

# **SELF-ASSESSMENT REPORT ON THE QUALITY OF EDUCATION IN THE DOCTORAL SCHOOL**

Akademia Muzyczna im Karola Lipińskiego we Wrocławiu

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# PART A

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## Director / Head of Doctoral School

**First Name**                    **Last Name**

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# VISITING CARD

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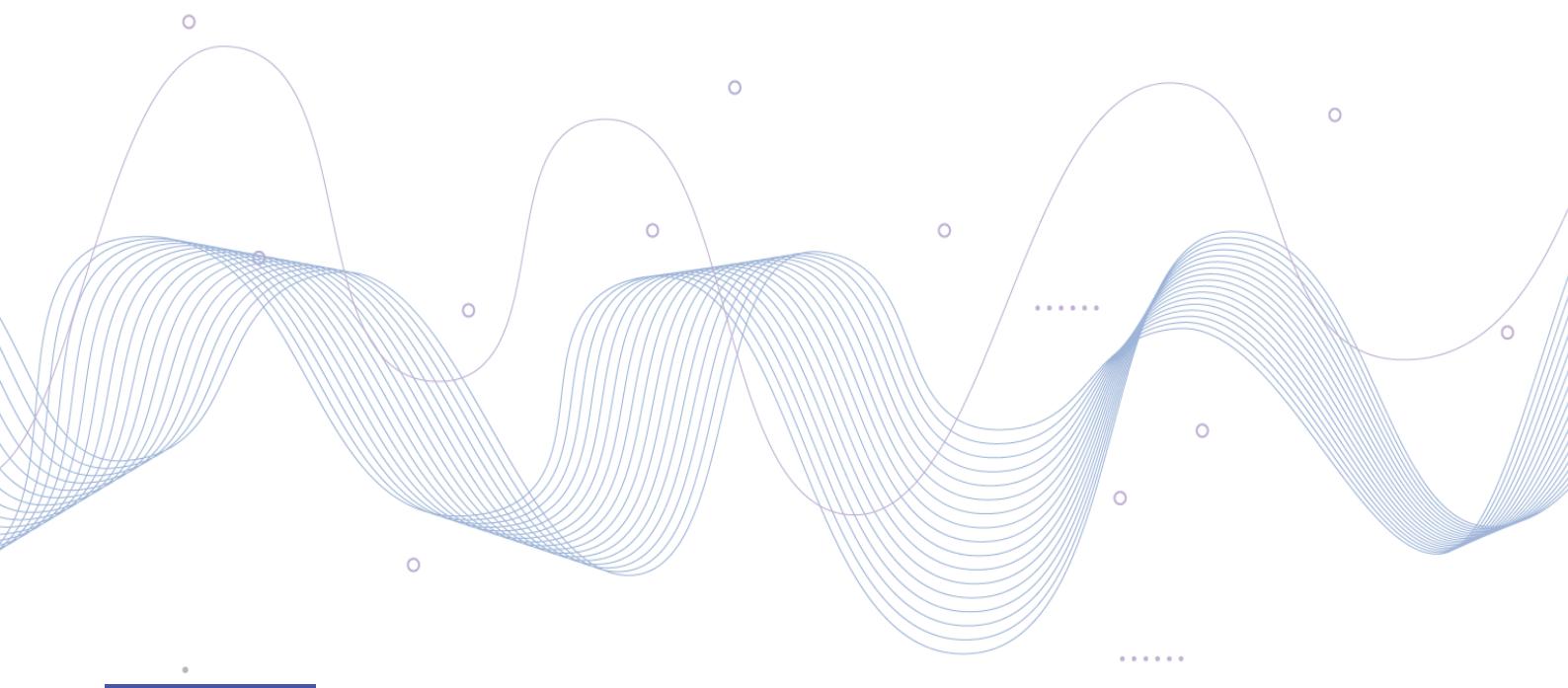
## Basic Information about the Doctoral School

### Year of Creation

2019

### Institution running the doctoral school

Akademia Muzyczna im. Karola Lipińskiego we Wrocławiu



Field of Education	Education Disciplines
The arts	music

Name/Scope of the Education Program (PL)	Name/Scope of the Education Program (EN)
Zakres artystyczny dyrygentury	artistic field of conducting
Zakres artystyczny kompozycji	artistic field of composition
Zakres artystyczny wykonawczy	artistic field of performance
Zakres artystyczny teoretyczny	artistic field of music theory

## Characteristics of the Doctoral School

The **Doctoral School (DS)** of the Karol Lipiński Academy of Music (KLAM) was established in 2019 by Order No. 15/2019 of the KLAM Rector of 24 May 2019 on the establishment of the DS, amended by Order No. 28/2019 of 26 June 2019. Until 31 Aug. 2024, the Rector's Proxy for the DS and its Director was prof. dr hab. Marta Kierska-Witczak, and since 1 Sep. 2024, this function has been performed by dr Tomasz Kienik, prof. at KLAM.

The first recruitment to the three-year-long DS took place in Sept. 2019, with the admission limit of 2 places. The DS continues and develops the doctoral (third-cycle) studies run previously at the Instrumental and Vocal Faculties.

The idea of the DS is to provide structured education combining artistic, research and teaching activities based on the appropriate staff resources and the rich infrastructure of the Academy.

The **DS mission** is based on the Mission and Strategy of the KLAM set out in Resolution No. 67/2019 of the Senate of the KLAM: 'The mission of the Karol Lipiński Academy of Music in Wrocław is to serve society and the arts by contributing to the development of artistic concepts, scholarly and research activities in the field of music, as well as by providing the highest quality of education to the musicians being trained, who – drawing on the wealth of world achievements in music and respecting the values of their native culture – shall be able to achieve the highest level of development as artists, leaders and citizens of their country and the world'.

The DS – like the Academy – aims to shape the future of the musical art not only through the implementation of modern education programmes, but also through the training of doctoral students and preparing them to practise and promote art and culture.

The DS pledges to raise educational and artistic standards, opening up to new stylistic trends and the demands of the younger generations of musicians. At the same time, by focusing on attracting outstanding teachers and artists, the DS creates an environment that is conducive to creative activity. Doctoral students find here a space for artistic, scholarly and organisational development, gaining competences to become leaders of musical life.

The **DS Strategy** focuses on: maintaining the high quality of education in terms of PQF 8, artistic and scholarly development, maintaining flexible programmes, further development of infrastructure, digitalisation and internationalisation, implementation of new teaching methods, building a coherent image of the Academy, and cooperation with the cultural sector. In the KLAM Strategy, there are also other elements of importance to the DS, such as building and promoting the academic community, supporting the development of the environment, targeting the individual needs of doctoral students, and implementing lifelong learning. The DS's activities reflect an active policy of educating the best young artists and researchers while respecting their individuality, avoiding schematism, promoting the highest quality of art and research and implementing new, original ideas and concepts.

The **medium- and long-term plans** of the DS include: organising the 14th National Conference of Doctoral Students 2025/26, continuing to address current research and artistic problems, maintaining and constantly improving the level of the dissertations submitted, deepening the methodological awareness of doctoral students while maintaining the high artistic value of their works, disseminating and publicising activities, and expanding international cooperation.

The **main objective** of the DS is to train doctoral students at the highest artistic and scholarly level in order for them to acquire the knowledge, skills and social competences leading to the obtaining of the degree of *doktor sztuki* [doctor of arts]. The DS works in close collaboration with the Council for the Discipline of Musical Arts (CDMA) of the KLAM and with the Deputy Rector for Artistic and Scientific Matters.

Their supervisory, consultative and legislative roles significantly influence the DS's activities. The DS Director and doctoral students are supported by a three-member Doctoral Education Team appointed by the CDMA (CDMA Resolutions No. 11/2023 and 11/2025).

Among other doctoral schools, the DS is **distinguished by**: a small number of students (currently only six are enrolled), the prevalence of the master-student relationship, the possibility of taking up interdisciplinary topics, and a flexible programme and study plan. The recruitment procedure is designed to attract the most outstanding candidates with significant achievements and broad cognitive horizons.

The DS's **asset** is the clear structural division into the following fields: performance, conducting, composition, and music theory, with suitably developed education plans and programmes.

Further strengths of the DS are: its standardised administrative, organisational and documentation procedures, its active support for doctoral students in their development and problem-solving, the promotion of the activities of young artists and researchers, and the undertaken multidirectional self-development activities. It is also important to ensure the highest quality of education while respecting the individuality, interests, independence and artistic sensitivity of doctoral students. Currently, measures are being taken to ensure that the DS Director joins the Agreement of Doctoral Schools of the Universities of Wrocław, and he is also active among the Directors of Doctoral Schools of Music Universities, which allows for the exchange of experiences and the sharing of good practices and effective solutions developed at different centres.

**The most important achievements of the DS's students include:**

- 1) Dr K. Rau's innovative, award-winning work *Tobaro on VR. Technological, musical and psychological issues*, in collaboration with the Academy of Fine Arts in Wrocław;
- 2) Distinguished dissertation *The piano works of Lowell Liebermann* by dr T. Marut – Polish representative at the 18th International Chopin Competition (2021), winner of the 4th prize at the National Chopin Competition (2020);
- 3) Cooperation with the Kyiv Academy of Music and completion of the DS, despite the ongoing hostilities, by mgr R. Fotuima, author of a dissertation on the saxophone literature of Polish and Ukrainian composers of the 20th and 21st centuries;
- 4) Mgr O. Juzala-Deprati's composing successes, including performances at the 'Warsaw Autumn' Festival and awards;
- 5) 1st Prize for mgr I. Wojciechowski at the FMF Young Talent Award 2022 competition in Kraków, performance during the Scoring4Skolimowski gala (ICE Kraków);
- 6) 1st Prize for mgr M. Bień in Moscow International Music Competition (2021, duo) and in 'Music Without Limits' (Lithuania, 2020, duo);
- 7) K. Podorska's activity (2nd year): 1st-prize winner of the K. Lipiński International Competition, violinist of the Leopoldinum orchestra and scholarship holder of the Young Poland programme.

## Additional Information about the Doctoral School

### Educating Staff

Numerical data for the evaluation period

Educating Staff	Instructors	Supervisors	Assistant Supervisors
Number of people	32	9	2

## Doctoral Students

**Number of doctoral students (total): 12**

Recruitment during the evaluation period	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	Total
Number of recruited doctoral students	2	2	2	2	2	2	12
Number of doctoral students who completed the doctoral school	2	2	1	0	0	0	5
Number of doctoral students removed from the doctoral student list	0	0	1	0	0	0	1

Mid-term evaluation results	Positive	Negative
Number of Doctoral Students	9	0

Educational Programs	Number of Doctoral Students
artistic field of conducting	0
artistic field of composition	3
artistic field of performance	9
artistic field of music theory	0

## Additional Numerical Data on Doctoral Students

Number of foreign doctoral students	1
Number of doctoral students with disabilities	0
Number of doctoral students in the Implementation Doctorate program	0
Number of doctoral students in the EU program	0
Number of doctoral students employed by the institution running the doctoral school as academic teachers or research staff	4

## Graduates

Numerical data for the evaluation period

Number of graduates who applied for initiation of proceedings for the award of a doctoral degree	5
Number of doctoral students who completed the doctoral school	3

# INFORMATION ON THE ENTITY'S COOPERATION WITH THE DOCTORAL STUDENTS' COUNCIL

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There is a Doctoral Students' Self-Government (SG) at the DS with the following bodies: Chair, Council, General Assembly. The Council's make-up and the competences of the bodies are defined in the Regulations of the SG. The Council's statutory function is representing the DS before the unit it is run by. The report authors' assessment shows the SG's rights are respected.

The Council can apply to the Academy for funds and the SG can use the Academy's infrastructure and the Director's support, e.g. in the organisation of voting, elections and other events. The Council adopts resolutions, e.g. agreeing on a candidate for the DS Director, and internal legislation, e.g. the Code of Ethics for Doctoral Students. It gives opinion on education plans and programmes (2019, 2023/24), it identified candidates from among doctoral students for the Doctoral Disciplinary Committee and gave its opinion on the academic year schedules. It participates (2025) in making changes to the DS Regulations.

A SG representative takes part as an observer in the CDMA meetings and can participate in the work of the Recruitment Committee and the Mid-term Evaluation Commission. He/she is also a member of the Academy's Educational Quality Assurance Team.

Thanks to the cooperation between the Council, SG, Academy authorities, Director, supervisors and teachers, the risk of conflicts is minimised and decisions are made in a joint, transparent manner. The SG has insight into the results of the educational quality assessment through the SD Director.

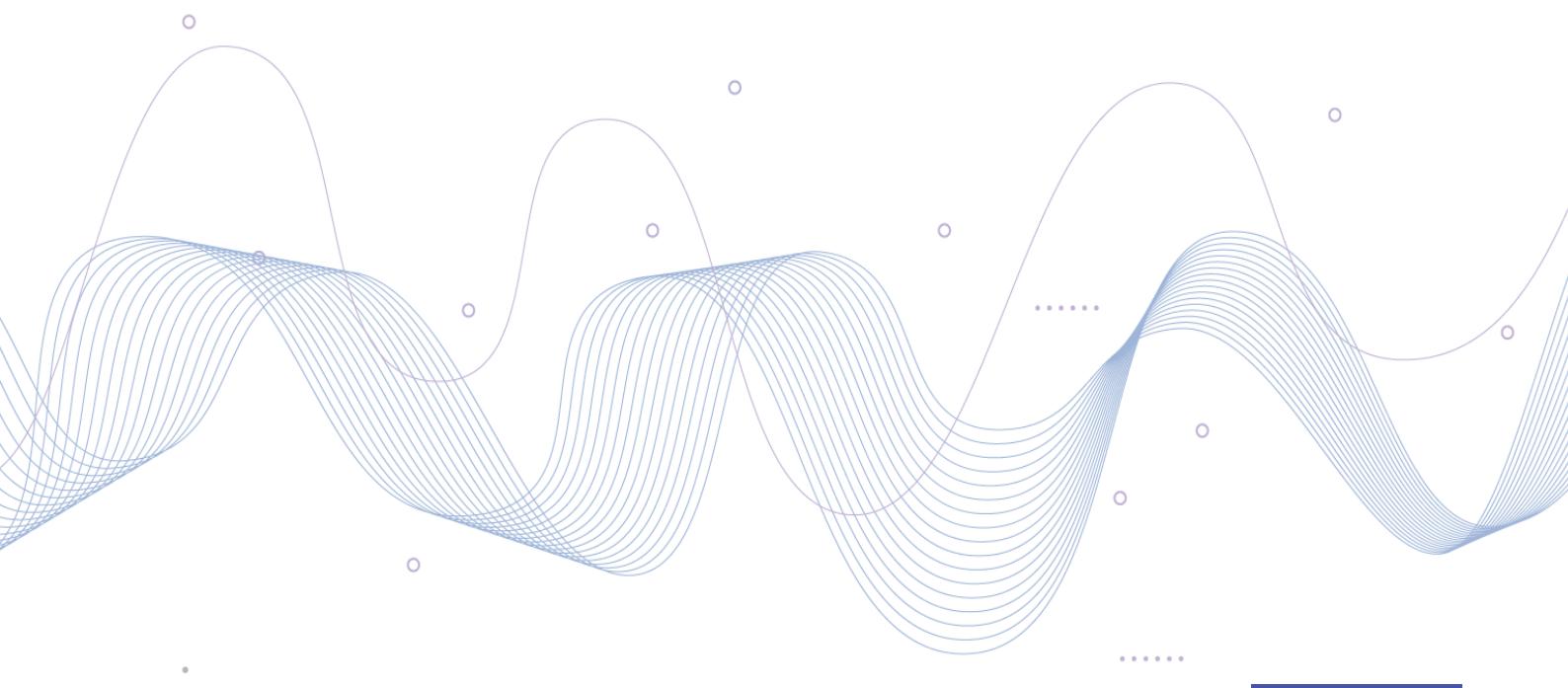
The cooperation with the previous Council Chairs has been harmonious and smooth.

The SG's good practices include participation in the organisation of National Conferences of Doctoral Students of Wrocław Music Universities (11th in 2020 and 14th planned for 2026) and cyclical meetings of the Council (and/or interested doctoral students) with the Director. Electronic communication is also maintained.

The SG's dedicated e-mail address: [rada.doktorantow@amkl.edu.pl](mailto:rada.doktorantow@amkl.edu.pl).

# INFORMATION ON THE DOCTORAL SCHOOL GROUPED BY 8 EVALUATION CRITERIA

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## **1. Adequacy of the education program and individual research plans to the learning outcomes for qualifications at PRK level 8 and their implementation**

### **1. Adequacy of learning outcomes (LO) in the educational plan and programme (EPP) to PQF 8**

LO were formulated in acc. with the Regulation of the Ministry of Science and Higher Education of 14.11.2018 (DzU pos. 2218) during the creation of the School in 2019.

The descriptions of the detailed outcomes were created during team work and, according to the authors of the document, cover the full range of knowledge, skills and social competences of a doctoral student (DSt) at PQF 8 (Res. No. 26/2019 of the Senate of KLAM).

### **2. Adequacy of the DSt's activities and IRP to the effects at PQF 8**

Individual Research Plans (IRP) approved by the CDMA, have a uniform structure incl. the topic, dissertation outline, timetable, planned effects, deadlines, additional activities and the opinion of the supervisor(s). Although the template of IRP does not literally indicate the learning outcomes, their realisation is shown in the matrix attached to the Report (attached), which shows that the correct execution of IRP guarantees the achievement of the required LO at PQF 8.

### **3. Implementation of EPP and IRP in the context of LO**

EPP in the DS is implemented in two ways:

- a) by participating in the courses included in the study plan and obtaining credit for subsequent semesters;
- b) by the overall execution of the IRP, including the DSts' own work.

Ad a) These are: obligatory classes, electives, presentations, own work under the guidance of pedagogues, participation in exam sessions and independent preparation of the dissertation. LO were distributed between individual classes, group classes, masterclasses, concerts, projects, etc, and their allocation is shown in the following versions of EPP.

**EPP 2023 (year I-II, 2024/25) – modular:**

- main subject (11 LO);
- one of artistic modules (performance–14, music theory–17, composition and conducting–11 LO each);
- obligatory: research module–27, general humanistic–min. 8, didactics and professional competences–15, foreign language–5, internships (expert–7, observation–6, teaching–10 LO).

**EPP 2019 and 2020 (year III, 2024/25) – modular:**

- main subject – 12 LO,
- artistic modules (performance–10, music theory–18, composition and conducting–11 LO each);
- research module (methodology–19, seminar–20, preparation for thesis defence–7);
- general humanistic module–9;
- professional competences–34 (in three submodules);
- foreign language–5 LO.

**Ad b)** The DSt implements IRP by fulfilling the commitments, respecting the guidance of the supervisor, obtaining a positive MTE and following the recommendations of the Commission. Changes to IRP may result from the DSt's self-reflection, the intervention of the supervisor or recommendations. The structure of IRP template was considered optimal; any changes require a resolution of the CDMA.

### **4. Interdisciplinarity of education and PQF 8**

DSts have an influence on the educational pathway by choosing subjects in the humanities appropriate to their interests and cognitive horizons.

**EPP of 2019 and 2020 included:**

general humanistic module (choice of: philosophy, sociology, psychology–in institutions: University of Wrocław (UWr), Academy of Art and Design (ASP), University WSB Merito (f. Wyższa Szkoła Bankowa) in Wrocław; professional competence module (choice of: physical and mental preparation, psychology of music).

**EPP of 2023 includes:**

interdisciplinary module (choice of: lectures, seminars–UWr, ASP);  
subjects in the KLAM (eg. psychology, individual elective designed by the DSt – eg. computer analysis, composition, early music

et al.).

The DSts' own interdisciplinary initiatives (outside the main subject) are noticeable (K. Rau–Virtual Reality, R. Fotuima–promotion of Ukrainian music, M. Aftyka–composition, A. Wajdzik–music production, W. Prokopowicz–cooperation with the German environment, I. Wojciechowski–film music).

##### **5. Reliability of the improvement of EPP vs relevance to LO (PQF 8)**

The improvement of EPP was done by: collecting feedback from DSts and educators, consultations with the Director, supervisors, department heads and the student government. The activities were initiated and supervised by the then Director of the DS (2019-2024), and changes were discussed at the Senate before the voting procedure. In the opinion of the DSts (derived from the survey), the curriculum may need minor adjustments.

**The changes between EPP of 2019 and 2020** are minor and concern additions to credit terms and forms, revisions to the number of hours and ECTS, name corrections, addition of notes.

**The changes made to EPP in 2023** were substantial and concerned:

duties (composition, conducting, theory);  
new subjects (e.g. psychological aspects of musician's work, electives, elective lectures–UWr, ASP);  
the scope of subjects: philosophy, sociology, psychology;  
the number of hours and structure of classes;  
introduction of new modules;  
transformation of subjects: e.g. foreign language into translation course (with a different scope).

Further modifications are planned for 2026 after the analysis of the 2025 and early 2026 surveys.

## 2. Method of verifying learning outcomes for qualifications at PRK level 8

### 1. Availability and unambiguity of the rules for the verification of learning outcomes for qualifications at PQF level 8

The Education Programme and Plan (EPP) at the DS, which contains both the applicable learning outcomes based on the principles of PQF 8 and the methods for their verification, is placed on the DS subpage of the Academy's website, in the Public Information Bulletin, and is also available - for the purpose of, for example, obtaining the necessary explanations by the Doctoral Student - in the office of the Director of the DS.

The precise description of the above issues and their tabular layout (assigning formalised means of verification to individual subjects and activities of the Doctoral Student) promotes unambiguous interpretation.

The means of verification of learning outcomes consist in the assessment of the extent to which Doctoral Students have achieved the specified objectives. This assessment is carried out:

- a) in a formalised way - in the form of obtaining: pass, grade credit and recorded: grade credit before a board and exam before

a board. The dates of the latter shall be set at the latest one week before the exam session and shall be publicly available to doctoral students, together with the composition of the board;

- b) in a non-formalised way - in the form of: ongoing discussions of doctoral students with supervisors and pedagogues, evaluations of doctoral students' self-reflections, feedback after completion of artistic, research or presentation events, and ongoing and periodical observation of work and results obtained (also during teaching and expert internship).

**The availability and unambiguity** of formal ways of verifying LO and forms of progress control is not only expressed by including the relevant provisions in the EPP, in the content of the syllabuses (and informing doctoral students about them), but can be discussed in more detail during organisational classes with pedagogues. Par. 29-38 of the DS Regulations precisely specify the structure, as well as the organisation of credits and examinations, the deadlines and conditions for taking them, the rights of the doctoral student in the case of negative marks and lack of credit, record-keeping, the grading scale (2.0-5.5) and the rules for the implementation of the programme outside KLAM.

**The form of verification** of learning outcomes shall be adapted individually to the specifics of subjects. These may include performance presentations open to the public or public concert productions, but also previously agreed with the doctoral student: written works, artistic, multimedia, projects, presentations, oral statements, test results, tests of practical skills.

**A way of verifying** the LO is not only the grades obtained, but also the results of questionnaires obtained from students taught by doctoral students as part of their teaching internship. Another is the submission of co-semester reports signed by the supervisors and kept on file. Records of credits and examinations are kept in the Verbis electronic system and finally printed in the form of the doctoral student's periodic achievement sheets..

The outcome of the mid-term assessment and the content of its justification, the content of the documentation submitted for assessment, as well as the written opinion of the supervisor made for this assessment also play an important role in the process

**of assessment of the achieved LO.** Verification of the achievement of LO outside the system of classes at KLAM is provided by the Director of the DS after reviewing the submitted documentation (e.g. credit sheets at other universities - signed and confirmed, lists of persons participating in events, diplomas, etc.).

**Completing the LO verification process** is the creation of the dissertation, the content, the conclusions, and the dynamics of its implementation. Positive verification of all LO leads to the completion of the DS both by completing the IRP records, passing all semesters and submitting the dissertation. The rules and requirements for the award of the doctoral degree are governed by Resolution 9/2022 of the Senate. To date, dissertations submitted to the CDMA have been in the form of an artistic work with a description. The subject matter, quality and volume of such dissertations, their cognitive and artistic qualities and the positive opinions of reviewers, indicated a positive outcome in terms of achieving the intended LO. The role of the dissertation supervisor - the person assessing the progress of the doctoral student and formally admitting the dissertation for submission to the Office for Teaching and Student Affairs - remains of no small importance for such an assessment.

### 2. Transparency and reliability of the process of verification of LO for PQF 8

**The co-occurrence of the same LO** in the syllabuses of several subjects promotes their transparent verification. A number of measures are being taken to secure the achievement of the high level of LO required for PQF 8. The main action is the appointment of multi-person, expert, competently selected credit/examination committees for individual subjects, the careful selection of supervisors and main pedagogues and the cooperation of the DS with the heads of chairs.

In the case of **exam board** activities, credit or numerical marks are possible and the determination of the outcome is made through in-depth discussion. The ways in which learning outcomes are verified and the quality of these outcomes are also observed and analysed by the Director of the DS in his/her role as a member or chair of examination and credit committees.

In the case of **individual credit**, the previous achievements of doctoral students for the assessment of their work may also be documented in digital form - in the Google Classroom system, testportal, by e-mail, or in writing. Classes conducted as part of

the teaching internship are observed by the pedagogue of the main subject and/or the Director, documenting them in observation sheets, also controlling the acquisition of the necessary LO in this respect. The internship develops the activity, creativity and entrepreneurship of doctoral students, and is also available in the form of observation of the activities of other pedagogues and activities of an expert type (verified and credited by the Director of the DS). The doctoral student also has the opportunity to discuss (with the committee or the teacher) not only the grades obtained, but also the status of the subject and the implementation of the LO, as well as recommendations for further development after the exam (or after obtaining credit). In the case of the Ukrainian doctoral student and during the pandemic (to a lesser extent now), electronic mediated contact systems (Google Meet, MS Teams, Office 365 and others) provided valuable assistance in LO verification. During the Covid-19 period, the rules contained in the Order No. 74/2020 of the Rector of the AMKL on defining the rules of verification of achieved learning outcomes specified in study programmes, doctoral programmes, the education programme of the Doctoral School, postgraduate programmes and other forms of education conducted in the academic year 2020/2021 at the Karol Lipiński Academy of Music in Wrocław were in force.

### **3. Reliability of the process of improving ways of verifying LO for qualifications at PQF 8.**

So far, no need for change has been identified either in the learning outcomes or in the ways of their verification - the process of their improvement is still in the stage of observation and evaluation. A small number of doctoral students and lecturers is conducive to the ongoing exchange of experience and the application of effective both anticipatory and control measures, as well as the verification of learning outcomes on an ongoing basis, without recourse to additional, more complex tools. The system currently adopted appears to be optimal. Essentially all the regulations for LO adopted in 2019 have remained unchanged, although the education programme and plan itself - as well as the ways of verifying the LO - have been transformed and adapted. The ways of verifying the LO were, moreover, discussed by the previous Director of the DS Prof. Dr. Marta Kierska-Witczak with the supervisors and heads of chairs, and this is also done by the current Director. Neither the learning outcomes in place to date nor the means of their verification have been commented on.

### **4. Self-evaluation**

The effective and precise actions that the unit and the Doctoral School take to take care of the high standards of verification of LO (and to achieve a high level of achievement of these outcomes) consist primarily of:

1. the unambiguous codification of principles in documents;
2. the presence of high quality curriculum content delivered in the subjects and modules;
3. diversification of verification methods, triangulation;
4. appropriate selection of staff and committee composition;
5. use of diverse tools;
6. producing adequate documentation;
7. collaboration with the Heads of Chairs and the Director of the DS.

In this respect, the team performs a positive self- evaluation.

The MATRIX OF MEANS OF VERIFYING LEARNING OUTCOMES was developed on the basis of syllabuses and several years of and current practice.

### **3. Qualifications of academic teachers or research staff conducting education at the doctoral school**

In year 2024/25, the staff the Doctoral School comprises 17 people, including 8 professors, 5 habilitated doctors, 3 doctors, and 2 MAs, which is, according to the authors of the report, the optimal proportion.

#### **1. Adequacy of output to the scope of doctoral education**

Many teachers of DS have taught doctoral students for several years. The key to the selection of staff was:

- (a) the assessment of achievements according to qualitative and quantitative criteria (possession of numerous and valuable artistic and scientific works in theory (monographs, articles, lectures, editorials, conferences), in performance (recordings, concerts, festivals), or composition (scores, performances, recordings). Adequacy was also expressed in the specific research and artistic interests of the teachers, which were calculated to attract doctoral students with a broad spectrum of interests;
- (b) activity - understood by: professional performing, making recordings, fulfilling artistic and scientific invitations, lively work as a composer, populariser, scientist, organiser, juror and pedagogue.

#### **2. Quality of activities for their professional development**

The Academy supports the professional development of the DS staff by financing procedures for the awarding of scientific and artistic degrees, organising concerts, providing the Publishing House and the Multimedia Technology Studio with the Recording Studio, library resources and infrastructure, access to international projects. It fosters or ensures the organisation of initiatives, subsidises participation in forms of higher qualifications. Supervisors and assistant supervisors have the opportunity to be trained at courses and conferences (e.g. Dr. Jakub Olejnik, conference "Good Supervision", 17 June 2025 Doctoral School of the Wrocław University of Economics). Supervisors have the opportunity to improve their IRP creation skills during working meetings with the Director of the Doctoral School, consultations with the Chair of the CDMA, and to familiarise themselves with modern knowledge repositories thanks to the activity of the Director of the KLAM Library.

#### **3. Reliability of actions taken by the institution to verify qualifications**

An important (besides experience, activity and achievements) criterion for the verification of the DS. staff is the field education. The main subjects and doctoral seminars are taught by instrumentalists, composers (they can also be conductors, vocalists), who have education documented by the title of professor or the degree of habilitated doctor. Research methodology is taught by a person holding a doctorate in musicology, a habilitation in music theory and a professorship in art. Optional subjects are chosen by doctoral students according to a subject criterion, e.g. composition is taught by at least a habilitated doctor in this field. Pianist partners are musicians with at least a doctoral degree in instrumental music. The subject Basics of Modern Didactics is taught by professors of the Academy - two persons with habilitation degrees - a theorist and a composer, who have been involved in music education at all levels for many years. The psychology of music is taught by a person with a doctoral degree, who will soon submit her habilitation dossier, while translation courses are taught by lecturers with an MA or a PhD degree. The content-related criterion also required the employment of other staff members with deficient specialisations (e.g. electives - early music, planning, promotion and realisation of artistic projects), who have a directional background in this area - with at least a Master's degree.

Several current SD staff members have previously promoted doctorates, outside the School, such as:

- Prof. dr hab. J. Pietrzak - 5;
- Prof. dr hab. A. Zubel - 1;
- Prof. dr hab. J. Meira - 6;
- Prof. dr hab. A. Granat-Janki - 4;
- Prof. dr hab. K. Kielb - 5.

Their experience contributes significantly to the building of high quality education of young scientists and artists at the supra-master level.

**The staffing** for each academic year is created by the Director of the SD, who has the opportunity to consult with the heads of chairs. In addition, the person in charge of the doctoral seminar (the supervisor) is appointed by the CDMA as discussed elsewhere in this report. The overall document, which is a list of instructors, is approved by the Rector, who acts as the final verifier of staff selection.

Pedagogues are **assessed** by doctoral students in the Verbis electronic system (previously - in the form of paper questionnaires), and the results are accessed by the Director of the DS. and other authorised staff in managerial roles. This allows conclusions to be drawn about the performance of individual pedagogues and to influence changes in staffing.

Further criteria for the staff's verification are professional experience, expressed in terms of general work experience and outstanding supervision of students and doctoral students, as well as good repute. Teachers of the DS have a significant number of concerts performed, works composed and performed, extensive phonographic output, participation in premieres, festivals, work as jurors, promotion of masters and doctoral students - a lively presence in the community. The output is documented in biographical entries on the Academy website and in reports submitted to the Science Department. The pedagogues undertake multidirectional initiatives, such as: Prof. dr hab. Agata Zubel (composition+singing), Prof. dr hab. Jacek Meira (jazz double bass+jazz history, poetry), Dr. hab. Michał Moc (composition, didactics of ear training+accordion), Amelia Golema (general psychology+psychology of music), Prof. Mirosław Gąsieniec (piano, chamber music+composition), Maciej Wojciechowski (project management, image communication, MBA+choir conducting).

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The DS staff improves their professional qualifications by obtaining further academic degrees and titles, for example: T. Kienik, P. Hendrich, M. Moc - habilitation in 2019, A. Zubel and J. Stankiewicz - professorship in 2020, M. Gąsieniec - professorship in 2024, T. Hajda - professorship in 2025.

Qualifications improvement also includes participation in international scientific conferences (Prof. Dr Hab. A. Granat-Janki, Dr Hab. T. Kienik, Prof. KLAM).

Other teaching staff can also develop their teaching skills on their own, as well as participate in external forms of improvement (e.g. Dr Hab. T. Kienik - NCBR and HarmaHub training and in modern teaching methods).

The staff teaching doctoral students take independent initiatives, such as:

- scientific and artistic conferences (Prof. Dr Hab. R. Żołędziewski, Prof. Dr Hab. A. Granat-Janki, Dr Hab. T. Kienik, Prof. KLAM, Dr A. Golema);
- festivals with a didactic aspect (Dr Hab. M. Moc, Prof. KLAM - mYear);
- creation of new research spaces (Dr A. Golema - psychological performance apparatus, Innovative Artist Development Centre).

## 4. Quality of the recruitment process

### 1. Quality and accessibility of information on recruitment

The rules of recruitment are defined by the annual document 'Terms and Conditions of Recruitment to the Doctoral School' (hereafter TCR), prepared by the Dir. of DS on the basis of §5 of DS Regulations and adopted by the Senate. The multi-person drafting ensures high quality and precision of the entries. The document defines the rules of the Recruitment Committee (RC), the conditions for admission to the competitive proceedings, the formal requirements and the assessment criteria. Appendices incl. a description of the procedure and stages (I-III), criteria, scoring, rules for compiling a list of achievements, access to data (GDPR) and a statement about studying only in one DS.

DS showcase and the Dir.'s Office are available on the ground floor of the Academy. Recruitment (R.) information is also available by phone, email and on the KLAM website, which incl. a subpage of DS with published information for candidates, incl. a description of the r. process.

They can learn electronically about the staff, the profiles and achievements of previous doctoral students (DSt) and DS infrastructure, which enables them to make an informed choice about where to study.

### 2. Transparency and openness of rules and timeliness

The TCR are published on dates in accordance with §200(3) of the Law on Higher Education Act. The open nature of the r. is expressed in the availability of four different fields of study (composition, conducting, performance, music theory), the only restriction being the limit of places allocated by the Rector for a given academic year, with no division by field. Candidates have the opportunity to self-select the achievements they present—artistic, scientific or otherwise—in stage 1, which allows them to reveal their broad potential, achievements and to reflect independently on their career trajectory and goals. DS is open to candidates from all over the country and Europe (4 national DSts came from outside KLAM, 1 from abroad). The only criterion for admission is the artistic and scientific level represented by the applicants. The transparency and objectivity of the process is facilitated by an open list of questions for stage 2. Candidates self-select the best AV recordings in their opinion for self-presentation in stage 1, the only parameter given is the maximum duration.

R. is open to all persons holding a master's degree or equivalent, as well as—in justified cases—to persons fulfilling the prerequisites of Article 186(2) of the LHEA and §6(2) of the TCR. Candidates are required to register in the electronic system and submit the required documents. These are subject to formal verification, carried out by both the OTS and RC.

To date, there have been no cases of Candidates having a grant—these would be considered on a case-by-case basis by RC with the Rector, once the relevant documentation has been obtained. A potential option would then be to increase the admission limit for the year.

### 3. The course of procedure

R. takes place in 3 stages:

-Stage I: assessment of documentation and quality of academic and/or artistic output

-Stage II: interview in the context of the planned doctoral thesis with assessment of humanistic competence (answers to drawn questions)

-Stage III: artistic or scientific presentation—depending on the scope declared

Stage II allows the presence of the desired qualities to be assessed: determination, networking ability and development potential of the candidates.

Each stage of the procedure is subject to detailed scoring according to clearly defined criteria contained in the TCR.

The r. process is expert, scored and documented, ensuring that subjective or overly general assessments are avoided. The transparency of the r. process is ensured by the use of a so-called arithmetic average 'cut-off' when compiling the results and the possibility for RC to see the scoring table containing the candidates' scores awarded by RC members. The calculations are made on 2 different computers in 2 ways, mutually verifying the correctness of the data.

### 4. Consideration of the needs of persons with disabilities

Candidates with disabilities can count on the individual description of the r. procedure, in more difficult cases on the support of the Rector's Representative for Persons with Disabilities available at the Academy. The rules for taking their needs into account are incl. in Section VI of the TCR, and adaptation of the r. process to individual needs is based on the decision of the Dir. of DS at the applicant's request and upon submission of appropriate documentation. Possible forms of support incl.: extending the time of the interview or presentation, changing the form of the examination, providing third-party support or the presence of an assistance dog, changing the location of the proceedings. The KLAM website has a facilitated access mode. All activities are undertaken with equal opportunities and fair competition.

## **5.Verification of candidates' suitability**

RC makes a comprehensive assessment of the Candidate's suitability for research/artistic activity at each of the 3 stages of the proceedings. Weight is given to both the content of the dossier, the style and substance of the statement, the quality of the answers to the questions and the programme/content, quality and originality of the artistic/scientific presentation. In isolated cases, mediated (online) contact with the candidate was allowed. The composition of RC is determined each time by an order of the Rector; Order No. 15/2025 is currently in force. RC currently consists of the Dir.of DS (Chair), the Dep. Rector for Arts&Sc. and the Dirs. of Institutes and Heads of Chairs. This ensures a high quality assessment of an expert nature, based on the knowledge and many years of academic experience of RC members and the standardisation of proceedings.

## **6.Improving the r. process**

Conclusions drawn from the r. process were discussed annually during RC meetings after the completion of each stage, at the final meeting of the Committee, as well as at additional working meetings conducted by both Dirs. of DS with teachers between r. periods. Comments gained in the discussions were reflected in the introduction of annual optimisations in the competition formula and TCR updates. Changes were implemented, which incl. the composition of the committee, the course, number and sequence of stages, the scoring used and the formula for the submission of documentation and presentation of candidates. The Rector, the Dep. Rector for Arts&Sc., the Heads of Chairs, the Dir. of DS, members of RC and the CDMA were involved in the discussions on the shape of the documents. The archive documents (scoring tables) in the OTS provide a source of comparison and allow monitoring of results and further improvement of the r. process.

The results of DSts' survey on r. issues are very positive.

The current r. procedure seems optimal—it is almost identical to the one in place last year. This shows that stability has been achieved in this area.

## **7.Detailed procedure**

- registration in the Verbis system
- submission of documents (electronically and on paper)
- formal verification
- stages I, II, III—results (displayed in the showcase, on website)
- publication of lists of qualified and accepted candidates.

