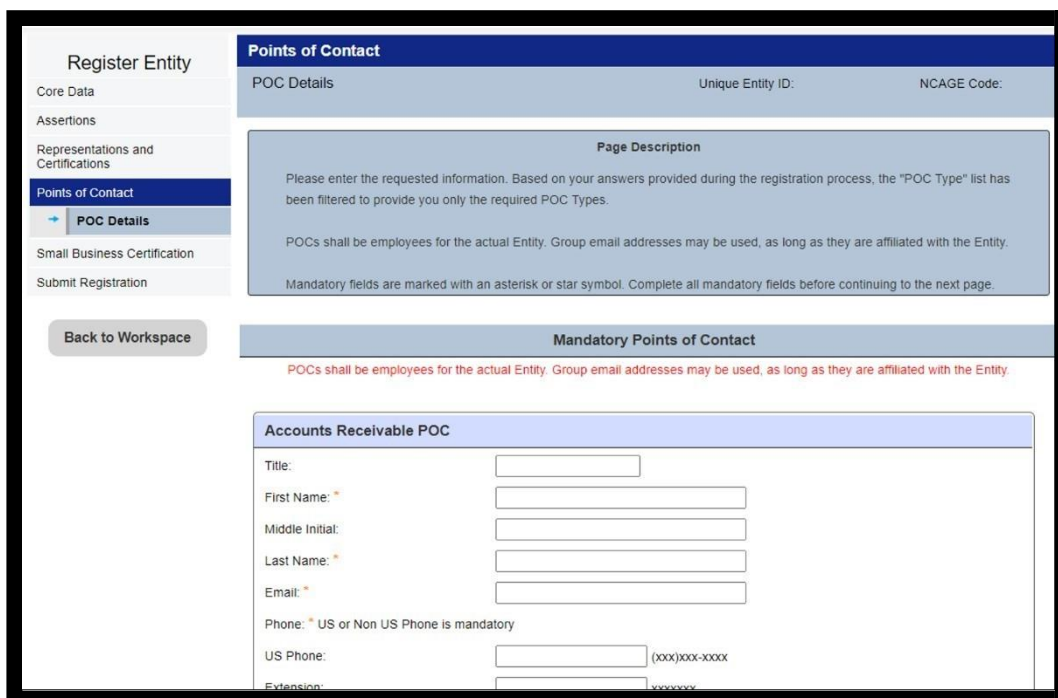
Cancel

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- Ta sekcja odnosi się tylko dla firm zarejestrowanych w USA i dotyczy dofinansowania firmy do projektów
- Proszę zaznaczyć „Nie”
- Następnie należy kliknąć przycisk | Save and Continue |



Register Entity

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- Assertions
- Representations and Certifications
- Points of Contact**
- POC Details
- Small Business Certification
- Submit Registration

Points of Contact

POC Details Unique Entity ID: NCAGE Code:

Page Description

Please enter the requested information. Based on your answers provided during the registration process, the "POC Type" list has been filtered to provide you only the required POC Types.

POCs shall be employees for the actual Entity. Group email addresses may be used, as long as they are affiliated with the Entity.

Mandatory fields are marked with an asterisk or star symbol. Complete all mandatory fields before continuing to the next page.

Mandatory Points of Contact

POCs shall be employees for the actual Entity. Group email addresses may be used, as long as they are affiliated with the Entity.

Accounts Receivable POC

Title:

First Name: *

Middle Initial:

Last Name: *

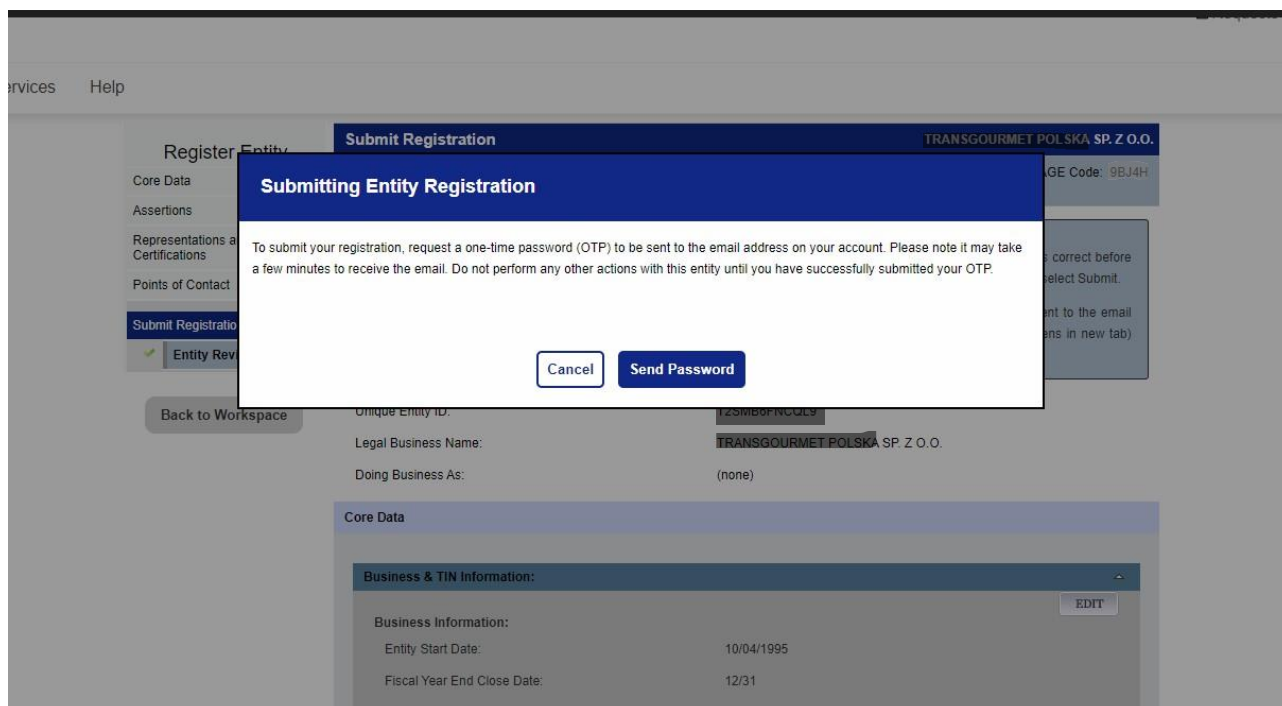
Email: *

Phone: * US or Non US Phone is mandatory

US Phone: (xxx)xxx-xxxx

Extension: xxxxxx

- Następnie należy wpisać dane kontaktowe osób do kontaktu
- Następnie należy kliknąć przycisk | Save and Continue |



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Submitting Entity Registration

To submit your registration, request a one-time password (OTP) to be sent to the email address on your account. Please note it may take a few minutes to receive the email. Do not perform any other actions with this entity until you have successfully submitted your OTP.

