

SWISS-POLISH
Cooperation Programme



NCBR
National Centre for Research
and Development

Project monitoring Call 2024 & Call 2025



Project monitoring

- **Contract amendments**
- **Verification of reports submitted by the PCO to the PO**
- **On-site inspection of project implementation**
- **Monitoring meetings with the PCO/PCP**



Project contract amendments

- **Annex vs non-annex amendments**
- **Amendment requests in the LSI system:**
 - **submitted by the PCO**
 - **evaluated by project officers / external experts at NCBR**



Periodic reporting

- **Annual report (after 12 and 24 months of project implementation)**
- **Final report**
- **Technical and financial part**



On site inspection

- **Audits during project implementation**
- **Audits after project completion**
- **Substantive audits**
- **Financial audits**



Monitoring meetings with PCO and PCPs

- **Online**
- **Progress in project implementation, cooperation between consortium members, issues identified**
- **Written summary**
- **Project visits in Switzerland - Innosuisse**

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