

## EEAS Vacancy Notice

### Seconded National Expert in the Peace, Partnerships and Crisis Management Directorate (MD-PSD.PCM)

#### Policy officer “Defence” - PCM.1 / Secretariat of the P3S (MD-PSD.PCM.1.P3S)

Cost-free post

AD level post

Job No 439717

#### **We are:**

The European External Action Service (EEAS) supports the High Representative in the exercise of his mandate to conduct and implement an effective and coherent EU Common Foreign and Security Policy (CFSP), of representing the EU and of chairing the Foreign Affairs Council. It also supports the High Representative in his capacity as Vice-President of the Commission with regard to his responsibilities within the Commission in the external relations field including the coordination of other aspects of the EU's external action. The EEAS works in close cooperation with the General Secretariat of the Council, the services of the Commission and the Secretariat General of the European Parliament.

Within MD-PSD.PCM (“Peace, Partnerships & Crisis Management Directorate”), the “Integrated Approach for Peace & Security” Division (PCM.1). PCM.1 is structured along three sectors:

- Sector 1 provides methodological tools and practical support in key CFSP areas such as SSR (Security Sector Reform), DDR (Disarmament, demobilisation and reintegration of ex-combatants), human rights, climate and security, as well as Youth Peace and Security, developing the relevant policy concepts.
- Sector 2 on the Operationalisation of the Integrated Approach contributes to the political framework for the Integrated Approach to crisis and conflict, coordinates the EEAS strategic guidance on financial crisis response instruments (i.e. Neighbourhood, Development and International Cooperation Instrument - NDICI), contributes to the Humanitarian, Development and Peace nexus and leads on stabilisation assessments.
- Sector 3 on Evaluation and Knowledge Management stimulates a culture of continuous learning and development in the area of Peace, Security and Defence, by conducting and supporting impact evaluations, lessons processes, after action reviews and providing methodological guidance. It also leads on impact evaluations of Civilian CSDP missions, an online platform EU Knowledge4Peace (EUK4Peace) and coordinates the implementation of the CSDP training policy.

The Secretariat of the *Partnership for Security and Stability in the Sahel* (P3S) is administratively attached to PCM1. The P3S is an initiative of the international Coalition for the Sahel, led by the EU, which aims to promote coherence and synergy in security and stabilisation efforts in the region.

#### **We propose:**

**The position of Policy Officer “Defence Expert” within the PCM.1 division and the « Partnership for Security and Stability in the Sahel » (P3S) initiative.**

Functions and Duties:

- Contribute to the EU's Integrated Approach, with a particular focus on defence and civil-military synergies of the Peace, Partnerships and Crisis Management directorate.
- Contribute to the development of horizontal concepts and policy initiatives, including in the thematic areas of security sector reform (SSR), stabilisation and training;
- Support the P3S initiative in guiding, monitoring and coordinating EU, EU Member States and third States support on defence related issues to G5 countries in the framework of the "Partnership for

Security and Stability in the Sahel" (P3S) initiative and of the Sahel Coalition.

- Other tasks and duties in the interest of service.

### **We are looking for:**

We are looking for an energetic, proactive and motivated defence policy officer who will be working in a friendly and dynamic environment, and who wants to contribute to implementing and advancing the EU's Integrated Approach to external crises and conflicts, and to further strengthen the way the EEAS brings together its expertise and instruments with Member States.

The policy officer for this post is required to have relevant defence expertise. A good overview/understanding of the EU system and CFSP/CSDP policies would be an asset.

### **Legal basis:**

- This vacancy is to be filled in accordance with the EEAS Decision of the High Representative of the Union for Foreign Affairs and Security Policy HR DEC(2014) 01 of 04/02/2014 establishing the rules applicable to National Experts seconded to the European External Action Service.

### **Eligibility criteria:**

Candidates must:

- a) Be drawn from public administrations in Member States, from international organisations or, only in exceptional cases and with prior authorisation from other sources;
- b) Have at least 3 years' full-time experience of administrative, research, technical, advisory or supervisory functions equivalent to those of function groups AD or AST as defined in the Staff Regulations of Officials of the European Union and the Conditions of Employment of other servants of the Union<sup>1</sup> or, where justified in the interests of the service, professional training of an equivalent level.<sup>2</sup>;
- c) Have a thorough knowledge of one Union language and a satisfactory knowledge of a second language for the performance of his/her duties;
- d) Have a security clearance of minimum level **EU-SECRET/SECRET-UE** for the functions that he/she will carry out;
- e) Remain in the service of the employer throughout the period of secondment and shall be paid by that employer;
- f) Remain subject to the social security legislation applicable to the public administration, international administration or entity which employs the SNE and which will assume responsibility for expenses incurred abroad. In case of posting to an EU Delegation, the employer certifies that the SNE is covered for medical expenses incurred at the place of secondment, as well as costs of repatriation on health grounds throughout the full period of secondment;
- g) Ensure that there is no conflict of interest and that he/she will, at all times, safeguard the independence and coherence of EU foreign policy as well as the integrity and confidentiality of EU documentation, information and procedures.