Cancel Send Password

Unique Entity ID: 12345678901234567890

Legal Business Name: TRANSFOURMET POLSKA SP. Z O.O.

Doing Business As: (none)

Core Data

Business & TIN Information:

Business Information:

Entity Start Date: 10/04/1995

Fiscal Year End Close Date: 12/31

Entity Division Name:

EDIT

- W celu dokończenia rejestracji, należy kliknąć przycisk „Send Password”. Na wskazany przy logowaniu adres mailowy przyjdzie 6-cio cyfrowy numer, który należy wpisać w okienko i zatwierdzić.



Register Entity

Core Data

Assertions

Representations and Certifications

Points of Contact

Small Business Certification

Submit Registration

Entity Review

Confirmation Page

Submit Registration

Confirmation Page

Unique Entity ID:

NCAGE Code:

Registration Submitted - Confirmation
Tue Aug 30 10:41:42 EDT 2022

You successfully submitted your entity registration. This registration record will remain in Submitted status until all external validations are complete. This process is entirely FREE to you. It is FREE to register and maintain your registration in SAM. It is FREE to get help with your registration.

What happens next?

1

If you provided a Taxpayer Identification Number (TIN), the Internal Revenue Service (IRS) will conduct a validation of your TIN and Taxpayer Name. This could take two business days. You will get an email from @sam.gov when that review is complete.

2

Your registration will then be sent to the Defense Logistics Agency (DLA) Commercial and Government Entity (CAGE) Code system for assignment or validation of your CAGE Code. This also is a FREE service. This step averages two business days, but the DLA CAGE team can take up to ten business days, or longer, in peak periods. You will get an email from @sam.gov when that review is complete.

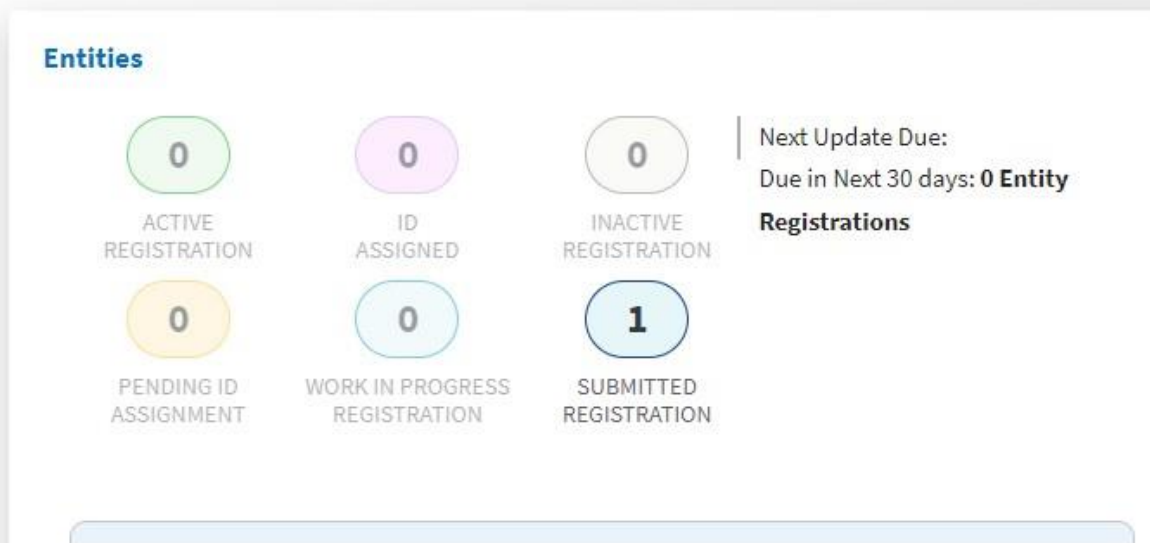
3

If the DLA CAGE team has any questions, they will contact the individual you listed as the Government Business Point of Contact (POC) via email. The email will come from an @dla.mil address. Please tell your Government Business POC to respond right away to any requests from an @dla.mil email. If a timely response is not received, your registration will be returned to SAM and your registration status changed to Work in Progress. You will have to resubmit and provide the requested information to DLA CAGE to continue.

4

You will get an email from @sam.gov when your registration passes these external validations and becomes Active. While you are waiting, select Check Status on the SAM.gov homepage to see where your registration is in the review process.

- Pojawi się okno potwierdzające zakończenie rejestracji i wysyłania danych do zatwierdzenia przez Urząd Federalny USA



