

## FORMULARZ DLA OGŁOSZENIODAWCÓW

INSTYTUCJA: Sieć Badawcza ŁUKASIEWICZ – PORT Polski Ośrodek Rozwoju Technologii

MIASTO: Wrocław

STANOWISKO: **Project Manager**

DYSCYPLINA NAUKOWA: Biotechnologia

DATA OGŁOSZENIA: 15.07.2022

TERMIN SKŁADANIA OFERT: 20.08.2022

LINK DO STRONY: [www.port.org.pl](http://www.port.org.pl)

SŁOWA KLUCZOWE: Port, Łukasiewicz, biotechnologia, chemia

OPIS (tematyka, oczekiwania, uwagi):

Łukasiewicz Research Network – PORT Polish Center for Technology Development is a Research Institute within the Łukasiewicz Research Network. It focuses on development of new technologies, resulting from basic and applied research, which, in turn, serve as a basis for innovative solutions for the industry. With high-class specialists and state-of-art infrastructure, we provide capacity for the most advanced research. Our Institute consists of three research centers – Life Sciences & Biotechnology Center, Materials Science & Engineering Center and Center for Population Diagnostics, with access to specialized core laboratories – a combination, which allows to carry out both, scientific research and pilot studies for the industry in a comprehensive manner.

In relation to the SAME-NeuroID HE project, to be implemented at the Center of Life Sciences & Biotechnology, we are looking for a candidate for the position of **Project Manager (Reference number PM/LSBC/2022)**. The project is supported by the Twinning programme at Horizon Europe. The successful candidate will support all project activities in close cooperation with the coordinator.

### We offer:

- fixed term employment contract: 36 months (01.10.2022-30.09.2025),
- attractive salary,
- a friendly, inspiring, interdisciplinary environment,
- work in a network of European partners from academia and top pharmaceutical companies,
- social benefits: co-financing of private medical care, sport activities, etc.

### Responsibilities:

- monitoring the technical progress against the milestones and the deliverable deadlines,
- managing project timing, budget and quality, activating change management and risk management processes when necessary,

- coordination of deliverable acceptance after quality control review,
- ensuring the timely submission of all deliverables, especially, project reports,
- you will be a primary contact point to the project coordinator and partners, regularly informing the consortium on project news (e.g., efforts, budget, schedule),
- you will advise and support the researchers involved as well as Lukaszewicz - PORT administration in management and administration of the project, provide project statistics and other information.

#### **Qualifications:**

- very good understanding of the European funding ecosystem,
- experience in management of European projects (FP7, H2020),
- knowledge of the Horizon Europe funding programme run by the EC,
- good understanding of science management topics and concepts,
- fluency in English and formal writing,
- communicative and social competence, especially negotiation and teamwork skills,
- ability of working independently in terms of strict deadlines,
- excellent organizational skills and interest in Research & Development (R&D) project execution.

#### **Preferred Additional Qualifications:**

- experience with the acquisition and coordination of third-party funded European projects,
- academic background, preferably in biology, biotechnology, life sciences,
- knowledge of Open PM2 project management methodology.

#### **What can you find with us?**

Are you looking for a multifaceted and intellectually stimulating position in a dynamic, cooperative and innovative work environment? Then PORT is the place to be for you! Here at PORT a collegial, appreciative work environment meets an international crowd of experts who work together to advance neurosciences for ground-breaking research. We offer flexible work schemes for an optimal work-life balance. Our staff values their creative leeway. We actively promote diversity and welcome applications from talented individuals, regardless of cultural background, nationality, ethnicity, gender and sexual identity, physical abilities, religion and age.

#### **Candidates are requested to submit:**

- 1-page cover letter explaining the reasons for your interest in joining this project at PORT,
- Curriculum Vitae outlining professional achievements,
- 1 reference letter.

#### **Applications should be submitted using the recruitment form:**

<https://system.erecruiter.pl/FormTemplates/RecruitmentForm.aspx?WebID=017fb55315684caf91b39342eb102754>

**Deadline for submitting the application: 20.08.2022**

#### **Please include the following statement in your application:**

"I hereby give my permission for the processing of my personal data included in the submitted documents for the purposes of recruitment process for the Łukasiewicz Research Network – PORT

Polish Center for Technology Development, ul. Stabłowicka 147, 54-066 Wrocław carried out presently or in the future by the company PORT, according to personal data protection law (GDPR). This permission for the processing of my personal data includes also the processing of these data in the future, provided that the purpose of the processing remains the same.

I hereby acknowledge that the disclosure of my personal data is voluntary, and that I have been informed of the right to access my personal data, and to correct such data."