## **8.Appeals**

During the period of functioning of DS, there was 1 case of a request dated 04.11.2020 for reconsideration of the decision dated 27.10.2020 to refuse admission of Candidate No. 268.

After an investigation, the decision not to admit the Candidate was upheld by a statement from the Rector of KLAM dated 29.12.2020.

## **9.Summary of r. processes, evaluation**

The r. carried out in each year differ in the level of preparation of the candidates. In each edition, there have been applicants with outstanding aptitude, as well as people for whom it would have been decidedly premature to take up training in DS. Particular interest in training is observed in the field of instrumental performance. The majority of candidates receive a positive assessment of their achievements already in the first stage of the proceedings, and further selection takes place in subsequent stages, which have defined point thresholds for passing to the next stage. The multi-stage procedure appears to be optimal.

The number of candidates varied from year to year, ranging from 13 to 23; with 2 r. places (per year), we assess the interest in r. as significant. The 2-person admission limit was filled in each r.

The number of successful applicants who were not admitted due to lack of places in 2019-2024 were: 1, 3, 7, 0, 1, 1, with the highest percentage of 41.1% in 2021/22. It seems reasonable to consider increasing the admission limit in the future.

Cancellations or non-enrolment were recorded in 2019/20 (1 person—7.7%), 2023/24 (1 person—5%) and 2024/25 (2 people—11.1%). The percentage of people who did not pass the stages was: 69,2% (2019/2020), 78,3% (20/21), 47,1% (21/22), 86% (22/23), 80% (23/24), and 72% (24/25). The high and stable rejection rate confirms the need to better prepare candidates for r. The highest level of applicants was recorded in 2021/22.

The percentage of candidates in the years covered by the evaluation was (for the scopes): conducting—3.2%, composition—20.2%, music theory—5.3%, performance—71.3%.

For performance (out of 100% of candidates) the interest was: violin—19.1%, singing—10.1%, piano—10%, double bass—7.5%, viola—6.4%, cello—5%, organ, percussion (incl. jazz), trombone, saxophone (incl. jazz)—3.5% each, piano jazz, solo singing, trumpet jazz—2.6% each, accordion, flute, guitar (incl. jazz), double bass jazz, clarinet, oboe, baroque violin, trumpet, vocal jazz—1.3% each.

**10. Self-evaluation**

R. to the SD is conducted in a reliable, timely, transparent and objective manner, respecting organisational and ethical standards. The procedure ensures a reliable selection of candidates and enables the selection of those with the highest scientific and/or artistic potential.

## 5. Quality of scientific or artistic supervision and support for conducting scientific activities

§9 of SD Regulations governs the issues concerning the supervisor (S) and the assistant supervisor (AS) in terms of their appointment, requirements, exclusion, duties and changes. A doctoral student (DSt) may choose S and the research area based on the analysis of the educators' achievements or on external contacts. The dissertation topic is chosen in accordance with DSts' interests or S's suggestions, or after reviewing DS's webpage. To date, the supervision has been provided by the main subject teacher (from the 4th month), which enabled both parties to verify the choice.

DSt submits an application to CDMA with their S suggestion, justification and S's signature confirming their consent to perform this role.

At the CDMS meeting, S's achievements are presented, followed by discussion and voting, and the decision is then communicated to DSt and added to the documentation. Currently, there are 11 Ss at DS, and 2 ASs have been appointed so far: dr M. Rupociński (electronic media) for K. Rau (S: prof. A. Zubel) and dr hab. J. Olejnik, KLAM prof. (jazz music) for M. Aftyka (S: prof. J. Meira).

A change of S or AS is possible upon request of the parties (§10 of DS Regulations) – so far, no such cases have occurred. The grounds for change may be personal factors, ME results, changes to IRP or to the dissertation topic.

The applied solutions ensure that DSts are supervised by Ss with high qualifications, confirmed by the title of *profesor* or the degree of *doktor habilitowany* (or at least *doktor* in the case of AS), achievements and experience. The preliminary choice of the dissertation topic at the beginning of the training allows for S to be matched to the research-artistic issues undertaken by DSt, and their qualifications must correspond to DSt's field of study.

The DS ensures high-quality collaboration of DSts with Ss through clearly defined responsibilities. S's tasks (guiding DSt's work, providing substantive supervision, approving and assisting in the editing of IRP, monitoring progress, giving opinions, granting approval for mobility, assessing AS's work, reviewing applications – §9 sect. 6 of DS Regulations) are complemented by good practices and opportunities for informal support. S plays a key role in the education process, explaining the rules of research and artistic activities, monitoring DSt's strengths and weaknesses, supporting the formulation of research problems, theses, and literature selection. They help establish a schedule, ensure the coherence of the dissertation's concept, content and structure, and confirm its correspondence with the field and discipline. S may participate in DSt's presentations, conferences and concerts, initiate critical discussions, point out errors, evaluate arguments, assess the quality of actions. They ensure adherence to ethical standards, encourage interdisciplinarity, independent thinking, assist with language editing. If necessary, S provides psychological support, helps resolve professional problems and recommends valuable artistic events. S's supervision enables DSt's development thanks to ongoing observation, multifaceted activities, regular meetings, continuous contact, accessibility and community integration. Training for young Ss is planned.

S supports DSt within the academic community, maintaining a 'master–student' as well as artistic relationship. S serves as mentor and, in some matters, as DSt's representative, approves IRP, ME documentation and the dissertation, communicates with DS Director and CDMA Chair.

So far, the S role has been fulfilled by the most distinguished KLAM educators, and there is the possibility of inviting educators from other institutions. To date, such a need has not arisen – DSts suggested appropriate candidates for their Ss, and the opinions of CDMA were positive in this regard.

The means aimed at improving the S–DSt relationship include discussions (initiated by both parties), knowledge gained during exams and credits for the doctoral seminar, discussions within exam committees and consultations of DSts with DS Director or Doctoral Education Team.

The doctoral seminar syllabus defines the aims, educational content and assessment criteria for the course, while the level of research work and collaboration with S is verified through assessments, including board ones.

The monitoring of S's work is based on the analysis of mandatory surveys (Verbis, paper forms) conducted by Directors, Education Quality Assurance Team, as well as the analysis of anonymous Google surveys (by current DS Director) and conversations with DSts. The results of exams and credits for the main subject (if its content is related to the dissertation), the credits and exams in the doctoral seminar, the outcomes of the collaboration with the research methodology instructor, and the ME results and documentation are taken into account. Ss, as educators, are subject to evaluations within their respective chairs based on separate regulations. The possibility of introducing a procedure for evaluation of Ss during ME and appropriate legal framework are being considered.

In conflict situations, DSt may turn to DS Director and – in accordance with §53 of DS Regulations – to the KLAM Rector. To date, no such cases have been reported. Substantive support, assistance and mediation are provided by Doctoral Education Team. Difficult situations can also be addressed by disciplinary ombudspersons: for academic teachers (Rector's Order 3/2025), for DSts (Rector's Order 5/2025), and by Disciplinary and Appeal Commissions for DSts and Academic Teachers (Senate Resolutions 4/2025, 5/2025, 38/2024). There is also the possibility of contacting relevant commissions dealing with the relationships between DSts and students. The contact details for National Representation of DSts and Ombudsperson for DSts' Rights are available on DS website. These are assumed to be widely known, and additional information can be obtained at DS Director's office and on KLAM's website. To date, there has been no need to take such measures.

DSts have full access to **KLAM's infrastructure**, including ramps, elevators, modern lecture and concert halls, seminar and practice rooms, Multimedia Techniques Studio, Computer Composition Studio, library, sound library, reading room and faculty lounge with media access.

They can use the **support** of Artist Development Center, Career Office and Center for Projects and International Cooperation. Their needs are monitored by DS Director, an OTS employee, Rector's Proxies for International Cooperation and for Persons with Disabilities. Pedagogical assistance is available during consultation hours or remotely. Support with regard to the submission of a dissertation is provided by Science Department. No cases of DSts with disabilities or parents of children with disabilities have been reported.

**Self-evaluation.** The quality of academic supervision and DSts' support is adequate and high, as confirmed by the results of DSts' surveys.

## 6. Integrity of the mid-term evaluation process

The mid-term evaluation (ME) verifies the timeliness and quality of a doctoral student's (DSt) education halfway through their 3-year programme (in the 4th semester). It fulfils the following functions: evaluative (indicates progress, provides feedback for the supervisor and the DSt), prognostic (allows for predicting further development) and motivational (positive result increases the scholarship amount). Preparations for the EM encourage self-reflection, deadline-meeting, and require the DSt to prepare thoughtful and coherent documentation. The ME also plays a corrective role – it enables the modification of the IRP and the obtaining of recommendations from the commission to enhance the quality of research/artistic work in further stages of the DSt's development. It has an expert and point-based nature. The implementation of the IPB is understood as the fulfilment of the contract terms, which makes DSts' work autonomous and constitutes an obligation.

### 1. ME criteria and rules, accessibility, explicitness

The ME procedure is publicly accessible (via the website, the DS bulletin board and the Public Information Bulletin) and unambiguous – identical for every DSt. The main ME principles are outlined in §§17–20 of the DS Regulations and are precisely defined based on substantive, organisational and legislative criteria, as well as principles of fairness, in a document approved by CDMA Resolution No. 30/2020 of 29 June 2020. This document includes deadlines, an explanation of the documentation submission process and a schedule of activities. DSts can seek individual clarifications during their preparation for the ME. In a separate announcement, the Director sets the place and deadline for submitting the documents (paper and electronic) and the planned evaluation date – at least one month in advance. The commission reviews the documents sufficiently earlier.

A key ME component is the submission of a report on the implementation of the IRP, semester reports and the supervisor's opinion. The ME follows a scoring system based 2 criteria: compliance and timeliness in completing IRP tasks (0–40 p) and substantive coherence of the IRP with the tasks performed (0–60 p).

The ME procedure is aligned with the guidelines for preparing the IRP, approved by CDMA Resolution No. 11/2020 of 4 March 2020.

Partial scores for both criteria are given anonymously by the commission members following a prior discussion. The points are summed up for each DSt, and the arithmetic mean is calculated. A strength of the DS is the clearly defined point threshold indicating a positive/negative evaluation.

The ME procedure includes: commission selection, documentation review, an interview with the DSt, commission discussion, scoring and result determination, justification and recommendations, the final report. The procedure is completed within 2 months of submitting the documentation. The results are communicated to the DSt in person or via email and, along with the justification, are promptly published on the KLAM's website and the DS bulletin board.

### 2. Composition and competences of ME commission

The 3-member commission consists of 2 independent research-artistic employees of the KLAM and an external expert in the field of musical arts. To date, the following have served as experts: prof. dr hab. A. Godek, prof. dr hab. K. Przybyłowicz, prof. dr hab. A. Gronau-Osińska, prof. dr hab. W. Kunc and dr hab. J. Wróblewski, prof. AM. The criteria for selecting the members include: current and significant research/artistic achievements, knowledge, experience in training DSts, and familiarity with the DS functioning. The appointment of the members is verified and approved by a CDMA resolution.

The DS Director may act as an observer and/or minute-clerk, and a representative of the DSts' Self-Government may also serve as an observer of the ME. To date, no conflicts of interest (these could be prevented by a change in the commission's composition) or any significant doubts regarding the ME have been reported.

### 3. The ME terms and proceedings

All MEs were carried out and their results published within the established deadlines, in accordance with the applicable provisions. The MEs were impartial (conducted without the participation of supervisors and educators teaching DSts in the given year), carried out in a calm, friendly and substantive manner (the commission focused on analysing the IRP, the submitted documents and presentations). DSts had the opportunity to give multimedia presentations, present musical materials, excerpts of their work and/or dissertation, scores, bibliographies, and to answer questions. The substantive nature of the ME is confirmed by ME reports and justifications.

### 4. Communication of results

As indicated, the ME results and justifications are communicated individually to DSts and published on the bulletin board and on the DS website.

### 5. Procedure in case of objections

In accordance with the DS Regulations and applicable law, a DSt may submit a request for reconsideration if he/she has been removed from the register of DSts following a negative evaluation. To date, no such cases have been recorded.

## 6. Summary of MEs

To date, 8 students (100%) have obtained positive evaluation results;  
Negative results – 0; No objections have been raised.

The ME results (in alphabetical order):

- Bień Mateusz – 100/100 p
- Fotuima Roman – 90/100 p
- Juzala-Deprati Olgierd – 90.3/100 p
- Podorska Karolina – 96/100 p
- Rau Krzysztof – 80/100 p
- Szydłowska Katarzyna – 90/100 p
- Wajdzik Adam – 86.67/100 p
- Wojciechowski Ignacy – 96.67/100 p

The results fall within the 80–100% range, confirming the high level of the IRP implementation by DSts.

In each case, they demonstrated significant progress, presented relevant documents and participated in discussions.  
One DSt – Piotr Dec – resigned from the DS before the ME.

## 7. Improvement of ME proceedings

Any potential problems are analysed by the commission after the conclusion of the proceedings and are also diagnosed on an ongoing basis by the Director. Some areas requiring improvement were identified, but no proposals were put forward. According to surveys conducted among DSts, no need for changes in the ME proceedings was indicated, and the DSts were highly satisfied with the organisation, documentation and conduct of the ME. The results highlighted the clarity of requirements, the appropriate selection of the commission members, their friendliness and reliability, and the opportunity for free expression. Possible future changes might include: adjusting the procedures, modifying the commission selection process, updating the DS regulations or other actions initiated by the Director, the commission, the DSts' self-government, the CDMA or the chair heads.

## 8. Self-evaluation

The ME proceedings at the DS can be described as reliable, transparent and effective.

The forecasts regarding the further stages of DSts' education – in light of the evaluations already conducted – are positive.

## 7. Internationalization

### 1. Staff internationalisation

a. The DS staff, although currently exclusively from Poland, shows internationalisation through participation in Erasmus teaching (STA) and training (STT) programmes.

The following visits took place in 2018–2024:

prof. dr hab. R. Żołędziewski (saxophone): Vienna, STA (2018/19), Vilnius, STA+STT (2019/20), Jerusalem, STA (2022), Budapest, STA (2022), Vienna, STA (2023), Tbilisi, STA (2023, 2024), Bern, STA (2024)

prof. dr hab. J. Stankiewicz (jazz piano): Vienna, STA (2020), Jerusalem, STA (2022), Lisbon, STA (2023)

prof. dr hab. J.J. Bokun (clarinet): Ostrava, STA (2022), Frosinone, STA (2022)

prof. dr hab. M. Kierska-Witczak (choral conducting, former DS Director): Tbilisi, STT (2023), Copenhagen, STA (2023), Tbilisi, STA (2024)

mgr K. Kamola-Łukasik (translation studies): Dublin, STT (2021)

dr T. Kienik, prof. at KLAM (music theory, DS Director), Erasmus Harma Hub, Conservatori Superior de Música Joaquín Rodrigo, Valencia, Spain.

b. DS administrative staff member K. Schmidt participated in professional training (STT) abroad at Asociación Socioeducativa Eduplus (contract 2018-1-PL01-KA103-047622) and Alanya Hamdullah Emin Paşa Üniversitesi (11–15 Sept. 2023), and Conservatorio di Musica 'Giuseppe Martucci' Salerno (14–17 May 2024).

c. The DS staff is also active abroad, as evidenced by publications, participation in international conferences, concerts and festivals.

Selected examples:

prof. dr hab. A. Granat-Janki, chapter: *The City of Wrocław in the Music of Wrocław-Based Composers*, in: *Musikgeschichte in Mittel- und Osteuropa*, vol. 15, 2024

prof. dr hab. T. Hajda – Masterclass, 4–6 May 2023, Conservatorio Superior de Música de Canarias, Tenerife

prof. dr hab. K. Kielb, performance of *Alter Ego* trio, 30 Jan. 2022, Union Colony Civic Centre, Greeley, Colorado

prof. dr hab. J. Meira – premiere of an original composition (conductor, double bassist), 27 Sept. 2019, with K. Kovacs, P. Solarik and Collegium Wartberg, Banská Bystrica (Slovakia)

prof. dr hab. A. Zubel-Moc, *3 Songs for self-accompanied Singer*, premiere, 6 Feb. 2022, CLAT Festival Neue Musik Stuttgart

dr hab. P. Hendrich, prof. at KLAM – compositional workshops, 21–24 March 2023, Gamle Raadhus Scene, Oslo

dr hab. T. Kienik, prof. at KLAM – paper: *Theory of music and musicology in Poland: Definition, status and future* at The Second Biennial International Conference of Music and the University, 4–6 Jul. 2024, University of Surrey, Guildford

dr hab. M. Moc, prof. at KLAM – *Quincunx* for solo viola, performed by K. Komendarek-Tymendorf, 7 June 2023, The 48th International Viola Congress, Salaya (Thailand)

prof. dr hab. J. Stankiewicz – original compositions, jazz standards and EU hymn arrangements, 8 May 2024, RP embassy in Helsinki (with K. Vaiginis – saxophone, Lithuania).

### 2. Internationalisation of the education process and scholarly activities of doctoral students

a) The IRPs of Polish doctoral students submitted to date did not specify activities that would be strictly international, but events of this type were included, as they are allowed by the IRP formula. The following examples of international cooperation can be found:

M. Bień, Orlando Festival, European Summer Course, Holland, participation, Aug. 2023

K. Rau, performance of *Foam*, Les Festivales de Wallonie, 9 Oct. 2019

T. Marut, recital, RP Embassy in Vienna, 14 Sept. 2021

P. Dec (removed), recital, Water Music Alive Festival, Samokov, Bulgaria, 17 Aug. 2023

K. Szydłowska, recital, Joachim Saal, Berlin, 15 Jan. 2020

I. Wojciechowski, 1st International Conference Methodological and Cognitive Aspects of Visual Arts, paper, Wrocław 2023

A. Wajdzik, Mladi Ladi Jazz Festival – Jazz Fruit 2023, Marcin Pater Trio, Jazz Dock, Prague, 27 Sept. 2023

O. Juzala-Deprati, performance of *Landschaft mit Aeolharfe* (eco-drive), *Endless Wander*, Ensemble Spectrum, Trnava (Slovakia), 10 Nov. 2023.

Doctoral students can apply for international research trips or for grant programmes through the relevant KLAM administration.

b) 1 foreign doctoral student (Ukraine) was admitted. Mgr R. Fotouima was a doctoral student in the period of 1 Oct. 2019 – 28 Nov. 2024, submitted a dissertation 'Performance problems of saxophone literature by Polish and Ukrainian composers'. Classes were partly held online. The dissertation work supported artists from both countries, strengthening international ties. The student collaborated with the National Academy of Music in Kyiv, where he currently works, sharing the experience gained

in the DS. There was no need for adjustments or language support.

c) The artistic mobility of doctoral students to date is evidenced by the following:

7 Sept. 2023 – 15 Sept. 2024, mgr M. Bień, cello, SMP (internship), Koninklijk Conservatorium den Haag, the Netherlands  
14–18 Oct. 2024, mgr O. Juzala-Deprati, Blended Intensive Programme, International Music Film & Video, Conservatorio di Musica 'N. Piccini', Bari, Italy.

### **3. Accommodation of foreign doctoral students' needs**

The education at the DS is provided in Polish; however, most of the teachers speak English to the extent necessary to explain any problematic issues.

Foreigners are advised to apply for an Individual Organisation of Studies (§ 44, 45 of DS Regulations), which allows for the change of learning outcomes and compulsory classes or modules.

### **4. Increasing the DS recognisability**

The DS has a sub-page on recruitment in English, which specifies the qualification procedure, requirements, deadlines, documents; it recommends an e-mail consultation with the Director for details.

### **5. Measures for the DS internationalisation:**

personnel and structural changes at the Centre for Projects and International Cooperation and extension of the competences of the Deputy Rector for Evaluation (Sept. 2024) to include supervision of international cooperation; implementation of good practices of cooperation between the DS, the Centre and the Rector's Proxy in order to streamline document circulation; promotion of foreign trips of doctoral students and staff; work aimed at opening selected DS classes to foreign students (Erasmus); exploration of the possibility of conducting humanistic classes in languages other than Polish, based on an appropriate offer from partner universities in Wrocław. In the future, the internationalisation measures will include the delegation and preparation of students to participate in international events and apply for scholarships, and the multicultural community of doctoral students and lecturers will enable the improvement of learning and teaching.

### **6. Other information**

International cooperation and its further intensification consists (will consist) of the transfer of good practices, the facilitation of access to knowledge and skills, the development of active linguistic competence, and the strengthening of intercultural exchange. A result of actions already taken mgr O. Juzala-Deprati's (2nd year) approved trip to the University of Graz (2025/26). In similar cases, the Learning Agreement is approved by the DS Director.

In 2024/25, eminent foreign artists were invited to give – in line with the DS programme – individual or chamber music masterclasses, fostering master-student relationships and the exchange of experiences. The lecturers were composer prof. Daniel Rohas (Sydney Conservatorium of Music, Australia) and trombonist prof. Arno Tri Pramudia (Goeteborgs universitet, Sweden). In the opinion of the participating doctoral students, the classes were valuable and met the objectives.

Prof. A. Granat-Janki was awarded an international grant to organise the 7th International Conference 'Musical Analysis. Historia – Theoria – Praxis' (2023) from the Excellent Science 2 programme; dr hab. Tomasz Kienik is awaiting the outcome of the 'Vectors of Science' programme (2025), having applied for funding to translate and publish the monograph *Magnificat [...]* in English.

### **7. Self-evaluation**

The internationalisation of the DS can be described as moderate, efforts are being made to implement relevant changes.

## 8. Effectiveness of doctoral education

Percentage of individuals who obtained a doctoral degree	Doctoral students who applied for initiation of proceedings for the award of a doctoral degree	Doctoral students who were awarded a doctoral degree	Doctoral students who were denied the award of a doctoral degree
in the number of doctoral students who completed their education at the doctoral school during the evaluation period	100 %	60 %	0 %
in the total number of doctoral students who completed their education at the doctoral school	100 %	60 %	0 %

### 1. Timeliness of dissertation submission and training completion

Positive results obtained: no failure to submit the dissertation on time or to pass the term/year, except for 1 resignation at the request of the student.

Individual time extensions for the submission of the dissertation granted only in justified cases.

### 2. The required percentages indicated in the table in the electronic system.

### 3. The level of doctoral students' achievement: high, confirmed by degrees with distinction (K. Rau, T. Marut) and very high grade averages (above 5.0, full data available to DS Director).

### 4. Doctoral students evaluate the quality of the DS education through paper and electronic surveys (Verbis, Google 2025) and verbally. The results (mostly positive) are communicated to the relevant persons and DS Director.

Actions have been taken by the supervisors and the Director to solve the reported problems. Conclusions from the surveys are positive.

### 5. Appreciated aspects of education (surveys): openness, supportive attitude, flexibility, friendly atmosphere, individual approach, support of DS authorities, financial support, cooperation with accomplished educators, opportunities for artistic performances, work with students, good communication, online classes, networking, understanding of professional activities.

### 6. Reported problems and solutions: delayed submission of R. Fotuima's dissertation – resolved in cooperation with the Director and the supervisor; K. Rau's health problems – 1-year suspension of training.

### 7. Doctoral students' demands (surveys): de-bureaucratization (impossible), changes to the organization of general humanistic subjects (in progress), changes to the EPP (2025/26), modification of student exam allocation (in progress).

### 8. The results of the career monitoring survey acquired in 2025 are being compiled and will be taken into account in the EPP changes in 2026. The Artistic Development Centre/Careers Office, the Quality Assurance Team and the DS Director are working on the data.

## 1. music

### Achievement Description

#### 1. Recording and circulation of 2 CDs with performances by doctoral student Tomasz Marut

**RATIONALE:** The CDs were recorded independently of the doctoral dissertation, they document the high level of activity of the doctoral student and feature challenging piano works and Polish premieres.

In his first year of training at the DS, dr Tomasz Marut recorded and released the CD *Schubert – Chopin*, commissioned by the Ferenc Liszt Society, promoting young artists and Romantic literature. The programme, including Schubert's *Wanderer-Fantasie* and Chopin's *Sonata in B-flat minor*, was performed during two concerts at the Music and Literature Club in Wrocław and recorded live, enabling the authentic atmosphere of the concert to be captured. The work on the project, undertaken independently of the dissertation, developed the doctoral student's interpretative and organisational skills as it included programme and performance preparations and cooperation with the sound engineer and publisher. CD: TIFL 11, time 70'21".

In the second year, the student recorded and released the CD *Chopin – Liszt* – the first professional studio recording in the Society's history. The programme included all of Chopin's solo rondos, selected nocturnes, as well as *Liebesträume* and Liszt's *Rondo fantastique sur un thème espagnol 'El Contrabandista'*, the recording of which was the Polish phonographic premiere. The CD combined well-known repertoire with the valuable but rarely performed works, enabling the doctoral student to develop his interpretative skills, work in the studio and confirm his readiness to implement ambitious artistic projects. CD: TIFL 13, time 71'12".

## **2. Premiere concert of Marcin Pater Trio with the participation of L. Moźdżer, J. Mizeracki and doctoral student Adam Wajdzik**

**RATIONALE:** rank of the co-performers, significance, promotion of an important album on the market, technical advancement.

The premiere concert promoting the latest album (*Between*) of the Marcin Pater Trio (M. Pater – vibraphone, M. Szewczyk – bass, A. Wajdzik – drums) with the legendary pianist Leszek Moźdżer and Jakub Mizeracki took place in the concert hall of the National Polish Radio Symphony Orchestra in Katowice on 11 Oct. 2022. The event met with great interest of the audience – all seats were sold out and the concert ended with an enthusiastic ovation. During the evening, the full material from the *Between* album was presented, as well as the piece 'I love you baby, goodbye' (at the closing of the concert), from the previous, debut album *Nothing but Trouble*. The carefully structured concert programme allowed the audience to immerse themselves in the unique, atmospheric aura of the new album, balancing between modern jazz improvisation (involving advanced metrorhythmic structures) and sonic subtlety. Performing the concert was a demanding task, due to the acoustic conditions of the hall and the difficulty of the compositions. With that kind of acoustics and the short distance between the piano and the vibraphone, maintaining selective sound in fast passages and appropriate energy levels was a task that required an optimal selection of playing techniques on the percussion set. The issue was directly related to the topic of the doctoral dissertation.

## **3. Series of Polish and international concerts of mgr Michał Aftyka in 2024/25**

**RATIONALE:** multidirectionality of the doctoral student's activities, scope, promotion of Polish music abroad, use of playing techniques, solving problems undertaken in the dissertation.

Mgr Michał Aftyka has carried out intensive concert activity, including performances in Poland and abroad. Of particular significance is his project Michał Aftyka Quintet, in which he plays a triple role of the leader, double bass player and composer of the entire presented repertoire. The band performed, among others, during the 'Stumble over Jazz' festival in Sucha Beskidzka on 5 Oct. 2024 and as part of the prestigious Poland Jazz Festival in the Opus Jazz Club in Budapest (8 Nov. 2024) – this concert met with great interest of the audience and was one of the most important in the series of events. Further performances took place in Warsaw ('Joyous' Jazz Festival, 17 Nov. 2024), Barczewo (Barczewo Synagogue, 10 Dec. 2024) and Lublin (Meeting of Cultures Centre, 12 Dec. 2024).

At the same time, the doctoral student co-created international concert programmes with other ensembles, including Ola Błachno Octet (Berlin, Pilecki Institute – 13 Jan. 2025, Kulturhaus Karlshorst – 5 Apr. 2025), and with the duo Umeda & Aftyka, who presented original material at the European Parliament in Brussels (5 Feb. 2025). With the JAH Trio, he performed at the most important jazz festivals in Albania (Jazz in Albania, Tirana, 18 Apr. 2025 and Shkodër, 19 Apr. 2025), Uzbekistan (9th International Jazz Festival, Tashkent), and Pakistan (Islamabad Jazz Festival, 23 May 2025, Lahore Jazz Festival, 24 May 2025). He also performed at the Toronto Jazz Festival with the Superminimalism project (23 Jun. 2025). An important aspect is the direct influence of M. Aftyka's compositional work on the shape of the presented repertoire. The doctoral student develops his compositional language under the guidance of dr Paweł Hendrich, prof. at KLAM. This experience is reflected both in the structure of his own works and in the nature of the co-created projects.

## **4. Performance of Olgierd Juzala-Deprati's composition during the 'Warsaw Autumn' International Festival of Contemporary Music**

**RATIONALE:** rank and importance of an international festival with a well-established tradition: the most important festival of contemporary music in Poland, organised since 1956.

The composition *Before-images/After-images* was commissioned by the Festival. The piece was performed by the {Oh!}

Orchestra (formerly the {Oh!} Historical Orchestra). The theme of the concert was the phenomenon of 'interpenetration', expressed by the combination of avant-garde music and the use of early instruments. The work on the piece for the unusual set of instrument was particularly inspiring for the doctoral student as he had the chance to consult his ideas with the instrumentalists. It was a unique opportunity to explore the peculiarities of instruments such as viola da gamba, theorbo and baroque flute. The consultations were also particularly important and valuable from the perspective of the target doctoral project.

The piece has a very personal meaning for the doctoral student – the instruments used are not just sources of sound, but they have specific meaning as stage props. The use of instruments representing a given kind of aesthetics gave rise to ideas and reflections about traditional styles, timbres and forms. It is these ideas that the composer calls afterimages – musical references to optical illusion. The latter consists in the appearance of a visual image after prolonged staring at a given shape. The illusion has a distorted, blurred but recognisable contour. In the doctoral student's opinion, the idea of music composed for historical instruments can give rise to expectations of the piece itself, and this becomes a space for undertaking a kind of 'game' with the listener. All references are a series of subtle allusions, such as the handling and alteration of the conventional roles assigned to the instruments in the ensemble. The references would not be recognisable in another context if they were not 'expected' – if their blurred and ambiguous shape did not correspond to the afterimage of the musical idea. This afterimage is evoked in the listener's imagination through an appropriate context.

##### 5. Performance of 'Misteria Paschalia' by Ignacy Wojciechowski at the NFM Wrocław

RATIONALE: integration of performance communities, large performance ensemble, synthesis of traditional instruments, voices and electronics, message.

On 7 Apr. 2025, the Extraordinary Easter Concert was held in the main hall of the NFM in Wrocław, repeated at the Karol Lipiński Academy of Music on 12 Apr. It consisted in the performance of the Resurrection oratorio *Misteria Paschalia* composed by the doctoral student mgr Ignacy Wojciechowski, scored for four soloists, mixed choir and the so-called 'layered orchestra'. The piece combines two sound worlds: an acoustic one, represented by a traditional symphony orchestra, and an electronic one, based on the use of virtual instruments and a MIDI-controlled computer. In order to transfer the 'layering' technique to the language of music, the author created a 'layered orchestra', in which electronic sounds enhanced the acoustic parts, providing a richer sound range.

The work was composed for an extended ensemble including wind instruments, percussion, two harps, piano/celesta, MIDI controllers, and a computer with Ableton Live 11 and dedicated software controlling audio tracks and virtual instruments. Solo voices (soprano, alto, tenor, bass), SATB choir and string quintet including five-string double basses were also involved.

*Misteria Paschalia* is a seven-part oratorio about the mystery of the Resurrection and the events of the Paschal Triduum, from Jesus' death on the cross to the victory of life over death. The text of the oratorio is a passage from the Gospels (Matthew 27:45-66 and 28:1-20) in Latin translation. The seven-part structure draws on passages from the Bible and the symbolism of the 7 statements of Jesus on the cross, including the words of Forgiveness, Salvation, Relationship, Abandonment, Distress, Triumph and Reunion.

The double premiere was an event of particular significance for the author as well as for the KLAM community. Thanks to the involvement of the Academic Symphony Orchestra, combined choirs, teacher-soloists, composition students and prof. Wojciech Rodek, it was possible to integrate more than 100 people during the performance of a hybrid sacred work carrying a message of hope.

# ATTACHMENTS

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## Adequacy of the education program and individual research plans to the learning outcomes for qualifications at PRK level 8 and their implementation

No.	File type	Filename
1	Education programmes during the evaluation period	resolutions_education_programme.pdf
2	Education programmes during the evaluation period	46.matryca 8PRK-IPB_EN.pdf
3	Education programmes during the evaluation period	Uchwała RDSM IPB_EN.pdf
4	Education programmes during the evaluation period	IPB sheet.pdf

## Method of verifying learning outcomes for qualifications at PRK level 8

No.	File type	Filename
1	The method of assessing the learning outcomes for qualifications at level 8 of the PQF	8 prk verification.pdf

## Qualifications of academic teachers or research staff conducting education at the doctoral school

No.	File type	Filename
1	music	BIO_en.pdf

## Quality of scientific or artistic supervision and support for conducting scientific activities

No.	File type	Filename
1	Internal regulations that pertain to the midterm evaluation and that are in force during the evaluation period, such as evaluation rules and criteria	mid-term evaluation.pdf

# STATEMENTS

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- I hereby declare that the information contained in the self-assessment report is fully consistent with the factual and legal status.
- I hereby declare that the information contained in the self-assessment report in Polish and English is fully identical in substance.
- I hereby declare that the documents attached to the self-assessment report in Polish and English are fully identical in substance.

Signature

# AUTHORIZATIONS

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**Added files**



**Resolution No. 26/2019  
of the Senate of the Karol Lipiński Academy of Music in Wrocław  
of 29 May 2019**

**on the establishment of the education programme at the Doctoral School of the  
Karol Lipiński Academy of Music in Wrocław**

Pursuant to Article 28(1)(12) of the Act of 20 July 2018 – *The Law on Higher Education and Science* (Journal of Laws of 2018, item 1668, as amended), in connection with Article 228(1) and Article 291(3) of the Act of 3 July 2018 – Provisions introducing the Act – *The Law on Higher Education and Science*, pursuant to § 25 section 2 point 17 of the Statutes of the Karol Lipiński Academy of Music in Wrocław, the Senate of the Karol Lipiński Academy of Music in Wrocław resolves as follows:

**§ 1**

The education programme of the Doctoral School of the Karol Lipiński Academy of Music in Wrocław is established, as specified in the appendix to this Resolution.

**§ 2**

The Resolution enters into force on the day of its adoption.