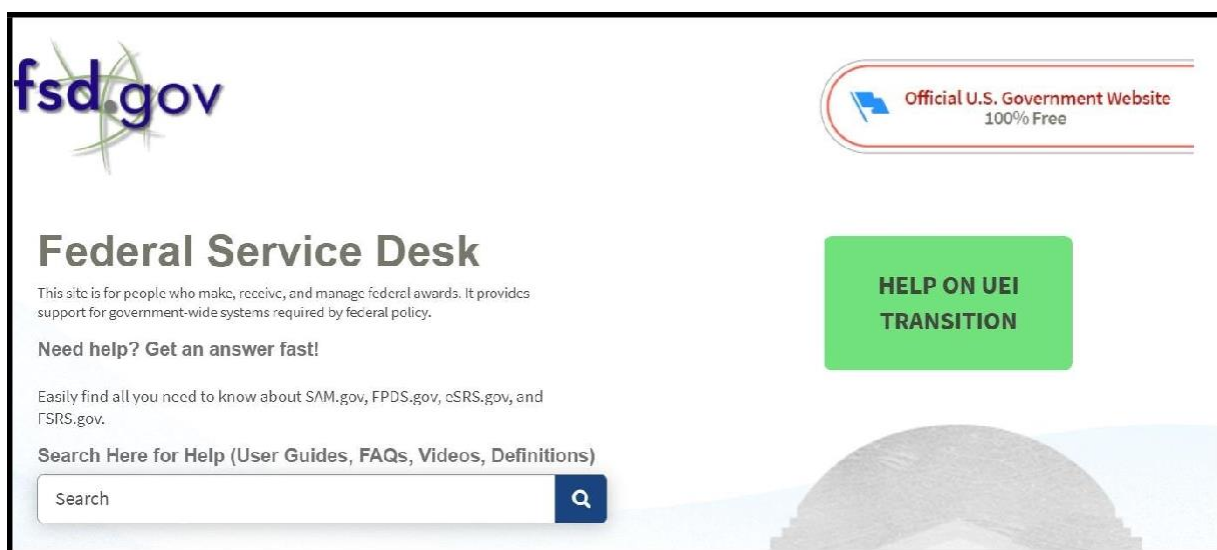
- **UWAGA:** Zakończenie rejestracji NIE JEST TOŻSAME z automatycznym zaakceptowaniem Państwa firmy jako dostawcy.
- Proces zatwierdzenia może trwać od 7-14 dni. Po zatwierdzeniu firmy jako dostawcę otrzymacie Państwo na wskazany adres e-mail potwierdzenie pełnego zarejestrowania w systemie.
- Państwa status zmieni się wówczas z „Submitted” na „Active” po zalogowaniu się na konto SAM (www.sam.gov)



WSPARCIE W PROBLEMACH Z REJESTRACJĄ



www.fsd.gov



- W przypadku problemów z rejestracją należy wejść na stronę Federal Service Desk. Login i hasło do platformy jest takie samo jak do systemu SAM !
- FSD zapewnia pomoc użytkownikom poprzez interfejsy z klientami. FSD posiada także bazę odpowiedzi na Państwa pytania związane z rejestracją.
- Można także zadać pytania on-line konsultantom za pomocą "Chata".
- Istnieje także możliwość skontaktowania się z konsultantami pod numerem tel: +1 334-206-7828



REJESTRACJA FIRMY W SYSTEMIE PIEE

Po zarejestrowaniu się w systemie SAM, firma musi się zarejestrować do systemu rozliczeń księgowych PIEE.

Bez dokonania tej rejestracji w wyniku wygrania przetargu nie będzie możliwości wystawienia faktury, która odbywa się elektronicznie za pomocą tego systemu.

Oryginalna instrukcja do systemu znajduje się pod tym adresem:

<https://piee.eb.mil/xhtml/unauth/web/homepage/vendorGettingStartedHelp.xhtml>

Link do rejestracji:

<https://piee.eb.mil/xhtml/unauth/help/newuser.xhtml>

Ogólne kroki, którymi musi kierować się dostawca, aby korzystać z aplikacji Środowiska zintegrowanego z przedsiębiorstwem zamówień publicznych (PIEE):

- Krok 1. Zarejestrować się w Systemie SAM. (To jest obowiązkowy krok.)
- Krok 2. Upewnić się, że kod CAGE został dodany do Struktury Grupy Dostawców Środowiska Zintegrowanego z Przedsiębiorstwem Zamówień Publicznych. (To jest obowiązkowy krok.)
- Krok 3. Wyznaczyć Administratora Kontrahenta (CAM). (To jest obowiązkowy krok.)
- Krok 4. CAM musi dokonać samorejestracji w PIEE. (To jest obowiązkowy krok - musi być CAM, aby aktywować dostawców.

Krok 1.

Zarejestrować się w Systemie SAM.

Wszystkie firmy dostawcze muszą zarejestrować się w SAM, aby sprzedawać towary i usługi Departamentowi Obrony (DoD), przechodząc na stronę <https://www.sam.gov/>

Ustal punkt kontaktowy w SAM (POC), jeśli jeszcze tego nie zrobiłeś. POC w SAM jest odpowiedzialny za aktualizację informacji w SAM.

Jeśli nie znasz swojego POC w SAM lub potrzebujesz pomocy przy rejestracji w SAM, skontaktuj się z Federalnym Biurem Obsługi pod numerem 866-606-8220 lub 334-206-7828.

Dostawcy muszą również ustawić Elektroniczny Punkt Kontaktowy Biznesowy (EB POC) dla swojej firmy w SAM.

EB POC jest odpowiedzialny za autoryzację dostępu pracownika(-ów) dostawcy do przysyłania, modyfikowania i/lub przeglądania danych (umowy, faktury, płatności, itp.). POC w SAM jest odpowiedzialny za wprowadzanie lub aktualizowanie danych EB POC w SAM.

Krok 2:

Dodaj swój kod CAGE do struktury grup dostawców w Zintegrowanym Środowisku Przetargowym (PIEE).

Biuro Pomocy PIEE musi dodać Twój kod CAGE do grupy w strukturze grup dostawców w PIEE, zanim jakkolwiek osoba będzie mogła dokonać samorejestracji do aplikacji w ramach PIEE.

W przypadku żądania nowej grupy, jeśli osoba składająca żądanie nie poda nazwy grupy, nazwa grupy zostanie przypisana przez Biuro Pomocy PIEE na podstawie Twojego kodu CAGE lub nazwy firmy.

Aby poprosić o utworzenie grupy dostawców, przedstawiciel firmy musi skontaktować się z Biurem Pomocy PIEE telefonicznie lub drogą mailową i podać Twój kod CAGE oraz nazwę grupy.



