#### **REGISTRATION - LANGUAGE of the INTERFACE**



- **STEP 1** On Zoom website, scroll down the webpage until you see a Language bar
- **STEP 2** Press on the triangle and choose among the available languages

→ Ů ŵ A http	ps:// <b>zoom.us</b> /webina	rr/register/WN_BIDV2IQGTE	baXP41uHw3uaw				L &		
		IC	MPD Webina	r Registratior	1				
	Topic	Topic         Webinar test including registration and other recording features           Time         Apr 3, 2020 03:30 PM in Amsterdam, Berlin, Rome, Stockholm, Vienna			ternational Centre for Migration Policy Development		Support	Language	
					* Required information		Test Zoom Account	English -	4
	First N	lame *		Last Name *			Support Center Live Training	English	
						ts	Feedback Contact Us	Español	A D D
	Email	Address *		Confirm Email Address *			Accessibility	Deutsch	
								简体中文	
		Register						繁體中文	
					N			Français	
						out Ads		Portuguese	
						7		日本語	
	About	Download	Sales	Support	Language			Русский	
	Zoom Blog Customers Our Team Why Zoom	Meetings Client Zoom Rooms Client Browser Extension Outlook Plug-in	1.888.799.0125 Contact Sales Plans & Pricing Request a Demo	Test Zoom Account Support Center Live Training	English 🗸			한국어	
	Features Careers Integrations	Lync Plug-in iPhone/iPad App Android App	Webinars and Events	Feedback Contact Us Accessibility	🚯 in 🎔 🗗 f		~		

#### REGISTRATION



#### **STEP 3** Please fill in your data in the registration form on Zoom website

↔ ♡ ☆	https://z	oom.us/webinar/register/WN_BIDV2IQGTbaXP41uH	lw3uaw	□ ☆	☆ & ☞ …
		ICMPD V	Vebinar Registratior	1	
	Topic Time			International Centre for Migration Policy Development	
				<ul> <li>Required information</li> </ul>	
	First Na	ame *	Last Name *		
	Email A	ddress *	Confirm Email Address *		
		Register			

**STEP 4** After approval you will receive a confirmation email with the link for joining a webinar. It may take a few days.

# **ENTERING THE WEBINAR ROOM**



- **STEP 1** Click the Webinar link received in the email
- **STEP 2** Follow the prompts to download and install Zoom desktop application, if not yet installed.

OR click Cancel and Join from your browser and complete Signing/Signing up steps

$\leftrightarrow$ $\rightarrow$ C $$ zoom.us/j	/776097401?tk=QQGsSICjlSHc2WOQxoemL3ijvNFgSqV56e5y59xW4hl.DQEAAAAALkJOeRZLVC	SIBTHhRaFFoUzBNTlpNcDZzQ1pnAA&pwd=b3g5YWp0 🖈 🧼 🗄
zoom	Open Zoom?	Support English -
	intps//2001.as wints to open this uppreation.	×
	Open Zoom Ca	ncel
	Launching	
	Please click Open Zoom Meetings if you see the	system dialog.
	If nothing prompts from browser, click here to launch the meeting,	or download & run Zoom.
	If you cannot download or run the application, join from your br	owser.

**STEP 3** If **Sign up** was required, afterwards click the Webinar link received in the email to enter the room

### IN THE WEBINAR ROOM - INTERPRETATION



**STEP 1** On the Control bar press **Interpretation STEP 2** Choose the preferred language and Off press Mute Original Audio 블 English  $\checkmark$ Zoom Meeting ID: 776-097-401 (i) 🔒 Russian HI-HC Down Design **Mute Original Audio** +1-Head to N Das English B Video medul Description  $\bigoplus$ Chat

# **IN THE WEBINAR ROOM - ASK A QUESTION**



\_

o ×

**STEP 1** Hover over the bottom part of the Zoom window, the control bar

will appear. Press **Chat** to open the chat window



STEP 2 Choose who should see your question All panellists and Attendees or only All panellists. Type in your question and hit enter on your keyboard

# IN THE WEBINAR ROOM - EXIT THE WEBINAR ROOM



- **STEP 1** Press Leave Meeting to exit the room
- **STEP 2** Confirm leaving the meeting