Wrocław, 29 May 2019

## EDUCATION PROGRAMME OF THE DOCTORAL SCHOOL OF THE KAROL LIPIŃSKI ACADEMY OF MUSIC IN WROCŁAW

### 1. LEARNING OUTCOMES FOR THE DOCTORAL SCHOOL

#### Field of arts

#### Discipline: musical arts

##### Symbols:

SD – learning outcomes for the Doctoral School  
WG – knowledge: scope and depth  
WK – knowledge: context  
UW – skills: use of knowledge  
UK – skills: communication  
UO – skills: work organisation  
UU – skills: learning

KK – social competence: critical approach  
KO – social competence: responsibility  
KR – social competence: professional role  
P8 – level 8 of the Polish Qualifications Framework  
01 etc. – learning outcome number

Learning outcome code	Having completed the Doctoral School	Reference to the Polish Qualifications Framework level 8 descriptors
<b>KNOWLEDGE</b> (student knows and understands)		
Scope and depth – completeness of cognitive perspective and relations		
SD_W01	Main development trends within the discipline of musical arts	P8S_WG
SD_W02	Polish and international scholarly output – including theoretical foundations, general issues and selected specific issues – within the discipline of musical arts; to a degree which enables a revision of existing paradigms, along with relevant literature or other relevant sources related to the field of arts, discipline of musical arts, and artistic activity	P8S_WG
SD_W03	Complete research methodology in relation to the field of arts, discipline of musical arts	P8S_WG
SD_W04	Rules for producing complete complex scholarly and/or artistic works and for undertaking activities with a high degree of originality	P8S_WG
SD_W05	Standards of excellence in research, the distinction between valuable and unjustified exploration/research in the theoretical and practical domains	P8S_WG
SD_W06	Rules for the dissemination of research results, copyright, publishing rights, intellectual property rights, etc., including in open access, with various target groups being taken into account	P8S_WG
SD_W07	Their own economic potential and related possibilities of using the results of their creative activities	P8S_WG

SD_W08	Implications of the work performed and its impact on the health of people involved in the activity	P8S_WG
Context – conditions, effects		
SD_W09	Fundamental dilemmas of contemporary civilisation	P8S_WK
SD_W10	Historical and cultural context of the discipline of musical arts and its relations with other areas of contemporary life, allowing for the implementation of collective tasks, including interdisciplinary ones	P8S_WK
SD_W11	Economic, legal, ethical and other significant determinants of artistic and research activity	P8S_WK
SD_W12	Basic rules of knowledge transfer to the social sphere and of the commercialisation of research results and the know-how related to these results	P8S_WK
<b>SILLS (student is able to)</b>		
Use of knowledge – problem-solving and task performance		
SD_U01	<p>Use knowledge and perfectly mastered technical skills to creatively identify, formulate, contextualise and innovatively solve complex problems in the field of composition, theory and/or performance practice or perform research tasks, in particular:</p> <ul style="list-style-type: none"> <li>– define the aim and subject of research, formulate a research hypothesis,</li> <li>– develop research methods, techniques and tools and apply them creatively,</li> <li>– make conclusions based on research results,</li> <li>– independently and consciously develop and carry out artistic activities,</li> <li>– recognise, evaluate and minimise risks and/or the influence of negative factors in their own creative work and in the work of others,</li> <li>– identify and use relevant Polish and foreign literature and/or other sources related to a given area of activity,</li> <li>– consolidate and publicly disseminate results</li> </ul>	P8S_UW
SD_U02	Demonstrate an integrated and artistically original approach to performance, composition, theorising and teaching, with the use of methodologically appropriate processes and means	P8S_UW
SD_U03	Demonstrate the ability to significantly expand their own artistic awareness and to clearly communicate such an approach in an informed manner	P8S_UW P8S_UK
SD_U04	Critically analyse and evaluate the results of research, expert activity and other creative works, and the way they contribute to the development of knowledge	P8S_UW
SD_U05	Transfer the results of artistic/research activity to the economic and social spheres, including to various performance areas	P8S_UW
Communication – receiving and communicating messages, dissemination of knowledge, foreign language		
SD_U06	Communicate on specialised topics to the extent enabling active participation in the international artistic and research community	P8S_UK
SD_U07	Disseminate the results of their artistic and research activity, as well as of the activity of other artists in fully professional forms	P8S_UK
SD_U08	Initiate a debate related to the relevant area of art and science	P8S_UK
SD_U09	Participate in a scholarly discourse	P8S_UK

SD_U10	Use a foreign language at the B2 level of the Common European Framework of Reference for Languages to the extent enabling participation in the international research and professional community	P8S_UK
Work organisation, planning and teamwork		
SD_U11	Plan and harmoniously carry out individual and team artistic and research projects, also in an international environment	P8S_UO
SD_U12	Support, cooperate with and/or lead a team, applying a wide range of practical and communication skills in order to improve the work methods of others and of different groups	P8S_UO P8S_UK
Learning – planning one's own development and the development of others		
SD_U13	Independently plan and act for their own development; inspire and organise the development of others	P8S_UU
SD_U14	Look for ways to use and further develop knowledge generated by their research activity	P8S_UU
SD_U15	Plan classes or series of classes and conduct them using modern methods and tools	P8S_UU
<b>SOCIAL COMPETENCE</b> (student is ready to)		
Assessment – a critical approach		
SD_K01	Critically evaluate the output within a given discipline	P8S_KK
SD_K02	Systematically critically evaluate the effects of their artistic/research activities within a given discipline, seeing their own limitations and untapped opportunities and creating strategies to maximise their activity	P8S_KK
SD_K03	Critically evaluate their contribution to the development of a given artistic or scientific discipline; determine its value in social, cultural, ethical and economic terms	P8S_KK
SD_K04	Respond with understanding and responsibility to critical comments within a given artistic and research community	P8S_KK
SD_K05	Recognise the importance of knowledge in solving cognitive and practical problems	P8S_KK
Responsibility – fulfilling social obligations and acting in the public interest		
SD_K06	Fulfil social obligations of a researcher and artist	P8S_KO
SD_K07	Initiate actions in the public interest	P8S_KO
SD_K08	Think and act in an entrepreneurial way	P8S_KO
Professional role – independence and ethos development		
SD_K09	<p>Sustain and develop the ethos of creative communities, including:</p> <ul style="list-style-type: none"> <li>– carrying out artistic/research activity in an independent, responsible manner, respecting its standards,</li> <li>– continuing and deepening research and research approach in the process of career development,</li> <li>– respecting the principle of public ownership of research results, while taking into account the principles of intellectual property protection</li> </ul>	P8S_KR

## 2. DESCRIPTION OF THE EDUCATION PROCESS LEADING TO THE ACHIEVEMENT OF THE LEARNING OUTCOMES

I. GENERAL INFORMATION	
Name	Doctoral School
Education level	Polish Qualifications Framework level 8
Academic field and discipline	Field of arts Discipline: musical arts
Admission requirements	As defined in the Resolution of the Senate – Terms and conditions of admission to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław in the academic year 2019/2020
II. LEARNING OUTCOMES	
	As defined in point 1 – Learning outcomes for the Doctoral School
III. ORGANISATION OF THE EDUCATION PROCESS	
Time	6 semesters
Form	Full-time
Elements of training	<p>The training includes:</p> <ul style="list-style-type: none"> <li>– implementation of an individual artistic/research plan leading to the submission of a dissertation</li> <li>– implementation of the education programme</li> <li>– professional teaching or co-teaching internship</li> <li>– active participation in the Polish and international artistic/research community</li> </ul>
Scope of the education programme	<p>The programme provides training in:</p> <ul style="list-style-type: none"> <li>– critical study of the subject literature and other sources</li> <li>– designing research with the use of appropriate methods and research tools</li> <li>– preparing a publication (article, dissertation, concert project, recording)</li> <li>– preparing a presentation and public speech</li> <li>– establishing artistic and research cooperation</li> <li>– teaching</li> <li>– acquiring other competences necessary for working within the profession.</li> </ul>
Form and method of teaching	<p>Classes are conducted in the form of lectures, practical classes, seminars, individual classes, workshops, as well as observation and internships.</p> <p>In addition to traditional methods, modern methods are used during classes, such as: e-learning, webinars, Problem Based Learning, Case Teaching, Design Thinking, Tutoring, Peer Learning.</p> <p>Classes at the Doctoral School include individual, small-group and group classes.</p>
Course of study	<p>The training lasts 6 semesters</p> <ul style="list-style-type: none"> <li>– Within 3 months from the beginning of training, the doctoral student is assigned a supervisor or supervisors.</li> <li>– The training is conducted on the basis of the education programme established by the Senate and the individual research plan.</li> <li>– The doctoral student, in agreement with his/her supervisor(s), develops an individual research plan including in particular a schedule for the preparation of the doctoral dissertation and submits it to the Council of the Doctoral School within 12 months from the beginning of training.</li> <li>– If an assistant supervisor has been appointed, the plan should be submitted after the opinion of that supervisor has been obtained.</li> <li>– The implementation of the plan is subject to a mid-term evaluation after the third semester of training.</li> <li>– The mid-term evaluation ends with a positive or negative result. The result of the evaluation and its justification are made public.</li> <li>– The mid-term evaluation is carried out by a commission appointed by the Council for the Discipline of Musical Arts, consisting of 3 persons, including at least one person holding the degree of <i>doktor habilitowany</i> [habilitated doctor] or the title of <i>profesor</i> [professor] in the</li> </ul>

	<p>discipline in which the dissertation is being prepared, employed outside the unit running the Doctoral School. The supervisor and assistant supervisor cannot be members of the commission.</p> <ul style="list-style-type: none"> <li>– A person who is a member of the commission and who is employed outside the unit running the Doctoral School is entitled to remuneration equal to 20% of the professor's salary.</li> </ul>
Scope of internships	<p>Doctoral students are obliged to undertake internships within the scope outlined in the education plan (see Point 3 – Education Plan of the Doctoral School). The scope of the internships is individually adjusted by the internship supervisor for each doctoral student.</p> <p>The internships must include expert internship (participation in examination committees, assistance in jury work, participation in unofficial juries, evaluation and methodological committees, etc.) – 30 hours credited by the internship supervisor based on the internship chart at the end of the third semester.</p> <p>Doctoral students are obliged to undertake two types of professional internships:</p> <ul style="list-style-type: none"> <li>– observation of classes conducted by different teachers within a given speciality (30 hours in the first semester, credited by the internship supervisor based on the internship chart). This includes occasional outside courses and methodological workshops related to a given speciality,</li> <li>– conducting systematic teaching classes (30 hours in each of the 2-6 semesters) under the guidance of a supervisor, who is responsible for the quality of the classes and the final crediting of the internship at the end of each semester.</li> </ul>
Submission of the dissertation	<p>The training of a doctoral student ends with the submission of a dissertation.</p> <ul style="list-style-type: none"> <li>– The individual research plan specifies the deadline for the submission of the doctoral dissertation. This deadline may be extended, by no more than 2 years, upon the favourable opinion of the supervisor and the Council for the Discipline of Musical Arts.</li> <li>– The dissertation must be submitted by 30 June of the final year of doctoral training.</li> <li>– At the request of a doctoral student, the training is suspended for the period corresponding to the duration of maternity leave, leave under the terms of maternity leave, paternity leave, or parental leave, as defined in the Labour Code Act of 26 June 1974.</li> </ul>
Basic duties of a doctoral student	<ul style="list-style-type: none"> <li>– A doctoral student is obliged to observe the Regulations of the Doctoral School of the Karol Lipiński Academy of Music in Wrocław.</li> <li>– A doctoral student is obliged to follow the education programme and individual research plan – see point 3, and the Regulations of the Doctoral School of the Karol Lipiński Academy of Music in Wrocław.</li> </ul>
Effects of conducting independent artistic/research activity	<p>The effects of conducting independent artistic and research activity include in particular:</p> <ul style="list-style-type: none"> <li>– prepared and implemented artistic/research projects,</li> <li>– academic publications (articles, book publications, sheet music publications, studies) and/or:</li> <li>– artistic publications (concert productions, participation in a performance, CD and DVD recordings),</li> <li>– participation and awards in performance or composition competitions,</li> <li>– participation in national and international specialist conferences (active participation: conference speeches; passive participation),</li> <li>– active participation in other important musical events of international rank,</li> <li>– submitted doctoral dissertation.</li> </ul>
Removal from the register of doctoral students	<p>A doctoral student is removed from the register of doctoral students in the case of:</p> <ul style="list-style-type: none"> <li>– negative result of the mid-term evaluation,</li> <li>– failure to submit the doctoral dissertation within the time limit specified in the individual research plan,</li> <li>– resignation from training.</li> </ul> <p>A doctoral student may be removed from the register of doctoral students in the case of:</p> <ul style="list-style-type: none"> <li>– unsatisfactory progress in the preparation of the dissertation,</li> <li>– failure to fulfil the obligations referred to in Article 207 of the Act of 20 July 2018 – <i>The Law on Higher Education and Science</i>.</li> </ul> <p>Removal from the register of doctoral students is made by an administrative decision.</p> <p>The decision may be subject to a request for reconsideration.</p>

#### IV. EDUCATION PLAN

Class schedule	Point 3 – Education plan
Subject list	<p>List of subjects:</p> <ul style="list-style-type: none"> <li>– Main subject – according to speciality</li> <li>– Ensemble work (chamber music) – for harpsichord/organ speciality. Ensemble work (chamber music) – for piano speciality. Work with a pianist – according to speciality. Artistic theoretical/composition/conducting module – according to speciality</li> <li>– Research methodology</li> <li>– Doctoral seminar – according to speciality</li> <li>– Philosophy/Sociology/Psychology – at the University of Wrocław</li> <li>– Basics of modern teaching. Physical and mental preparation for music practice. The classes are organised in such a way as to enable doctoral students to acquire the content and work individually (sem. 2). Part of the classes conducted as webinars</li> <li>– Psychology of music. Planning, promotion and implementation of artistic projects.</li> <li>– Foreign language classes – English; German; according to the choice and level of participants, classes held alternately in a two-year cycle (e.g. English in years 1 and 2, German in years 2 and 3); eventually by e-learning</li> <li>– Internship supervisor – according to speciality.</li> </ul>
List of supervisors	According to speciality
Conditions for completion	Successful defence of the dissertation
<b>V. SYLLABUSES</b>	
	Syllabuses for individual courses will be based on the learning outcomes matrix and learning outcome characteristics and made available by 30 September 2019
<b>VI. LEARNING OUTCOMES MATRIX</b>	
	Learning outcomes are mapped in relevant matrices – point 4
<b>VII. DESCRIPTION OF LEARNING OUTCOME VERIFICATION METHODS</b>	
	The following methods are used in the Doctoral School to verify learning outcomes: examinations, performance examinations open to the public, public concert performances, written work (tests, essays, dissertations, academic and/or journalistic articles), oral statements, tests of practical skills.

### 3. EDUCATION PLAN

Lp.	Modules/Courses	No. of units	Year 1		Year 2		Year 3		total	form type	ECTS total	Year 1		Year 2		Year 3		Notes
			1	2	3	4	5	6				1	2	3	4	5	6	
1	Module 1. Main subject	h . credit	2 sk	2 sk	2 ek	2 sk	2 sk	2 ek	180	č. i.	36	6	6	6	6	6	6	
2	<b>Artistic modules:</b> Module 2a. – for doctoral students in performance Module 2b. – for doctoral students in music theory Module 2c. – for doctoral students in composition Module 2d. – for doctoral students in conducting																	
2a	Module 2a. Artistic module in performance (one of the following)																	
	• Ensemble work (chamber music)	h . credit	1 z	1 z	1 z	1 z	1 z	1 z	90	č. i.	12	2	2	2	2	2	2	Classes for keyboard instrument students
	• Work with a pianist	h credit	1 z	1 z	1 z	1 z	1 z	1 z	90	č. gr.	12	2	2	2	2	2	2	Classes for other instrumentalists and for vocalists
2b	Module 2b. Artistic module in music theory																	
	• publication of an academic article or a chapter in a monograph	item							1		6					6		At least 12 ECTS, including: – 1 publication (6 ECTS) – 2 presentations (2x2 ECTS) – 2-time conference participation (2x1ECTS)
	• presentation at an academic conference	item							2		4					4		
	• participation in an academic conference	item							2		2		2					
2c	Module 2c. Artistic module in composition																	
	• preparation of a score and performance of a composition for a large performance ensemble* (e.g. symphony orchestra)	item							1		6					6		At least 12 ECTS, including: – 1 score and performance (6 ECTS) – 2 presentations outside the university (2x3 ECTS) – other universities, festivals, at least of the regional rank, etc.. – 2 university presentations (2x1 ECTS)
	• academic presentations outside the university	item							2		4					4		
	• academic presentations at the university	item							2		2		2					
2d	Module 2d. Artistic module in conducting																	

	• presentation at at least a national competition or festival	item							1		6					6		At least 12 ECTS, including: – 1 presentation at at least a national competition or festival (6 ECTS) – 2 presentations outside the university (2x3 ECTS) – other universities, festivals, at least of the regional rank, etc.. – 2 university presentations (2x1 ECTS)
	• academic presentations outside the university	item							2		4				4			
	• academic presentations at the university	item							2		2		2					
3	<b>Module 3. Research module</b>																	
3a	Research methodology	h . credit	1 sk	1 e					30	č. zb.	3	1	2					
3b	Doctoral seminar	h credit	1 zs	1 ek	1 zs	1 zs		60	sem. i.	7		1	2	2	2			
3c	Preparation for the dissertation defence						ED			8						8	Individual work. Credited after dissertation defence	
4	<b>Module 4. General humanities module (one of the following)</b>																	
4a	• Philosophy				(*)	(*)								(*)	(*)			Classes held outside the Academy. Total of minimum 4 ECTS. (*) type of credit, form of classes and ECTS number determined by the unit holding the classes
4b	• Sociology				(*)	(*)								(*)	(*)			(*) type of credit, form of classes and ECTS number determined by the unit holding the classes
4c	• Psychology				(*)	(*)								(*)	(*)			
5	<b>Module 5. Academic teaching module</b>																	
5a	Basics of modern teaching	h . credit	1 zs	1 e					30	č. zb.	4	2	2					
6	<b>Module 6. Professional competence development module</b>																	
6a	• Physical and mental preparation for music practice	h . credit	1 zs		1 zs				32	č. zb.	4	2		2				Field of performance
	• Psychology of music	h . credit	1 zs		1 zs				32	č. zb.	4	2		2				Fields of theory, composition and conducting.
6b	Planning, promotion and implementation of artistic projects	h . credit						1 zs	1 zs	30	č. zb.	2			1		1	Compulsory for all students

7	<b>Module 7. Foreign language module</b>																			
7a	Foreign language course	h . credit	2 zs	2 zs	2 zs	2 e			120	ć. zb.	8	2	2	2	2					
8	<b>Module 8. Internships</b>																			
8a	Expert internship	h . credit	30 z					30	pr. i.	1			1							
8b	Academic teaching internship – observation	h . credit	2 z					32	pr. i.	1	1									
8c	Academic teaching internship – class teaching	h . credit		2 z	2 z	2 z	2 z	148	pr. i.	10		2	2	2	2					
	<b>The total of class hours at the Academy</b>		10**	10**	9**	8	7	6	782	<b>ECTS total</b>	108	16	19	17	19	18	19			

(\*) – the Academy provides the ensemble

(\*\*) – excluding *Expert internship*

**Symbols used:**

zs – grade credit, z – pass, sk – grade credit before a board, e – exam, ek – exam before a board, ED – doctoral dissertation defence, w. – lecture, ćw. – practical classes, sem. – seminar, pr. – internship, i. – individual classes, gr. – small-group classes, zb. – group classes

#### 4. LEARNING OUTCOMES MATRIX

	Academic teaching internship - class teaching							
	Academic teaching internship - observation							
	Expert internship							
	Foreign language course							
	Planning, promotion and implementation of artistic projects							
	Physical and mental preparation for music practice or Psychology of music							
	Basics of modern teaching							
	General humanities module: philosophy, sociology or psychology							
	Preparation for the dissertation defence							
	Doctoral seminar							
	Research methodology							
	Artistic module in conducting presentations, competitions, festivals...							
	Artistic module in composition score, presentations							
	Artistic module in music theory article publication..., conference presentation, conference participation							
	Artistic module in performance ensemble work or work with a pianist							
	Main subject							
	Learning outcomes							
1		2						

## KNOWLEDGE

SKILLS																
SD_U01	x	x	x	x	x	x	x	x								
SD_U02	x		x	x	x	x				x				x		x
SD_U03	x		x	x	x			x	x		x					x
SD_U04			x					x					x			
SD_U05			x	x	x			x			x					
SD_U06			x				x	x			x					x
SD_U07			x				x	x		x	x					
SD_U08			x	x		x	x	x		x						
SD_U09			x			x	x	x			x					
SD_U10											x			x		
SD_U11	x	x	x	x							x	x	x			
SD_U12	x		x	x						x	x	x			x	
SD_U13											x	x				x
SD_U14	x		x	x	x			x			x	x				
SD_U15										x			x		x	

SOCIAL COMPETENCE																
SD_K01	x		x	x	x	x	x	x					x			
SD_K02	x		x	x	x	x	x	x			x					
SD_K03							x	x		x						
SD_K04							x	x			x					
SD_K05			x				x	x		x						
SD_K06							x			x						x
SD_K07												x		x		x
SD_K08											x					
SD_K09			x	x	x	x	x	x	x							



**Resolution No. 23/2020  
of the Senate of the Karol Lipiński Academy of Music in Wrocław  
of 30 June 2020**

**amending the Resolution No. 26/2019 of the Senate of the Karol Lipiński Academy of Music in Wrocław of 29 May 2019 on the establishment of the education programme at the Doctoral School of the Karol Lipiński Academy of Music in Wrocław**

Pursuant to Article 28(1)(12) of the Act of 20 July 2018 – *The Law on Higher Education and Science* (Journal of Laws of 2020, item 85, as amended), and pursuant to § 16 section 11 of the Statutes of the Karol Lipiński Academy of Music in Wrocław, constituting an appendix to Resolution No. 34/2019 of the Senate of the Karol Lipiński Academy of Music in Wrocław of 11 September 2019 on the adoption of the Statutes of the Karol Lipiński Academy of Music in Wrocław, the Senate of the Karol Lipiński Academy of Music in Wrocław resolves as follows:

**§ 1**

Resolution No. 26/2019 of the Senate of the Karol Lipiński Academy of Music in Wrocław of 29 May 2019 on the establishment of the education programme of the Doctoral School of the Karol Lipiński Academy of Music in Wrocław is amended in such a way that its appendix is replaced by the text set out in the appendix to this Resolution.

**§ 2**

The Resolution enters into force on the day of its adoption.

Wrocław, 30 June 2020

Appendix to Resolution No. 23/2020 of the Senate of the Karol Lipiński Academy of Music in Wrocław of 30 June 2020 amending the Resolution No. 26/2019 of the Senate of the Karol Lipiński Academy of Music in Wrocław of 29 May 2019 on the establishment of the education programme at the Doctoral School of the Karol Lipiński Academy of Music in Wrocław.

## **EDUCATION PROGRAMME OF THE DOCTORAL SCHOOL OF THE KAROL LIPIŃSKI ACADEMY OF MUSIC IN WROCŁAW**

### **1. LEARNING OUTCOMES FOR THE DOCTORAL SCHOOL**

#### **Field of arts**

#### **Discipline: musical arts**

##### **Symbols:**

SD – learning outcomes for the Doctoral School  
 WG – knowledge: scope and depth  
 WK – knowledge: context  
 UW – skills: use of knowledge  
 UK – skills: communication  
 UO – skills: work organisation  
 UU – skills: learning

KK – social competence: critical approach  
 KO – social competence: responsibility  
 KR – social competence: professional role  
 P8 – level 8 of the Polish Qualifications Framework  
 01 etc. – learning outcome number

Learning outcome code	Having completed the Doctoral School	Reference to the Polish Qualifications Framework level 8 descriptors
<b>KNOWLEDGE</b> (student knows and understands)		
Scope and depth – completeness of cognitive perspective and relations		
SD_W01	Main development trends within the discipline of musical arts	P8S_WG
SD_W02	Polish and international scholarly output – including theoretical foundations, general issues and selected specific issues – within the discipline of musical arts; to a degree which enables a revision of existing paradigms, along with relevant literature or other relevant sources related to the field of arts, discipline of musical arts, and artistic activity	P8S_WG
SD_W03	Complete research methodology in relation to the field of arts, discipline of musical arts	P8S_WG
SD_W04	Rules for producing complete complex scholarly and/or artistic works and for undertaking activities with a high degree of originality	P8S_WG
SD_W05	Standards of excellence in research, the distinction between valuable and unjustified exploration/research in the theoretical and practical domains	P8S_WG
SD_W06	Rules for the dissemination of research results, copyright, publishing rights, intellectual property rights, etc., including in open access, with various target groups being taken into account	P8S_WG

SD_W07	Their own economic potential and related possibilities of using the results of their creative activities	P8S_WG
SD_W08	Implications of the work performed and its impact on the health of people involved in the activity	P8S_WG
Context – conditions, effects		
SD_W09	Fundamental dilemmas of contemporary civilisation	P8S_WK
SD_W10	Historical and cultural context of the discipline of musical arts and its relations with other areas of contemporary life, allowing for the implementation of collective tasks, including interdisciplinary ones	P8S_WK
SD_W11	Economic, legal, ethical and other significant determinants of artistic and research activity	P8S_WK
SD_W12	Basic rules of knowledge transfer to the social sphere and of the commercialisation of research results and the know-how related to these results	P8S_WK
<b>SILLS (student is able to)</b>		
Use of knowledge – problem-solving and task performance		
SD_U01	<p>Use knowledge and perfectly mastered technical skills to creatively identify, formulate, contextualise and innovatively solve complex problems in the field of composition, theory and/or performance practice or perform research tasks, in particular:</p> <ul style="list-style-type: none"> <li>– define the aim and subject of research, formulate a research hypothesis,</li> <li>– develop research methods, techniques and tools and apply them creatively,</li> <li>– make conclusions based on research results,</li> <li>– independently and consciously develop and carry out artistic activities,</li> <li>– recognise, evaluate and minimise risks and/or the influence of negative factors in their own creative work and in the work of others,</li> <li>– identify and use relevant Polish and foreign literature and/or other sources related to a given area of activity,</li> <li>– consolidate and publicly disseminate results</li> </ul>	P8S_UW
SD_U02	Demonstrate an integrated and artistically original approach to performance, composition, theorising and teaching, with the use of methodologically appropriate processes and means	P8S_UW
SD_U03	Demonstrate the ability to significantly expand their own artistic awareness and to clearly communicate such an approach in an informed manner	P8S_UW P8S_UK
SD_U04	Critically analyse and evaluate the results of research, expert activity and other creative works, and the way they contribute to the development of knowledge	P8S_UW
SD_U05	Transfer the results of artistic/research activity to the economic and social spheres, including to various performance areas	P8S_UW
Communication – receiving and communicating messages, dissemination of knowledge, foreign language		
SD_U06	Communicate on specialised topics to the extent enabling active participation in the international artistic and research community	P8S_UK
SD_U07	Disseminate the results of their artistic and research activity, as well as of the activity of other artists in fully professional forms	P8S_UK
SD_U08	Initiate a debate related to the relevant area of art and science	P8S_UK

SD_U09	Participate in a scholarly discourse	P8S_UK
SD_U10	Use a foreign language at the B2 level of the Common European Framework of Reference for Languages to the extent enabling participation in the international research and professional community	P8S_UK
Work organisation, planning and teamwork		
SD_U11	Plan and harmoniously carry out individual and team artistic and research projects, also in an international environment	P8S_UO
SD_U12	Support, cooperate with and/or lead a team, applying a wide range of practical and communication skills in order to improve the work methods of others and of different groups	P8S_UO P8S_UK
Learning – planning one's own development and the development of others		
SD_U13	Independently plan and act for their own development; inspire and organise the development of others	P8S_UU
SD_U14	Look for ways to use and further develop knowledge generated by their research activity	P8S_UU
SD_U15	Plan classes or series of classes and conduct them using modern methods and tools	P8S_UU
<b>SOCIAL COMPETENCE</b> (student is ready to)		
Assessment – a critical approach		
SD_K01	Critically evaluate the output within a given discipline	P8S_KK
SD_K02	Systematically critically evaluate the effects of their artistic/research activities within a given discipline, seeing their own limitations and untapped opportunities and creating strategies to maximise their activity	P8S_KK
SD_K03	Critically evaluate their contribution to the development of a given artistic or scientific discipline; determine its value in social, cultural, ethical and economic terms	P8S_KK
SD_K04	Respond with understanding and responsibility to critical comments within a given artistic and research community	P8S_KK
SD_K05	Recognise the importance of knowledge in solving cognitive and practical problems	P8S_KK
Responsibility – fulfilling social obligations and acting in the public interest		
SD_K06	Fulfil social obligations of a researcher and artist	P8S_KO
SD_K07	Initiate actions in the public interest	P8S_KO
SD_K08	Think and act in an entrepreneurial way	P8S_KO
Professional role – independence and ethos development		
SD_K09	<p>Sustain and develop the ethos of creative communities, including:</p> <ul style="list-style-type: none"> <li>– carrying out artistic/research activity in an independent, responsible manner, respecting its standards,</li> <li>– continuing and deepening research and research approach in the process of career development,</li> <li>– respecting the principle of public ownership of research results, while taking into account the principles of intellectual property protection</li> </ul>	P8S_KR

## 2. DESCRIPTION OF THE EDUCATION PROCESS LEADING TO THE ACHIEVEMENT OF THE LEARNING OUTCOMES

I. GENERAL INFORMATION	
Name	Doctoral School
Education level	Polish Qualifications Framework level 8
Academic field and discipline	Field of arts Discipline: musical arts
Admission requirements	As defined in the relevant Resolution of the Senate – Terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław
II. LEARNING OUTCOMES	
	As defined in section 1 of the education programme of the Doctoral School – Learning outcomes for the Doctoral School
III. ORGANISATION OF THE EDUCATION PROCESS	
Time	6 semesters
Form	Full-time
Elements of training	<p>The training includes:</p> <ul style="list-style-type: none"> <li>– implementation of an individual artistic/research plan leading to the submission of a dissertation</li> <li>– implementation of the education programme</li> <li>– professional teaching or co-teaching internship</li> <li>– active participation in the Polish and international artistic/research community</li> </ul>
Scope of the education programme	<p>The programme provides training in:</p> <ul style="list-style-type: none"> <li>– critical study of the subject literature and other sources</li> <li>– designing research with the use of appropriate methods and research tools</li> <li>– preparing a publication (article, dissertation, concert project, recording)</li> <li>– preparing a presentation and public speech</li> <li>– establishing artistic and research cooperation</li> <li>– teaching</li> <li>– acquiring other competences necessary for working within the profession.</li> </ul>
Form and method of teaching	<ul style="list-style-type: none"> <li>– Classes are conducted in the form of lectures, practical classes, seminars, individual classes and consultations, workshops, projects, artistic and scientific activities, other creative tasks, as well as internships.</li> <li>– In addition to traditional methods, modern methods are used during classes, such as: e-learning, webinars, Problem Based Learning, Case Teaching, Design Thinking, Tutoring, Peer Learning.</li> <li>– Classes at the Doctoral School include individual, small-group and group classes.</li> <li>– Classes, as well as credits and examinations at the DS may be conducted in a foreign language to the extent and under the conditions determined by the Director before the beginning of the semester or year of education</li> </ul>
Course of study	<p>The training lasts 6 semesters</p> <ul style="list-style-type: none"> <li>– Within 3 months from the beginning of training, the doctoral student is assigned a supervisor or supervisors, and, in justified cases, an assistant supervisor.</li> <li>– The training is conducted on the basis of <ul style="list-style-type: none"> <li>◦ the education programme established by the Senate and</li> <li>◦ the individual research plan accepted by the Council for the Discipline of Musical Arts.</li> </ul> </li> <li>– At the beginning of each semester, a doctoral student shall prepare his or her own individual choice of courses for a given semester of study - a 'declaration' covering compulsory courses, elective courses and supplementary courses, if any have been designated. The doctoral student shall submit the declaration within 14 days of the start of the semester in question.</li> </ul>

	<ul style="list-style-type: none"> <li>– The doctoral student, in agreement with his/her supervisor(s), develops an individual research plan including in particular a schedule for the preparation of the doctoral dissertation and submits it to the Council of the Doctoral School within 12 months from the beginning of training.</li> <li>– If an assistant supervisor has been appointed, the plan should be submitted after the opinion of that supervisor has been obtained.</li> <li>– The implementation of the plan is subject to a mid-term evaluation during the fourth semester of training.</li> <li>– The mid-term evaluation is carried out by a commission appointed by the Council for the Discipline of Musical Arts, consisting of 3 persons, including at least one person holding the degree of <i>doktor habilitowany</i> [habilitated doctor] or the title of <i>profesor</i> [professor] in the discipline in which the dissertation is being prepared, employed outside the unit running the Doctoral School. The supervisor and assistant supervisor cannot be members of the commission.</li> <li>– The mid-term evaluation ends with a positive or negative result. The result of the evaluation and its justification are made public.</li> <li>– A doctoral student may pursue part of his or her education programme at another higher education institution or other national or foreign institution, and is also entitled, with the agreement of the Director and after obtaining the opinion of the supervisor, to undertake national and foreign internships and conduct research in national or foreign institutions.</li> <li>– A doctoral student has the right to follow an individual doctoral education programme.</li> <li>– The organisation and realisation of education shall be adapted to the specific needs of doctoral students who are people with a disability, taking into account the type of disability.</li> </ul>
Scope of internships	<p>Doctoral students are obliged to undertake internships within the scope outlined in the education plan (see Point 3 – Education Plan of the Doctoral School). The scope of the internships is individually adjusted for each doctoral student.</p> <p>The internships must include:</p> <ul style="list-style-type: none"> <li>– expert internship (participation in examination committees, assistance in jury work, participation in unofficial juries, evaluation and methodological committees, etc.) – 30 hours credited by the Director of the Doctoral School, based on the internship chart at the end of the third semester.</li> <li>– internship of academic teaching: observational (observations of classes of various teachers of the specialty, occasional external courses and methodological workshops of the specialty) Duration: 32 hours in the first semester, credited by the Director of the Doctoral School, based on the internship chart.</li> <li>– internship of academic teaching: conducting systematic teaching classes under the guidance of a supervisor, who is responsible for the quality of the classes. Duration: 148 hours in the semesters 2-6, credited by the Director of the Doctoral School at the end of each semester, based on the internship chart.</li> </ul>
Submission of the dissertation	<ul style="list-style-type: none"> <li>– The training of a doctoral student ends with the submission of a dissertation, following a positive opinion from the supervisor(s) and assistant supervisor(s), if appointed.</li> <li>– The individual research plan specifies the deadline for the submission of the doctoral dissertation. In justified cases, this deadline may be extended, by no more than 2 years, upon the favourable opinion of the supervisor(s) and the Council for the Discipline of Musical Arts.</li> <li>– The dissertation must be submitted by 30 June of the final year of doctoral training.</li> <li>– At the request of a doctoral student, the training is suspended for the period corresponding to the duration of maternity leave, leave under the terms of maternity leave, paternity leave, or parental leave.</li> <li>– The education may, at the request of the doctoral student, be suspended in other justified cases. The total period of suspension must not exceed two years.</li> </ul>
Basic duties of a doctoral student	<ul style="list-style-type: none"> <li>– A doctoral student is obliged to observe the oath and the Regulations of the Doctoral School of the Karol Lipiński Academy of Music in Wrocław.</li> <li>– A doctoral student is obliged to follow the education programme and individual research plan.</li> </ul>
Effects of conducting independent artistic/research	<p>The effects of conducting independent artistic and research activity include in particular:</p> <ul style="list-style-type: none"> <li>– prepared and implemented artistic/research projects,</li> </ul>

activity	<ul style="list-style-type: none"> <li>– academic publications (articles, book publications, sheet music publications, studies) and/or;</li> <li>– artistic publications (concert productions, participation in a performance, CD and DVD recordings),</li> <li>– participation and awards in performance or composition competitions,</li> <li>– participation in national and international specialist conferences (active participation: conference speeches; passive participation),</li> <li>– active participation in other important musical events of international rank,</li> <li>– submitted doctoral dissertation.</li> </ul>
Removal from the register of doctoral students	<p>A doctoral student is removed from the register of doctoral students in the case of:</p> <ul style="list-style-type: none"> <li>– negative result of the mid-term evaluation,</li> <li>– failure to submit the doctoral dissertation within the time limit specified in the individual research plan,</li> <li>– resignation from training.</li> </ul> <p>A doctoral student may be removed from the register of doctoral students in the case of:</p> <ul style="list-style-type: none"> <li>– unsatisfactory progress in the preparation of the dissertation,</li> <li>– failure to fulfil the obligations referred to in Article 207 of the Act of 20 July 2018 – <i>The Law on Higher Education and Science</i>.</li> </ul> <p>Removal from the register of doctoral students is made by an administrative decision.</p> <p>The decision may be subject to a request for reconsideration.</p>

#### IV. EDUCATION PLAN

Class schedule	As defined in point 3 of the education programme of the Doctoral School – Education plan
Subject list within the specific learning modules	<ul style="list-style-type: none"> <li>– Main subject – according to speciality;</li> </ul> <p>Artistic module in performance – one of the following:</p> <ul style="list-style-type: none"> <li>– Ensemble work (chamber music) – for keyboard instruments</li> <li>– Work with a pianist – for other instrumentalists and vocalists</li> </ul> <p>Artistic module in music theory:</p> <ul style="list-style-type: none"> <li>– publication of an academic article or a chapter in a monograph,</li> <li>– presentation at an academic conference,</li> <li>– participation in an academic conference.</li> </ul> <p>Artistic module in composition:</p> <ul style="list-style-type: none"> <li>– preparation of a score and performance of a composition for a large performance ensemble (e.g. symphony orchestra),</li> <li>– academic presentations outside the university,</li> <li>– academic presentations at the university.</li> </ul> <p>Artistic module in conducting:</p> <ul style="list-style-type: none"> <li>– presentation at at least a national competition or festival,</li> <li>– academic presentations outside the university,</li> <li>– academic presentations at the university.</li> </ul> <p>Research module:</p> <ul style="list-style-type: none"> <li>– Research methodology</li> <li>– Doctoral seminar</li> <li>– Preparation for the dissertation defence – independent work.</li> </ul> <p>General humanities module (realisation outside the academy):</p> <ul style="list-style-type: none"> <li>– Philosophy,</li> <li>– Sociology,</li> <li>– Psychology.</li> </ul> <p>Academic teaching module:</p> <ul style="list-style-type: none"> <li>– Basics of modern teaching</li> </ul> <p>Professional competence development module (one of the first two to choose from):</p> <ul style="list-style-type: none"> <li>– Physical and mental preparation for music practice,</li> <li>– Psychology of music,</li> <li>– Planning, promotion and implementation of artistic projects – obligatory for all.</li> </ul> <p>Foreign language module:</p> <ul style="list-style-type: none"> <li>– Foreign language course – English,</li> <li>– Foreign language course – German.</li> </ul> <p>According to the choice and level of participants, classes held alternately in a two-year cycle (e.g. English in years 1 and 2, German in years 2 and 3).</p>

	<p>Internships:</p> <ul style="list-style-type: none"> <li>– Expert internship,</li> <li>– Academic teaching internship – observation,</li> <li>– Academic teaching internship – class teaching.</li> </ul> <p>Teaching staff depends on the specialisation; the names of collective course instructors are displayed in the syllabuses.</p>
List of supervisors	According to speciality
Conditions for completion	Submission of a dissertation accepted for defence by the supervisor(s)
<b>V. PROGRAMME CONTENT</b>	
	<p>Main subject</p> <ul style="list-style-type: none"> <li>• individual guidance of the doctoral student's progress in his/her own artistic development;</li> <li>• further development of the craft on the basis of previous musical education, a workshop specific to the represented speciality;</li> <li>• enrichment of the craft by introducing the latest creative, research and/or performance techniques;</li> <li>• realisation of own independent artistic concepts;</li> <li>• in-depth study of Polish and world repertoire related to the speciality;</li> <li>• public presentations, including lectures, concerts and competitions, depending on the speciality.</li> </ul>
	Artistic module in performance:
	<p>Ensemble work (chamber music)</p> <ul style="list-style-type: none"> <li>• acquiring knowledge and developing craft skills with a high degree of artistic individuality and competence in ensemble work;</li> <li>• training to achieve freedom and creativity in ensemble work and social interaction;</li> <li>• in-depth study of ensemble repertoire, extending practical knowledge of repertoire to include chamber literature.</li> </ul>
	<p>Work with a pianist</p> <ul style="list-style-type: none"> <li>• acquisition of knowledge necessary for working on repertoire, dependent on specialisation;</li> <li>• assistance and support for independent complex artistic creations with a high degree of independence;</li> <li>• inspiration in the pursuit of creativity for the realisation of one's own original artistic expression.</li> </ul>
	Artistic module in music theory:
	<ul style="list-style-type: none"> <li>• publication of an academic article or a chapter in a monograph,</li> <li>• presentation at an academic conference,</li> <li>• participation in an academic conference.</li> </ul>
	Artistic module in composition:
	<ul style="list-style-type: none"> <li>• preparation of a score and performance of a composition for a large performance ensemble (e.g. symphony orchestra),</li> <li>• academic presentations outside the university,</li> <li>• academic presentations at the university.</li> </ul>
	Artistic module in conducting:
	<ul style="list-style-type: none"> <li>• presentation at at least a national competition or festival,</li> <li>• academic presentations outside the university,</li> <li>• academic presentations at the university.</li> </ul>

	Research module:	
	Research methodology	<ul style="list-style-type: none"> <li>general characteristics and conditions of an academic paper;</li> <li>types and principles of academic writing;</li> <li>factual writing layout, layout, linguistic correctness of an academic paper;</li> <li>reviewing finished dissertations based on given evaluation criteria;</li> <li>writing papers and revisioning to practice writing skills and their evaluation;</li> <li>topic issues, bibliography and plan of own dissertation.</li> </ul>
	Doctoral seminar	<ul style="list-style-type: none"> <li>preparing a plan of one's own dissertation in cooperation with the teacher of the subject Research methodology;</li> <li>preparing an individual research plan, taking into account an appropriate schedule and timetable of work;</li> <li>using knowledge and skills to prepare and submit a complete, coherent, innovative dissertation characterised by a highly independent approach to the research problem, rich in artistic and/or scientific content;</li> <li>supervising the schedule specified in the individual research plan related to artistic and/or research activities.</li> </ul>
	Preparation for the dissertation defence	<ul style="list-style-type: none"> <li>independent work under the substantive supervision of the supervisor(s) and assistant supervisor, if appointed;</li> <li>case-studies-reviews and/or doctoral examinations of other dissertations of similar subject matter and specificity.</li> </ul>
	General humanities module:	
	Philosophy	<ul style="list-style-type: none"> <li>consistent with the content of the course at another institution of higher education</li> </ul>
	Sociology	<ul style="list-style-type: none"> <li>consistent with the content of the course at another institution of higher education</li> </ul>
	Psychology	<ul style="list-style-type: none"> <li>consistent with the content of the course at another institution of higher education</li> </ul>
	Academic teaching module:	
	Basics of modern teaching	<ul style="list-style-type: none"> <li>lesson objectives from the perspective of individualisation of work with a pupil/student;</li> <li>psychological pitfalls of assessment;</li> <li>the issue of motivation and gamification;</li> <li>circumstances and prevention of professional burnout in the context of non-standard teaching activities;</li> <li>legal perspective of implementing innovations and realising experiments in didactics;</li> <li>ethical and aesthetic aspects of using elements of popular culture (computer games, commercial music, internet tools/social media) in didactics – opportunities and threats.</li> </ul>
	Professional competence development module:	
	Physical and mental preparation for music practice	<ul style="list-style-type: none"> <li>current results of scientific research on the frequency and causes of occupational ailments among professional musicians, as well as the possibilities of their prevention;</li> <li>basic information on the biomechanics of the human</li> </ul>