Krok 3:

Powołaj Administratora Kontraktora (CAM) dla Twojej Grupy. (Krok obowiązkowy - musi być zarejestrowany CAM dla każdej Grupy)

Wypełnienie tego kroku musi zostać ukończone przez EB POC firmy wymienionego w SAM.
Tylko EB POC ma uprawnienia do powoływania CAM.

CAM jest "Strażnikiem Twojej firmy", odpowiedzialnym za autoryzację dostępu do aplikacji w PIEE dla wszystkich pracowników Twojej firmy.

Uwaga: Jeśli jesteś jednoosobową jednostką/firmą, nadal wymagane jest powołanie Administratora Kontraktora.

Dostawcy muszą powołać CAM-a do zarządzania swoimi kontami w PIEE. Zaleca się, aby EB POC był CAM-em.

Jeśli EB POC rejestruje się jako CAM, nie są wymagane żadne inne dokumenty w celu utworzenia konta CAM w PIEE. Przejdź do Rejestracji (patrz Krok 4).

Jeśli inna osoba niż EB POC rejestruje się jako CAM, wymagane jest pismo powołujące CAM-a od EB POC wymienionego w SAM.

pismo znajduje się pod tym linkiem:

https://piee.eb.mil/documentation/CAM_Vendor_appointment_letter.pdf



Appointment Letter

For Designating Vendor Contractor Administrators for PIEE

CAM First and Last Name _____
CAM E-mail Address _____
CAM Phone Number _____

1. You are hereby appointed as a Contractor Administrator (CAM) for the Procurement Integrated Enterprise Environment (PIEE). Your span of control includes the following group names and CAGE codes.

Group Name(s):

CAGE Code(s):

2. As a CAM, you are a critical part of maintaining system security because you have the ability to grant/deny access to users.
3. You accept the CAM role as a trusted agent for your company. You will comply with your company policies regarding security functions performed in support of your company and the PIEE Program Office.
4. You are responsible for the following activities:
 - a. Establish and maintain organizational e-mail for each CAGE Code under your span of control.
 - b. Activate/Inactivate users in your group.
 - c. Establish the position of trust for non-CAC users.
 - d. Any CAM activating a Vendor as a **CAM must validate Vendor's identity** by verifying information the Vendor has entered during the registration process (i.e. security questions and answers)
5. When determining privileges and profiles, you will comply with the **principle of least privilege** (Granting minimal access for that which the user needs).
6. As a CAM, you will **verify the identity of an individual** prior to granting access to your group in the PIEE. In addition, you are responsible for ensuring compliance with the PIEE access control policy along with additional access control guidance issued by your company.
7. You will ensure timely escalation and notification of suspected incidents in accordance with your company's incident response policy.

6.14.1



8. You agree to have your first name, last name, phone number and email address as contact information for users under your administration listed on the PEE web site.

9. Once this form has been completed, please return it to

disa.global.servicedesk.mbx.eb-ticket-requests@mail.mil

ACKNOWLEDGEMENT OF APPOINTMENT

By signing and dating below, I acknowledge my appointment. I have read and understand my responsibilities and accountability as contained in this Appointment Letter.

I have also been briefed on my specific roles and responsibilities as defined in this Appointment Letter. I further understand that this appointment will remain in effect until revoked in writing.

Signature of CAM Appointee _____

_____ Date

Electronic Business POC Name (Print) _____

Electronic Business POC (Signature) _____

_____ Date

Uwaga: Pismo powołujące CAM-a musi być kompleksowe. Musi zawierać imię i nazwisko powołanego CAM-a, adres e-mail oraz numer telefonu. Przypisana nazwa grupy i kody CAGE (patrz krok 2 w celu uzyskania informacji o nazwie grupy). Musi być również podpisane przez EB POC i powołanego CAM-a oraz przesłane przez EB POC drogą mailową do Biura Pomocy PIEE po złożeniu rejestracji.

Alternatywnie, podpisane pismo powołujące CAM-a można załadować i dołączyć do nowej rejestracji użytkownika.

Krok 4:

CAM musi dokonać rejestracji w PIEE. (Krok obowiązkowy - CAMy aktywują użytkowników dostawców)

Typ użytkownika w rejestracji będzie miał status "Dostawca".

Podczas rejestracji jako pierwszy Administrator Kontraktora dla firmy, nie są dozwolone żadne inne role użytkowników w momencie rejestracji.

Dodaj tylko rolę Administratora Kontraktora, wybierając najpierw aplikację PIEE z listy aplikacji, wybierając rolę Administratora Kontraktora, a następnie klikając przycisk Dodaj Rolę.