### **Selection criteria:**

#### **A. Qualifications and experience required**

- university diploma, or equivalent;
- 3 years' relevant professional experience in the field of defence and ideally professional experience in multinational organisations;
- experience and knowledge of CFSP and CSDP related issues;
- experience and knowledge of relevant policy fields;
- have an excellent capacity to create constructive working relations with national authorities,

international organisations and EU Member States;

Furthermore,

- experience of working in an Embassy, a Delegation, CSDP mission or operation (or equivalent in an international organisation);
- experience of working in a team in multi-disciplinary and multi-cultural environment
- experience of Africa or the Sahel region

would be assets for this position.

## **B. Skills required**

- have the ability to remain objective in complex scenarios and to display sensitivity and sound judgement;
- have good organisational skills, the ability to work under pressure and with tight deadlines and to manage multiple tasks and unexpected demands;
- have excellent drafting and communication skills;
- have excellent negotiating skills in a multinational environment;
- have the ability to work professionally as a member of the division, in mixed-composition task forces and working groups, in an interesting but challenging environment;
- good computer skills are essential, notably in word processing, spreadsheets, presentations software, Internet / Intranet and email systems.
- national security clearance at SECRET UE level. Such clearance needs to be obtained from the competent authorities before secondment to the European External Action Service. It must be valid for the entire period of secondment. In its absence, the EEAS reserves the right to refuse the secondment as a national expert.

## **C. Languages**

- thorough knowledge of one EU working language and satisfactory knowledge of another one are required; in practical terms, in order to perform required duties, that means an excellent command of written and spoken English, in particular good report-writing skills; good knowledge of written and spoken French is desirable;

## **D. Personal Qualities**

- maintain the highest standards of personal integrity, impartiality and self-discipline. The expert must exercise the greatest discretion with regard to all facts and information coming to his/her knowledge in the performance of his/her duties;
- possess dynamic motivated and flexible personality
- be able to adapt quickly to new situations and deal with new challenges, including missions in conflict areas.

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<sup>1</sup> Regulation (EEC, Euratom, ECSC) No 259/68 of the Council of 29 February 1968 (OJ L 56, 4.3.1968, p.1) and successive amendments.

<sup>2</sup> Staff Regulations of Officials (SR) and the Conditions of Employment of Other Servants of the European Union (CEOS). For reference, see: <https://eur-lex.europa.eu/legal-content/EN/TXT/?qid=1570023902133&uri=CELEX:01962R0031-20190101>

## **Equal opportunities**

- The EEAS is committed to an equal opportunities policy for all its staff and applicants. The EEAS is committed to promoting gender equality and to preventing discrimination on any grounds. It actively welcomes applications from all qualified candidates from diverse backgrounds and from the broadest possible geographical basis amongst the EU Member States. We aim at a service which is truly representative of society, where each staff member feels respected, is able to give their best and can develop their full potential.
- Candidates with disabilities are invited to contact [SNE-CSDP@eeas.europa.eu](mailto:SNE-CSDP@eeas.europa.eu) in order to accommodate any special needs and provide assistance to ensure the possibility to pass the selection procedure in equality of opportunities with other candidates. If a candidate with a disability is selected for a vacant post, the EEAS is committed to providing reasonable accommodation in accordance with Art 1d.4 of the Staff Regulations.

## **Conditions of secondment**

Cost-free SNEs shall remain in the service of their employer throughout the period of secondment and shall continue to be paid by that employer.

**Duration of the secondment:** Initial period up to two years, renewable up to four years.

**The EEAS will cover:**

- costs of professional travels (missions) incurred by the SNE posted in the EEAS HQ;
- accident insurance 24/7 for SNE (not family members).

Other expenses such as removal costs, allowances, salary, insurance, schooling (while the SNE maintains the right to enroll the children in an [European School Type I](#)<sup>1</sup> and costs related to the enrolment to the Interinstitutional nurseries or the After-school centre managed by the early childhood centre of the European Commission shall not be covered by the EEAS. However, in case the SNE makes use of these two facilities for their dependent children, the EEAS shall recover any invoiced cost (including the institutional and the parental contribution) from the Seconded National Expert concerned on a yearly basis.

**Vacancy available from: 01 April 2024**

**Place of secondment: Brussels, Belgium**

**For further information, please contact:**

**Administrative questions:** [SNE-CSDP@eeas.europa.eu](mailto:SNE-CSDP@eeas.europa.eu)

**Selection and profile related questions:**

- Ms Katariina Leinonen, Head of Division PCM.1, Tel: +32 (0) 2 58423 25 or (cell) +32 460 84 23 25, Email: [Katariina.leinonen@eeas.europa.eu](mailto:Katariina.leinonen@eeas.europa.eu)
- Mr Philippe van Amersfoort, Head of the Secretariat of the Partnership for Security and Stability in the Sahel -P3S, Tel: +32 2584-8322, Email: [Philippe.VAN-AMERSFOORT@eeas.europa.eu](mailto:Philippe.VAN-AMERSFOORT@eeas.europa.eu)

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<sup>1</sup> <https://www.eursc.eu/en/Accredited-European-Schools/About>