		<p>body and the conditions necessary to maintain a balanced posture;</p> <ul style="list-style-type: none"> <li>• basic information on the biomechanics of the playing apparatus;</li> <li>• principles of planning independent work on repertoire in a manner adapted to the current physical and mental capabilities of the body;</li> <li>• exercises to prepare the body for music performance;</li> <li>• exercises to help maintain a balanced posture during music performance;</li> <li>• developing psychological resilience and the ability to cope with the physiological symptoms of performance stress.</li> </ul>
	Psychology of music	<ul style="list-style-type: none"> <li>• music as a cognitive skill;</li> <li>• psychomanipulation in music;</li> <li>• psychological and physiological mechanisms of music;</li> <li>• early musical development and musicality;</li> <li>• psychological preparation of a soloist for a performance;</li> <li>• selected concepts of creative imagination;</li> <li>• musical mind according to J. Sloboda;</li> <li>• musical syntax in psychological aspect;</li> <li>• development and formation of artistic identity;</li> <li>• experience of crisis in the artist's life;</li> <li>• dialogue as a form of integration of creative personality.</li> </ul>
	Planning, promotion and implementation of artistic projects	<ul style="list-style-type: none"> <li>• self-presentation;</li> <li>• principles of effective communication;</li> <li>• negotiations, negotiation situations;</li> <li>• forms of cultural activities;</li> <li>• overview of available fundraising opportunities;</li> <li>• building, technical side, promotion, implementation, accounting for music projects;</li> <li>• preparing an offer for a sponsor and a grant application;</li> <li>• acquiring performers.</li> </ul>
	Foreign language module:	
	Foreign language course – English,	<ul style="list-style-type: none"> <li>• grammatical structures, general lexis used in speech and general written texts (level at least B2+);</li> <li>• professional music terminology used in speech and specialised written texts;</li> <li>• use of media in English;</li> <li>• principles of academic discourse in speech and writing;</li> <li>• participating in academic discourse on specialised topics;</li> <li>• principles of annotation and bibliography in the Harvard Referencing System;</li> <li>• planning and executing individual and collaborative artistic and research projects;</li> <li>• collaborating with and/or leading an ensemble.</li> </ul>
	Foreign language course – German	<ul style="list-style-type: none"> <li>• grammatical structures, general lexis used in speech and general written texts (level at least B2+);</li> <li>• professional music terminology used in speech and specialised written texts;</li> <li>• use of media in German;</li> <li>• principles of academic discourse in speech and writing;</li> <li>• participating in academic discourse on specialised topics;</li> <li>• principles of annotation and bibliography;</li> </ul>

		<ul style="list-style-type: none"> <li>• planning and executing individual and collaborative artistic and research projects;</li> <li>• collaborating with and/or leading an ensemble.</li> </ul>
	Internships:	
	Expert internship	<ul style="list-style-type: none"> <li>• examinations of a given and related speciality - assessment criteria;</li> <li>• work of academic competition or jury committees;</li> <li>• creation of competition rules;</li> <li>• creation of jury rules;</li> <li>• definition of assessment criteria;</li> <li>• specifics of the work of a juror - expert of a given speciality at different levels of musical performance.</li> </ul>
	Academic teaching internship – observation	<ul style="list-style-type: none"> <li>• methods of work of the pedagogue of the main subject;</li> <li>• methods of work of other pedagogues of the given and related specialities;</li> <li>• specifics of work of the pedagogue during individual and team classes within the given and related specialities, indicated by the teacher of the main subject;</li> <li>• curriculum and examination requirements of the observed subjects;</li> <li>• planning and preparation for classes;</li> <li>• methods of evaluation and self-evaluation.</li> </ul> <p>The type of classes observed is decided by the teacher of the main subject.</p>
	Academic teaching internship – class teaching	<ul style="list-style-type: none"> <li>• planning and preparation of teaching classes based on the programme requirements;</li> <li>• effective teaching based on the previously acquired skills;</li> <li>• practical verification of the learnt working methods;</li> <li>• selection of the most effective methods based on the knowledge of modern teaching methods and the observation practice carried out in semester I;</li> <li>• searching for and gradually defining own teaching methods based on the creative approach to the problems of academic didactics</li> <li>• systematic implementation of the programme and examination requirements;</li> <li>• evaluation and self-evaluation.</li> </ul> <p>The type of classes taught is decided by the pedagogue of the main subject.</p> <p>The classes are subject to content supervision.</p>

## VI. LEARNING OUTCOMES MATRIX

	Learning outcomes are mapped in relevant matrices – see point 4 of the Education programme of the Doctoral School – Learning Outcomes Matrix
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## VII. DESCRIPTION OF LEARNING OUTCOME VERIFICATION METHODS

	<ul style="list-style-type: none"> <li>– The following methods of verification of learning outcomes are used in the Doctoral School: pass [zaliczenie bez stopnia], grade credit [zaliczenie ze stopniem], grade credit before a board [zaliczenie ze stopniem komisyjne], exam [egzamin], exam before a board [egzamin komisyjny].</li> <li>– The form of verification is adapted to the specifics of individual courses; these include: performance examinations open to the public, public concert performances, written work (tests, essays, dissertations, scientific and/or journalistic articles), oral statements, practical skills tests.</li> <li>– Doctoral students are obliged to prepare and present to the Director of the DS systematic (annual or semester) reports on their activities.</li> <li>– Classes conducted by a doctoral student within the scope of academic teaching practice are</li> </ul>
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	subject to the substantive supervision of the pedagogue of the main subject and periodic teaching evaluations.
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### 3. EDUCATION PLAN

Lp.	Modules/Courses	No. of units	Year 1		Year 2		Year 3		total	form type	ECTS total	Year 1		Year 2		Year 3		Notes
			1	2	3	4	5	6				1	2	3	4	5	6	
1	<b>Module 1. Main subject</b>	h . credit	2 sk	2 sk	2 ek	2 sk	2 sk	2 ek	180	č. i.	36	6	6	6	6	6	6	
2	<i>Artistic modules:</i> Module 2a. – for doctoral students in performance Module 2b. – for doctoral students in music theory Module 2c. – for doctoral students in composition Module 2d. – for doctoral students in conducting																	
2a	<b>Module 2a. Artistic module in performance</b> (one of the following)																	
	• Ensemble work (chamber music)	h . credit	1 z	1 z	1 z	1 z	1 z	1 z	90	č. i.	12	2	2	2	2	2	2	Classes for keyboard instrument students
	• Work with a pianist	h credit	1 z	1 z	1 z	1 z	1 z	1 z	90	č. gr.	12	2	2	2	2	2	2	Classes for other instrumentalists and for vocalists
2b	<b>Module 2b. Artistic module in music theory</b>																	
	• publication of an academic article or a chapter in a monograph	item					z		1		6					6		At least 12 ECTS, including: – 1 publication (6 ECTS) – 2 presentations (2x2 ECTS) – 2-time conference participation (2x1ECTS)
	• presentation at an academic conference	item				z			2		4				4			
	• participation in an academic conference	item		z					2		2	2						
2c	<b>Module 2c. Artistic module in composition</b>																	
	• preparation of a score and performance of a composition for a large performance ensemble* (e.g. symphony orchestra)	item					z		1		6					6		At least 12 ECTS, including: – 1 score and performance (6 ECTS) – 2 presentations outside the university (2x3 ECTS) – other universities, festivals, at least of the regional rank, etc.. – 2 university presentations (2x1 ECTS)
	• academic presentations outside the university	item				z			2		4				4			
	• academic presentations at the university	item		z					2		2	2						
2d	<b>Module 2d. Artistic module in conducting</b>																	

	• presentation at at least a national competition or festival	item						z		1		6					6		At least 12 ECTS, including: – 1 presentation at at least a national competition or festival (6 ECTS) – 2 presentations outside the university (2x3 ECTS) – other universities, festivals, at least of the regional rank, etc.. – 2 university presentations (2x1 ECTS)
	• academic presentations outside the university	item						z		2		4				4			
	• academic presentations at the university	item			z					2		2		2					
3	<b>Module 3. Research module</b>																		
3a	Research methodology	h . credit	1 sk	1 e						30	č. zb.	3	1	2					
3b	Doctoral seminar	h credit		1 zs	1 ek	1 zs	1 zs		60	sem. i.	7		1	2	2	2			
3c	Preparation for the dissertation defence							z			8					8	Individual work. Credited after dissertation defence		
4	<b>Module 4. General humanities module</b> (one of the following)																		
4a	• Philosophy				(*)	(*)							(*)	(*)				Classes held outside the Academy. Total of minimum 4 ECTS. (*) type of credit, form of classes and ECTS number determined by the unit holding the classes.	
4b	• Sociology				(*)	(*)				(*)	(*)		(*)	(*)				These points do not count towards the total below	
4c	• Psychology				(*)	(*)							(*)	(*)					
5	<b>Module 5. Academic teaching module</b>																		
5a	Basics of modern teaching	h . credit	1 zs	1 e						30	č. zb.	4	2	2					
6	<b>Module 6. Professional competence development module</b>																		
6a	• Physical and mental preparation for music practice	h . credit	1 zs		1 zs					32	č. zb.	4	2		2			Up to the doctoral student's choice	
	• Psychology of music	h . credit	1 zs		1 zs					32	č. zb.	4	2		2				
6b	Planning, promotion and implementation of artistic projects	h . credit						1 zs	1 zs	30	č. zb.	2			1	1	Compulsory for all students		

		credit																		
7	<b>Module 7. Foreign language module</b>																			
7a	Foreign language course	h credit	2 zs	2 zs	2 zs	2 e			120	č. zb.	8	2	2	2	2			Language of choice. Depending on the choice and level of participants, classes can be held alternately in a two-year cycle.		
8	<b>Module 8. Internships</b>																			
8a	Expert internship	h credit		30 z					30	pr. i.	1			1				Detailed rules for internships specified in the Regulations of the Doctoral School.		
8b	Academic teaching internship – observation	h credit	2 z						32	pr. i.	1	1								
8c	Academic teaching internship – class teaching	h credit		2 z	2 z	2 z	2 z	2 z	148	pr. i.	10		2	2	2	2	2			
<b>The total of class hours at the Academy</b>			10**	10**	9**	8	7	6	782	ECTS total	96	16	17	17	14	13	19	In the field of performance		
			9**	9**	8**	7	6	5	692			14	17	15	16	17	17	In the fields of music theory, composition, and conducting		

(\*) – the Academy provides the ensemble

(\*\*) – excluding *Expert internship*

**Symbols used:**

zs – grade credit, z – pass, sk – grade credit before a board, e – exam, ek – exam before a board,

w. – lecture, čw. – practical classes, sem. – seminar, pr. – internship, i. – individual classes, gr. – small-group classes, zb. – group classes

#### 4. LEARNING OUTCOMES MATRIX

	Academic teaching internship - class teaching							
	Academic teaching internship - observation							
	Expert internship							
	Foreign language course							
	Planning, promotion and implementation of artistic projects							
	Physical and mental preparation for music practice or Psychology of music							
	Basics of modern teaching							
	General humanities module: philosophy, sociology or psychology							
	Preparation for the dissertation defence							
	Doctoral seminar							
	Research methodology							
	Artistic module in conducting presentations...							
	Artistic module in composition score...							
	Artistic module in music theory article publication....							
	Artistic module in performance ensemble work or work with a pianist							
	Main subject							
	Learning outcomes							
1		2						

## KNOWLEDGE

SKILLS																
SD_U01	x	x	x	x	x	x	x	x								
SD_U02	x		x	x	x	x				x				x		x
SD_U03	x	x	x	x	x			x	x		x				x	x
SD_U04			x					x						x	x	
SD_U05			x	x	x			x		x						
SD_U06			x				x	x			x					x
SD_U07			x				x	x			x					
SD_U08			x	x			x	x	x							
SD_U09			x			x	x						x			
SD_U10													x			
SD_U11	x	x	x	x							x		x	x		
SD_U12	x			x						x		x	x			x
SD_U13											x		x			x
SD_U14	x		x	x	x			x			x		x			
SD_U15														x	x	

SOCIAL COMPETENCE																
SD_K01	x	x	x	x	x	x	x						x			
SD_K02	x	x	x	x	x	x	x			x	x			x	x	
SD_K03							x	x	x	x						
SD_K04							x	x			x					
SD_K05		x	x				x	x	x	x				x		
SD_K06							x		x	x						x
SD_K07											x		x		x	x
SD_K08											x		x			
SD_K09			x	x	x	x	x	x	x							



**Resolution No. 12/2023  
of the Senate of the Karol Lipiński Academy of Music in Wrocław  
of 23 June 2023**

**on the establishment of the education programme at the Doctoral School of the  
Karol Lipiński Academy of Music in Wrocław for education courses beginning in  
the academic year 2023/2024**

Pursuant to Article 28(1)(12) of the Act of 20 July 2018 – *The Law on Higher Education and Science* (Journal of Laws of 2023, item 742, as amended), and pursuant to § 16 section 11 of the Statutes of the Karol Lipiński Academy of Music in Wrocław, constituting an appendix to Resolution No. 34/2019 of the Senate of the Karol Lipiński Academy of Music in Wrocław of 11 September 2019 on the adoption of the Statutes of the Karol Lipiński Academy of Music in Wrocław, the Senate of the Karol Lipiński Academy of Music in Wrocław resolves as follows:

**§ 1**

The education programme of the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for education courses beginning in the academic year 2023/2024 is established as defined in the appendix to this Resolution.

**§ 2**

The Resolution enters into force on the day of its adoption.

Wrocław, 23 June 2023

**EDUCATION PROGRAMME OF THE DOCTORAL SCHOOL  
OF THE KAROL LIPIŃSKI ACADEMY OF MUSIC IN WROCŁAW**  
for the education courses beginning in the academic year 2023/2024

**1. LEARNING OUTCOMES FOR THE DOCTORAL SCHOOL**

**Field of arts**

**Discipline: musical arts**

**Symbols:**

SD – learning outcomes for the Doctoral School

01 etc. – learning outcome number

P8 – level 8 of the Polish Qualifications Framework

W – knowledge (WG – scope and depth; WK – context)

U – skills (UW – use of knowledge; UK – communication; UO – work organisation; UU – learning)

K – social competence (KK – critical approach; KO – responsibility; KR – professional role)

Learning outcome code	Having completed the Doctoral School	Reference to the Polish Qualifications Framework level 8 descriptors
<b>KNOWLEDGE</b> (student knows and understands)		
Scope and depth – completeness of cognitive perspective and relations		
SD_W01	Main development trends within the discipline of musical arts	P8S_WG
SD_W02	Polish and international scholarly output – including theoretical foundations, general issues and selected specific issues – within the discipline of musical arts; to a degree which enables a revision of existing paradigms, along with relevant literature or other relevant sources related to the field of arts, discipline of musical arts, and artistic activity	P8S_WG
SD_W03	Complete research methodology in relation to the field of arts, discipline of musical arts	P8S_WG
SD_W04	Rules for producing complete complex scholarly and/or artistic works and for undertaking activities with a high degree of originality	P8S_WG
SD_W05	Standards of excellence in research, the distinction between valuable and unjustified exploration/research in the theoretical and practical domains	P8S_WG
SD_W06	Rules for the dissemination of research results, copyright, publishing rights, intellectual property rights, etc., including in open access, with various target groups being taken into account	P8S_WG
SD_W07	Their own economic potential and related possibilities of using the results of their creative activities	P8S_WG

SD_W08	Implications of the work performed and its impact on the health of people involved in the activity	P8S_WG
Context – conditions, effects		
SD_W09	Fundamental dilemmas of contemporary civilisation	P8S_WK
SD_W10	Historical and cultural context of the discipline of musical arts and its relations with other areas of contemporary life, allowing for the implementation of collective tasks, including interdisciplinary ones	P8S_WK
SD_W11	Economic, legal, ethical and other significant determinants of artistic and research activity	P8S_WK
SD_W12	Basic rules of knowledge transfer to the social sphere and of the commercialisation of research results and the know-how related to these results	P8S_WK
<b>SILLS (student is able to)</b>		
Use of knowledge – problem-solving and task performance		
SD_U01	<p>Use knowledge and perfectly mastered technical skills to creatively identify, formulate, contextualise and innovatively solve complex problems in the field of composition, theory and/or performance practice or perform research tasks, in particular:</p> <ul style="list-style-type: none"> <li>– define the aim and subject of research, formulate a research hypothesis,</li> <li>– develop research methods, techniques and tools and apply them creatively,</li> <li>– make conclusions based on research results,</li> <li>– independently and consciously develop and carry out artistic activities,</li> <li>– recognise, evaluate and minimise risks and/or the influence of negative factors in their own creative work and in the work of others,</li> <li>– identify and use relevant Polish and foreign literature and/or other sources related to a given area of activity,</li> <li>– consolidate and publicly disseminate results</li> </ul>	P8S_UW
SD_U02	Demonstrate an integrated and artistically original approach to performance, composition, theorising and teaching, with the use of methodologically appropriate processes and means	P8S_UW
SD_U03	Demonstrate the ability to significantly expand their own artistic awareness and to clearly communicate such an approach in an informed manner	P8S_UW P8S_UK
SD_U04	Critically analyse and evaluate the results of research, expert activity and other creative works, and the way they contribute to the development of knowledge	P8S_UW
SD_U05	Transfer the results of artistic/research activity to the economic and social spheres, including to various performance areas	P8S_UW
Communication – receiving and communicating messages, dissemination of knowledge, foreign language		
SD_U06	Communicate on specialised topics to the extent enabling active participation in the international artistic and research community	P8S_UK
SD_U07	Disseminate the results of their artistic and research activity, as well as of the activity of other artists in fully professional forms	P8S_UK
SD_U08	Initiate a debate related to the relevant area of art and science	P8S_UK
SD_U09	Participate in a scholarly discourse	P8S_UK

SD_U10	Use a foreign language to the extent enabling participation in the international research and professional community	P8S_UK
Work organisation, planning and teamwork		
SD_U11	Plan and harmoniously carry out individual and team artistic and research projects, also in an international environment	P8S_UO
SD_U12	Support, cooperate with and/or lead a team, applying a wide range of practical and communication skills in order to improve the work methods of others and of different groups	P8S_UO P8S_UK
Learning – planning one's own development and the development of others		
SD_U13	Independently plan and act for their own development; inspire and organise the development of others	P8S_UU
SD_U14	Look for ways to use and further develop knowledge generated by their research activity	P8S_UU
SD_U15	Plan classes or series of classes and conduct them using modern methods and tools	P8S_UU
<b>SOCIAL COMPETENCE</b> (student is ready to)		
Assessment – a critical approach		
SD_K01	Critically evaluate the output within a given discipline	P8S_KK
SD_K02	Systematically critically evaluate the effects of their artistic/research activities within a given discipline, seeing their own limitations and untapped opportunities and creating strategies to maximise their activity	P8S_KK
SD_K03	Critically evaluate their contribution to the development of a given artistic or scientific discipline; determine its value in social, cultural, ethical and economic terms	P8S_KK
SD_K04	Respond with understanding and responsibility to critical comments within a given artistic and research community	P8S_KK
SD_K05	Recognise the importance of knowledge in solving cognitive and practical problems	P8S_KK
Responsibility – fulfilling social obligations and acting in the public interest		
SD_K06	Fulfil social obligations of a researcher and artist	P8S_KO
SD_K07	Initiate actions in the public interest	P8S_KO
SD_K08	Think and act in an entrepreneurial way	P8S_KO
Professional role – independence and ethos development		
SD_K09	<p>Sustain and develop the ethos of creative communities, including:</p> <ul style="list-style-type: none"> <li>– carrying out artistic/research activity in an independent, responsible manner, respecting its standards,</li> <li>– continuing and deepening research and research approach in the process of career development,</li> <li>– respecting the principle of public ownership of research results, while taking into account the principles of intellectual property protection</li> </ul>	P8S_KR

## 2. DESCRIPTION OF THE EDUCATION PROCESS LEADING TO THE ACHIEVEMENT OF THE LEARNING OUTCOMES

I. GENERAL INFORMATION	
Name	Doctoral School
Education level	Polish Qualifications Framework level 8
Academic field and discipline	Field of arts Discipline: musical arts
Admission requirements	As defined in the relevant Resolution of the Senate – Terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław
II. LEARNING OUTCOMES	
	As defined in section 1 of the education programme of the Doctoral School – Learning outcomes for the Doctoral School
III. ORGANISATION OF THE EDUCATION PROCESS	
Time	6 semesters
Form	Full-time
Elements of training	<ul style="list-style-type: none"> <li>– implementation of an individual artistic/research plan leading to the submission of a dissertation</li> <li>– implementation of the education programme</li> <li>– professional teaching or co-teaching internship</li> <li>– active participation in the Polish and international artistic/research community</li> </ul>
Scope of the education programme	<ul style="list-style-type: none"> <li>– critical study of the subject literature and other sources</li> <li>– designing research with the use of appropriate methods and research tools</li> <li>– preparing a publication (article, dissertation, concert project, recording)</li> <li>– preparing a presentation and public speech</li> <li>– establishing artistic and research cooperation</li> <li>– teaching</li> <li>– acquiring other competences necessary for working within the profession.</li> </ul>
Form and method of teaching	Classes are conducted in the form of lectures, practical classes, seminars, individual classes and consultations, workshops, projects, artistic and scientific activities, other creative tasks, as well as internships. In addition to traditional methods, modern methods are used during classes, such as: e-learning, webinars, Problem Based Learning, Case Teaching, Design Thinking, Tutoring, Peer Learning. Classes at the Doctoral School include individual, small-group and group classes. Classes, as well as credits and examinations at the DS may be conducted in a foreign language to the extent and under the conditions determined by the Director before the beginning of the semester or year of education
Course of study	<p>The education lasts 6 semesters and is conducted on the basis of the education programme established by the Senate and the Individual Research Plan accepted by the Council for the Discipline of Musical Arts. The first-year doctoral student in the second month of his/her education submits an application to the Council for the Discipline of Musical Arts with a proposal for a supervisor. Within 3 months from the beginning of education, the doctoral student is assigned a supervisor or supervisors, and, in justified cases, an assistant supervisor. At the beginning of each semester (within 14 days of the start of the semester), a doctoral student shall submit to the Office for Teaching and Student Affairs his/her own individual choice of courses for a given semester of study - a 'declaration' covering compulsory courses, elective courses and supplementary courses, if any have been designated. The doctoral student, in agreement with his/her supervisor(s), develops an individual research plan including in particular a schedule for the preparation of the doctoral dissertation and submits it to the Council for the Discipline of Musical Arts within 12 months from the beginning of training. If an assistant supervisor has been appointed, the plan should be submitted after the opinion of that supervisor has been obtained. He/she consults the IRP with the supervisor to 15 June (in terms of formalities).</p> <p>The mid-term evaluation is carried out during the fourth semester of education. The commission</p>

	appointed by the Council for the Discipline of Musical Arts consists of 3 persons, including at least one person holding the degree of <i>doktor habilitowany</i> [habilitated doctor] or the title of <i>profesor</i> [professor] in the discipline in which the dissertation is being prepared, employed outside the unit running the Doctoral School. The mid-term evaluation is based on the material submitted by the doctoral student, an interview with the doctoral student on the implementation of the IRP and the opinion of the supervisor(s). The mid-term evaluation ends with a positive or negative result. The result of the evaluation and its justification are made public. A doctoral student may pursue part of his or her education programme at another higher education institution or other national or foreign institution, and is also entitled, with the agreement of the Director and after obtaining the opinion of the supervisor, to undertake national and foreign internships and conduct research in national or foreign institutions. A doctoral student has the right to follow an individual doctoral education programme. The organisation and realisation of education shall be adapted to the specific needs of doctoral students who are people with a disability, taking into account the type of disability.
Scope of internships	<p>The Director of the DS adapts the scope of the internship individually for each doctoral student, in agreement with the main subject teacher and the dean of the relevant faculty.</p> <p>Internships obligatory for all doctoral students:</p> <ul style="list-style-type: none"> <li>– expert internship (participation in examination committees, assistance in jury work, participation in unofficial juries, evaluation and methodological committees, etc.) 30 hours in semesters 1-3. Credited by the Director of the Doctoral School, based on the internship chart at the end of the third semester.</li> <li>– internship of academic teaching: observational (observations of classes of various teachers of the specialty, occasional external courses and methodological workshops of the specialty) 30 hours in semesters 1-2. Credited by the Director of the Doctoral School, based on the internship chart at the end of each semester.</li> <li>– internship of academic teaching: conducting or co-conducting classes 180 hours in semesters 1-6. The main subject teacher is responsible for the quality of the classes. Classes are subject to assessments appointed by the Director of the SD. In the case of independent teaching, the grade and entry in the Verbis system are made by the doctoral student after consultation with the pedagogue of the main subject. In the case of co-teaching, the grade and entry are made by the pedagogue. Credited by the Director of the Doctoral School at the end of each semester, based on the internship chart.</li> </ul> <p>Detailed rules for internships are set out in the Internship Regulations for the Doctoral School of the KLAM.</p>
Submission of the dissertation	The education of a doctoral student ends with the submission of a dissertation, following a positive opinion from the supervisor(s) and assistant supervisor(s), if appointed. The dissertation must be submitted by the deadline specified in the IRP, not later than by 30 September of the last year of education. In justified cases the Director of the DS, at the request of a doctoral student and after consultation with the supervisor(s), may agree to extend this deadline by no more than 2 years in total.
Basic duties of a doctoral student	<ul style="list-style-type: none"> <li>– to observe the oath and the Regulations of the Doctoral School of the Karol Lipiński Academy of Music in Wrocław.</li> <li>– to follow the education programme and individual research plan,</li> <li>– to actively participate in artistic and scientific work at the academy.</li> </ul>
Effects of conducting independent artistic/research activity	The effects of conducting independent artistic and research activity include in particular: <ul style="list-style-type: none"> <li>– prepared and implemented artistic/research projects,</li> <li>– academic publications (articles, book publications, sheet music publications, studies) and/or:</li> <li>– artistic publications (concert productions, participation in a performance, CD and DVD recordings),</li> <li>– participation and awards in performance or composition competitions,</li> <li>– participation in national and international specialist conferences (active participation: conference speeches; passive participation),</li> </ul>

	<ul style="list-style-type: none"> <li>– active participation in other important musical events of international rank,</li> <li>– submitted doctoral dissertation.</li> </ul>
Removal from the register of doctoral students	<p>A doctoral student is removed from the register of doctoral students in the case of:</p> <ul style="list-style-type: none"> <li>– negative result of the mid-term evaluation,</li> <li>– failure to submit the doctoral dissertation within the time limit specified in the individual research plan,</li> <li>– resignation from education.</li> </ul> <p>A doctoral student may be removed from the register of doctoral students in the case of:</p> <ul style="list-style-type: none"> <li>– unsatisfactory progress in the preparation of the dissertation,</li> <li>– failure to submit a project of the IRP in 12 months from the beginning of the education,</li> <li>– a negative result of the mid-term evaluation,</li> <li>– a lack of progress in the implementation of the IRP or the education programme,</li> <li>– failure to take the oath within 30 days of the start of education.</li> </ul> <p>Removal from the register of doctoral students is made by an administrative decision. The decision may be subject to a request for reconsideration.</p>

#### IV. EDUCATION PLAN

Subject list within the specific learning modules	<p><b>1. Main subject</b> – according to speciality;</p> <p><b>2a. Educational module in conducting</b> – for doctoral students in the field of conducting (the number of achievements in brackets)</p> <ul style="list-style-type: none"> <li>– participation in a conducting competition, festival or masterclass [1]</li> <li>– artistic presentations outside the university [2]</li> </ul> <p><b>2b. Educational module in composition</b> – for doctoral students in the field of composition</p> <ul style="list-style-type: none"> <li>– preparation of a score and performance of a composition for a large performance ensemble [1]</li> <li>– presentation of a work at a festival or participation at a composition workshop [2]</li> <li>– artistic presentations outside the university [2]</li> </ul> <p><b>2c. Educational module in music theory</b> – for doctoral students in the field of music theory</p> <ul style="list-style-type: none"> <li>– publication of an academic article or a chapter in a monograph [1]</li> <li>– presentation of a paper at an academic conference [2]</li> <li>– academic presentations at the university on the music theory [2]</li> <li>– participation in an academic conference [3]</li> </ul> <p><b>2d. Educational module in performance</b> – for doctoral students in the field of performance</p> <p>Subjects according to the speciality (the choice made in accordance with the main subject teacher and the Director of the DS)</p> <ul style="list-style-type: none"> <li>– Ensemble work (chamber music)</li> <li>– Work with a pianist</li> </ul> <p>Doctoral students are also obliged to:</p> <ul style="list-style-type: none"> <li>– participate in masterclasses [2]</li> <li>– give artistic presentations [4]</li> <li>– participate in a performance competition [1]</li> </ul> <p><b>3. Research module</b></p> <ul style="list-style-type: none"> <li>– research methodology</li> <li>– doctoral seminar</li> <li>– specialised translation course</li> </ul> <p><b>4. Interdisciplinary module</b></p> <ul style="list-style-type: none"> <li>– monographic lecture or a seminar – two subjects to choose from in the field of humanities, social sciences or art (possible realisation outside the academy)</li> <li>– master lectures</li> </ul> <p><b>5. Professional competence development module</b></p> <p>Obligatory subjects:</p> <ul style="list-style-type: none"> <li>– Basics of modern teaching</li> <li>– Planning, promotion and implementation of artistic projects</li> </ul> <p>Elective subjects:</p> <ul style="list-style-type: none"> <li>– psychophysiological aspects of the musician's work</li> <li>– psychology of music</li> <li>– elective</li> </ul>
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	<p><b>6. Internships</b></p> <ul style="list-style-type: none"> <li>– expert internship</li> <li>– academic teaching internship – observation</li> <li>– academic teaching internship – class teaching</li> </ul>
List of teachers and supervisors	<p>The names of collective subjects teachers are displayed in the syllabuses. The supervisors are appointed according to speciality, the choice of the doctoral student and the decision of the Council for the Discipline of Musical Arts.</p>
Conditions for completion	<p>Submission of a dissertation accepted for defence by the supervisor(s). The dissertation should be in accordance with the conditions of the procedure for the conferment of the degree of doktor in the field of art at the Karol Lipiński Academy of Music in Wrocław, as approved by the Senate of the KLAM.</p>
<b>V. PROGRAMME CONTENT</b>	
	<p><b>1. Main subject</b></p> <p>SD_W01, 02, 03, 04, 07 SD_U01, 02, 03, 11, 14 SD_K01,02</p> <ul style="list-style-type: none"> <li>– individual guidance of the doctoral student's progress in his/her own artistic development;</li> <li>– further development of the craft on the basis of previous musical education, a workshop specific to the represented speciality;</li> <li>– enrichment of the craft by introducing the latest creative, research and/or performance techniques;</li> <li>– realisation of own independent artistic concepts;</li> <li>– in-depth study of Polish and world repertoire related to the speciality;</li> <li>– preparation for public presentations, including lectures, concerts and competitions, depending on the speciality.</li> </ul>
	<p><b>2a. Educational module in conducting:</b></p> <p>SD_W01; SD_U01 – 03, 05, 11, 12, 14; SD_K01,02, 09</p> <p>In the course of education at least:</p> <ul style="list-style-type: none"> <li>– one participation in an international or national conducting competition, festival or masterclass</li> <li>– two artistic presentations outside the academy (other academies, festivals, at least of a regional rank)</li> </ul> <p>Credited by the supervisor on the basis of semester reports.</p>
	<p><b>2b. Educational module in composition</b></p> <p>SD_W01; SD_U01 – 03, 05, 08, 11, 14; SD_K01,02, 09</p> <p>In the course of education at least:</p> <ul style="list-style-type: none"> <li>– preparation of one score and performance of a composition for a large performance ensemble (orchestra, orchestra with electronics, orchestra with choir etc.) in accordance with the doctoral student's work profile</li> <li>– performance of a work at a festival or participation at a composition workshop, in total two events of international or national rank</li> <li>– two artistic presentations outside the academy (other academies, festivals, at least of a regional rank)</li> </ul> <p>Credited by the supervisor on the basis of semester reports.</p>
	<p><b>2c. Educational module in music theory</b></p> <p>SD_W01, 02 10; SD_U01 - 09, 11, 14; SD_K01, 02, 09</p> <p>In the course of education at least:</p> <ul style="list-style-type: none"> <li>– publication of one academic article or a chapter in a monograph</li> <li>– two presentations of a paper at an academic conference of international or national rank</li> <li>– two academic presentations at the university on the music theory, with a poster, at least of 60 minutes (including one before the third semester)</li> <li>– participation in three academic conferences</li> </ul>

		Credited by the supervisor on the basis of semester reports.
<b>2d. Educational module in performance</b>		
Ensemble work (chamber music)  SD_W01, 04, 08; SD_U01, 03, 11, 12; SD_K01,02, 05		<ul style="list-style-type: none"> <li>- acquiring knowledge and developing craft skills with a high degree of artistic individuality and competence in ensemble work;</li> <li>- training to achieve freedom and creativity in ensemble work and social interaction;</li> <li>- in-depth study of ensemble repertoire, extending practical knowledge of repertoire to include chamber literature.</li> </ul>
Work with a pianist  SD_W01, 04; 08 SD_U01, 03, 11, 12; SD_K01,02, 05		<ul style="list-style-type: none"> <li>- acquisition of knowledge necessary for working on repertoire, dependent on specialisation;</li> <li>- assistance and support for independent complex artistic creations with a high degree of independence;</li> <li>- inspiration in the pursuit of creativity for the realisation of one's own original artistic expression.</li> </ul>
SD_W01; SD_U01 – 03, 05, 11, 12, 14; SD_K01, 02, 09		<p>In the course of education at least:</p> <ul style="list-style-type: none"> <li>- participate in two masterclasses of international rank</li> <li>- participate in four significant concerts, recordings, stage projects etc, artistic presentations (including two before the third semester)</li> <li>- participate once in a performance competition as a soloist or a chamber musician.</li> </ul>
Credited by the supervisor on the basis of semester reports.		
<b>3. Research module</b>		
Research methodology  SD_W01 – 06; 10, 11; SD_U01, 03 – 05, 07 – 09, 14; SD_K01 – 06 , 05, 09		<ul style="list-style-type: none"> <li>- general characteristics and conditions of an academic paper;</li> <li>- types and principles of academic writing;</li> <li>- factual writing layout, layout, linguistic correctness of an academic paper;</li> <li>- reviewing finished dissertations based on given evaluation criteria;</li> <li>- writing papers and revisioning to practice writing skills and their evaluation;</li> <li>- topic issues, bibliography and plan of own dissertation.</li> </ul>
Doctoral seminar  SD_W01 – 06, 10; SD_U01, 03 – 05, 07 – 09, 14; SD_K01 – 03 , 05, 09		<ul style="list-style-type: none"> <li>- preparing a plan of one's own dissertation in cooperation with the teacher of the subject Research methodology;</li> <li>- preparing an individual research plan, taking into account an appropriate schedule and timetable of work;</li> <li>- using knowledge and skills to prepare and submit a complete, coherent, innovative dissertation characterised by a highly independent approach to the research problem, rich in artistic and/or scientific content;</li> <li>- supervising the schedule specified in the individual research plan related to artistic and/or research activities.</li> <li>- preparing for the defence of the dissertation.</li> </ul>
Specialised translation course  SD_U06, 09 – 12		<ul style="list-style-type: none"> <li>- linguistic devices (grammatical structures, general and specialised lexis) and extra-linguistic devices allowing for effective oral communication of discipline-specific content during workshops, conferences, lectures and training sessions (including communication in front of a larger audience; at level C1);</li> <li>- deepening the knowledge necessary for the correct</li> </ul>

		reception and production of specialised texts used in scientific work Choice of English, German, and Italian.
	<b>4. Interdisciplinary module</b>	
	Monographic lecture or a seminar  SD_W01, 09-11; SD_U08; SD_K03, 05, 06	Monographic lecture or a seminar to choose from in the field of humanities, social sciences or art. Consistent with course content at another university.
	Master lecture  SD_W01, 09-11; SD_U08; SD_K03, 05, 06	Encounters with outstanding artists, allowing the ethos of the musician artist to develop. Content from the humanities, social sciences, art sciences, art disciplines, showing the historical and cultural context of the discipline of musical arts and its relationship to other areas of contemporary life.
	<b>5. Professional competence development module</b>	
	Basics of modern teaching  SD_W04, 09, 10, 12; SD_U02, 05, 12, 15; SD_K03, 05, 06	<ul style="list-style-type: none"> <li>– basic methods, techniques, and didactic devices;</li> <li>– lesson objectives from the perspective of individualisation of work;</li> <li>– neurodidactic aspects of the lecturer's work</li> <li>– psychological pitfalls of assessment;</li> <li>– the issue of motivation and gamification;</li> <li>– circumstances and prevention of professional burnout in the context of non-standard teaching activities;</li> <li>– legal perspective of implementing innovations and realising experiments in didactics;</li> <li>– ethical and aesthetic aspects of using elements of popular culture (computer games, commercial music, internet tools/social media) in didactics – opportunities and threats.</li> </ul>
	Psychophysiological aspects of the musician's work  SD_W02, 07, 08; SD_U03, 07, 11-14; SD_K02, 04	<ul style="list-style-type: none"> <li>– occupational ailments of professional musicians - causes of occurrence, prevention;</li> <li>– basic biomechanics of the human body, conditions necessary to maintain a balanced posture, biomechanics of the playing apparatus;</li> <li>– planning independent work on repertoire in a manner adapted to the current physical and mental capabilities of the body;</li> <li>– exercises to prepare the body for musical performance and to help maintain a balanced posture;</li> <li>– developing mental toughness and the ability to cope with physiological symptoms of performance stress.</li> </ul>
	Psychology of music  SD_W02, 07, 08; SD_U03, 07, 11-14; SD_K02, 04	<ul style="list-style-type: none"> <li>– music as a cognitive skill;</li> <li>– psychomanipulation in music;</li> <li>– psychological and physiological mechanisms of music;</li> <li>– early musical development and musicality;</li> <li>– psychological preparation of a soloist for a performance;</li> <li>– selected concepts of creative imagination;</li> <li>– musical mind according to J. Sloboda;</li> <li>– musical syntax in psychological aspect;</li> <li>– development and formation of artistic identity;</li> <li>– experience of crisis in the artist's life;</li> <li>– dialogue as a form of integration of creative personality.</li> </ul>
	Planning, promotion and implementation of artistic projects	<ul style="list-style-type: none"> <li>– self-presentation;</li> <li>– principles of effective communication;</li> <li>– negotiations, negotiation situations;</li> </ul>

	SD_W06, 07, 11, 12; SD_U05, 07, 11, 13, 14; SD_K02, 04	<ul style="list-style-type: none"> <li>– forms of cultural activities;</li> <li>– overview of available fundraising opportunities;</li> <li>– building, technical side, promotion, implementation, accounting for music projects;</li> <li>– preparing an offer for a sponsor and a grant application;</li> <li>– acquiring performers.</li> </ul>
	Elective	<ul style="list-style-type: none"> <li>– course adapted to the current demand of doctoral students;</li> <li>– content updated included in syllabuses.</li> </ul>
<b>6. Internships</b>		
	Expert internship  SD_W01, 02, 05; SD_U02, 04; SD_K01, 07	<ul style="list-style-type: none"> <li>– examinations of a given and related speciality - assessment criteria;</li> <li>– work of academic competition or jury committees;</li> <li>– creation of competition rules;</li> <li>– creation of jury rules;</li> <li>– definition of assessment criteria;</li> <li>– specifics of the work of a juror - expert of a given speciality at different levels of musical performance.</li> </ul> <p>The type of classes is decided by the main subject teacher.</p>
	Academic teaching internship – observation  SD_W01, 05; SD_U04, 15; SD_K02, 05	<ul style="list-style-type: none"> <li>– methods of work of the pedagogue of the main subject;</li> <li>– methods of work of other pedagogues of the given and related specialities;</li> <li>– specifics of work of the pedagogue during individual and team classes within the given and related specialities, indicated by the teacher of the main subject;</li> <li>– curriculum and examination requirements of the observed subjects;</li> <li>– planning and preparation for classes;</li> <li>– methods of evaluation and self-evaluation.</li> </ul> <p>The type of classes is decided by the main subject teacher.</p>
	Academic teaching internship – class teaching  SD_W01, 05; SD_U02, 03, 06, 12, 13, 15; SD_K06, 07	<ul style="list-style-type: none"> <li>– planning and preparation of teaching classes based on the programme requirements;</li> <li>– effective teaching based on the previously acquired skills;</li> <li>– practical verification of the learnt working methods;</li> <li>– selection of the most effective methods based on the knowledge of modern teaching methods and the observation practice carried out in semester I;</li> <li>– searching for and gradually defining own teaching methods based on the creative approach to the problems of academic didactics</li> <li>– systematic implementation of the programme and examination requirements;</li> <li>– evaluation and self-evaluation.</li> </ul> <p>The type of classes is decided by the main subject teacher.</p> <p>The classes are subject to content supervision.</p>

## VI. DESCRIPTION OF LEARNING OUTCOME VERIFICATION METHODS

	<p>The methods of verification of learning outcomes: pass [zaliczenie bez stopnia], grade credit [zaliczenie ze stopniem], grade credit before a board [zaliczenie ze stopniem komisyjne], exam [egzamin], exam before a board [egzamin komisyjny].</p> <p>The form of verification is adapted to the specifics of individual courses; these include: performance examinations open to the public, public concert performances, written work (tests, essays, dissertations, scientific and/or journalistic articles), oral statements, practical skills tests. Doctoral students are obliged to prepare and present to the Director of the DS semester reports on their activities with the relevant documentation, before the first day of the exam session.</p> <p>Classes conducted by a doctoral student within the scope of academic teaching practice are</p>
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subject to the substantive supervision of the pedagogue of the main subject and periodic teaching evaluations.