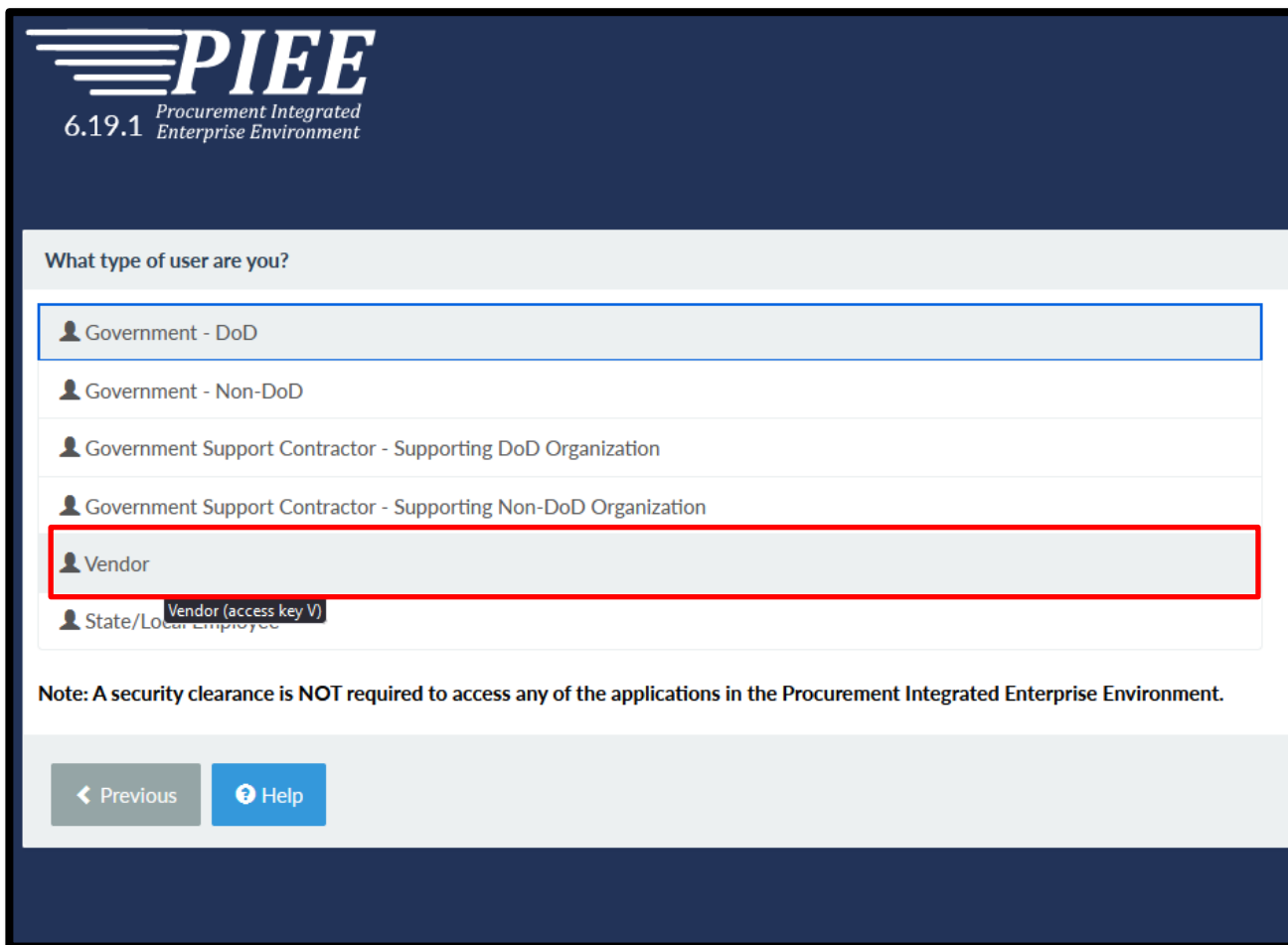
Podczas dodawania roli CAM, nowy użytkownik będzie musiał skorzystać z linku Wyszukiwania Grupy, aby znaleźć grupę dostawców utworzoną wcześniej w Kroku 2.

Grupa może być znaleziona poprzez wyszukiwanie nazwy grupy, która została ustalona, lub poprzez kod lokalizacji (kod CAGE).

Po złożeniu rejestracji, jeśli zarejestrowany CAM nie jest EB POC wymienionym w SAM.GOV, EB POC musi przesłać podpisane pismo powołujące CAM-a, drogą mailową, do Biura Pomocy PIEE, jeśli pismo nie zostało załadowane i dołączone do rejestracji.

Jeśli konto nowego CAM-a nie zostanie aktywowane w ciągu 2 dni roboczych od samorejestracji, należy powiadomić Biuro Pomocy PIEE.

Kliknij przycisk "Zarejestruj" na dole strony, aby rozpocząć rejestrację.



PIEE
6.19.1 *Procurement Integrated Enterprise Environment*

What type of user are you?

- ☒ Government - DoD
- ☐ Government - Non-DoD
- ☐ Government Support Contractor - Supporting DoD Organization
- ☐ Government Support Contractor - Supporting Non-DoD Organization
- ☒ Vendor
- ☐ State/Local Employee

Note: A security clearance is NOT required to access any of the applications in the Procurement Integrated Enterprise Environment.

[< Previous](#) [? Help](#)

- Proszę wybrać opcję dostawca – „vendor”



6.19.1 Procurement Integrated Enterprise Environment

Registration Steps

1. Registration Home
2. Authentication
3. Profile
4. Supervisor / Company
5. Roles
6. Justification
7. Summary
8. Agreement

Authentication

How will you be accessing the Procurement Integrated Enterprise Environment applications? *

User ID \ Password

User ID *

Password *

Password Confirmation *

CAPTCHA Image

260467

Audio

Reload

Enter in text in image above.

User ID Rules

- Minimum 8 Characters.
- May Contain ONLY the following special characters ~ ! # \$. _ { }
- May NOT contain spaces.
- Must not already be registered in the Procurement Integrated Enterprise Environment.

Password Rules

- Minimum 15 characters
- Maximum 40 characters
- Must contain at least 1 capital letter
- Must contain at least 1 lower case letter
- Must contain at least 1 number
- Must contain at least 1 special character
- Entered passwords must be different from last 10 passwords used
- Cannot be changed within 24 hours
- Entered passwords cannot be the same as User ID

