

Information on the Processing of Personal Data in Consular Files

1. Pursuant to Article 13 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation – GDPR), we hereby inform you that:

2. The controller, within the meaning of Article 4(7) of the GDPR, of your personal data is the Minister of Foreign Affairs of the Republic of Poland, with its registered office in Poland, at al. J. Ch. Szucha 23, 00-580 Warsaw.

The following consular offices perform the duties of data controllers in relation to the personal data contained in the consular files they maintain:

- Consul of the Republic of Poland in Belfast, 67 Malone Road, BT9 6SB Belfast
- Consul of the Republic of Poland in Edinburgh, 2 Kinnear Road, EH3 5PE Edinburgh
- Consul of the Republic of Poland in London, 10 Bouverie Street, EC4Y 8AX London
- Consul of the Republic of Poland in Manchester, Manchester One, 51 Portland Street, M1 3LD Manchester

3. The Minister of Foreign Affairs has appointed a Data Protection Officer (DPO) who performs his duties with regard to the data processed at the Ministry of Foreign Affairs and by Polish missions abroad. This function is performed by Mr Daniel Szczęsny.

4. Contact details of the Data Protection Officer:

- postal address: al. J. Ch. Szucha 23, 00-580 Warsaw
- e-mail address: iod@msz.gov.pl

5. Access to the data is restricted to persons authorised by the Controller.

6. The personal data contained in consular files are processed on the basis of Article 6(1)(c) of the GDPR, for the purpose of the Polish Consul performing duties arising from separate legal provisions (listed in the table below).

7. The data are protected in accordance with the provisions of the GDPR and may not be disclosed to any third parties who are not authorised to access them. The data will not be transferred to a third country which does not provide safeguards ensuring a level of protection at least equivalent to that provided for under the GDPR. Data may be transferred to a third country only if such an obligation is laid down in Polish law or in European Union law, in accordance with Articles 44–46 of the GDPR.

8. Your personal data may be disclosed to competent persons or third parties, including public authorities, that are authorised to access such data under applicable legislation. A separate category of recipients comprises entities processing personal data on behalf of the Controller, in particular under concluded agreements, such as IT service providers.

9. The provision of your personal data is a statutory requirement and is necessary for the examination of your case.

10. Unless specific provisions state otherwise, you have the rights provided for in Articles 15–19 of the GDPR, in particular the right to access your data and to have them rectified, erased or their processing restricted (where Articles 17 and 18 of the GDPR apply).

11. Your personal data will not be processed in an automated manner that would affect decisions producing legal effects or similarly significantly affecting you. The data will not be subject to profiling.

12. You have the right to lodge a complaint with the supervisory authority:
President of the Personal Data Protection Office
ul. Moniuszki 1A
00-014 Warsaw, Poland