### 3. EDUCATION PLAN

Lp.	Educational modules and courses	Year 1		Year 2		Year 3		total	form type	Notes
		1	2	3	4	5	6			
1	Main subject	2 zsk	2 zsk	2 ek	2 zsk	2 zsk	2 ek	180 hrs	ć i	For doctoral students in the field of conducting piano accompanists are provided for the main subject.
2a	Educational module in conducting – for doctoral students in the field of conducting					z		1 x	p art. i	In the course of education at least: – one participation in an international or national conducting competition, festival or masterclass – two artistic presentations outside the academy (other academies, festivals, at least of a regional rank) Credited by the supervisor on the basis of semester reports.
	participation in a conducting competition, festival or masterclass					z			p art. i	
	artistic presentations outside the university			z				2 x	p art. i	
2b	Educational module in composition – for doctoral students in the field of composition					z		1 x	p bad i	In the course of education at least: – preparation of one score and performance of a composition for a large performance ensemble (orchestra, orchestra with electronics, orchestra with choir etc.) in accordance with the doctoral student's work profile – performance of a work at a festival or participation at a composition workshop, in total two events of international or national rank – two artistic presentations outside the academy (other academies, festivals, at least of a regional rank) Credited by the supervisor on the basis of semester reports.
	preparation of a score and performance of a composition for a large performance ensemble					z		1 x	p bad i	
	presentation of a work at a festival or participation at a composition workshop					z		2 x	p bad i	
	artistic presentations outside the university			z				2 x	p bad i	
2c	Educational module in music theory – for doctoral students in the field of music theory					z		1 x	p bad i	In the course of education at least: – publication of one academic article or a chapter in a monograph – two presentations of a paper at an academic conference of international or national rank – two academic presentations at the university on the music theory, with a poster, at least of 60 minutes (including one before the third semester) – participation in three academic conferences
	publication of an academic article or a chapter in a monograph					z		1 x	p bad i	
	presentation of a paper at an academic conference					z		2 x	p bad i	
	academic presentations at the university on the music theory			z		z		2 x	p bad i	
	participation in an academic conference			z				3 x	p bad	

								i	Credited by the supervisor on the basis of semester reports.	
<b>2d</b>	<b>Educational module in performance – for doctoral students in the field of performance</b>									
	Ensemble work (chamber music)	1 z	1 z	1 z	1 z	1 z	1 z	90 hrs	ć i	Depends on the speciality; the choice made in accordance with the main subject teacher and the Director of the DS.
	Work with a pianist	1 z	1 z	1 z	1 z	1 z	1 z	90 hrs	ć i	
	Participation in masterclasses					z		2 x	p art i	In the course of education at least: - participate in two masterclasses of international rank - participate in four significant concerts, recordings, stage projects etc, artistic presentations (including two before the third semester) - participate once in a performance competition as a soloist or a chamber musician.
	Artistic presentations			z		z		4 x	p art i	
	Participation in a performance competition					z		1 x	p art i	
<b>3</b>	<b>Research module</b>									
	Research methodology	1 zs	1 e					30 hrs	ć zb	
	Doctoral seminar		0,5 zs	1 ek	1 zs	1 zs	0,5 zs	60 hrs	sem i	
	Specialised translation course	2 zs	2 e					60 hrs	ć zb	The choice between English, German, and Italian. Entry level: B2+.
<b>4</b>	<b>Interdisciplinary module</b>									
	Monographic lecture or a seminar			1	1			30 hrs	(*)	Monographic lecture or a seminar to choose from in the field of humanities, social sciences or art. Realisation possible outside the academy. Two courses of min. 15 hrs are obligatory. (*) – credit and form depend on the hosting institution. The hours are not included in the total number below.
	Master lecture					8 z		8 hrs	w zb	Master lectures: obligatory attendance at 4 lectures during the whole studies (min. 8 hours). Information on dates and speakers will be announced on the KLAM website after the confirmation of place and date of the lecture. Possible realisation of a part of hours outside the academy with the decision of the Director of the DS. Credited by the Director of the DS on the basis of a sheet.
<b>5</b>	<b>Professional competence development module</b>									
	Basics of modern teaching	1 zs	1 e					30 hrs	ć zb	

	Planning, promotion and implementation of artistic projects				1 zs	1 zs	30 hrs	ć zb	Possible implementation every 2 years as decided by the Director of the DS.
	Psychophysiological aspects of the musician's work	1 zs	1 zs				30 hrs	ć zb	Elective courses. The type of elective shall be determined by the SD Director in consultation with the doctoral students.
	Psychology of music	1 zs	1 zs				30 hrs	ć zb	
	Elective	1 zs	1 zs				30 hrs	ć zb	
<b>6</b>	<b>Internships</b>								
	Expert internship	30 z					30 hrs	pr i	Detailed rules for internships are set out in the Internship Regulations for the Doctoral School of the KLAM.
	Academic teaching internship – observation	1 z	1 z				30 hrs	pr i	
	Academic teaching internship – class teaching	2 z	2 z	2 z	2 z	2 z	180 hrs	pr i	
	<b>Hours in total</b>	<b>10</b>	<b>10,5</b>	<b>6**</b>	<b>6</b>	<b>6</b>	<b>5,5</b>	<b>660</b>	In the fields of conducting, music theory, and composition. The total includes: classes of 420 hrs and internships of 240 hrs.
		<b>11</b>	<b>11,5</b>	<b>7**</b>	<b>7</b>	<b>7</b>	<b>6,5</b>	<b>750</b>	

\*\* – excluding *Expert internship*

#### Symbols used:

zs – grade credit, z – pass, zsk – grade credit before a board, e – exam, ek – exam before a board,  
 p art. – independent artistic work, p bad. – independent research work, w. – lecture, ćw. – practical classes, sem. – seminar, pr. – internship,  
 i. – individual classes, gr. – small-group classes, zb. – group classes

**Learning outcomes matrix for level 8  
of the Polish Qualification Framework  
for the IRP template applicable to the KLAM Doctoral School**

***developed on the basis of existing pragmatics in 2019-2025***

The document presents selected rows and columns of the IRP template related to the realisation of learning outcomes.

The means of verifying the outcomes at IRP level is:

- 1) the correct formulation and editing of the Doctoral Student's IRP,
- 2) verification by the Supervisor (signature),
- 3) submission of the Doctoral Student's IRP to the Council for the Discipline of Musical Arts,
- 4) monitoring of the completion of the IRP by the Supervisor,
- 5) result of the mid-term evaluation with justification (and recommendations, if any),
- 6) making necessary changes and updates to the IRP.

IRP ELEMENTS	ATTRIBUTION OF LEARNING OUTCOMES – symbols
A. Doctoral Student's Data	----
B. Doctoral dissertation – definition of the topic	SD_W08, SD_W09 SD_U01, SD_U02, SD_U03 SD_U13 SD_K03
Justification for taking up the topic	SD_W01, SD_W03, SD_W04, SD_W05, SD_W07, SD_W08, SD_W09, SD_W10, SD_W11 SD_W12 SD_U01, SD_U02, SD_U03 SD_U08 SD_U13 SD_K01, SD_K02, SD_K03, SD_K04, SD_K05 SD_K07
Formulation of the dissertation outline	SD_W01, SD_W02, SD_W03, SD_W04, SD_W07 SD_W09 SD_U08, SD_U13 SD_K01, SD_K05
Choosing the form of the dissertation	SD_W02, SD_W03, SD_W04 SD_U13
Formulating the scientific and research objectives	SD_W03, SD_W04, SD_W05, SD_W10, SD_W11 SD_W12 SD_U08, SD_U09, SD_U13, SD_U14 SD_K01, SD_K03
Determination of problems and research hypotheses	SD_W01, SD_W02, SD_W03, SD_W04, SD_W05 SD_W07, SD_W11 SD_U04, SD_U08, SD_U09, SD_U13, SD_U14 SD_K01, SD_K03, SD_K08
Selection and adoption of research methods	SD_W02, SD_W03, SD_W04, SD_W05, SD_W07 SD_W08, SD_W11 SD_U06, SD_U09, SD_U13, SD_U14
Indication of the significance of the research in the context of the current state of knowledge in the given field	SD_W01, SD_W07, SD_W10, SD_U04, SD_U09, SD_U14 SD_K01, SD_K04

Indication of the importance of research in the context of innovativeness of own research	SD_W10 SD_U01, SD_U02, SD_U03, SD_U09 SD_K07
Indication of the importance of research in the context of its impact on the development of the discipline in Poland	SD_W10, SD_W12, SD_U05, SD_U07, SD_U09 SD_K07
Indication of the significance of the research in the context of its impact on the development of the discipline abroad	SD_W12 SD_U05, SD_U07, SD_U09 SD_K07, SD_W10
Submission of literature on the subject of research (3-5 items)	SD_W0 SD_U10 SD_K05
C. Creating a schedule for the preparation of the dissertation with the deadline for its submission	SD_U11 SD_K02, SD_K03, SD_K06, SD_K08
Planning the stages of preparation of the dissertation. Setting deadlines and timeframe of completion	SD_W04, SD_W12 SD_U11 SD_K02, SD_K03, SD_K07
D. Planning the outcomes of the research/artistic activities, including indication of their deadlines	SD_U11 SD_K02, SD_K03, SD_K06, SD_K08
<b>Field: performance</b> Realisation possible in the form of: solo and/or ensemble concerts, participation in competitions or festivals of at least national rank, recordings or other publications of artistic activity	SD_W01, SD_W02, SD_W06, SD_W11, SD_W12 SD_U01 – SD_U14 SD_K01, SD_K04, SD_K06, SD_K07
<b>Field: composition</b> Realisation possible in the form of preparing a score and performing the composition for a large performance apparatus (symphony orchestra)	
<b>Zakres: music theory</b> Realisation possible in the form of extra-academic presentations, academic presentations at least as many as indicated in the education plan	
<b>Zakres: conducting</b> Presentation at minimum a national competition or festival, extra-academic presentations, academic presentations - at minimum as many as indicated in the education plan	
Participation in other artistic and/or scientific events	SD_W12 SD_U12 SD_K01, SD_K04, SD_K06, SD_K07, SD_W01, SD_W11
Participation in an international/national exchange	SD_W01, SD_W02, SD_W06, SD_W11, SD_W12 SD_U12 SD_K01, SD_K06, SD_K07
Organisational activities at significant scientific or artistic events	SD_W01, SD_W06, SD_W11 SD_U12

	SD_K01, SD_K04, SD_K06, SD_K07
E. Formulating a detailed research plan. Determining the names of the research tasks with the methods to be used.	SD_W01, SD_W02, SD_W03, SD_W04, SD_W05, SD_W06, SD_W09, SD_W10, SD_W12 SD_U01, SD_U02, SD_U03, SD_U04, SD_U05, SD_U06, SD_U0, SD_U08, SD_U09, SD_U10, SD_U12, SD_U14 SD_K02, SD_K03, SD_K05, SD_K07, SD_K08, SD_K09
Planning the period of implementation	SD_W07, SD_W08, SD_W11 SD_U11, SD_U12, SD_U13, SD_U15 SD_K01, SD_K02, SD_K03, SD_K06
F. Creating a plan for activities that enhance the research or research and teaching competencies of the Doctoral Student	SD_W02 SD_W09 SD_W11 SD_U08, SD_U09, SD_U11, SD_U13, SD_U14, SD_K02 SD_K06, SD_K08, SD_K09
Planning for implementation	SD_W07, SD_W08, SD_W11 SD_U11, SD_U12, SD_U13, SD_U15 SD_K01, SD_K02, SD_K03, SD_K06
G. Opinion of the assistant supervisor, if appointed	SD_W01-06, SD_W09-12 SD_U01, SD_U02, SD_U03, SD_U06, SD_U08, SD_U09, SD_U11 SD_U12-15 SD_K01-07, SD_K09
H. Statement from the supervisor(s). IRP has been prepared in consultation with the supervisor(s) – agreement to implementation.	SD_W01-06, SD_W09-12 SD_U01 SD_U02 SD_U03 SD_U06 SD_U08 SD_U09 SD_U11 SD_U12-15 SD_K01-07, SD_K09



**Resolution No. 11/2020  
of the Council for the Discipline of Musical Arts  
of the Karol Lipiński Academy of Music in Wrocław  
of 4 March 2020**

**on the guidelines for the preparation of Individual Research Plans  
of doctoral students of the Doctoral School of the Karol Lipiński Academy of Music in  
Wrocławiu**

Pursuant to § 6 section 2 point 2 of the Regulations of the Doctoral School, as specified in the Appendix to Resolution No. 54/2019 of the Senate of the Karol Lipiński Academy of Music in Wrocław of 30 September 2019 on the adoption of the Regulations of the Doctoral School of the Karol Lipiński Academy of Music in Wrocław, in connection with § 20 point 6 of the Statutes of the Karol Lipiński Academy of Music in Wrocław, as specified in the Appendix to Resolution No. 34/2019 of the Senate of the Karol Lipiński Academy of Music in Wrocław of 11 September 2019 on the adoption of the Statutes of the Karol Lipiński Academy of Music in Wrocław, the Council for the Discipline of Musical Arts of the Karol Lipiński Academy of Music in Wrocław resolves as follows:

§1

Individual Research Plans of doctoral students of the Doctoral School of the Karol Lipiński Academy of Music in Wrocław should be prepared in accordance with the guidelines specified in the Appendix to this Resolution.

§2

This Resolution shall be executed by the Chair of the Council for the Discipline of Musical Arts of Music of the Karol Lipiński Academy of Music in Wrocław.

§3

This Resolution enters into force on the date of its adoption.

Chair of the Council for the Discipline of Musical Arts of  
the Karol Lipiński Academy of Music in Wrocław  
prof. dr hab. Jolanta Szybalska-Matczak

**Doctoral School of the Karol Lipiński Academy of Music in Wrocław**

**INDIVIDUAL RESEARCH PLAN**  
**artistic discipline: musical arts**

<b>A. Details of the doctoral student</b>	
First name and surname	
Register number	
Year of commencement of education at the Doctoral School	

<b>B. Doctoral dissertation</b>	
<b>Topic</b>	
<ul style="list-style-type: none"><li>• topic justification</li><li>• outline of the doctoral dissertation</li><li>• form of the doctoral dissertation</li><li>• language of the dissertation</li><li>• research objectives</li><li>• research problems and hypotheses</li><li>• research methods</li><li>• significance of the research in the context of:<ul style="list-style-type: none"><li>current state of knowledge in the given field</li><li>innovativeness of research</li><li>impact on the development of the discipline in Poland</li><li>impact on the development of the discipline abroad</li><li>basic literature concerning the subject of the research (3-5 items)</li></ul></li></ul>	
Name(s) of the supervisor(s)	
Name of the assistant supervisor	

<b>C. Schedule for the preparation of the dissertation including the deadline for submission</b>		
<b>Planned stages of dissertation preparation</b>		<b>Deadline/ implementation period</b>
<b>Year I</b>	1	
	2	
	3	
<b>Year II</b>	4	
	5	
	6	
<b>Year III</b>	7	
	8	
	9	

Submission of the doctoral dissertation

D. Planned research outcomes, including time limits and deadlines for<sup>1</sup>

- solo and/or ensemble concerts, participation in competitions or festivals of at least national rank, recordings or other publication of artistic activity – in the case of doctoral students in the field of performance,
- publication of an academic article or a chapter in a monograph, presentations at conferences, participation in academic conferences – at least in the number indicated in the education plan – in the case of doctoral students in music theory,
- preparation of a score and performance of a composition for a large ensemble (symphony orchestra), academic presentations outside the university, academic presentations at the university – at least in the number indicated in the education plan – in the case of doctoral students in composition,
- presentation at at least a national competition or festival, academic presentations outside the university, academic presentations at the university – at least in the number indicated in the education plan – in the case of doctoral students in conducting.

participation in other artistic and/or academic events

participation in international/national exchange programmes<sup>2</sup>

organisational activity at major academic or artistic events

E. Detailed research plan<sup>3</sup>

	Research task and methods to be used	Planned period of implementation
Year I		
Year II		
Year III		

<sup>1</sup> With field-specific guidelines being taken into account – see the Educational Plan and the Regulations of the Doctoral School.

<sup>2</sup> With an indication of whether and where the doctoral student is applying for funds for the research project.

<sup>3</sup> The detailed research plan may be supplemented by a calculation of the anticipated costs with an indication of the anticipated source of funding (research grant, employer's funds, student's own funds, etc.). The calculation is then approved by the funds provider.

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F. Plan of activities improving research or research-and-teaching competences of the doctoral student <sup>4</sup>		
	Activity	Planned period of implementation
Year I		
Year II		
Year III		

G. Opinion of the assistant supervisor, if appointed

.....

Date and signature of the assistant supervisor

H. Statement of the supervisor(s)
<p>The doctoral student's individual research plan ..... has been prepared in consultation with the supervisor(s). I hereby consent to its implementation.</p>

.....

Date and signature of the supervisor(s)

.....

Date and signature of the Director of the Doctoral School

Submitted on .....

<sup>4</sup> Including planned research internships, training, passive participation in conferences, etc.

.....  
Stamp and signature of the Secretary of the Council for the  
Discipline of Musical Arts

## APPENDIX DOCTORAL SCHOOL OF THE KAROL LIPIŃSKI ACADEMY OF MUSIC

### MATRIX OF LEARNING OUTCOMES VERIFICATION METHODS

*Based subject syllabuses, the educational plan and programme  
and several years of implementation.*

<b>Learning outcome code</b>	<b>OUTCOME 8PQF – SKILLS / Student is able to:</b>	
	<b>OUTCOME 8PQF – SKILLS / Student is able to:</b>	<p>The method of <b>final</b> verification in subsequent subjects to which the outcome is assigned – according to the study plan (zal – pass, zs – graded credit, zsk – graded credit before a board, e – exam, ek – exam before a board).</p> <p>The following aspects are verified and evaluated on an ongoing basis</p> <ul style="list-style-type: none"> <li>● Attendence</li> <li>● Work during classes</li> <li>● Preparation for classes</li> <li>● Commitment</li> <li>● Progress</li> </ul> <p><b>IN PARTICULAR:</b></p> <ul style="list-style-type: none"> <li>● Verification of the doctoral student's semester reports</li> </ul> <p><b>AND ESPECIALLY:</b></p>
SD_U01	Use knowledge and perfectly mastered technical skills to creatively/identify, formulate, contextualise and innovatively solve complex problems in the field of composition, theory and/or performance practice (or perform research tasks)	<p><b>Evaluation / discussion / verification of:</b> (*excluding the field of music theory)</p> <ul style="list-style-type: none"> <li>● artistic / research and scholarly activity: presentations, concerts, recordings, competitions, festivals, works, scores, articles, awards, commissions and artistic scholarships,</li> <li>● quality of delivery and creativity of artistic/research work, including originality and novelty of solutions used,</li> <li>● mastery and understanding of musical text, logic of musical narrative, phrasing*, intonation*, sound shaping*, aesthetic quality of sound, and ability to express oneself in different musical styles and forms* / theoretical categories,</li> <li>● independence and creative/research individuality,</li> <li>● consistency with the individual research plan,</li> <li>● systematic progress of work on the project being the subject of the dissertation,</li> <li>● systematic completion of the assigned research and/or creative activities and systematic submission of written / artistic material,</li> <li>● prompt performance of activities within the set deadlines, and quality (value) of individual productions,</li> <li>● ability to collaborate with a performance ensemble and/or research team,</li> <li>● ability to apply the rules of academic writing,</li> <li>● performance technique and research skills,</li> <li>● ability to consistently develop a complete artistic/research work,</li> </ul>
SD_U02	Demonstrate an integrated and artistically original approach to performance, composition, theorising and teaching, with the use of methodologically appropriate processes and means	<p><b>Evaluation / discussion / verification of:</b></p> <ul style="list-style-type: none"> <li>● artistic/research and scholarly activity, also in relation to the dissertation topic,</li> <li>● active participation during classes and projects and assignments,</li> <li>● analysis of the possibility of successful implementation of teaching projects,</li> <li>● documentation of activities,</li> <li>● artistic/research creativity and originality (originality and novelty of solutions),</li> <li>● creative achievements (awards, commissions, scholarships),</li> <li>● theoretical and practical knowledge,</li> <li>● progress of work on the project being the subject of the dissertation,</li> <li>● individual work,</li> <li>● self-reflection presented by the doctoral student,</li> <li>● publications, scores, academic articles,</li> <li>● independence and creative/research individuality,</li> <li>● deadline meeting and quality of delivery,</li> <li>● participation in conferences and other events</li> <li>● participation in concerts, presentations, recordings, festivals and competitions,</li> <li>● individual and team working skills,</li> <li>● research communication skills and artistic expression,</li> <li>● collaboration with a performance ensemble / research team,</li> <li>● ability to apply the rules of writing – including academic writing – in practice (e.g. teaching plans, project documentation),</li> <li>● written test in academic writing,</li> <li>● completed and signed internship charts,</li> <li>● ability to consistently develop a complete artistic/research work,</li> </ul>
SD_U03	Demonstrate the ability to significantly expand their own artistic/research awareness and to clearly communicate such an approach in an informed manner	<p><b>Evaluation / discussion / verification of:</b></p> <ul style="list-style-type: none"> <li>● artistic/research and scholarly activity related to the dissertation topic,</li> <li>● phrasing*, intonation*, sound shaping*,</li> <li>● aesthetic quality* of sound / movement,</li> <li>● artistic expression / research work creativity,</li> <li>● reading and use of the assigned literature;</li> <li>● logic of musical narrative / research procedure,</li> <li>● mastery and understanding of musical text,</li> <li>● originality and novelty of solutions used,</li> <li>● creative achievements such as performances, awards, commissions, scholarships,</li> <li>● self-reflection presented by the doctoral student,</li> <li>● progress of work on the project being the subject of the dissertation,</li> <li>● overall progress,</li> <li>● level of technique (including performance) and technical/research skills,</li> <li>● publications, scores, articles and recordings,</li> <li>● completion of the dissertation and its timely submission,</li> </ul>

		<ul style="list-style-type: none"> <li>● independence and creative / research individuality,</li> <li>● consistency of the work with the individual research plan,</li> <li>● systematic submission of written / artistic material,</li> <li>● deadline meeting and quality of individual productions,</li> <li>● creative/research collaboration,</li> <li>● participation in concerts, presentations, recordings, competitions, festivals, conferences, other events,</li> <li>● ability to communicate and shape artistic expression / research work,</li> <li>● ability to collaborate in a research / artistic team,</li> <li>● ability to express oneself in a variety of musical styles and forms / theoretical categories</li> <li>● ability to apply the rules of academic writing in practice,</li> <li>● completion and signing of internship charts,</li> <li>● ability to consistently develop a complete artistic/research work</li> <li>● knowledge of the rules of academic writing (based on a written test),</li> </ul>
SD_U04	Critically analyse and evaluate the results of research, expert activity and other creative works, and the way they contribute to the development of knowledge	<p><b>Evaluation / discussion / verification of:</b></p> <ul style="list-style-type: none"> <li>● self-reflection presented by the doctoral student,</li> <li>● completion of the dissertation and its timely submission,</li> <li>● consistency with the individual research plan,</li> <li>● systematic submission of written / artistic material,</li> <li>● systematic completion of the assigned research and/or creative activities,</li> </ul>
SD_U05	Transfer the results of artistic/research/scholarly activity to the economic and social spheres, including to various performance areas	<p><b>Evaluation / discussion / verification of:</b></p> <ul style="list-style-type: none"> <li>● activity and evaluation of individual work,</li> <li>● creativity and quality of artistic expression / research work presentation,</li> <li>● correctness and completeness of the entries in internship charts,</li> <li>● (final) presentation,</li> <li>● preparation of teaching plans and evaluation of the possibility of successful implementation of the teaching project,</li> <li>● completion of the dissertation and its timely submission,</li> <li>● completion of assigned projects and tasks,</li> <li>● consistency with the individual research plan,</li> <li>● systematic submission of written / artistic material,</li> <li>● systematic completion of assigned research and/or creative activities,</li> <li>● deadline meeting and value of individual productions,</li> <li>● ability to collaborate in a research / artistic team,</li> <li>● ability to collaborate with a performance ensemble*,</li> <li>● ability to consistently develop a complete artistic/research work</li> </ul>
SD_U06	Communicate on specialised topics to the extent enabling active participation in the international artistic and research community	<p><b>Evaluation / discussion / verification of:</b></p> <ul style="list-style-type: none"> <li>● level and quality of the doctoral student's verbal communication, during classes, examinations and events,</li> <li>● systematic completion of assigned research and/or creative activities,</li> <li>● systematic submission of written / artistic material,</li> <li>● consistency with the individual research plan,</li> <li>● completion of the dissertation and its timely submission,</li> <li>● mastery of foreign music specialist vocabulary,</li> <li>● ability to analyse the content and structure of a music-related written / artistic text or oral statement in a foreign language,</li> <li>● linguistic level of verbal communication and presentation of the project (also in a foreign language),</li> <li>● correctness and completeness of internship charts.</li> </ul>
SD_U07	Disseminate the results of their artistic and research activity, as well as of the activity of other artists in fully professional forms	<p><b>Evaluation / discussion / verification of:</b></p> <ul style="list-style-type: none"> <li>● dissemination activity of the doctoral student,</li> <li>● ongoing work and partial evaluations,</li> <li>● quality of projects and assignments completed,</li> <li>● reading and use of the assigned professional literature,</li> <li>● preparation and delivery of the (final) presentation,</li> <li>● completion of the dissertation and its timely submission,</li> <li>● consistency with the individual research plan,</li> <li>● systematic submission of written / artistic material,</li> <li>● systematic completion of assigned research and/or creative activities,</li> </ul>
SD_U08	Initiate a debate related to the relevant area of art and science	<p><b>Evaluation / discussion / verification of:</b></p> <ul style="list-style-type: none"> <li>● doctoral student's initiatives,</li> <li>● quality of communication and creativity of the artistic expression / research presentation,</li> <li>● completion of the dissertation and its timely submission,</li> <li>● consistency with the individual research plan,</li> <li>● systematic submission of written / artistic material,</li> <li>● systematic completion of assigned research and/or creative activities,</li> <li>● deadline meeting and value of individual productions,</li> <li>● ability to collaborate in a research / artistic team,</li> <li>● ability to collaborate with a performance ensemble*,</li> <li>● ability to apply the rules of academic writing in practice,</li> <li>● completion of a monographic lecture or seminar chart with credit confirmed by the lecturer's signature,</li> <li>● ability to consistently develop a complete artistic/research work,</li> <li>● knowledge of the rules of academic writing (based on a written test),</li> </ul>
SD_U09	Participate in a scholarly discourse	<p><b>Evaluation / discussion / verification of:</b></p> <ul style="list-style-type: none"> <li>● doctoral student's activity,</li> <li>● linguistic level of verbal communication, including presentations in a foreign language.</li> <li>● ability to analyse the content and structure of a music-related written / artistic text or an oral statement (including in a foreign language),</li> <li>● completion of the dissertation and its timely submission,</li> <li>● consistency with the individual research plan,</li> <li>● mastery of foreign music specialist vocabulary,</li> <li>● systematic submission of written / artistic material,</li> <li>● systematic completion of assigned research and/or creative activities,</li> <li>● ability to apply the rules of academic writing in practice,</li> </ul>
SD_U10	Use a foreign language at the B2 level of the Common European Framework of Reference for Languages to the extent enabling participation in the international research and professional community - certificate	<p><b>Evaluation / discussion / verification of:</b></p> <ul style="list-style-type: none"> <li>● linguistic level of verbal communication, including the presentation of a project / speech in a foreign language,</li> <li>● ability to analyse the content and structure of a music-related written / artistic text or oral statement in a foreign language,</li> <li>● mastery of foreign music specialist vocabulary,</li> </ul>
SD_U11	Plan and harmoniously carry out individual and team artistic and	<p><b>Evaluation / discussion / verification of:</b></p>

	research projects, also in an international environment	<ul style="list-style-type: none"> <li>● artistic/research activity related to the dissertation topic,</li> <li>● aesthetic quality of sound*,</li> <li>● quality of individual work, completion of assigned projects and tasks,</li> <li>● quality of communication and creativity of artistic expression / research presentation,</li> <li>● artistic/research creativity including originality and novelty of the solutions used,</li> <li>● reading of the assigned literature,</li> <li>● mastery and understanding of musical text,</li> <li>● creative achievements such as performances, awards, commissions and artistic scholarships,</li> <li>● progress of work on the project being the subject of the dissertation,</li> <li>● linguistic level of verbal communication and project presentation in a foreign language,</li> <li>● ability to analyse the content and structure of written music-related texts or oral statements in a foreign language,</li> <li>● level of performance technique / research skills,</li> <li>● preparation and delivery of the (final) presentation,</li> <li>● publications, scores, articles and recordings,</li> <li>● independence and creative / research individuality,</li> <li>● mastery of foreign music specialist vocabulary,</li> <li>● deadline meeting and value of the assignments completed,</li> <li>● participation in presentations /planning and preparation of presentations, participation in concerts, recordings, competitions, festivals, conferences, other events,</li> <li>● phrasing, intonation and sound shaping*,</li> <li>● creative/research collaboration with performers/other researchers; planning skills,</li> <li>● ability to express oneself in different musical styles and forms / theoretical categories,</li> <li>● use of professional literature,</li> <li>● ability to consistently develop a complete artistic/research/scholarly work,</li> <li>● knowledge of the logic of musical narrative.</li> </ul>
SD_U12	Support, cooperate with and/or lead a team, applying a wider range of practical and communication skills in order to improve the work methods of others and of different groups	<b>Evaluation / discussion / verification of:</b> <ul style="list-style-type: none"> <li>● doctoral student's activity,</li> <li>● quality of individual work, projects and assignments,</li> <li>● quality of communication and creativity of artistic expression / research presentation;</li> <li>● quality of teaching plans and evaluation of the possibility of their successful implementation,</li> <li>● reading of the assigned literature,</li> <li>● mastery and understanding of musical text,</li> <li>● correctness and completeness of signed internship charts,</li> <li>● level of verbal communication and project presentation in a foreign language,</li> <li>● ability to analyse the content and structure of a music-related written / artistic text or oral statement in a foreign language,</li> <li>● preparation and delivery of the final presentation,</li> <li>● mastery of the foreign music specialist vocabulary,</li> <li>● phrasing, intonation, sound shaping and aesthetic quality of sound,</li> <li>● ability to express oneself in different musical styles and forms / theoretical categories,</li> <li>● performance technique / research skills,</li> <li>● use of professional literature,</li> <li>● ability to consistently develop a complete artistic/research/scholarly work</li> <li>● knowledge of the logic of musical narrative,</li> </ul>
SD_U13	Independently plan and act for their own development; inspire and organise the development of others	<b>Evaluation / discussion / verification of:</b> <ul style="list-style-type: none"> <li>● quality of the projects and assignments completed,</li> <li>● reading of the assigned literature,</li> <li>● correctness and completeness of signed internship charts,</li> <li>● preparation and delivery of the final presentation,</li> <li>● preparation of an individual research plan (IPB),</li> <li>● ability to plan, set goals and achieve them,</li> <li>● use of professional literature,</li> </ul>
SD_U14	Look for ways to use and further develop knowledge generated by their research activity	<b>Evaluation / discussion / verification of:</b> <ul style="list-style-type: none"> <li>● artistic/research/scholarly activity related to the dissertation topic,</li> <li>● activity, individual work, completion of projects and assignments,</li> <li>● quality of communication and creativity of artistic expression / research presentation;</li> <li>● heuristic attitude,</li> <li>● artistic/research creativity including originality and novelty of solutions used,</li> <li>● reading of the assigned literature,</li> <li>● progress of work on the project being the subject of the dissertation,</li> <li>● preparation and delivery of the final presentation,</li> <li>● preparation of an individual research plan (IPB),</li> <li>● completion of the dissertation and its timely submission,</li> <li>● independence and creative/research individuality,</li> <li>● consistency with the individual research plan,</li> <li>● systematic submission of written / artistic material,</li> <li>● systematic completion of assigned research and/or creative activities,</li> <li>● participation in conferences, publications, performances, competitions, commissions and artistic scholarships,</li> <li>● ability to collaborate with a performance ensemble and research team,</li> <li>● use of professional literature</li> <li>● ability to consistently develop a complete artistic/research work.</li> </ul>
SD_U15	Plan classes or series of classes and conduct them using modern methods and tools	<b>Evaluation / discussion / verification of:</b> <ul style="list-style-type: none"> <li>● activity and quality of teaching work (classes with students, observations, expert activities),</li> <li>● activity, evaluation of individual work, implementation of projects and tasks,</li> <li>● quality of the prepared teaching plans and evaluation of the possibility of their successful implementation,</li> <li>● creativity of the teaching / artistic / research communication,</li> <li>● mastery and understanding of musical text,</li> <li>● correctness and completeness of signed internship charts,</li> <li>● preparation and delivery of the final presentation,</li> <li>● creative / research collaboration skills,</li> <li>● planning skills, achieving goals.</li> </ul>
<b>SOCIAL COMPETENCE</b> Student is ready to:		
SD_K01	Critically evaluate the output within a given discipline	<b>Evaluation / discussion / verification of:</b> <ul style="list-style-type: none"> <li>● artistic / research activity related to the dissertation topic (participation in conferences, publications, discussions),</li> <li>● quality of communication and creativity of artistic expression / research presentation,</li> <li>● artistic/research creativity including originality and novelty of the solutions used,</li> <li>● mastery and understanding of musical text,</li> <li>● creative achievements such as performances, awards at competitions, commissions, artistic scholarships,</li> <li>● correctness and completeness of signed internship charts,</li> <li>● progress of work on the project being the subject of the dissertation,</li> <li>● critical and informed attitude,</li> </ul>