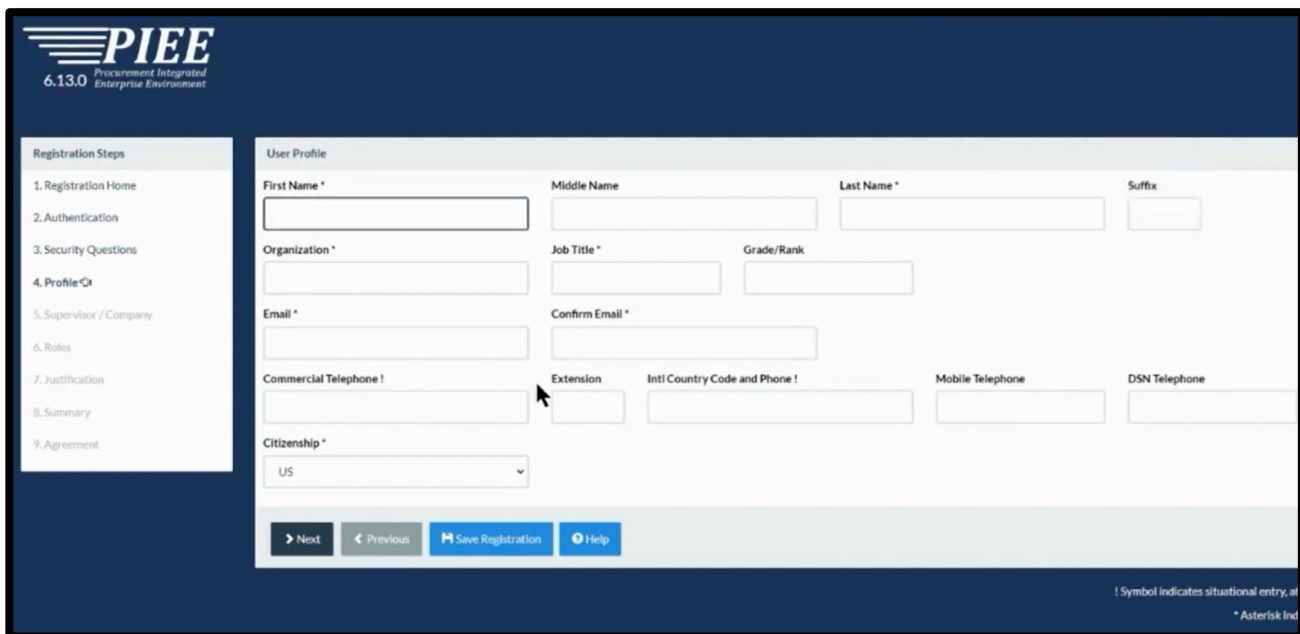
Next

Previous

Home

Help

- Proszę wypełnić dane do logowania



PIEE 6.13.0 Procurement Integrated Enterprise Environment

Registration Steps

1. Registration Home
2. Authentication
3. Security Questions
4. Profile
5. Supervisor / Company
6. Roles
7. Justification
8. Summary
9. Agreement

User Profile

First Name * Middle Name Last Name * Suffix

Organization * Job Title * Grade/Rank

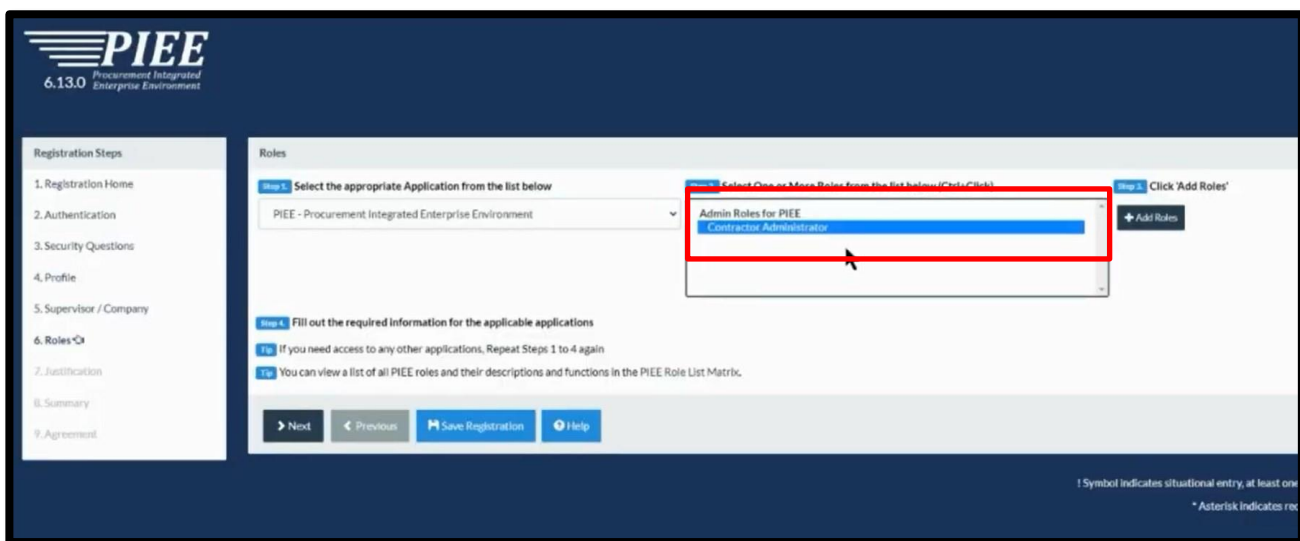
Email * Confirm Email *

Commercial Telephone ! Extension Intl Country Code and Phone ! Mobile Telephone DSN Telephone

Citizenship *

! Symbol indicates situational entry, at least one
* Asterisk indicates required

- Proszę uzupełnić dane firmy.
- Muszą one być takie same jak wpisane przy rejestracji do systemu SAM



PIEE 6.13.0 Procurement Integrated Enterprise Environment

Registration Steps

1. Registration Home
2. Authentication
3. Security Questions
4. Profile
5. Supervisor / Company
6. Roles
7. Justification
8. Summary
9. Agreement

Roles

Step 1: Select the appropriate Application from the list below

PIEE - Procurement Integrated Enterprise Environment

Step 2: Click 'Add Roles'

Step 3: Click 'Add Roles'

Step 4: Fill out the required information for the applicable applications

Tip: If you need access to any other applications, Repeat Steps 1 to 4 again

Tip: You can view a list of all PEE roles and their descriptions and functions in the PEE Role List Matrix.

! Symbol indicates situational entry, at least one
* Asterisk indicates required

- Wybierz z listy „PIEE” – Procurement Integrated Enterprise Environment
- Z listy obok zaznacz – „Contractor Administrator”
- Następnie dodaj nową rolę w systemie klikając przycisk „Add Role”



PIEE 6.13.0 Procurement Integrated Enterprise Environment

Registration Steps

1. Registration Home
2. Authentication
3. Security Questions
4. Profile
5. Supervisor / Company
6. Roles
7. Justification
8. Summary
9. Agreement

Roles

Step 1: Select the appropriate Application from the list below

WAWF - Wide Area Workflow

Step 2: Select One or More Roles from the list below (Ctrl+Click)

User Roles for WAWF

- Energy Lab POC
- Vendor
- Vendor Ship To View Only
- Vendor View Only

Step 3: Click 'Add Roles'

Step 4: Fill out the required information for the applicable applications

Roles Summary

Application	Role	Location Code / CAGE *	Extension	Group	Action
PIEE	Contractor Administrator	N/A	N/A		Group Lookup Delete
WAWF	Vendor				Delete

Tip 1: If you need access to any other applications, Repeat Steps 1 to 4 again

Tip 2: You can view a list of all PIEE roles and their descriptions and functions in the PIEE Role List Matrix.