		<ul style="list-style-type: none"> <li>● level of performance technique and research skills,</li> <li>● completion of the dissertation and its timely submission,</li> <li>● independence and creative / research individuality,</li> <li>● consistency with the individual research plan,</li> <li>● systematic submission of written / artistic material,</li> <li>● systematic completion of assigned research and/or creative activities,</li> <li>● participation in the preparation of the dissertation defence,</li> <li>● phrasing, intonation, sound shaping and aesthetic sound qualities*,</li> <li>● integration and collaboration as part of cultural undertakings,</li> <li>● leadership skills, ability negotiate and adequately organise activities,</li> <li>● ability to undertake research work independently using a foreign language,</li> <li>● ability to collaborate with a performance ensemble, research team and other performers,</li> <li>● ability to express oneself in different musical styles and forms / theoretical categories,</li> <li>● ability to apply the rules of scientific writing in practice (reviewing, co-authoring, teaching plans, tables of contents and bibliographies),</li> <li>● ability to consistently develop a complete artistic / research work,</li> <li>● ability to be a lifelong learner and to inspire and organise the learning of others,</li> <li>● ability to initiate and implement collaborative projects,</li> <li>● knowledge of the logic of musical narrative,</li> <li>● knowledge of the rules of academic writing (based on a written test),</li> </ul>
SD_K02	Systematically critically evaluate the effects of their artistic/research activities within a given discipline, seeing their own limitations and untapped opportunities and creating strategies to maximise their activity	<p><b>Evaluation / discussion / verification of:</b></p> <ul style="list-style-type: none"> <li>● artistic/research/scholarly activity related to the dissertation topic (participation in conferences, publications),</li> <li>● activity, quality of individual work, completion of projects and tasks,</li> <li>● initiation of joint projects and activities and their implementation,</li> <li>● integration with others in a variety of cultural undertakings,</li> <li>● quality of communication and creativity of artistic expression / research presentation,</li> <li>● artistic/research/scholarly creativity including originality and novelty of the solutions used,</li> <li>● mastery and understanding of musical text,</li> <li>● creative achievements: performances, awards, commissions, artistic scholarships,</li> <li>● correctness and completeness of signed internship charts,</li> <li>● critical and informed attitude,</li> <li>● progress of work on the project being the subject of the dissertation,</li> <li>● level of performance technique and research skills,</li> <li>● leadership skills, negotiation and effective organisation of work,</li> <li>● preparation for classes and proper attitude to the subject,</li> <li>● preparation and delivery of the (final) presentation,</li> <li>● completion of the dissertation and its timely submission,</li> <li>● independence and creative/research individuality,</li> <li>● consistency with the individual research plan,</li> <li>● systematic submission of written / artistic material,</li> <li>● systematic completion of assigned research and/or creative activities,</li> <li>● participation in the preparation of the dissertation defence,</li> <li>● phrasing, intonation, sound shaping and aesthetic quality of sound*,</li> <li>● ability to undertake independent work, including collecting, analysing and interpreting information in a foreign language,</li> <li>● ability to collaborate with a performance ensemble, research team and with other performers,</li> <li>● ability to express oneself in a variety of musical styles and forms / theoretical categories,</li> <li>● ability to apply the rules of academic writing in practice,</li> <li>● ability to consistently develop a complete artistic / research work,</li> <li>● ability to be a lifelong learner and to inspire and organise the learning of others,</li> <li>● knowledge of the logic of musical narrative.</li> </ul>
SD_K03	Critically evaluate their contribution to the development of a given artistic or scientific discipline; determine its value in social, cultural, ethical and economic terms	<p><b>Evaluation / discussion / verification of:</b></p> <ul style="list-style-type: none"> <li>● knowledge of the rules of academic writing,</li> <li>● ability to apply the rules of academic writing in practice,</li> <li>● systematic completion of assigned research and/or creative activities,</li> <li>● systematic submission of written / artistic material,</li> <li>● consistency the individual research plan,</li> <li>● completion of the dissertation and its timely submission,</li> <li>● participation in the preparation of the dissertation defence,</li> <li>● ability to be a lifelong learner and to inspire and organise the learning of others,</li> <li>● ability to undertake independent research work including collecting, analysing and interpreting information in a foreign language,</li> <li>● initiation of joint projects and activities and their implementation,</li> <li>● critical and informed attitude,</li> <li>● leadership skills, teamwork, negotiation and proper organisation of work,</li> <li>● integration with others as part of cultural undertakings,</li> <li>● preparation and discussion of original teaching plans for credit and examination,</li> <li>● evaluation of the possibility of successful implementation of the proposed teaching solutions,</li> <li>● completion of humanistic and optional courses charts with credit confirmed by the lecturer's signature,</li> <li>● obligatory attendance at masterclasses (properly documented).</li> </ul>
SD_K04	Respond with understanding and responsibility to critical comments within a given artistic and research community	<p><b>Evaluation / discussion / verification of:</b></p> <ul style="list-style-type: none"> <li>● initiation of joint projects and activities and their implementation,</li> <li>● integration with others as part of various cultural undertakings,</li> <li>● leadership skills, negotiation and proper organisation of work,</li> <li>● preparation and delivery of the (final) presentation,</li> <li>● implementation of projects and tasks, participation in expert discussions,</li> <li>● independent research work including collecting, analysing and interpreting information in a foreign language,</li> <li>● coherence and quality of verbal expression,</li> <li>● knowledge of the rules of academic writing and the ability to apply them in practice,</li> <li>● ability to be a lifelong learner and to inspire and organise the learning of others,</li> <li>● knowledge of the assigned readings.</li> </ul>
SD_K05	Recognise the importance of knowledge in solving cognitive and practical problems	<p><b>Evaluation / discussion / verification of:</b></p> <ul style="list-style-type: none"> <li>● initiative and teamwork as part of collaborative projects and activities,</li> <li>● quality of delivery and creativity of artistic expression / research presentation,</li> <li>● completeness of signed internship charts,</li> <li>● knowledge of the logic of musical narrative, mastery and understanding of musical text,</li> <li>● documented attendance at masterclasses,</li> <li>● level of performance technique and research skills,</li> <li>● preparation of original teaching plans and evaluation of the possibility of their successful implementation,</li> <li>● completion of the dissertation and its timely submission,</li> <li>● independent research/artistic work, including the ability to collect, analyse and interpret information in a foreign language,</li> <li>● consistency with the individual research plan,</li> <li>● self-awareness and self-reflection,</li> <li>● participation in the preparation of the dissertation defence,</li> <li>● phrasing, intonation, sound shaping and aesthetic quality of the sound*,</li> </ul>

		<ul style="list-style-type: none"> <li>● ability to collaborate with a performance ensemble / research team,</li> <li>● ability to express oneself in different musical styles and forms / theoretical categories,</li> <li>● ability to apply the rules of academic writing in practice,</li> <li>● completion of the credit card and confirmations of credits with the lecturer's signature,</li> <li>● ability to integrate as part of cultural endeavours,</li> <li>● ability to consistently develop a complete artistic / research work,</li> <li>● leadership skills, negotiation and organisation of activities,</li> <li>● ability to be a lifelong learner and to inspire and organise the learning of others.</li> </ul>
SD_K06	Fulfil social obligations of a researcher and artist	<p><b>Evaluation / discussion / verification of:</b></p> <ul style="list-style-type: none"> <li>● initiation of and collaboration on joint projects and activities,</li> <li>● documented attendance at masterclasses,</li> <li>● original teaching plans and their implementation processes,</li> <li>● evaluation of IRP obligation (concerts, conferences, teaching, diligence and accuracy of work),</li> <li>● correct completion of humanistic/optional subjects credit charts and confirmation of credit with the lecturer's signature,</li> <li>● completion of the student's teaching internship chart,</li> <li>● leadership, negotiation and proper organisation of activities,</li> <li>● independent work, including the ability to collect, analyse and interpret information in a foreign language,</li> <li>● conscientiousness,</li> <li>● implementation of the Doctoral Student Code of Ethics (by observation only),</li> <li>● ability to apply the rules of academic writing in practice,</li> <li>● ability to integrate with others as part of various cultural endeavours,</li> <li>● ability to be a lifelong learner and to inspire and organise the learning of others.</li> </ul>
SD_K07	Initiate actions in the public interest	<p><b>Evaluation / discussion / verification of:</b></p> <ul style="list-style-type: none"> <li>● individual activity,</li> <li>● initiation and implementation of joint projects and activities,</li> <li>● correctness and completeness of the entries and signatures in internship charts,</li> <li>● implementation of the Doctoral Student Code of Ethics (by observation only),</li> <li>● ability to undertake independent research/artistic work, including the ability to collect, analyse and interpret information in a foreign language,</li> <li>● leadership skills, negotiation and proper organisation of work,</li> <li>● ability to integrate with others as part of various cultural endeavours,</li> <li>● ability to be a lifelong learner and to inspire and organise the learning of others.</li> </ul>
SD_K08	Think and act in an entrepreneurial way	<p><b>Evaluation / discussion / verification of:</b></p> <ul style="list-style-type: none"> <li>● initiation of and collaboration with others in joint projects and activities,</li> <li>● logic and coherence of thinking within artistic/research activities, the ability to anticipate;</li> <li>● ability to undertake independent work, including collecting, analysing and interpreting information in a foreign language,</li> <li>● leadership skills, work in teams, negotiation and effective work organisation,</li> <li>● ability to integrate with others as part of various cultural undertakings.</li> <li>● ability to be a lifelong learner and to inspire and organise the learning of others.</li> </ul>
SD_K09	<p>Sustain and develop the ethos of creative communities, including:</p> <ul style="list-style-type: none"> <li>– carrying out artistic/research activity in an independent, responsible manner, respecting its standards,</li> <li>– continuing and deepening research and research approach in the process of career development,</li> <li>– respecting the principle of public ownership of research results, while taking into account the principles of intellectual property protection</li> </ul>	<p><b>Evaluation / discussion / verification of:</b></p> <ul style="list-style-type: none"> <li>● initiation of and collaboration with others on joint projects and activities,</li> <li>● completion of the dissertation and its timely submission,</li> <li>● implementation of the Doctoral Student Code of Ethics (by observation only),</li> <li>● independent work, including the ability to collect, analyse and interpret information in a foreign language,</li> <li>● consistency with the individual research plan,</li> <li>● systematic submission of written / artistic material,</li> <li>● systematic completion of assigned research and/or creative activities,</li> <li>● participation in the preparation of the dissertation defence,</li> <li>● leadership skills, negotiation and proper organisation of work,</li> <li>● knowledge of the rules of academic writing,</li> <li>● ability to integrate with others as part of various cultural endeavours.</li> <li>● ability to be a lifelong learner and to inspire and organise the learning of others.</li> </ul>
<p><b>KNOWLEDGE</b> Student knows and understands:</p>		
SD_W01	Main development trends within the discipline of musical arts	<p><b>Evaluation / discussion / verification of:</b></p> <ul style="list-style-type: none"> <li>● knowledge and skills at a given time,</li> <li>● participation in presentations / planning and preparation of presentations, participation in concerts, recordings, competitions, festivals, conferences, other events</li> <li>● preparation of scores and publication of articles,</li> <li>● active participation in artistic and research life,</li> <li>● participation in active observation and discussions,</li> <li>● teaching work,</li> <li>● completion of a monographic lecture or seminar chart with credit confirmed by the lecturer's signature,</li> <li>● correctness and completeness of internship charts.</li> </ul>
SD_W02	Polish and international scholarly output – including theoretical foundations, general issues and selected specific issues – within the discipline of musical arts; to a degree which enables a revision of existing paradigms, along with relevant literature or other relevant sources related to the field of arts, discipline of musical arts, and artistic activity	<p><b>Evaluation / discussion / verification of:</b></p> <ul style="list-style-type: none"> <li>● knowledge of achievements in a given field,</li> <li>● participation in presentations / planning and preparation of presentations, participation in concerts, recordings, competitions and festivals,</li> <li>● preparation of scores and publication of articles,</li> <li>● completion of projects and assignments,</li> <li>● knowledge of the assigned readings,</li> <li>● participation in the work of the university and its committees,</li> <li>● correctness and completeness of internship charts.</li> </ul>
SD_W03	Complete research methodology in relation to the field of arts, discipline of musical arts	<p><b>Evaluation / discussion / verification of:</b></p> <ul style="list-style-type: none"> <li>● knowledge of methods (e.g. data collection, analysis, structure of dissertation paragraphs),</li> <li>● participation in presentations/planning and preparation of presentations,</li> <li>● participation in concerts/academic events,</li> <li>● preparation of scores, publication of articles,</li> <li>● knowledge of the assigned readings</li> </ul>
SD_W04	Rules for producing complete complex scholarly and/or artistic works and for undertaking activities with a high degree of originality	<p><b>Evaluation / discussion / verification of:</b></p> <ul style="list-style-type: none"> <li>● knowledge of methodology, rules of dissertation writing, planning and discussion of the planned dissertation,</li> <li>● participation in presentations / planning and preparation of presentations, participation in concerts, recordings, competitions and festivals,</li> <li>● preparation of scores and publication of articles,</li> <li>● active participation in classes and creative/research work,</li> <li>● development of teaching plans and evaluation of the possibility of their implementation,</li> <li>● knowledge of the assigned readings,</li> <li>● level of performance technique and research skills,</li> </ul>

		<ul style="list-style-type: none"> <li>● mastery and understanding of musical text,</li> <li>● knowledge of the logic of musical narrative,</li> <li>● phrasing, intonation, sound shaping and aesthetic quality of the sound*,</li> <li>● ability to express oneself in a variety of musical styles and forms / theoretical categories,</li> <li>● ability to consistently develop a complete artistic / research work,</li> <li>● quality of delivery and creativity of artistic expression / research presentation.</li> </ul>
SD_W05	Standards of excellence in research, the distinction between valuable and unjustified exploration/research in the theoretical and practical domains	<p><b>Evaluation / discussion / verification of:</b></p> <ul style="list-style-type: none"> <li>● choice of the topic, measures, research methods</li> <li>● correctness and completeness of internship charts,</li> <li>● teaching work with first- and second-level students,</li> <li>● preparation of scores and publication of articles,</li> <li>● participation in active observation and discussions,</li> <li>● participation in presentations / planning and preparation of presentations,</li> <li>● participation in concerts, recordings, competitions and festivals,</li> <li>● participation in the work of the university and its committees,</li> <li>● knowledge of the assigned readings,</li> </ul>
SD_W06	Rules for the dissemination of research results, copyright, publishing rights, intellectual property rights, etc., including in open access, with various target groups being taken into account	<p><b>Evaluation / discussion / verification of:</b></p> <ul style="list-style-type: none"> <li>● participation in a discussion</li> <li>● preparation and distribution of scores,</li> <li>● publication of articles,</li> <li>● participation in and (co-)organisation of concerts,</li> <li>● participation in competitions and festivals,</li> <li>● participation in recordings,</li> <li>● participation in presentations / planning and preparation of presentations,</li> <li>● knowledge of the assigned readings.</li> </ul>
SD_W07	Their own economic potential and related possibilities of using the results of their creative activities	<p><b>Evaluation / discussion / verification of:</b></p> <ul style="list-style-type: none"> <li>● doctoral student's self-reflection,</li> <li>● quality of individual work,</li> <li>● preparation and delivery of the (final) presentation,</li> <li>● preparation of scores and publication of articles,</li> <li>● completion of projects and assignments,</li> <li>● participation in presentations / planning and preparation of presentations,</li> <li>● knowledge of the assigned readings.</li> </ul>
SD_W08	Implications of the work performed and its impact on the health of people involved in the activity.	<p><b>Evaluation / discussion / verification of:</b></p> <ul style="list-style-type: none"> <li>● doctoral student's self-reflection,</li> <li>● participation in presentations / planning and preparation of presentations, participation in concerts, recordings, competitions and festivals,</li> <li>● completion of projects and assignments,</li> <li>● quality of individual work,</li> <li>● preparation and delivery of the final presentation,</li> <li>● knowledge of the assigned readings.</li> </ul>
SD_W09	Fundamental dilemmas of contemporary civilisation	<p><b>Evaluation / discussion / verification of:</b></p> <ul style="list-style-type: none"> <li>● preparation of teaching plans and evaluation of the possibility of their implementation,</li> <li>● participation in masterclasses,</li> <li>● participation in monographic lectures,</li> <li>● participation in academic and artistic conferences,</li> <li>● participation in presentations / planning and preparation of presentations,</li> <li>● participation in research or artistic trips abroad</li> </ul>
SD_W10	Historical and cultural context of the discipline of musical arts and its relations with other areas of contemporary life, allowing for the implementation of collective tasks, including interdisciplinary ones	<p><b>Evaluation / discussion / verification of:</b></p> <ul style="list-style-type: none"> <li>● development of teaching plans and evaluation of the possibility of their implementation,</li> <li>● preparation of scores and publication of articles,</li> <li>● participation in presentations / planning and preparation of presentations, participation in concerts, recordings, competitions and festivals,</li> <li>● completion of a monographic lecture or seminar chart with credit confirmed by the lecturer's signature,</li> </ul>
SD_W11	Economic, legal, ethical and other significant determinants of artistic and research activity	<p><b>Evaluation / discussion / verification of:</b></p> <ul style="list-style-type: none"> <li>● doctoral student's self-reflection,</li> <li>● quality of individual work,</li> <li>● preparation and delivery of the (final) presentation,</li> <li>● preparation of scores and publication of articles,</li> <li>● completion of projects and assignments,</li> <li>● participation in presentations / planning and preparation of presentations, participation in concerts, recordings, competitions and festivals,</li> <li>● completion of a monographic lecture or seminar chart with credit confirmed by the lecturer's signature,</li> </ul>
SD_W12	Basic rules of knowledge transfer to the social sphere and of the commercialisation of research results and the know-how related to these results	<p><b>Evaluation / discussion / verification of:</b></p> <ul style="list-style-type: none"> <li>● doctoral student's self-reflection,</li> <li>● participation in presentations / planning and preparation of presentations, participation in concerts, recordings, competitions and festivals,</li> <li>● preparation of scores and publication of articles,</li> <li>● development of teaching plans and evaluation of the possibility of their implementation,</li> <li>● quality of individual work,</li> <li>● completion of projects and assignments,</li> <li>● preparation and delivery of the final presentation.</li> </ul>

## APPENDIX – BIOGRAPHICAL NOTES OF 5 SELECTED DOCTORAL SCHOOL TEACHERS

### prof. dr hab. JACEK MEIRA (Jacek Niedziela-Meira)

At the Doctoral School, he teaches jazz double bass as the main subject and leads a doctoral dissertation seminar.

He has been present on the Polish and international jazz scene since 1983 as a jazz double bass player.

In the years 1998, 2002, 2003, 2005, 2006, 2007 and 2011, he was voted No. 1 double bassist in Poland in a poll conducted by the *Jazz Forum* magazine. He has cooperated with the most recognised USA jazz musicians, such as Bobby Watson, Kevin Mahogany, Mike Mainieri, Art Farmer, Eddie Henderson, as well as the top representatives of the Polish jazz scene: Jan ‘Ptaszyn’ Wróblewski (15 years of continuous cooperation), Anna Maria Jopek, Ewa Bem, Urszula Dudziak, Henryk Miśkiewicz, Leszek Możdżer, Mieczysław Szcześniak, Piotr Wojtasik, Tomasz Szukalski, Andrzej Jagodziński, Vadim Brodsky, the Walk Away band, and others. He also led his own band.

He has participated in numerous jazz festivals at home and abroad: in Athens, Milan, Los Angeles, San Francisco, New York, Oklahoma City, Istanbul, Tel Aviv, Berlin, Cologne, Moscow, Prague, Sofia, Budapest. He has performed in the most prestigious jazz clubs, such as Birdland and Village Gate (New York), Blues Alley (Washington DC), New Morning (Paris), Quasimodo (Berlin), Montmartre (Copenhagen), A-Train (Berlin), Porgy and Bess (Vienna).

He has many recordings to his credit – 9 original albums: *Wooden soul; Jazzowe Poetycje* [Jazz poetries]; *Sceny z Macondo* [Scenes from Macondo]; *Historia Roku Minionego* [History of the year past]; *Bassville*; *Zjesienniony* [Turned autumn]; *Bassville 2; Burrellhouse; Partyturism*, and over 30 albums made under the direction of other musicians. Rafał Gaszczyński wrote about the *Barrelhouse* album: ‘It is a timeless work, an album that would have sounded contemporary at that time as well. This is not to say that it is a museum item today. Nevertheless, it maintains the quality of the classics of yesteryear, which in my opinion is not a disadvantage, but rather the best possible compliment.’

The *Bassville* solo album was nominated for a Fryderyk Award in 2006 (Record of the Year). Four other albums featuring Meira were also nominated for a Fryderyk: *Real Jazz* by Jan Ptaszyn Wróblewski’s Quartet, Wojciech Niedziela’s *To kiss the ivories*, and Wojciech Majewski’s *Opowieść* [A story], while Piotr Wojtasik’s *Lonely Town* and You’ve Changed by the New Presentation band were voted Records of the Year in the polls of the *Jazz Forum* magazine.

He received his fifth Fryderyk Award nomination in the Composer/Arranger category in 2011, for his original album *Zjesienniony*. The album refers directly to the colours and

atmosphere of autumn, and in a deeper perspective is meant to be an artistic attempt to face the cyclical nature of life and the inevitability of its stages.

## PARTICIPATION IN RECORDINGS BY OTHER PERFORMERS

- Jan ‘Ptaszyn’ Wróblewski – *Real Jazz* (BCD Records)
- Jan ‘Ptaszyn’ Wróblewski – *Supercalifragilistic* (BCD Records)
- Piotr Baron – *Tango* (Polonia Records)
- Piotr Baron – *Blue Rain* (Power Bros)
- Ewa Bem – *Ella Memorial* (Koch Records)
- Piotr Wojtasik – *Lonely Town* (Power Bros)
- Wojciech Niedziela – *To Kiss the Ivories* (BCD Records)
- Lora Szafran/Bernard Maseli – *Chopin* (Polskie Nagrania)
- Jarosław Śmietana/Brad Terry – *Play Ellington* (LMP)
- Art Farmer/Jarosław Śmietana (LPM)
- Wojciech Majewski – *Opowieść [A story]* (EMI)
- Michał Kulenty – *Polska [Poland]* (Polonia Records)
- Krzysztof Herdzin – *Chopin* (Polonia Records)
- Robert Majewski – *Coś dla ludzi [Something for the people]* (Polonia Records)
- Krzysztof Popek – *Letters and leaves* (Power Bros)
- Guilerme Combra – *Ipanema Rainbow* (Power Bros)
- Brandon Furman – *Bards Tales* (Polonia Records)
- Walk Away – *Penelopa* (Polskie Nagrania)
- Lora Szafran & New Presentation – *You’ve changed* (Power Bros)
- Zbigniew Namysłowski/Deborah Brown (Polskie Nagrania)

Prof. Jacek Meira has been engaged on several occasions (1991–2018) to teach a double bass class and give lectures on the history of jazz at the International Jazz Workshops in Puławy, Kraków and Pułtusk. He has sat on the juries of music competitions: Bielska Zadymka Jazzowa, Jazz Juniors in Kraków, Kroksus Jazz Festival in Jelenia Góra, Tarnów Jazz Contest, Big-Bands Competition in Nowy Tomyśl, Dittersdorf International Bass Competition Bass Fest in Banská Bysrica (Slovakia); he has also been invited to academic conferences and symposia.

In June 2007, he was invited to perform a solo recital at the World Double Bass Convention in Oklahoma City, USA.

He is the winner of many competitions, including the Grand Prix of the International Jazz Federation competition (Young European Jazz Artist, Leverkusen 1985), first prize in the Jazz Juniors competition (Kraków 1983) and the Stanisław Wyspiański Young Artists' Award (1986, 1988). In 1985, he won the Grand Prix of the Jazz on the Oder festival (with the Walk Away band), and in 1986, Key to Career during the Pomeranian Jazz Autumn.

He is the author of the book *Historia Jazzu – 100 wykładów* [History of jazz – 100 lectures], which was honoured with the Special Award of the Minister of Culture and National Heritage. He has also received the Gloria Artis Silver Medal, the Medal of Merit for Polish Culture, the National Education Medal and the Presidential Silver Cross of Merit awarded by the President. In 2014, he received the title of a professor.

He is also the author of the textbook *Kontrabas jazzowy* [Jazz double bass], the book *Jam Session* (both published by the Academy of Music in Wrocław), the novel *Modrzewie siwieją na rudo* [Larches go grey with red], and of two volumes of poetry. Currently, as a professor, he lectures at the Academy of Music in Wrocław and at the State Academy of Applied Sciences in Nysa. He has also given guest lectures at the universities of Louisville (Kentucky) and Cincinnati in the USA. He has been a supervisor and reviewer in many degree and title proceedings.

He is a member of the Polish Jazz Society and the Society of Authors and Stage Composers; he has more than 40 copyrighted compositions recorded on CDs to his credit. There are entries on Meira in the PWM music encyclopaedia, lexicons and in the book *Who is Who in Poland*.

**dr hab. MICHAŁ MOC, prof. of the Karol Lipiński Academy of Music**

At the Doctoral School, he taught the basics of modern teaching.

A composer, accordionist, experienced lecturer, and teacher. Marcin Stańczyk wrote about his music: 'Dynamic and compelling [...], it refers to the best traditions of such genres as the virtuoso concerto, instrumental miniature, or broadly conceived symphonic music. The formal momentum, the fast-paced musical narrative, and the intelligent allusions to styles of bygone eras make his work exceptionally interesting and attractive to the listener.' He has designed and conducted workshops for educators, being determined to promote music education as a combination of performance skills and practical applications of music theory. He completed his studies in composition (under prof. Grażyna Pstrokońska-Nawratil) with honours at the Karol Lipiński Academy of Music in Wrocław, where he obtained his doctoral degree in 2008 and his postdoctoral degree in art in 2019. His creative output includes more than 50 compositions, among them chamber, vocal, vocal-and-instrumental and orchestral pieces, with a particular preference for the accordion as a solo instrument. A separate group in his oeuvre are miniatures composed for music school students, including obligatory pieces for instrumental and choral competitions, that introduce and promote selected issues related to new music.

He has made many recordings for radio and TV stations and record labels. His monographic composer's album *Emotion* was released in 2011. As he himself often emphasises, he does not value music without emotion.

He is employed at his alma mater as a professor, at the same time carrying out music education activities and conducting research, among other things, in the field of musical ear training; he is the author of computer programmes, educational games, and the originator of the mYear Musical Imagination Festival. He was a consultant and permanent lecturer of the Centre for the Education of Teachers of Artistic Schools. He conducts methodological courses, open lessons, presentations, and workshops for students and teachers on, among other things, the role of creativity in music education, methods of ear training, and on musical imagination. He has also taught innovative classes in secondary art education for many years. His lecture on innovative approaches to holistic education entitled 'Let's give students wings' filled half of the panel on workshop music teaching at the national Ministry of Culture and National Heritage conference for music schools in October 2024, and was a kind of modern teaching manifesto. He is also the author of an innovative collection of the so-called 'one-work sheets' – a teaching aid published by PWM in 2025.

Together with Agata Zubel, he implements his original project: composer.pl – a programme of artistic residencies in Iceland for young Polish composers, in which he tries

to promote the role of the artist as someone who gives himself to others, who is ready to constantly seek balance in using the world resources and the benefits of modernity in order to maximise their creative potential, to develop themselves to the fullest. He himself has taken part in the European Krzysztof Penderecki Music Centre programme promoting young composers, and he has received many scholarships (e.g. several times of the Minister of Culture and National Heritage, of the Society of Authors and Stage Composers, the Management Board of the City of Wrocław, the Kiwanis Wratislavia Club on behalf of Mercedes Benz Polska – Mirosław Wróbel, the Leopold Kronenberg Banking Foundation, and the scholarship of prof. Maria Klementyna Tomaszewska), as well as decorations (including the Medal of the Commission of National Education and the Cross of Merit). As part of the Wrocław Municipality ‘MOZART’ project enabling the commercial sector to access the intellectual potential of scientists, he developed concepts for music for educational applications, in cooperation with Techland, a leading Polish computer game producer.

He has won a number of awards in composing competitions – nationwide: at the Eucharistic Congress (Opole 1997, two second prizes for *Msza Ludu polskiego* [Mass of the Polish people] and *Wierzę w Ciebie* [I believe in You]), the Adam Didur Competition in Sanok (1998, honourable mention), the 1st Composition and Instrumentation Competition in Wrocław (1998, 1st prize), *Musica Sacra* in Częstochowa (1999, 2nd prize for *Alleluja*), the Andrzej Panufnik Competition in Kraków (2000, 1st place for *Betelgeuse*), and at international competitions: the Raymond Murray Schaffer Competition in Poznań (1999, honourable mention for *Exchange*), the Franz Josef Reini-Stiftung Competition in Vienna/Munich (2001, 3rd prize for *Furietta* for chamber orchestra).

He is also a laureate of instrumental competitions, such as the Contemporary Music Competition for Young Performers (Warsaw-Radziejowice, 2001), the Polish National Accordion Competitions in Chełm (1994 and 1996, 1st places), Zgierz (1995, 1st place) and Mława (1995, 1st place), the International Accordion Music Festivals in Przemyśl (1999, 1st place and an honourable mention) and in Sanok (2000, 3rd place).

Selected compositions:

- BETELGEUSE (for accordion and tape) – 1999
- SINFONIETTA (for string orchestra) – 1999
- HOMMAGE A PIAZZOLLA (for accordion and symphony orchestra) – 2000
- FANTAZJA PRASKA [PRAGUE FANTASY] (for symphony orchestra) – 2002
- CHORDALIANS & CHORDALIENS (for accordion and chamber orchestra) – 2004
- CHIPSET (for symphony orchestra with accordion) – 2005
- MUZYKA NA ORKIESTRĘ [MUSIC FOR ORCHESTRA] (for symphony orchestra) – 2007
- STUNTMEN'S RELAY (for symphony orchestra) – 2008
- BARBARIOSO (for string orchestra) – 2009

- THE SWITCHING FACES (for chamber orchestra) – 2009
- HIPOKAMP (for large symphony and school children group) – 2010
- E-MOTION (for string orchestra) – 2011
- S.A.N.D (for chamber ensemble and children group) – 2011
- CALL FOR DETAILS... (for accordion and organ) – 2012
- PO-WER (for orchestra) – 2013
- MissA (for accordion and harpsichord) – 2014
- sulP'lus (for string orchestra) – 2014
- K'AKKO-FONIA (for accordion and string orchestra) – 2015
- FJÖR-ÐUR (for symphony orchestra) – 2016
- LAST MINUTE! (for choir and for large string orchestra) – 2016
- A-cordeON (for cello and accordion) – 2017
- mYEAR19 (installation for 104 speaker and group of instrumentalists) – 2018/19
- HARPiness (for harp and instrumental ensemble) – 2019
- #KRZYSZ (for solo viola) – 2023
- via Castelfidardo (for solo accordion) – 2024
- Öræfajökull (for orchestra) – 2024

More at: [www.michalmoc.pl](http://www.michalmoc.pl)

### **prof. dr hab. JAROSŁAW PIETRZAK**

At the Doctoral School he teaches violin as the main subject and leads a doctoral seminar.

A solo and chamber violinist, he graduated from the Fryderyk Chopin Academy of Music in Warsaw in the class of professor Zenon Brzewski; he is a laureate of the Festival of Young Violinists in Lublin (1980) and the Karol Szymanowski Chamber Music Competition in Łódź (1986). He has honed his skills at many master classes under such teachers as Jean Fournier, Irena Dubiska, Wolfgang Marschner, Oleg Krysa, Renato de Barbieri, and Zakhar Bron. In 1988, he became a member of the Polish Chamber Orchestra and the Sinfonia Varsovia Orchestra. With these ensembles, he has made many CD and TV recordings, and has given concerts in most European countries, in Argentina, Brazil, Japan, and the USA. He has also participated in the world tours of the Menuhin Festival Orchestra conducted by Sir Yehudi Menuhin. From 1992 to 1994, he played in L'Orchestre National de Chambre de Toulouse (France). From 1996 to 2006, he was concertmaster and one of the founders of the Wrocław 'Wratislavia' Chamber Orchestra, with which he made many recordings. He initiated the Wrocław Chamber Music Festival 'Evenings at the Arsenal'. He is very active as a soloist and chamber musician. He has performed in Germany, Great Britain, France, Switzerland, the Czech Republic, Turkey, the USA, South Korea, Argentina, and Brazil, in many renowned concert halls of the world, including: Queen Elizabeth Hall in London (1991), Teatro Colon in Buenos Aires (1991), Spivey Hall in Atlanta (concert during the 1996 Olympic Games, organised by the Office of Aleksander Kwaśniewski, President of the Republic of Poland), City Hall in Glasgow (1991), Royal Castle in Warsaw (2004).

Between 1993 and 1998, he gave numerous concerts at the Festival Musique et Amitié in Biel, Switzerland, and at many festivals in Poland, including: Forum Musicum, Evenings at the Arsenal, Warsaw Music Encounters, Musica Polonica Nova, Musica Electronica Nova, May with Early Music, the International Henryk Wieniawski Festival in Szczawno-Zdrój.

Jarosław Pietrzak's artistic interests also include contemporary and baroque music. His has a CD entitled *Polish Violin Duos* (DUX, 2002) to his credit, recorded jointly with violinist Bartłomiej Nizioł, which features works by contemporary Polish composers. He has also made recordings of concertos by Baroque composers, leading the Wrocław Philharmonic Chamber Orchestra as concertmaster, with trumpeter Igor Cecocco as soloist (DUX, 2012).

Since 1994 he has been teaching violin at the Karol Lipiński Academy of Music in Wrocław, receiving the title of Professor in Musical Arts in 2011. He is currently employed at the Academy as a full professor.

His students were winners of the International Competitions in Łódź (1998), Kraków (1998), Brno (2000), Bucharest (2003), Dolný Kubín (2019), and Wrocław (2023), as well as the National Competitions in Kraków (2019), Lublin (2020), and Poznań (2020).

They have repeatedly qualified as a result of competitive examinations for projects of international symphony and chamber orchestras, such as the I, Culture Orchestra, C/O Chamber Orchestra Berlin, Santander Orchestra, Baltic Sea Philharmonic, Gustav Mahler Jugendorchester and UBS Verbier Festival Youth Orchestra in Switzerland. As part of the Erasmus+ programme, they studied at renowned music universities in Vienna, Graz, Budapest, Ostrava, Enschede, and Dresden. Graduates of prof. Pietrzak's class are members of symphony, chamber and opera orchestras in Wrocław, Wałbrzych, Katowice, Kraków, Warsaw, Berlin, Munich, and Washington DC. During his thirty years of teaching, 29 students have completed their Bachelor's degrees in his class, and 43 students have received their Master's degrees. Master's degrees with distinction were obtained by: Małgorzata Kogut (2001), Katarzyna Woźnica (2005), Agata Francuz (2017), Anna Wałek (2017), and Karolina Podorska (2023). Małgorzata Kogut (2000) and Natalia Majewska (2009) received scholarships of the Minister of Culture and National Heritage, and a scholarship of the Young Poland Programme was awarded to Karolina Podorska (2022).

Prof. Pietrzak was the supervisor of the doctoral dissertations of the following violinists: Małgorzata Kogut-Śląska – lecturer at the Karol Lipiński Academy of Music in Wrocław (2006), Krzysztof Polonek – concertmaster of the Berliner Philharmoniker Orchestra (2012), Christian Danowicz – concertmaster of the Leopoldinum Chamber Orchestra (2014), Tomasz Tomaszewski – honorary professor at the University of the Arts in Berlin (2019), and Magdalena Ziarkowska-Kołacka – assistant professor at the Academy of Music in Wrocław (2020)

He has taught at the Summer String Workshops in Duszniki-Zdrój (2008–2013), the Summer Academy of Music in Wrocław (2014–2018), Master Courses in Krzyżowa (2013–2014) and Białoszyce (2019). He also taught Master Courses at Congju Communication Art College in Daejeon (South Korea, 2009) and at the Universities of Ostrava (Czech Republic, 2013) and Ankara (Turkey, 2015), and in Split (2019) and Bucharest (2025). In 2016, he was employed as a professor at the Department of Music of Hecettepe University, Ankara (Turkey).

In 2013–2014, he was a member of the jury of the Macro-Regional Violin and Viola Auditions in Katowice, he was a juror of the Inter-University Chamber Competition of Instrumental Duos in Wrocław (2014) and Łódź (2018), the National Zdzisław Jahnke Violin Competition in Poznań, and a member of the jury of the Ludwig van Beethoven International Violin Competition in Hradec (Czech Republic, 2017), of the 5th International Heinrich Wilhelm Ernst and Karol Szymanowski Violin Competition in Wrocław (2018), and the Karol Lipiński International Violin Competition in Wrocław

(2023). In 2023, he was also invited to sit on the jury of the Basel International Online Violin Competition.

He was also the organiser and supervisor of the symposium entitled ‘Problems of teaching string instruments in primary and secondary music schools’ (Wrocław, 2017–2019). During this period, masterclasses were held at the Academy of Music in Wrocław on his initiative, led by world-renowned professors: Pieter Schoeman (Trinity College, London, UK), Ivan Ženaty (Cleveland Institute of Music, USA), Hartmut Rohde (Universität der Künste, Berlin, Germany), Michael Flaksman (Musikhochschule Mannheim, Germany), Luis Cabrera (Guildhall School of Music and Drama, UK), Joseph Swensen (Royal Conservatoire of Scotland, Glasgow, UK), Christian Dallinger (University of Music and Performing Arts Vienna, Austria).

An important part of prof. Jarosław Pietrzak’s activity is the editing of sheet music publications. In 2019, he was the editor of two albums of arrangements for violin and piano of Stanisław Moniuszko’s compositions. He permanently cooperates with the Eufonium publishing house, where seven books of works for violin and piano by Polish and European composers of the Romantic era were published in his arrangement. In 2010, he formed the Art Chamber Duo ensemble with pianist Julita Przybyska-Nowak. One of the duo’s first concerts was a performance during the Righteous Among the Nations medal ceremony organised by the Yad Vashem Institute in 2010. The ensemble has made many recordings which are world and Polish phonographic premieres. They have many performance editions for the violin to their credit.

#### CD RECORDINGS

- *Polish Violin Duos*, DUX 0398 (2002)
- *Joseph Szulc – works for violin and piano*, DUX 0951 (2015)
- *Grand Duo Polonais*, Grantor 002 (2017) – Art Chamber Duo
- *Grand Duo Brillant*, RecArt 0035 (2019) – Art Chamber Duo
- *Irena Regina Wieniawska vel Poldowski*, Grantor 003 (2020) – Art Chamber Duo
- *Their Voices*, DUX 1889 (2022) – Art Chamber Ensemble

#### SELECTED AWARDS

- Award for best teacher – Bohdan Warchał International Competition ‘Talents for Europe’ in Dolný Kubín, Slovakia (2019)
- Awards in the International Competition ‘Musical Eagles’ in 2020:
  - Silver Diploma in the Phonographic Record Category for Art Chamber Duo
  - Gold Diploma in the Premiere Category for Art Chamber Duo
  - Gold Diploma in the Chamber Ensemble Category for Art Chamber Duo
- Award in the International Competition ‘Musical Eagles’ in 2023:

- Gold Diploma in the Phonographic Record Category for Art Chamber Ensemble
- Award of the Minister of Culture and National Heritage – 2024

### **prof. dr hab. JAKUB STANKIEWICZ**

At the Doctoral School, he teaches the subject ‘work with a pianist’.

For many years, he has been one of the leading Polish jazz pianists. In the second half of the 1980s, he collaborated with Jan ‘Ptaszyn’ Wróblewski’s band, and later with Zbigniew Namysłowski’s quintet and quartet (albums *Open* and *Song of Innocence*). In 1987–1990, he studied at the Berklee College of Music in Boston (he graduated in piano), where he was awarded the Oscar Peterson Prize. He was a semi-finalist at the prestigious Thelonious Monk International Jazz Pianist Competition in Washington, DC. It is also worth noting his collaboration with the orchestra of legendary clarinettist and bandleader Artie Shaw.

On his return to Poland, he formed a jazz quartet with Henryk Miśkiewicz, Adam Cegielski and Cezary Konrad and recorded the 1993 album *Northern Song* (voted Record of the Year by the readers of *Jazz Forum*). He was a member of the Travelling Birds ensemble (Darek Oleszkiewicz, Piotr Wojtasik, Piotr Baron, Cezary Konrad), whose recordings (*Travelling Birds Quintet* (1994) and *Return To The Nest* (1995)) established his significant position in the Polish jazz music scene.

He also performed with such artists as Scott Hamilton, Art Farmer (*Art In Wrocław* album), Sheila Jordan, Janusz Muniak, Tomasz Szukalski, Bob Sheppard, Peter Erskine, Kevin Mahogany, Dorota Miśkiewicz and Anna Maria Jopek. The late 1990s saw the release of the album *Ulice wielkich miast* [Streets of large cities] with arrangements of songs by Agnieszka Osiecka. A few years later, the unprecedented *Chopin Songbook* with jazz renditions of the songs (in Polish and English versions) was presented by Stankiewicz’s band at the Jazz Jamboree Festival in 2003 and, after a long break, again in 2010 (several times) as part of the Chopin Year (including at the Chopin and His Europe festival in Warsaw). In 2012, Jakub Stankiewicz recorded his own album *Spaces*, which was nominated for the Wrocław Music Award. In February 2013, this album was nominated for the annual Fryderyk 2013 Phonographic Academy Award in the Album of the Year – Jazz Music category. The same year saw the release of his solo album of his own interpretations of Wojciech Kilar’s film music. The album was released by V-Records while the eminent composer was still alive, and after listening to the album, he spoke warmly of Stankiewicz’s interpretation of his compositions. Stankiewicz treated Kilar’s film themes in a similar way to how jazzmen interpreted pieces written for Hollywood film productions in the 1940s and 1950s. Some of those pieces became jazz music standards.

In 2014, Kuba Stankiewicz made recordings in a studio in Los Angeles – together with Peter Erskin and Darek Oleszkiewicz – for an album of Victor Young's works. The CD was released by Warner Classics. In 2015, a series of concerts took place in the USA to promote the album. In the same year, Kuba Stankiewicz, together with Peter Erskin and Darek Oleszkiewicz, recorded an album of music by Bronisław Kaper, and in 2016 by Henryk Wars, on whose works he had conducted in-depth research.

In a review of the first of the albums, one can read: 'By playing their [Polish composers who emigrated abroad] music so beautifully today, Stankiewicz brings it out of oblivion and shows that it has wrongly been forgotten. Attention to detail is evident at every step. Such "refining" of the material results in an immediate desire to listen to the songs again. This is the best indication of the level and quality of this album' (R. Borowski).

In 2019, his album *Inspired by Roman Statkowski* was published by PWM Anaklasis. The CD features original arrangements of Roman Statkowski's works from his opera *Maria*, which premiered in Warsaw on 1 March 1906. Roman Statkowski, who was a student of, among others, Nikolai Rimsky-Korsakov and a teacher of Victor Young and Henryk Wars, had an undoubted influence on the formation of the artistic personalities of his students. Roman Statkowski is somewhat forgotten today, and when working on the arrangement of his works, Jakub Stankiewicz admitted that he was greatly impressed by Statkowski's thorough knowledge of harmony and instrumentation, and the beautiful melodic lines composed by this 'precursor of Hollywood music'. In a review of the album, one can read: 'Stankiewicz has translated the story [of the opera] into the language of jazz trio (piano, double bass, drums) and quartet (additionally tenor or soprano saxophone). He has succeeded in creating an autonomous world and a sound narrative that will be comprehensible and fascinating to any listener, regardless of whether they are familiar with the libretto of *Maria* or its original (the 1924 poetic novel by A. Malczewski) or not [...]. Stankiewicz's ensemble are miracle-workers of musical meaning with infinite potential' (H. Milewska). Restoring the memory of outstanding composers such as Victor Young, Bronisław Kaper or Henryk Wars was one of the main goals of Stankiewicz's artistic and teaching activities. The culmination of the projects with the music of Victor Young, Bronisław Kaper and Henryk Wars was the concert that took place at Carnegie Hall (Weill Recital Hall) in New York on 4 October 2018 as part of the Invitation Festival and was very well received by American audiences.

In 2023, prof. Stankiewicz also released an album *Inspired by Ludomir Różycki*.

In addition to his own musical projects, he is invited to participate as a guest artist in other artists' projects:

- *Jazz and Jasnorzewska* is the title of a word-and-music performance in which the outstanding actress Barbara Wrzesińska recites the poetry of Maria Pawlikowska-Jasnorzewska, The poem are intertwined with jazz pieces performed by an

instrumental ensemble including: Robert Murakowski – trumpet, Borys Janczarski – saxophone, Wojciech Pulcyn – double bass, Kazimierz Jonkisz – drums;

- Piano duet with Bogdan Hołownia. The artists performed concerts for two pianos with a repertoire consisting of their own compositions and jazz standards. They are planning to record a CD with Jerzy Wasowski's compositions;
- The international Central European Jazz Connection band, consisting of the Czech double bassist Tomas Baros, the Slovak guitarist Matus Jakabcic, and the Hungarian trumpeter Kornel Fekete-Kovacs. The ensemble has given concerts in Poland, the Czech Republic, Slovakia, Hungary, Israel, Romania, France, and Japan. The programme consists of the ensemble members' original compositions.

In 2023, prof. Jakub Stankiewicz was the supervisor of the proceedings for the award of an honorary doctoral degree of the Karol Lipiński Academy of Music in Wrocław to Jan 'Ptaszyn' Wróblewski. The awarding ceremony took place on 27.03.2023 in Aula Leopoldina in Wrocław on 17 March 2023. He was as a reviewer in six habilitation proceedings in the field of jazz music (Zbigniew Jakubek, Paweł Tomaszewski, Dominik Wania, Włodzimierz Pawlik, Piotr Chilimoniuk, Joachim Mencel) and of six doctoral dissertations (Piotr Kostrzewska, Marcin Banaszek, Rafał Tworek, Kamil Urbański, Dawid Kostka, Ireneusz Wojtczak). In 2016–2020, he was Head of the Department and in 2020–2024 head of the Chair of Jazz Music at the Karol Lipiński Academy of Music in Wrocław. He is an advocate of using the advances of new technologies in music, holds an Apple Certified Logic Pro 9 Trainer certificate and occasionally conducts certified training courses. He taught at the Fryderyk Chopin University of Music in Warsaw (1992–1993), the University of Music and Performing Arts in Graz (1993–2005), the Institute of Music at the University of Zielona Góra (2006–2017), and at jazz workshops in Chodzież, Puławy, and St. Pölten (Austria).

Jerzy Maksymiuk (2014) said of Stankiewicz: 'Undoubtedly, Jakub Stankiewicz is one of the leading Polish jazz pianists. Personally, I value him most for his subtle sound and ability to create a mood. His improvisations do not dazzle the listener with technique but create a musical Stankiewiczian world: both beautiful and harmonious, and constructed with logic. He is a lyricist with a flair who loves jazz time. I appreciate the openness of this cheerful musician – both towards his musical partners and towards their ideas. I also admire his drive to broaden his knowledge and qualifications.'

He was awarded the Bronze Gloria Artis Medal for Merit to Culture (2017).

## prof. dr hab. AGATA ZUBEL-MOC

At the Doctoral School, she teaches composition as the main subject and leads a doctoral seminar.

‘One of the most talented and internationally successful contemporary European composers and vocalists of classical music.’ (Ginanne Brownell, *The New York Times*), ‘an emerging voice of new music whose work demands to be heard and seen’ (Alex Ambrose, *New York Q2 Music*). Known for her unusual vocal range, which she uses in ways that transcend conventions and stereotypes. She has given concerts around the world, numerous premieres, and has been engaged in extensive stage activity. A special place in her repertoire is held by most recent music; Agata Zubel has collaborated with ensembles such as: Klangforum Wien, Ensemble InterContemporain, musikFabrik, London Sinfonietta, Ictus, Eighth Blackbird, San Francisco Contemporary Music Players, Seattle Chamber Players, Münchener Kammerorchester, Neue Vocalsolisten, Remix Ensemble, 2e2m Ensemble, as well as The ORF Vienna Radio Symphony Orchestra, Staatsoper Hannover, Sinfonia Varsovia, National Philharmonic Orchestra, National Polish Radio Symphony Orchestra in Katowice, and others.

As a singer as well as a composer, she has performed in many prestigious concert halls, including places such as: Carnegie Hall in New York, Walt Disney Concert Hall in Los Angeles, Konzerthaus in Vienna, Konzerthaus in Berlin, Musikgebouw in Amsterdam, Musikverein Wien, Elbphilharmonie in Hamburg, Philharmonie in Berlin, in Cologne, Luxembourg, Moscow, Essen, Royal Albert Hall, Royal Festival Hall in London, Casa da música in Porto, National Sawdust in New York, Seattle Symphony, Chicago Symphony, Baltimore Symphony, L'Opéra de Reims, National Philharmonic in Warsaw, Philharmonics in Kraków, Łódź, Szczecin, Gorzów, Silesian Philharmonic, National Symphony Orchestra of the Polish Radio in Katowice, National Forum of Music in Wrocław, Grand Theatre – National Opera in Warsaw, Kraków Opera, Wrocław Opera, and others.

She has marked her presence at festivals: BBC Proms, Wien Modern, Donaueschingen Musiktage, Festival d'Automne à Paris, Warsaw Autumn, März Musik, International Courses for Composers in Darmstadt, Ultraschall Festival in Berlin, Wittener Tage für Neue Kammermusik, Huddersfield Contemporary Music Festival, Trans Art Festival, Avanti! Festival in Finland, Other Minds Festival in San Francisco, Beethoven Festival in Bonn, Musikprotokoll, Ankara Festival, Klara Festival in Brussels, Festival of Electronic Music in Karlsruhe, Melos-Ethos Festival in Bratislava, Festival de Wallonie in Mons, as well as Wratislavia Cantans, Chopin and His Europe, Ludwig van Beethoven Easter Festival, Sacrum Profanum, Musica Polonica Nova, Musica Electronica Nova, Culture Nature Festival in Katowice, Łańcuch Festival, and many others.

Agata Zubel has composed music for such prestigious musical institutions and events as: Los Angeles Philharmonic, Seattle Symphony, Ensemble InterContemporain, Klangforum Wien, London Sinfonietta, SWR Radio, Deutschlandfunk, Westdeutscher Rundfunk, Deutsche Welle, Hannoversche Gesellschaft für Neue Musik, Ultraschall Festival in Berlin, Central European Music Festival in Seattle, Wratislavia Cantans Festival, Warsaw Autumn, Sacrum Profanum in Kraków, Culture Nature in Katowice, Grand Theatre – National Opera, Polish Institute in Tel Aviv, Kraków Philharmonic.

She has more than a dozen phonographic publications to her credit, including composer's albums: the monographic album *Not I* (KAIROS), *Cleopatra's Songs* (KAIROS), *Bildbeschreibung* (Anaklasis) and the Fryderyk Award-winning album *Cascando* (CD Accord); and vocal albums: *Poems* with songs by Copland, Berg and Szymanski, *Dream Lake* with interpretations of songs by Witold Lutosławski and Andrzej Czirkowski, the album *El Derwid – Plamy na słońcu* [Stains on the Sun] and the recent Fryderyk Award-winning album *Apparition* with songs by Ravel, Barber, Szymanowski, Rumba and Obradorsa (CD Accord), as well as the e-Songbook with arrangements of songs by Moniuszko (Anaklasis).

In 2010, her opera-ballet (*Between*) was staged at the Grand Theatre-National Opera, and in 2011 another work, *Oresteia*, was commissioned. Another opera-ballet, *Bildbeschreibung*, was commissioned by Klangforum Wien in 2016 and premiered in 2018.

In 2011, Agata Zubel was invited as composer-in-residence of the Other Minds festival in San Francisco. She was also composer-in-residence of the Karol Szymanowski Philharmonic Orchestra in Kraków for two seasons (2010–2012) and of the 2e2m ensemble in Paris in 2019.

In 2013, her composition *Not I* recorded with Klangforum Wien, representing the Polish Radio, received the highest Grand Prix at the 60th International Rostrum of Composers, and in 2014, she received the 'Polonica Nova' award for this work. Honoured with the 2016 Coryphaeus of Polish Music in the Personality of the Year category and the European Composer Award in 2018, she also received the Erste Bank Kompositionspreis in Austria in the same year.

In 2020, she was awarded the title of Professor of Art. She has been honoured with the 'Merit for Polish Culture' badge and the Gloria Artis medal. She has received scholarships from, among others, the Minister of Culture, the Rockefeller Foundation, Ernst von Siemens Musikstiftung, Kultur Kontakt Austria, and she is a member of the Polish Composers Union.

Awards:

2024 – Nomination for Le Prix de Composition Musicale de la Fondation Prince Pierre de Monaco

2024 – Wrocław Prize

2024 – Fryderyk in the Choral Music category for the album *Oresteja*

2022 – SWR Symphonieorchester Prize for the piece *Na zewnątrz czasu* [Outside Time] during the Donaueschinger Musiktag

2022 – Gloria Artis Silver Medal

2020 – Fryderyk in the Solo Recital category for the album *Apparition*

2019 – Award of the Minister of Culture and National Heritage

2018 – Erste Bank Kompositionspreis

2018 – Coryphaeus of Polish Music in the Event of the Year category

2018 – European Composer Award for the piece *Fireworks*

2017 – Gloria Artis Bronze Medal

2017 – Medal of the Witold Lutosławski Society

2016 – Coryphaeus of Polish Music in the Personality of the Year category

2014 – Polish Composers’ Union Award

2014 – Polonica Nova Award for the composition *Not I*

2014 – Honorary Badge ‘Meritorious for Polish Culture’

2013 – Victory at the International Rostrum of Composers for the composition *Not I*

2010 – Fryderyk in the Contemporary Music category for the album *Cascando*

2009 – Orpheus Award of the Association of Polish Musicians

2008 – Wrocław Music Award for the ElettroVoce duo

2005 – Wrocław Music Award

2005 – Polityka’s Passport for 2004

2005 – Special Award for the ElettroVoce duo at the Gaudeamus International Competition for Contemporary Music Performers in Amsterdam

2003 – Second Prize at the Peter Ivanovich Jurgenson International Composition Competition in Moscow

2003 – Third Prize at the Nicati International Competition of Contemporary Music Interpretation for Professional Soloists, Switzerland

2003 – Leopold Kronenberg Bank Foundation Main Prize at the Competition of 20th- and 21st-Century Music for Young Performers

2002 – First Prize at the Krzysztof Penderecki International Competition of Contemporary Chamber Music

2002 – Special Prize at the 7th Concours Moderne, Chain

2000Fi – First Prize and Special Prize of the Polish Radio at the Adam Didur National Composition Competition

2000 – Third Prize at the National Competition for a Composition for Classical Guitar

1999 – First Prize and Prize of the Polish Music Publishers in the Andrzej Panufnik National Composition Competition

Selected compositions:

#### FOR ORCHESTRA

- *Fireworks* for large orchestra
- *Piano Concerto No. 2* for piano and orchestra
- *Uwertura nieakademicka* [Non-academic overture] for orchestra
- *In the Shade of an Unshed Tear* for orchestra
- *IN* for large symphony orchestra
- *Percussion Store* for percussion ensemble and orchestra
- *Symphony No.3* for double trumpet and symphony orchestra
- *Symphony No.2* for 77 performers
- *Symphony No.1* for orchestra
- *Ragnatela* for bassoon and string orchestra

#### FOR VOICE AND ORCHESTRA

- *Of Songs* for soprano, cello, choir and orchestra
- *Outside the Realm of Time* for soloist-hologram and orchestra
- *Es Lärm das Licht* for soprano and string orchestra
- *In Between the Ebb of Thoughts and the Flow of Sleep* for soprano, piano and string orchestra
- *Lentille* for string orchestra, soprano and accordion

## OPERAS

- *Bildbeschreibung* opera form for 2 voices, instrumental ensemble and electronics
- *Oresteia* opera-drama for soloists, actors, choir, orchestra, percussion and electronics
- *Between* opera-ballet for voice, electronics and dancers
- *Catless Smile* holographic opera for children

## OTHERS

Numerous compositions for voice and instrumental ensemble (*Not I*, *Aforyzmy na Miłosza* [Aphorisms on Miłosz], *Cascando*, etc.), for electronics, mixed choir, chamber music (*Triptych*, *Concerto for violin and chamber orchestra*), works for percussion, small ensembles, soloists.

For a full list of works, see: <https://zubel.pl/compositions-by-genre>, and for the list of activities: <https://zubel.pl/kalendarz>



**Resolution No. 54/2019  
of the Senate of the Karol Lipiński Academy of Music in Wrocław  
of 30 September 2019**

**on the adoption of the Regulations of the Doctoral School of the Karol  
Lipiński Academy of Music in Wrocław**

Pursuant to Article 205(2) of the Act of 20 July 2018 – *The Law on Higher Education and Science* (Journal of Laws of 2018, item 1668, as amended) in connection with Article 292 of the Act of 3 July 2018 – Provisions introducing the Act – *The Law on Higher Education and Science* (Journal of Laws of 2018, item 1669), the Senate of the Karol Lipiński Academy of Music in Wrocław resolves as follows:

§ 1

The Regulations of the Doctoral School of the Karol Lipiński Academy of Music in Wrocław as specified in the appendix to this Resolution are hereby adopted.

§ 2

The Resolution shall be executed by the Rector of the Karol Lipiński Academy of Music in Wrocław.

§ 3

The Resolution enters into force on the day of its adoption.

Wrocław, 30 September 2019

Appendix to Resolution No. 54/2019 of the Senate of the Karol Lipiński Academy of Music in Wrocław of 30 September 2019 on the adoption of the Regulations of the Doctoral School of the Karol Lipiński Academy of Music in Wrocław.

## **REGULATIONS OF THE DOCTORAL SCHOOL of the Karol Lipiński Academy of Music in Wrocław**

### **General provisions**

#### **§ 1**

1. The Regulations of the Doctoral School of the Karol Lipiński Academy of Music in Wrocław define the organisation of education, as well as the related rights and obligations of doctoral students at the Doctoral School of the Karol Lipiński Academy of Music in Wrocław.
2. The terms used in these Regulations shall mean the following:
  - 1) Academy – the Karol Lipiński Academy of Music in Wrocław,
  - 2) Rector – the Rector of the Academy,
  - 3) Discipline Council – the Council for the Discipline of Musical Arts of the Academy,
  - 4) Doctoral School – the Doctoral School of the Academy,
  - 5) Director – the Director of the Doctoral School of the Academy,
  - 6) OTS – the Office for Teaching and Student Affairs of the Academy,
  - 7) Commission – the commission conducting the mid-term evaluation,
  - 8) Doctoral student – a person studying at the Doctoral School,
  - 9) IRP – individual research plan of a doctoral student,
  - 10) Mid-term evaluation – the obligatory mid-term evaluation conducted during training at the Doctoral School,
  - 11) Statutes – the Statutes of the Academy,
  - 12) Regulations – these Regulations of the Doctoral School of the Academy,
  - 13) Act – the Act of 20 July 2018 – *The Law on Higher Education and Science* (Journal of Laws of 2018, item 1668, as amended).

#### **§ 2**

1. The Doctoral School is run based on the provisions of the Act, the Statutes, the Regulations, and other internal legal acts adopted by the Academy.
2. Separate provisions govern:

- 1) the conditions, procedure and dates of commencement and termination of enrolment in the Doctoral School,
- 2) the programme of education at the Doctoral School,
- 3) the detailed conditions and procedures for the doctoral proceedings and for the award of the degree of *doktor sztuki* [doctor of arts] in the field of arts, in the artistic discipline of musical arts.

### **Organisation of the Doctoral School**

#### **§ 3**

The Academy educates doctoral students at the Doctoral School in the field of arts, in the artistic discipline of musical arts.

#### **§ 4**

1. The Doctoral School is headed by the Director appointed by the Rector for the term of office.
2. The Rector may appoint a Deputy Director to carry out the Director's duties in his/her absence.

#### **§ 5**

The duties of the Director include in particular:

- 1) managing the overall operation of the Doctoral School including:
  - a) the correctness and quality of implementation of the education programmes,
  - b) fair and impartial mid-term evaluation procedures,
  - c) the manner and quality of the documentation of the education process,
- 2) managing the recruitment to the Doctoral School, including making the register of those admitted to the Doctoral School,
- 3) managing the Doctoral School's finances and resources,
- 4) presenting to the Senate the proposals of:
  - a) education programmes,
  - b) recruitment rules for the Doctoral School,
  - c) changes to the Regulations of the Doctoral School,
- 5) issuing, based the Rector's authorisation, decisions regarding:
  - a) the refusal of admission to the Doctoral School,
  - b) the admission of a foreign student to the Doctoral School,
  - c) doctoral scholarships,
  - d) removal from the register of doctoral students,
- 6) crediting individual years and terms of study to a doctoral student,

- 7) making administrative decision regarding individual doctoral students, including extensions of the deadline for submitting a doctoral dissertation,
- 8) supporting the process of obtaining grants, as well as national and international mobility of doctoral students, in particular their participation in artistic, academic or research projects
- 9) cooperating with the doctoral students' self-government,
- 10) representing the Doctoral School before the Academy's authorities,
- 11) performing other tasks related to the organisation and functioning of the Doctoral School, as assigned by the Rector.

## **§ 6**

1. The running of the Doctoral School and the training of doctoral students is supervised by the Discipline Council in accordance with the Regulations.
2. The Discipline Council in particular:
  - 1) gives opinion on the establishment and closure of a programme,
  - 2) develops guidelines for the preparation of the IRP,
  - 3) accepts the IRP of a doctoral student,
  - 4) approves the supervisor(s) or assistant supervisor,
  - 5) decides on doctoral students' appeals against a negative mid-term evaluation.

## **§ 7**

The OTS provides support for the process of education at the Doctoral School.

## **Admission to the Doctoral School**

### **§ 8**

1. Recruitment to the Doctoral School is done through a competition under the rules laid down by the Senate, within the limit of admissions established by the Rector.
2. The results of the competition are made public.
3. Admission to the Doctoral School is by way of entry into the register of doctoral students.
4. Refusal of admission to the Doctoral School is made by an administrative decision. The decision may be appealed against and submitted for reconsideration.
5. A person admitted to the Doctoral School begins education and acquires the rights of a doctoral student upon taking an oath, the content of which is defined in the Statute.
6. The oath is taken at the OTS no later than within 30 days of the beginning of education. The oath signed by the doctoral student is included in the doctoral student's personal file.

7. Upon taking the oath, a doctoral student receives an electronic doctoral student ID card.
8. The Director may, with the consent of the Rector, enter into the register of doctoral students a person who:
  - 1) has discontinued his/her training at the Doctoral School after the completion of the first year of training, provided that no more than two years have passed since the decision on the removal from the register of students was issued and the removal was not due to a negative mid-term evaluation or failure to submit the doctoral dissertation by the deadline specified in the IRP,
  - 2) has applied for transfer from another doctoral school.
9. In the cases specified in section 8, the Director determines the conditions for entry into the register of doctoral students, including the programme differences and the deadline for making up for them.

## **Supervisor**

### **§ 9**

1. Within 3 months of the beginning of training at the Doctoral School, the Discipline Council appoints a supervisor or supervisors, or an assistant supervisor to supervise the artistic and research work of a doctoral student.
2. The doctoral student submits a request for the appointment of a supervisor or supervisors to the Discipline Council with the consent of the future supervisor(s) attached.
3. A supervisor may be a person with the title of *profesor* [professor] or *profesor sztuki* [professor of arts] or with the degree of *doktor habilitowany* [habilitated doctor] or *doktor habilitowany sztuki* [habilitated doctor of arts], and an assistant supervisor may be a person with the degree of *doktor* [doctor] or *doktor sztuki* [doctor of arts].
4. A supervisor may be an employee of a foreign university or academic institution who does not meet the conditions set out in section 3 if the Discipline Council concludes that he/she has significant achievements in the research area related to the student's doctoral dissertation.
5. A supervisor cannot be a person who, within the last five years:
  - 1) has supervised four doctoral students who have been removed from the register of doctoral students due to a negative mid-term evaluation, or
  - 2) has supervised dissertations by at least two candidates for the degree of *doktor* [doctor] who did not obtain positive reviews referred to in Article 191, section 1 of the Act, or
  - 3) has been banned from acting as a supervisor or reviewer as a result of disciplinary proceedings.
6. The duties of the supervisor include:
  - 1) supervising the artistic and research work of the doctoral student, including providing necessary substantive and methodological guidance,

- 2) assisting in the development of the doctoral student's IRP and approving the IRP for submission to the Discipline Council within 12 months of the beginning of training,
- 3) monitoring the progress of the work, in particular the implementation of the approved IRP, and informing the Director in writing of this progress at least once a semester,
- 4) providing an opinion on the implementation of the IRP and the preparation of the dissertation,
- 5) accepting and monitoring the doctoral student's mobility for artistic and research purposes,
- 6) monitoring the work of the assistant supervisor, if appointed,
- 7) giving opinion on the doctoral student's applications concerning the training at the Doctoral School,
- 8) supervising the doctoral student's expert and teaching internships.

7. The Discipline Council may appoint an assistant supervisor at the request of the supervisor, the doctoral student, or on its own initiative.

8. The duties of the assistant supervisor include:

- 1) assisting in the preparation of the IRP by the doctoral student and giving an opinion on the IRP for submission to the Discipline Council within 12 months of the beginning of training,
- 2) supervising the implementation of the IRP or the preparation of the dissertation by the doctoral student to the extent agreed with the supervisor,
- 3) monitoring the progress of the work, artistic and research trips, and expert and teaching internships to the extent agreed with the promoter,
- 4) informing the supervisor of the doctoral student's artistic and research progress, at least once a semester.

## § 10

1. The change of supervisor is possible for justified reasons, and it is made at the request of the doctoral student or the supervisor.
2. The request for the change of supervisor submitted by the doctoral student must be justified and accompanied by the suggested supervisor's consent to take over the supervision of the doctoral student.
3. The request for the change of supervisor submitted by the doctoral student requires justification. The Director, in consultation with the doctoral student, takes immediate action to appoint a new supervisor and present the candidate for a supervisor to the Discipline Council.
4. The provisions of sections 1 to 3 also apply to the assistant supervisor.

## **Education at the Doctoral School**

### **§ 11**

1. The training at the Doctoral School is conducted on the basis of the education programme adopted by the Senate and the IRP, and it prepares for the obtaining of the degree of *doktor sztuki* [doctor of arts] in the artistic discipline of musical arts.
2. The training at the Doctoral School last six semesters and ends with the submission of a doctoral dissertation together with appropriate declarations on independent authorship of the dissertation, non-infringement of copyright, and not using the dissertation in other procedures for the award of a professional title, a degree, or a degree in art.
3. The written doctoral dissertation is checked by the Academy with the use of the Uniform Anti-Plagiarism System in accordance with the procedure and rules laid down in separate regulations.
4. The education programme includes an educational plan, a description of the learning outcomes to be achieved consistent with level 8 of the Polish Qualification Framework, and a description of the educational process leading to the achievement of these outcomes.
5. A proposal to establish an education programme or to amend it may be submitted by the Director or the Discipline Council.

### **§ 12**

1. A doctoral student follows the education programme by participating in classes within the modules and implementing the IRP, including the preparation and submission of the dissertation.
2. Classes include lectures, seminars, workshops, projects, artistic and research work, other creative activities, individual consultations and internships, which take place at the Academy as well as outside the Academy.
3. A doctoral student receives ECTS credits for the completion of classes in accordance with the education plan adopted at the Doctoral School.
4. Classes, as well as credit tests and examinations at the Doctoral School may be conducted in a foreign language to the extent and under the conditions specified by the Director before the beginning of the semester or year of training.

### **§ 13**

1. Completion of the obligations stipulated in the education programme is confirmed on a semester basis unless otherwise indicated in the plan.
2. In order to obtain credit for a semester, a student must fulfil all requirements set out for a given semester in the education programme, including obtaining a specified number of ECTS credits.
3. A doctoral student may obtain the Director's consent to complete selected courses in a semester other than that specified in the Doctoral School's education

plan, provided that the doctoral student's justified written request has been submitted before the beginning of training in a given semester.

### **Individual research plan (IRP)**

#### **§ 14**

1. The Discipline Council develops guidelines for the preparation of individual research plans.
2. A doctoral student, in agreement with the supervisor(s), develops a draft IRP following the guidelines specified in section 1 and submits it to the Council within 12 months of the beginning of training, together with the consent of the supervisor(s). If an assistant supervisor is appointed, his/her opinion is also required.
3. The draft IRP includes in particular:
  - 1) the topic of the doctoral dissertation together with its justification,
  - 2) an outline of the doctoral dissertation,
  - 3) a schedule for the preparation of the dissertation, including the date of its submission,
  - 4) the planned participation in artistic and/or scholarly events,
  - 5) the planned research outcomes, including time limits and deadlines for:
    - a) solo and/or ensemble concerts, participation in competitions or festivals of at least national rank, recordings or other publication of artistic activity – in the case of doctoral students in the field of performance,
    - b) publication of a academic article or a chapter in a monograph, presentations at conferences, participation in academic conferences – at least in the number indicated in the education plan – in the case of doctoral students in music theory,
    - c) preparation of a score and performance of a composition for a large ensemble (symphony orchestra), academic presentations outside the university, academic presentations at the university – at least in the number indicated in the education plan – in the case of doctoral students in composition,
    - d) presentation at least a national competition or festival, academic presentations outside the university, academic presentations at the university – at least in the number indicated in the education plan – in the case of doctoral students in conducting.

#### **§ 15**

The IRP may be changed at the request of the doctoral student after the mid-term evaluation, under the conditions set out in § 16, or after the period of suspension of training has ended.

## § 16

1. After a positive mid-term evaluation, a doctoral student may apply to the Discipline Council for a change to the IRP. The change must be justified and must allow for the submission of the dissertation within the established deadline.
2. The change referred to in section 1 must be authorised by the supervisor(s) and approved by the assistant supervisor, if appointed.

## Mid-term evaluation

### § 17

1. The implementation of the IRP is subject to a mid-term evaluation during the fourth semester of training at the Doctoral School.
2. The mid-term evaluation is conducted by a Commission appointed by the Discipline Council. The Discipline Council appoints the chair of the Commission.
3. The Commission consists of three persons holding the title of *profesor* [professor] or *profesor sztuki* [professor of art], or the degree of *doktor habilitowany* [habilitated doctor] or *doktor habilitowany sztuki* [habilitated doctor of arts] in the discipline of musical arts, including at least one person employed outside the Academy.
4. The following cannot be appointed as members of the Commission:
  - 1) the supervisor and assistant supervisor of the doctoral student,
  - 2) a person referred to in § 9, section 4,
  - 3) a person whose impartiality may be doubted.
5. At the written request of a doctoral student submitted to the Discipline Council, a representative of the doctoral students' self-government may participate in the Commission's work as an observer.

### § 18

1. Guidelines for the scoring criteria used in the mid-term evaluation are established by the Discipline Council no later than at the end of the first year of training.
2. Within the time specified in section 1, the Discipline Council may also set out additional conditions and procedures for the mid-term evaluation, including:
  - 1) guidelines for the justification of the mid-term evaluation,
  - 2) detailed requirements for the documentation to be submitted by the doctoral student with the IRP report.

### § 19

1. The Director announces at least one month in advance the date, place and form in which the doctoral student should submit the documentation for the mid-term evaluation, including the opinion of the supervisor(s).

2. If a doctoral student fails to submit the documentation referred to in section 1 by the specified deadline, he/she may be removed from the register of doctoral students. Upon a justified written request to the Director, a doctoral student may be granted an extension of the deadline for submission of the documentation.

## **§ 20**

1. The mid-term evaluation is based on the documentation submitted by the doctoral student, the Commission's interview with the doctoral student on the implementation of the IRP, and on the opinion of the supervisor(s) regarding the progress of the IRP.
2. The Commission should complete the mid-term evaluation procedure within two calendar months of the established date of submission by the doctoral student of the set of documents being the basis for the evaluation.
3. The mid-term evaluation is concluded with a positive or negative result. It is expressed in points on a scale of 0-100 awarded by each member of the Commission. The chair of the Commission calculates the arithmetic mean of the points, which is entered in the records. The mean is rounded to two decimal places.
4. The mid-term evaluation result is expressed in words: it is 'positive' if a minimum of 70 points has been obtained.
5. The mid-term evaluation is negative if the doctoral student has obtained less than 70 points.
6. The records of the mid-term evaluation are made including:
  - 1) the score obtained
  - 2) the result expressed in words: 'positive' or 'negative',
  - 3) the questions asked by the members of the Commission during the interview with the doctoral student,
  - 4) the justification for the score given.

The records are signed by all members of the Commission, including the chair.

7. The justification for the score referred to in section 6, point 4 may include an indication of the desired changes to the IRP.
8. The result of the mid-term evaluation and the justification are made public.

## **Documentation of the training**

## **§ 21**

1. A doctoral student is assigned a consecutive doctoral student register number within the Academy on the date of entry into the register of doctoral students.
2. The following data concerning the doctoral student is entered in the register of doctoral students:
  - 1) the register number,
  - 2) the date of the beginning of training,
  - 3) first name(s) and surname,

- 4) date and place of birth,
- 5) PESEL number, and if there is no such number, the name and number of the identity document and the name of the country which issued it,
- 6) information about the document used as the basis for application for admission to the Doctoral School:
  - a) the name of the university, the number and the date and place of issue of the diploma confirming completion of second-cycle studies or uniform master's studies or equivalent,
  - b) the field, level and profile of study,
  - c) the year of study at the Doctoral School to which he/she has been admitted,
- 7) the date and reason for removal from the register of doctoral students.

## § 21

1. The training at the Doctoral School is documented in the doctoral student's personal file marked with a student number. The file may be kept in electronic form.
2. The following, in particular, are kept in the personal file of a doctoral student:
  - 1) the candidate's application for admission to the Doctoral School,
  - 2) a personal questionnaire containing the candidate's photograph,
  - 3) a copy, certified by the Academy, of the documents being the basis for admission to the Doctoral School,
  - 4) the documents being the basis for admission to the Doctoral School,
  - 5) an oath signed by the doctoral student,
  - 6) the decision of the Discipline Council on the appointment of a supervisor or supervisors and an assistant supervisor,
  - 7) the doctoral student's IRP, including any changes made to it,
  - 8) the report of the mid-term evaluation of the doctoral student, together with the justification and the result obtained,
  - 9) the documents that a doctoral student must submit under these Regulations,
  - 10) the doctoral student's periodic performance forms,
  - 11) the acknowledgement of receipt of a doctoral student's identity card and its duplicates,
  - 12) decisions regarding the course of training, including decisions on the granting of leave of absence or the suspension of training,
  - 13) decisions on removal from the register of doctoral students, if made.
3. If a doctoral student's personal file is kept in electronic form, the file should contain digital reproductions or electronic versions of the documents specified in section 2.

4. The Director may set out detailed rules for keeping records of the training at the Doctoral School and specify additional documents that should be kept in a doctoral student's personal file, in accordance with the rules laid down in separate regulations.

## **Doctoral students' rights and duties**

### **§ 23**

1. In particular, a doctoral student has the right to:
  - 1) acquire knowledge and skills, develop their own artistic and research interests, and use the premises and equipment of the Academy for these purposes,
  - 2) participate in artistic undertakings and projects, in academic and research work, as well as in conferences, academic seminars, and artistic ensembles,
  - 3) associate in artistic and research clubs,
  - 4) participate in the work of relevant organisation units of the Academy,
  - 5) be supervised by a supervisor or supervisors and an assistant supervisor,
  - 6) change his/her supervisor according to the rules specified in the Regulations,
  - 7) extend the deadline for submission of a doctoral dissertation according to the rules specified in the Regulations,
  - 8) receive a doctoral scholarship pursuant to the rules specified in the Act,
  - 9) have a rest break of no more than eight weeks per year, which should be taken during the period free of teaching activities,
  - 10) participate in external scholarship programmes according to the rules specified in separate regulations,
  - 11) undertake professional or research internships in accordance with the education programme and the IRP,
  - 12) submit suggestions and proposals regarding the training at the Doctoral School and the functioning of the Academy,
  - 13) participate in decision-making of the collegiate bodies of the Academy through representatives of doctoral students,
  - 14) express opinions regarding the evaluation of academic staff in terms of their fulfilment of teaching duties.
2. Detailed rules on the use of the Academy's premises and equipment, including instruments, library collections and the Academy's rooms, by doctoral students are specified in separate regulations.

### **§ 24**

A doctoral student at the Academy is obliged to act in accordance with the oath and the Regulations, and in particular:

- 1) conscientiously and diligently pursue the education programme and the IRP,
- 2) pass examinations, obtain credits, undertake expert and teaching internships, and fulfil other requirements set out in the education programme in due time,

- 3) participate in the classes specified in the education programme and in the obligatory trainings organised for doctoral students at the Academy,
- 4) demonstrate the artistic and research achievements related to the training at the Doctoral School for the purposes of evaluation of artistic and research activity, indicating the affiliation to the Academy,
- 5) carry out artistic and research activities and report to the Director on their progress,
- 6) submit his/her doctoral thesis within the deadline specified in the IRP,
- 7) comply with the Academy's regulations,
- 8) show respect to the staff, students, and other doctoral students of the Academy and observe the rules of social conduct,
- 9) uphold the good name of the Academy and take care of the Academy's property,
- 10) inform the OTS of any change of personal data, including, in particular, name, address, correspondence address, e-mail address and identity document, as well as of loss or damage of the student ID card,
- 11) promptly excuse all absences from classes, artistic or research activities in accordance with the Regulations.

## **Organisation of the academic year**

### **§ 25**

1. The academic year begins on 1 October and lasts until 30 September of the following calendar year.
2. The academic year consists of two semesters – the winter and the summer semester – and includes:
  - 1) a teaching period in each semester,
  - 2) two examination sessions:
    - a) the winter examination session (regular and resit as well as board examination session) at the end of the winter semester,
    - b) the summer examination session (regular and resit as well as board examination session) at the end of the summer semester,
  - 3) winter break (from 23 December to 2 January), inter-semester break, spring break (6 days) and summer break.
3. The detailed organisation of each academic year, including the beginning and end of classes, examination session dates and the dates of breaks, is determined by the Rector in agreement with the doctoral students' self-government and is announced no later than five months before the beginning of the academic year.
4. The Rector may establish additional days or hours off at the Doctoral School during the academic year.
5. With the approval of the Rector, the Director may:
  - 1) change the examination session dates,

- 2) cancel classes at the Doctoral School.
6. Classes scheduled on days or hours referred to in sections 4 and 5 are not made up for.

## **Classes and class schedule**

### **§ 26**

1. A doctoral student is obliged to prepare a declaration indicating his/her individual choice of classes in a given semester of training to be completed according to the education plan established by the Academy, hereinafter referred to as the 'declaration'.
2. The declaration should:
  - 1) include all compulsory classes, as provided for in the education plan,
  - 2) include elective classes,
  - 3) include classes making up for programme differences, if any have been determined.
3. A doctoral student is obliged to submit the declaration to the OTS within 14 days of the beginning of a given semester.
4. The weekly schedule of group classes is established by the Director and announced at the Academy or posted on the Academy's website no later than 7 days before the beginning of the semester or year of study.

### **§ 27**

1. Attendance at classes included in the education plan for a given semester or academic year is compulsory.
2. Absence from classes and examinations may be excused based on a sick note or a doctoral student's request submitted to the OTS:
  - 1) within 7 days of the first day of absence or, in justified cases, within 3 days after the cause of the absence has ceased – in the case of an absence from classes,
  - 2) on the day of the examination / credit test or, in justified cases, within 3 days after the day of the examination / credit test – in the case of an absence from an examination / credit test.
3. Absence from classes may be excused by the course teacher, and absence from credit tests or examinations may be excused by the Director in consultation with the course teacher.