Buttons: Next, Previous, Save Registration, Help

- Wybierz z listy „WAWF Wide Area Workflow”
- Z listy obok zaznacz – „Vendor”
- Na dole strony będzie przypisana rola PIEE/Contract Administrator , oraz WAWF-Vendor

PIEE 6.13.0 Procurement Integrated Enterprise Environment

Registration Steps

1. Registration Home
2. Authentication
3. Security Questions
4. Profile
5. Supervisor / Company
6. Roles
7. Justification
8. Summary
9. Agreement

Roles

Step 1: Select the appropriate Application from the list below

WAWF - Wide Area Workflow

Step 2: Select One or More Roles from the list below (Ctrl+Click)

User Roles for WAWF

- Energy Lab POC
- Vendor
- Vendor Ship To View Only
- Vendor View Only

Step 3: Click 'Add Roles'

Step 4: Fill out the required information for the applicable applications

Roles Summary

Application	Role	Location Code / CAGE *	Extension	Group	Action
PIEE	Contractor Administrator	N/A	N/A		Group Lookup Delete
WAWF	Vendor	96			

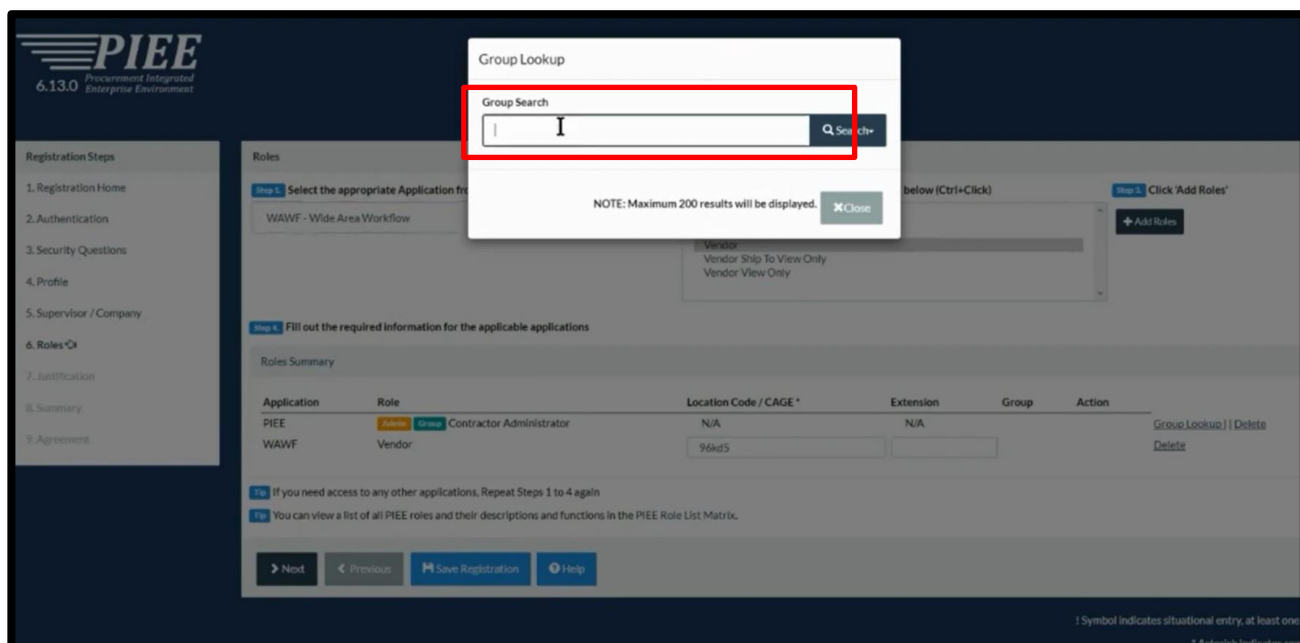
Tip 1: If you need access to any other applications, Repeat Steps 1 to 4 again

Tip 2: You can view a list of all PIEE roles and their descriptions and functions in the PIEE Role List Matrix.

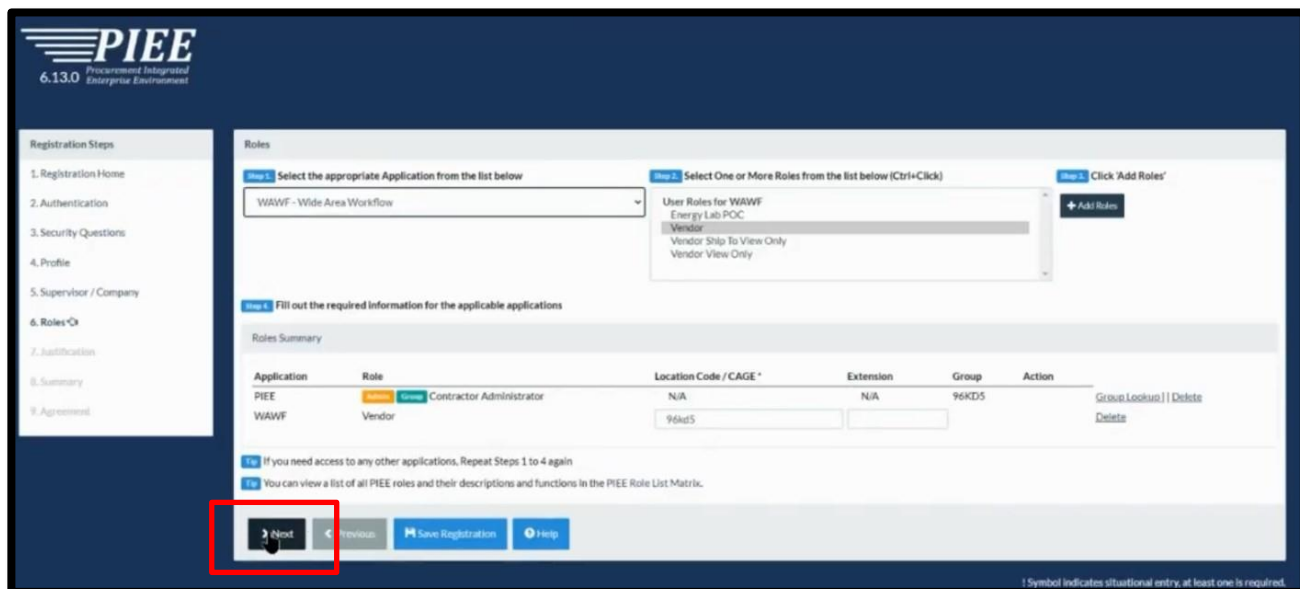
Buttons: Next, Previous, Save Registration, Help

! Symbol indicates situational entry, at least one

- Wpisz w pole swój numer NCAGE
- Następnie kliknij link „Group Lookup”



- Wpisz w pole swój numer NCAGE
- System wyszuka automatycznie Twoją firmę z bazy



- Naciśnij klawisz „NEXT”



PIEE 6.13.0 Procurement Integrated Enterprise Environment

Registration Steps

1. Registration Home
2. Authentication
3. Security Questions
4. Profile
5. Supervisor / Company
6. Roles
7. Justification*
8. Summary
9. Agreement

Justification / Attachments

Provide justification for access and upload any necessary attachments.

Justification *

to submit invoice

Attachments

Browse... Upload

Procurement Integrated Enterprise Environment is designated for Sensitive Unclassified information ONLY. Do NOT enter classified information in this system.

Next Previous Help

! Symbol indicates situational entry, at least one
* Asterisk indicates required

- Wpisz powód rejestracji w systemie, np.: to submit invoice

6. Roles

7. Justification

8. Summary

9. Agreement*

At any time, the U.S. Government may inspect and seize data stored on this information system. Communications using, or data stored on, this information system are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any U.S. Government-authorized purpose. This information system includes security measures (e.g., authentication and access controls) to protect U.S. Government interests—not for your personal benefit or privacy. Notwithstanding the above, using an information system does not constitute consent to personal misconduct, law enforcement or counterintelligence investigative searching or monitoring of the content of privileged communications or data (including work product) that are related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Under these circumstances, such communications and work product are private and confidential, as further explained below: Nothing in the User Agreement shall be interpreted to limit the user's consent to, or in any other way restrict or affect, any U.S. Government actions for purposes of network administration, operation, protection, or defense, or for communications security. This includes all communications and data on an information system, regardless of any applicable privilege or confidentiality.

By signing below, I accept the System User Agreement and Rules of Behavior / Acceptable Use Policy.

Government/Contractor Admin Appointment Letter

2. As a CAM, you are a critical part of maintaining system security because you have the ability to grant/deny access to users.

3. You accept the CAM role as a trusted agent for your agency. You will comply with all agency policies regarding security functions performed in support of your agency and the PIEE Program Office.

4. You are responsible for the following activities:

- a. Establish and maintain organizational e-mail for each CAGE under your span of control.
- b. Activate/inactivate users in your group.
- c. Establish the position of trust for non-CAC users.
- d. Any CAM activating a Vendor as a CAM must validate Vendor's identity by verifying information the Vendor has entered during the registration process (i.e. security questions and answers)

5. When determining privileges and profiles, you will comply with the principle of least privilege (Granting minimal access for that which the user needs).

6. As a CAM you will verify the identity of an individual by validating the access approval process within the Procurement Integrated Enterprise Environment. In addition, you are responsible for ensuring compliance with the PIEE access control policy along with additional access control guidance issued by your Agency and/or Service.

7. You will ensure timely escalation and notification of suspected incidents in accordance with your agency's incident response policy.

8. You agree to have your first name, last name, phone number and email address as contact information for users under your administration listed on the PIEE web site.

By signing below, I acknowledge my appointment. I have read and understand my responsibilities and accountability as contained in this Appointment Letter. I have also been briefed on my specific roles and responsibilities as defined in this Appointment Letter. I further understand that this appointment will remain in effect until revoked in writing.

Signature Date

2022/08/31

Signature

- Przeczytaj warunki korzystania z systemu i kliknij przycisk „Signature”



The screenshot shows the registration interface for the Procurement Integrated Enterprise Environment (PIEE) version 6.13.0. A modal window titled "Sign Agreement" is open, displaying the following content:

- Header: "Sign Agreement"
- Text: "By signing, I accept the System User Agreement and Rules of Behavior / Acceptable Use Policy."
- Info box: "Info: As of 2022/08/31 15:06:07 UTC, an email was sent to your email account constate@conconnects.com with a One-Time Password (OTP). This password will expire in 900 seconds."
- Text: "The PIEE signature requirement has changed to allow support for all the major browsers. Click here for more information."
- Form field: "OTP *" with a red border and a "Send OTP via E-Mail" link.
- Buttons: "Submit Registration" and "Close".

The background shows the registration steps on the left and the agreement text on the right.

- Na wskazany adres e-mail przyjdzie kod weryfikacyjny „OTP”
- Wpisz go w pole rejestracyjne

JAK WYSTAWIĆ FAKTURĘ PO WYGRANIU PRZETARGU ?

Poniżej znajduje się film instruktażowy.

<https://www.youtube.com/watch?v=S1-YE-BVumY>



Ministerstwo
Rozwoju i Technologii



DZIĘKUJEMY ZA UWAGĘ

AUTORZY

ADAM NOWICKI, ANASTASIIA VASYLENKO, RONALD FARKAS

Aktualizację wykonała firma
POLAND-U.S. OPERATIONS SP. Z O.O.
Przybrodzin 205, Polska

NA ZLECENIE

MINISTERSTWO ROZWOJU I TECHNOLOGII

Pl. Trzech Krzyży 3/5 00-507 Warszawa

<https://www.gov.pl/web/rozwoj-technologia>