### **§ 28**

1. Participation in classes that are not included in the education plan of the Doctoral School requires written consent of the Director.

2. A request for consent to participate in classes not included in the education plan at the Doctoral School should be submitted no later than two weeks after the beginning of the semester.

## **Credits and examinations**

### **§ 29**

1. A doctoral student is awarded credit for all courses included in the educational programme, as well as for those courses not included in the education programme for which he/she has obtained the written consent of the Director.
2. The list of credits and examinations, as well as their forms, is included in the education plan, which is part of the education programme. The education plan is posted on the Academy's website.
3. At the justified request of a doctoral student, subject to the opinion of the supervisor, the Director may reschedule selected courses to another stage of training or specify equivalent courses with identical or similar learning outcomes and credited equally to those provided for in the education programme at the given stage of training.

### **§ 30**

1. The course teacher may not admit a doctoral student to an examination, as well as to a graded or non-graded credit, if the student:
  - 1) has missed 3 classes in a semester without proper excuse,
  - 2) has missed more than 50% of classes in a semester for excused reasons,
  - 3) has not fulfilled other conditions for receiving course credit.
2. If the doctoral student has not been admitted to an examination or to a graded or non-graded credit, the course teacher records this fact by writing the date and the 'nd' note, meaning 'not admitted', in the examination or credit record.
3. The doctoral student who has not been admitted to an examination or a graded or non-graded credit may be allowed to repeat the course.

### **§ 31**

1. Dates for examinations and credits are set by the Director and announced at least seven days before the examination session.
2. The Director may set a date for a credit or examination before the start of an examination session, the so-called 'pre-session date'. An examination on a pre-session date does not count towards the number of examination dates referred to in §34, section 1.

3. At the written request to the Director, a doctoral student may be permitted to take a credit or an examination before the beginning of the examination session under the terms of a regular examination/credit date.

### **§ 32**

Credit for classes is given by the course teacher in accordance with the rules laid down in the course syllabus. The course teacher is obliged to record the credit result in the Academy's electronic system.

### **§ 33**

1. The regular date for obtaining credit for a course within a module is the end of the course classes in a given semester.
2. A doctoral student has the right to take a re-sit credit unless he/she has not attended the course and has received an 'nd' record.
3. A doctoral student who has received a fail grade has the right to take a credit before an examination board.
4. If a doctoral student fails to take a credit on a scheduled date, the course teacher records this fact by entering an 'n' note, meaning 'absent', in the electronic system.

### **§ 34**

1. A doctoral student is entitled to take an examination three times on scheduled dates, including once in the regular examination session, once in the re-sit session and once in the board examination session. Unexcused absence from the examination on the scheduled date results in the loss of that date.
2. A board examination is conducted by an examination board appointed by the Director on a date set by the Director. The board consists of: the Director, at least one member of the Discipline Council designated by the Council, and the doctoral student's supervisor(s). The Director is the chair of the examination board.
3. At the request of the doctoral student, a board examination may be attended by an observer indicated by the student.
4. In special cases, the Director may decide that the examination in the regular or re-sit session be conducted by an examination board appointed by the Director. In such a case the academic teacher running the course should be a member of the examination board during the exam in the regular examination session.
5. The examiner is the teacher who teaches the course. In justified cases, the Director may appoint another academic teacher as an examiner.
6. Doctoral students are informed of the results of their examinations and credits by the course teacher or the chair of the examination board.

### **§ 35**

1. If a doctoral student fails to attend a credit or examination at the scheduled time, the teacher conducting the credit test or examination records this fact by entering

the date of the credit or examination which the student failed to attend and the 'n' note, meaning 'absent', in the credit or examination record.

2. A doctoral student's unexcused absence from a credit or examination is treated as if the doctoral student received a fail grade (2.0) or a fail ('nzal'), which is entered in the credit or examination record.
3. In the case of an excused absence of a doctoral student from a credit or examination in the regular or re-sit examination session, the Director sets a new regular or re-sit date for the credit or examination during the examination session, with the last day of the board examination session being the final possible date.
4. The result of a credit or examination is recorded by the teacher running the course or conducting the examination in the credit or examination record as follows:
  - 1) in the case of an examination – the note 'zal' (pass) and the grade,
  - 2) in the case of a graded credit – the grade,
  - 3) in the case of a non-graded credit – the note 'zal' (pass),
  - 4) in the case of a failed course – the note 'nzal' (fail).
5. In justified cases, credit or examination results may be recorded or corrected by the Director.
6. In the case of a fail grade (2.0) or a fail ('nzal'), the student can take a re-sit credit or examination.
7. A re-sit or board examination to improve a pass grade is not permitted.

### § 36

The teacher crediting a course or conducting an examination is obliged to submit completed records of credits and examinations to the OTS for each course they teach, no later than three days after the day on which the credit or examination was conducted.

### Grading scale

#### § 37

1. The following grading scale is used when verifying learning outcomes, in particular through credits and examinations:

No.	Grades in words	Grades in figures	Points	Grades in letters
1	bardzo dobry plus (very good plus – the highest grade)	5.5	24–25	A
2	bardzo dobry (very good)	5,0	22–23	B

3	bardzo dobry minus (very good minus)	4.75	21	B
4	dobry plus (good plus)	4.5	19–20	C
5	dobry (good)	4.0	17–18	C
6	dobry minus (good minus)	3.75	16	D
7	dostateczny plus (satisfactory plus)	3.5	14–15	D
8	dostateczny (satisfactory)	3.0	11–13	R
9	niedostateczny (fail)	2.0	1–10	FX, F

2. The grades are expressed in words or figures.
3. If a student completes a part of the education programme at a foreign university, the grade may be expressed by a letter as indicated in the table in section 1.
4. The grades have their point equivalents as indicated in the table in section 1.
5. The pass grades are the grades defined in section 1, points 1 to 8.
6. In the case of non-graded credits, the following notes are used:
  - 1) pass ('zal') – if the doctoral student has obtained the minimum required to pass the course,
  - 2) fail ('nzal') – if the doctoral student has not obtained the minimum required to pass the course
7. The pass ('zal') and fail ('nzal') notes have no equivalent in figures.

### **Education programme completed outside the Academy**

#### **§ 38**

1. A doctoral student may complete part of the education programme at another university or at another national or foreign institution, in particular at an institution co-running the Doctoral School, or under agreements and programmes to which the Academy is a signatory.
2. The rules for referring doctoral students to another university or institution for training or internships and the rules for admitting doctoral students from other universities or institutions to the Academy are specified in separate regulations.
3. The Director sets the conditions for completing part of the education programme outside the Academy.
4. The education programme established in accordance with section 3 and completed in another university or institution is regarded as equivalent to the programme completed at the Academy and is the basis for the granting of credit for the semester or year of study by the Director.
5. A doctoral student referred for training in another university or institution is required to complete courses and pass appropriate examinations in accordance with the rules of the host university or institution.

6. A doctoral student has the right, with the approval of the Director and after obtaining the opinion of the supervisor, to undertake domestic and foreign internships and to conduct research in domestic or foreign research and artistic institutions.

### **Completion of training. Extensions. Suspension of training**

#### **§ 39**

1. A doctoral student's training ends with the submission of a doctoral dissertation to the OTS.
2. The doctoral dissertation must be submitted within the time period specified in the IRP after obtaining a favourable opinion from the supervisor(s).

#### **§ 40**

The Director, at the request of the doctoral student and after consultation with the supervisor(s), may agree to extend the time period set in the IRP for the submission of the doctoral dissertation by a total of no more than 2 years, if:

- 1) the doctoral student is temporarily incapable of studying due to illness,
- 2) the doctoral student needs to take personal care of a sick family member or of a child under four years of age or a child with a disability certificate,
- 3) the doctoral student is a person with a disability,
- 4) the doctoral student needs to carry out long-term artistic work or research necessary for the completion of the doctoral dissertation.

#### **§ 41**

1. At the request of a doctoral student the Director suspends his/her education at the Doctoral School for a period corresponding to the duration of maternity leave, leave under the terms of maternity leave, paternity leave, or parental leave, as defined in the Act of 26 June 1974 – Labour Code (Journal of Laws of 2019, item 1040, as amended), if the conditions for granting such leave are met.
2. During the suspension period referred to in section 1, the doctoral student retains the right to a doctoral scholarship.
3. The Director may suspend education at the request of a doctoral student in particular in the following cases:
  - 1) the necessity to carry out an artistic or research project financed from the funds allocated in a competition,
  - 2) artistic or research visits, in particular research internships,
  - 3) temporary incapacity to pursue education due to illness,
  - 4) the need to take personal care of a sick member of the family or of a child under 6 years of age or having a disability certificate.
4. During the suspension period referred to in section 3, the doctoral student's entitlement to a doctoral scholarship is suspended.
5. During the suspension period, the deadlines set out in the IRP do not run.

6. The total suspension period shall not exceed two years.
7. The Doctoral Student is obliged to submit a declaration stating that he/she resumes the suspended training within one month of the end of the period of suspension. Failure to submit the declaration within this period is deemed to be a resignation from training at the Doctoral School.

## **Loss of doctoral student status. Removal from the register of doctoral students**

### **§ 42**

A doctoral student loses his/her doctoral student status:

- 1) on the date of completion of training at the Doctoral School,
- 2) as a result of a final decision on removal from the register of doctoral students.

### **§ 43**

1. The Director removes a doctoral student from the register of doctoral students in the event of:
  - 1) a negative result of the mid-term evaluation,
  - 2) failure to submit the doctoral dissertation within the time limit specified in the IRP or pursuant to the rules laid down in § 40,
  - 3) resignation from training.
2. The Director may remove a doctoral student from the register of doctoral students in the event of:
  - 1) unsatisfactory progress in the preparation of the doctoral dissertation
  - 2) failure to submit a draft IRP within the time limit specified in the Regulations,
  - 3) negative mid-term evaluation,
  - 4) lack of progress in the implementation of the IRP or of the education programme,
  - 5) failure to take the oath within the time limit referred to in § 8, section 6.
3. Removal from the register of doctoral students is made by an administrative decision authorised by the Rector.
4. The decision may be subject to a request to the Rector for reconsideration.
5. If a request for reconsideration of the decision referred to in section 2, point 3 is made, the Rector may decide that the mid-term evaluation be carried out again.

## **Individual organisation of doctoral studies ('IODS')**

### **§ 44**

1. A doctoral student has the right to pursue training at the Doctoral School according to an individual organisation of doctoral studies, hereinafter referred to as 'IODS', with the approval of the Director.

2. A request for an IODS should be submitted to the Director, together with a justification, as soon as the reason for such a request has arisen. The request should be duly documented and accompanied by the opinion of the supervisor(s).
3. The rules of studying under the IODS are determined by the Director, but this mode of studying may not result in:
  - 1) any changes in the learning outcomes set out by the Senate in the Doctoral School's education programme, or
  - 2) any changes in the courses or course modules that are compulsory in accordance with the Doctoral School's education programme, or
  - 3) an extension of the established time limit for the completion of the education programme in the Doctoral School.
4. The rules referred to in section 3 should specify in particular the application procedure, the scope of individualisation, the role of the supervisor(s) and the assistant supervisor, and the manner of approving the doctoral student's semester class schedules.
5. A doctoral student who is pregnant or a doctoral student who is a parent may not be refused permission to study under the IODS till the scheduled completion of the training at the Doctoral School.
6. The IODS may be requested in particular by doctoral students who:
  - 1) are exceptionally talented and show outstanding achievements in their studies, research, creative work or artistic activity,
  - 2) are persons with disabilities,
  - 3) are in a difficult financial or life situation,
  - 4) are pursuing a part of the education programme or conducting research, creative work or artistic activity in another university, including a foreign one,
  - 5) are taking part in academic exchange programmes,
  - 6) are preparing to participate in international competitions or other significant artistic or research events.

## § 45

1. The IODS may consist in particular in:
  - 1) individual selection of courses, modules, forms and methods of training,
  - 2) modification of the form of learning outcomes verification,
  - 3) modification of the number of ECTS credits required to complete a semester of study or modification of the education plan,
  - 4) modification of the weekly schedule of classes, including those being part of an internship,
  - 5) an increase in the permissible number of absences from classes,

- 6) changes in the dates of examinations and credits approved by the course teacher.
2. The IOCD may refer to courses within one or more semesters or to the entire course of study at the Doctoral School.
3. A doctoral student who seeks to complete part of their training or conduct research or artistic activity at another university is required to prepare a list of the courses to be taken, the outline of the planned research or the plan for artistic activity to be carried out at that university and submit them to the Director for approval.

### **Training of doctoral students with disabilities**

#### **§ 46**

1. The organisation and delivery of education, including the conditions for studying, as well as the conditions for participation in artistic work and research, are adapted to the special needs of doctoral students with disabilities, taking into account the nature of the disability.
2. The Academy authorities are obliged to take measures to ensure equal opportunities for doctoral students with disabilities to complete their education programme, taking into account the degree and nature of the disability and the specific nature of the education programme, including the IRP.
3. Doctoral students with disabilities may request that the organisation and implementation of the education programme, including the classes, artistic and research work conditions and the conditions for undertaking artistic activities, be adapted to accommodate their disability.
4. Doctoral students referred to in section 3 include:
  - 1) persons with disabilities holding a valid disability certificate or an equivalent document,
  - 2) chronically ill persons not holding a disability certificate whose health condition is confirmed by medical documentation submitted to the OTS,
  - 3) persons whose illness or accident has resulted in their temporary inability to fully participate in classes, and this inability is confirmed by specialist documentation submitted to the OTS.
5. The adaptation of training referred to in section 1 may include:
  - 1) implementation of the education programme under the IODS, including by means of distance learning methods and techniques, if the Academy offers such a possibility,
  - 2) increasing the permissible number of absences from classes,
  - 3) receiving teaching materials in written form,
  - 4) the possibility to record the course on audio-recording devices in the case of visually impaired or blind doctoral students,
  - 5) the use of assistive devices enabling the person with a disability to participate in classes,

- 6) a fixed place in the classroom,
- 7) the presence of the disabled person's assistant, including a sign language interpreter, during classes, credit tests and examinations,
- 8) assistance from the Academy's administrative staff in organisational or training-related activities,
- 9) the opportunity to participate in additional activities
- 10) access to parking spaces on the Academy premises, in the case of persons with severe mobility disabilities,
- 11) assistance from the Rector's Proxy for Persons with Disabilities at the Academy.

6. A doctoral student with a disability may apply for an exemption from the teaching internship in whole or in part if the nature or degree of the disability makes it difficult or impossible for him/her to perform the tasks stipulated the internship programme.
7. The manner in which the organisation of the education process is adapted to the needs of a doctoral student with a disability and the extent of such adaptation are determined by the Director, at the written request of the doctoral student with a disability.

#### **§ 47**

1. A doctoral student with a disability may apply for the conditions for obtaining credit and taking examinations, including mid-term evaluation presentations, to be adapted to accommodate their disability. Such adaptation may include:
  - 1) adjustment of the credit or examination from,
  - 2) extension of the duration of tests and examinations, including presentations during mid-term evaluation,
  - 3) participation of the disabled person's assistant or sign language interpreter in the examination,
  - 4) the use of assistive devices,
  - 5) the change of the examination place or date,
  - 6) adjustment of the materials used during credit tests and examinations,
  - 7) priority when entering the examination room and choosing a place in the room.
2. The manner in which the conditions for obtaining credit and taking examinations are adapted and the extent of such adaptation are determined by the Director at the written request of a doctoral student with a disability submitted at least 14 days before the scheduled date of the credit or examination.

#### **§ 48**

A doctoral student with a disability who uses recording equipment during classes, credits, examinations or presentations can use the recorded material for personal purposes only.

## **§ 49**

1. Consultations of a doctoral student with a disability with academic teachers, including the supervisor(s) and assistant supervisor(s), as well as with the administration of the Academy, may be held electronically.
2. All employees of the Academy are obliged to observe the principle of confidentiality and privacy in their contacts with a doctoral student with a disability.

## **Awards and distinctions**

### **§ 50**

Doctoral students distinguished by special academic performance, discipline and outstanding artistic or research achievements, or by particularly intense social activity, may be granted, in accordance with the regulations in force, awards and distinctions, including:

- 1) awards founded by state institutions, research societies, social organisations or private individuals,
- 2) Rector's awards and distinctions,
- 3) medals, diplomas of recognition, in-kind prizes.

## **Disciplinary liability of doctoral students**

### **§ 51**

1. A doctoral student is liable for violation of the regulations in force at the Academy and for acts that offend the dignity of a doctoral student.
2. The disciplinary penalties include:
  - 1) admonishment,
  - 2) reprimand,
  - 3) reprimand with a warning,
  - 4) suspension of certain doctoral student rights for a period of up to one year,
  - 5) expulsion from the Academy
3. The disciplinary liability of doctoral students is governed by the provisions of Article 307, section 2, Articles 308 to 320 of the Act and the regulations adopted on the basis of Article 321 of the Act.

## **Doctoral students' self-government. Doctoral students' organisations**

### **§ 52**

1. The doctoral students' self-government is the representative body of all the doctoral students, authorised to express opinions on matters concerning doctoral students at the Doctoral School.
2. The doctoral students' self-government consists of doctoral students.

3. The doctoral students' self-government is governed by the provisions of Articles 106 and 110, sections 2 to 9 of the Act.
4. Doctoral students have the right to associate in doctoral students' organisations at the Academy.
5. Doctoral students' organisations and associations which have no members other than doctoral students, students and staff of the Academy are governed by the provisions of Article 111, sections 2 to 5 of the Act.

### **§ 53**

1. Individual cases concerning doctoral students' course of education not provided for by these Regulations are governed by decisions of the Director.
2. A doctoral student who is dissatisfied with the decision of the Director may apply to the Rector for a review of the decision.

### **Final provisions**

### **§ 54**

The Regulations enter into force on 1 October 2019.

The Regulations of the Doctoral School of the Karol Lipiński Academy of Music were agreed with the Doctoral Students' Self-Government of the Karol Lipiński Academy of Music in Wrocław on 3 October 2019.

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*(legible signature)*

on behalf the Doctoral Students' Self-Government – Mgr Gustaw Bachorz, the Chair



**Resolution No. 27/2019  
of the Senate of the Karol Lipiński Academy of Music in Wrocław  
of 29 May 2019**

**on the determination of the terms and conditions of recruitment to the Doctoral  
School of the Karol Lipiński Academy of Music in Wrocław for the academic year  
2019/2020**

Pursuant to Article 200(2) of the Act of 20 July 2018. – *The Law on Higher Education and Science* (Journal of Laws of 2018, item 1668 as amended) and Article 291 of the Act of 3 July 2018 – *Provisions introducing the Act – The Law on Higher Education and Science* (Journal of Laws 2018, item 1669, as amended) and § 25, section 1, point 17 of the Statutes of the Karol Lipiński Academy of Music in Wrocław, the Senate of the Karol Lipiński Academy of Music in Wrocław resolves as follows:

**SECTION I  
GENERAL PROVISIONS**

**§ 1**

1. This Resolution specifies the terms and conditions of recruitment to the Doctoral School providing education in the field of art, in the discipline of music, conducted at the Karol Lipiński Academy of Music in Wrocław for the academic year 2019/2020, hereafter referred to as the 'Recruitment Rules'.
2. Whenever these Recruitment Rules refer to:
  - 1) the Act – it shall mean the Act of 20 July 2018. The Law on Higher Education and Science (Journal of Laws of 2018, item 1668, as amended);
  - 2) Academy – it shall mean the Karol Lipiński Academy of Music in Wrocław;
  - 3) Rector – it shall mean the Rector of the Karol Lipiński Academy of Music in Wrocław;
  - 4) Doctoral School – it shall be understood as an organised form of doctoral education in the field of art in the discipline of musical arts, conducted at the Karol Lipiński Academy of Music in Wrocław;
  - 5) Director – it shall mean the Director of the Doctoral School of the Karol Lipiński Academy of Music in Wrocław appointed by the Rector;
  - 6) Candidate – it shall mean a person applying for admission to the Doctoral School;
  - 7) Doctoral student – shall be understood as a person enrolled as a doctoral student at the Doctoral School.

**SECTION II**  
**RECRUITMENT COMMITTEE OF THE DOCTORAL SCHOOL**  
**Structure and rules of operation**

**§ 2**

1. The recruitment procedure to the Doctoral School is conducted by the Recruitment Committee of the Doctoral School, hereinafter referred to as the 'RCDS'.
2. The chair and members of the RCDS are appointed by the Rector.
3. The CRSD shall consist of at least eight persons, including:
  - 1) the chair – the Director of the Doctoral School;
  - 2) at least seven academic teachers representing the discipline of musical arts, holding at least the degree of *doktor habilitowany* [habilitated doctor] or the degree of *doktor habilitowany sztuki* [habilitated doctor in art], who are representatives of all general-academic second-cycle courses conducted at the Academy, including those representing the specialities to be assessed during the admission procedure.
4. The Chair of the RCDS appoints the Secretary of the RCDS. The Secretary may be appointed from among the RCDS members. If the Secretary is from outside the RCDS, he/she shall not participate in the evaluation of candidates for the Doctoral School.

**§ 3**

1. The chair of the RCDS appoints a commission to assess the level of proficiency in the candidate's declared foreign language.
2. The commission referred to in section 1 consists of: the Director, the Head of the Foreign Language Centre of the Academy and the examiner.

**§ 4**

1. The Chair of the RCDS shall convene and preside over the meetings of the RCDS.
2. In the absence of the Chair of the RCDS, a committee meeting shall be convened and chaired by a committee member authorised by the Chair.
- 3.

**4. Tasks of the Recruitment Committee of the Doctoral School**

**§ 5**

1. The tasks of the RCDS include in particular
  - 1) notifying the candidates of their acceptance for the competitive qualification procedure and about the date and place of the qualification procedure;
  - 2) conducting the recruitment proceedings, including the competitive qualification procedure;
  - 3) compiling:

- a) protocols of the recruitment proceedings, including the competitive qualification procedure;
- b) the ranking list of candidates for the Doctoral School;
- c) the list of persons qualified for admission to the Doctoral School;

- 4) announcing the results of the competitive qualification procedure and the recruitment proceedings;
- 5) reviewing complaints and requests submitted by candidates in relation to the recruitment proceedings.
- 6)

## **SECTION III**

### **RECRUITMENT PROCEEDINGS**

#### **§ 6**

- 1. The recruitment procedure to the Doctoral School is conducted by means of a competition in order to select the best candidates for the Doctoral School.
- 2. In the competition referred to in section 1, the candidates' aptitude for training at the Doctoral School is examined and assessed, including:
  - 1) previous artistic or research achievements,
  - 2) performance of an artistic programme or a presentation on a topic chosen by the RCDS or submission of at least five scores for diverse groups of performers
  - 3) general humanistic knowledge;
  - 4) foreign language proficiency level.
- 3. The performance of the artistic programme and the presentation referred to in section 2 point 2 should last from 20 to 25 minutes and are subject to assessment within this time limit.
- 4. If the candidate:
  - 1) reduces the time referred to in section 3, the score for that part of the proceedings may be lowered;
  - 2) extends the time referred to in section 3, the CRSD has the right to interrupt that part of the proceedings and to lower the candidate's score.
- 3)

#### **4) Conditions for admission to the recruitment proceedings**

#### **§ 7**

- 1. A person may be admitted to the recruitment proceedings of the Doctoral School who:
  - 1) holds a master's degree or other equivalent degree, or a person referred to in Article 186(2) of the Act;
  - 2) has registered in the Electronic Recruitment System of the Academy, hereinafter called 'ERS'.
- 2. In exceptional cases, justified by the highest quality of artistic or research achievements, a person who does not meet the requirements referred to in § 1 section 1, and who is a graduate of first-cycle studies or a student who has completed the third year of uniform master studies, as well as a person who is a beneficiary of the 'Diamond Grant'

programme referred to in Article 181 of the Act of 3 July 2018 – *Provisions introducing the Act – the Law on higher education and science* may be admitted to the Doctoral School.

3. Artistic or research achievements of the highest quality shall mean outstanding artistic achievements or high quality research conducted by the candidate which are of significant artistic importance or significance for the development of science, innovation and economy. The candidate's research achievements or his/her achievements in the field of art shall be evaluated by the RCDS.

## **Required documents**

### **§ 8**

1. The candidate shall submit to the Office for Teaching and Student Affairs of the Academy, hereinafter referred to as 'OTS', an application for admission to the Doctoral School, including:
  - 1) a signed application, generated from the ERS, to the Rector for admission to the Doctoral School, containing in particular:
    - a) the candidate's personal data, including first name and surname, PESEL number or passport number and the name of the country in which it was issued, contact details (address of residence, correspondence address, e-mail address, telephone number), information about qualifications and signature,
    - b) a curriculum vitae including information on the candidate's artistic or research interests, artistic or research activities, in particular publications, work in scholarly associations, prizes, distinctions;
  - 2) a copy of the diploma confirming the completion of second-cycle studies or uniform master's studies, or a certificate confirming the completion of second-cycle studies or uniform master's studies and the awarding of a master's degree or another equivalent degree; if the diploma has not yet been awarded, a certificate confirming the awarding of a master's degree should be attached; the original of the document should be presented to the OTS for inspection;
  - 3) documents confirming artistic or research achievements in the last five full calendar years, in particular: copies of scholarly publications, copies of documents confirming artistic achievements, copies of diplomas confirming the awarding of prizes, rector's awards for the best students and graduates, or minister's awards;
  - 4) a certificate or diploma certifying knowledge of a foreign language, if the candidate has such a certificate or diploma;
  - 5) one up-to-date photograph, taken in accordance with the identity card requirements, and one up-to-date colour photograph in electronic version on a CD or DVD, size: 300x375 pixels, in the 'jpg' format, resolution: 300 dpi;
  - 6) in the case of a candidate with a disability, a copy of the disability certificate or certificate on the degree of disability;
  - 7) consent to the processing of personal data for the purpose of the recruitment procedure, as specified in Appendix 1 to this Resolution.

2. Copies of documents submitted with the application for admission to the Doctoral School should be certified as true copies of the original by a OTS employee on the basis of the originals presented for inspection.
3. If the candidate holds a diploma of completion of studies and a diploma supplement or certificates confirming the attainment thereof issued outside the Republic of Poland, these should be additionally provided with an apostille clause or legalisation and a translation into Polish certified by a sworn translator. In other cases, the candidate is additionally obliged to submit a certificate of recognition, through the nostrification procedure, of the equivalence of the diploma with the relevant Polish diploma and professional title.
4. Other documents presented in a language other than Polish should be accompanied by a standard translation into Polish.

### **§ 9**

1. Candidates shall submit the documents referred to in § 8 in person at the OTS, during office hours, or send them by post to the Academy.
2. The date of submission of documents is the date of their receipt at the OTS or by post.
3. Documents that are submitted or received after the deadline will be returned to the applicant without being considered.
4. In particularly justified cases, the Director of the Doctoral School may decide to accept documents received after the deadline.

### **Formal verification of documents and admission to the recruitment proceedings**

#### **§ 10**

1. Documents submitted by a candidate for admission to the Doctoral School are subject to formal verification by OTS and RCDS.
2. The criteria for formal verification of documents include in particular:
  - 1) timeliness of registration in the ERS and the timeliness of the submission of the set of recruitment documents,
  - 2) completeness of the submitted documents entitling the student to study at the Doctoral School;
  - 3) completeness of the application for admission to the Doctoral School and the required attachments
3. After formal verification of the documents, the RCDS admits to the recruitment procedure candidates who have registered in the ERS and submitted a set of the required recruitment documents.
4. If incomplete documents are submitted in the recruitment procedure, the Director of the Doctoral School calls on the candidate to supplement them. Failure to do so within the set time limit will result in the candidate's application not being processed, and thus in the candidate not being admitted to the recruitment procedure.
5. The RCDS shall notify the candidate of admission to the recruitment proceedings and the date of the qualification procedure by e-mail sent the e-mail address indicated by the candidate in the application for admission to the Doctoral School.

## **Recruitment deadlines**

### **§ 11**

1. Recruitment to the Doctoral School begins on 1 July 2019 and ends on 30 September 2019.
2. The deadlines for the activities in the recruitment procedure, including the deadline for the submission of documents and the qualification procedure, shall be determined by the Director of the Doctoral School.

## **Admission limit**

### **§ 12**

1. The limit of admission to the Doctoral School in a given academic year is set by the Rector.
2. The Rector may agree to admit to the Doctoral School outside the limit persons pursuing artistic or research projects on the basis of agreements between the Academy and other entities, provided that financing of a doctoral scholarship is provided, including under agreements referred to in Article 185(2) of the Act.

## **3. Scope and conduct of the recruitment procedure**

### **§ 13**

1. The recruitment procedure takes place by means of a competition which comprises the following stages:
  - 1) substantive assessment of the application and the set of required documents;
  - 2) competitive qualification procedure;
  - 3) entry into the register of doctoral students or issuance of an administrative decision to refuse admission to the Doctoral School.
2. The substantive assessment of the application and the set of required documents referred to in section 1, point 1, includes an assessment of the candidate's artistic or research activity on the basis of the submitted curriculum vitae and copies of documents confirming that activity. A positive assessment of this stage is a condition for admission to the competitive qualification procedure.
3. The competitive qualification procedure includes:
  - 1) assessment of:
    - a) the practical part, consisting in the performance of an artistic programme, or
    - b) the theoretical part, consisting in the presentation on one topic selected by the RCDS from three topics related to the discipline of musical arts chosen and prepared in advance by the candidate, or
    - c) the submission of five scores for a varied groups of performers;
  - 2) assessment of the candidate's knowledge of the humanities;
  - 3) assessment of the candidate's knowledge of a foreign language, unless the candidate has presented a certificate of knowledge of a foreign language or a diploma certifying the candidate's proficiency in the language at least at the B2 level according to the Common European Framework of Reference for Languages (CEFR); the list of certificates is

specified in Appendix No. 2 to this Resolution. If the certificate or diploma referred to above is enclosed with the application for admission to the Doctoral School, the candidate is awarded the maximum number of points in the foreign language.

4. A points system is used to assess the elements of the recruitment procedure in accordance with Appendix No. 3 to this Resolution, which contains detailed criteria and rules for the award of points in the recruitment procedure.
5. The maximum number of points to be obtained in the recruitment procedure is 150.
6. The number of points in each stage, the minimum point thresholds qualifying for participation in the next stage, and the minimum number of points entitling the candidate to be entered into the register of doctoral students are specified in Appendix No. 4 to this Resolution.
7. The record of the recruitment procedure indicates the number of points awarded to a candidate for each stage of the procedure. The partial scores awarded by the individual members of the RCDS are confidential.
8. Detailed programme requirements in the recruitment proceedings are determined by the RCSD and published on the Academy's website, [amuz.wroc.pl](http://amuz.wroc.pl), no later than 14 days before the planned recruitment commencement date.

### **Results of the recruitment proceedings**

#### **§ 14**

The results of the recruitment procedure are publically announced.

#### **§ 15**

1. Once the recruitment procedure has been completed, the CRSD shall prepare a ranking list of candidates who have achieved at least the minimum score entitling them to be entered into the register of doctoral students as specified in Appendix No. 4 to this Resolution – in descending order according to the number of points obtained in the recruitment procedure.
2. The list shall include:
  - 1) the candidate's first name and surname;
  - 2) the final result of the recruitment procedure expressed in points.
3. Based on the ranking list and the limit of places, the CRSD draws up a list of candidates qualified for admission to the Doctoral School.

## **SECTION IV**

### **ADMISSION TO THE DOCTORAL SCHOOL**

#### **§ 16**

1. Admission to the Doctoral School takes place through:
  - 1) entry into the register of doctoral students – in the case of a candidate who is a Polish citizen,
  - 2) an administrative decision – in the case of a foreigner.

2. Entry into the register of doctoral students is made by the Rector or the Director on the basis of the Rector's authorisation, in accordance with the list of candidates qualified for admission to the Doctoral School.
3. The candidate qualified for admission to the Doctoral School shall be entered into the register after providing, not later than seven days after the announcement of the results of the recruitment procedure, a statement prepared in accordance with the template specified in Appendix 5, confirming that the candidate:
  - 1) will be a doctoral student only at the Doctoral School to which he/she has been admitted at the Academy,
  - 2) has been informed that in the case where a person admitted to the Doctoral School is employed as an academic teacher or researcher, with the exception of the cases specified in Article 209(10) of the Act, entry into the register of doctoral students is deemed to be effective if the employment relationship ceases or the period of employment expires before taking the oath and commencing training at the Doctoral School.
4. Candidates who have not been entered into the register of doctoral students because the limit of places has been reached shall form a reserve group. If a place in the register of doctoral students becomes vacant, the next candidate from the reserve group is entered on the list of qualified candidates, according to the ranking list.
5. If a candidate obtains the same number of points as the last person included in the list of doctoral students, the Director may apply in writing to the Rector for permission to exceed the limit of places.
6. Admission to the Doctoral School takes place if the candidate meets all of the following conditions:
  - 1) the requirements specified in § 15;
  - 2) submission of a complete set of documents required in the recruitment procedure;
  - 3) obtaining a positive result of the recruitment procedure and a place on the ranking list within the admission limit,  
without prejudice to section 9.
7. A person admitted to the Doctoral School begins training and acquires the rights of a doctoral student upon taking the oath.
8. If a person admitted to the Doctoral School is employed as an academic teacher or researcher, with the exception of the cases specified in Article 209(10) of the Act, entry into the register of doctoral students shall be deemed effective if the employment relationship ceases or the period of employment expires before taking the oath and commencing training at the Doctoral School.
9. If an entry into the register of doctoral students is deemed ineffective due to the failure of a person admitted to the Doctoral School to fulfil the condition referred to in section 8, the place vacated by that person shall be taken, following the reserve list, no later than before the beginning of the cycle of study, by a candidate who has obtained a positive result in the recruitment procedure but who, due to lack of places, has not been qualified for admission to the Doctoral School.
10. A candidate may check the results of the recruitment procedure and his/her inclusion in the list of doctoral students or refusal of admission to the Doctoral School in the ERS by logging in with a unique login and password.

## § 17

1. A decision on the refusal of admission to the Doctoral School is made by the Rector or the Director, based on the Rector's authorisation, if at least one of the following conditions occurs:
  - 1) failure to meet the requirements set out in § 7;
  - 2) failure to achieve a positive result in the recruitment procedure;
  - 3) lack of places at the Doctoral School within the limit set by the Rector.
2. A candidate may submit a request to the Rector for reconsideration of a decision to refuse admission to the Doctoral School. The request should be submitted within 14 days of the date of the decision to refuse admission to the Doctoral School.
3. The request referred to in section 2 should include a justification. The grounds for a request for reconsideration may only be a violation of the Terms and conditions of recruitment to the Doctoral School.

## SECTION V RECRUITMENT OF FOREIGNERS

### § 18

1. Education at the Doctoral School may be provided to foreigners on the basis of:
  - 1) international agreements, according to the rules set out in these agreements;
  - 2) agreements with foreign entities concluded by the Academy, in accordance with the rules set out in those agreements;
  - 3) decisions of the minister for higher education and the minister for culture and national heritage;
  - 4) the decision of the Director of the National Agency for Academic Exchange with regard to its scholarship holders;
  - 5) the decision of the Director of the National Science Centre to grant funds for the implementation of basic research in the form of a research project, internship or scholarship, qualified for funding through a competition;
  - 6) an administrative decision of the Rector.
2. A foreigner whose level of linguistic proficiency in Polish allows him/her to undertake education in that language may apply for admission to the Doctoral School.

### Documents required from foreigners

### § 19

1. A candidate who holds a diploma of graduation from a degree programme abroad, in accordance with the provisions of the Act, certifying in the Republic of Poland that he/she has completed a degree programme at the level of second-cycle studies or uniform master's degree studies, or which is recognised as equivalent to a Polish diploma of graduation from second-cycle studies or uniform master's degree studies and to a professional title of *magister* or other equivalent title, is obliged to submit:
  - 1) a copy of the diploma as well as the diploma supplement, if issued, legalised or confirmed with an apostille clause,

2) a copy of the translation of the diploma and the supplement confirmed with an apostille into Polish, certified by a sworn translator.

In all other cases, the candidate is additionally obliged to submit a certificate of recognition, through the nostrification procedure, of the equivalence of the diploma with the relevant Polish diploma and professional title.

2. The documents referred to in section 1 shall be presented to the OTS within the time limit set for the submission of recruitment documents to the Doctoral School, to be certified as true copies of the originals by an OTS employee.
3. Other recruitment documents produced in a foreign language shall be submitted by the candidate together with their standard translation into Polish
4. A foreigner is also obliged to submit a certificate confirming his/her knowledge of the Polish language at least at the B1 proficiency level, issued by the State Commission for the Certification of Proficiency in Polish as a Foreign Language, or a certificate confirming completion of a preparatory course for undertaking education in Polish at a unit designated by the Minister of Science and Higher Education, or a certificate issued by the Academy, confirming that his/her level of proficiency in Polish allows him/her to undertake education in that language.
5. In the case of submission of a certificate of completion of studies, the candidate is obliged to present the diploma or a copy of the diploma of completion of studies at the OTS immediately after receiving it, but no later than by the date of taking the oath. A certificate issued outside the Republic of Poland should be provided with an apostille clause and submitted together with a certified translation of these documents into Polish.

### **Recruitment procedure for foreigners**

#### **§ 20**

1. Candidates who do not have Polish citizenship are subject to the same rules of admission to the Doctoral School as those who are Polish citizens.
2. In the case of candidates who are foreign citizens, entry into the register of doctoral students is based on an administrative decision issued by the Rector

### **SECTION VI RULES OF EQUAL OPPORTUNITIES AND NON-DISCRIMINATION IN RECRUITMENT PROCEDURES**

#### **Terms and conditions for the recruitment procedure in the case of candidates with disabilities**

#### **§ 21**

1. Candidates for the Doctoral School who are persons with disabilities shall be subject to the recruitment rules set out in this Resolution, without prejudice to section 2.
2. The terms and conditions of the recruitment procedure, in the part concerning the competitive qualification procedure, that would take into account the needs of a candidate with a disability shall be determined by the Director upon the candidate's written request. The request shall be submitted at the latest 7 days before the date set for the competitive qualification procedure.

## **§ 22**

Adjustment of the mode and form of the qualification procedure for a candidate with a disability may consist in particular in:

- 1) extending the time of:
  - a) the performance of an artistic programme or the candidate's presentation on a topic chosen by the RCDS,
  - b) the general humanistic knowledge test,
  - c) the written part or the oral part of the assessment of the candidate's foreign language proficiency, by no more than 50% of the time set for the other candidates;
- 2) the use of a different form of transcript in the case of written work, including the use of technical devices;
- 3) the use of transcription of printed material adjusted to the needs of visually impaired candidates;
- 4) the change from written to oral or oral to written form;
- 5) the participation in the recruitment procedure of third persons or animals assisting the person with a disability;
- 6) the change of the place of the proceedings

## **§ 23**

The Rector makes a decision on the scope and form of the adjustment referred to in § 22 on the basis of the request submitted by the candidate and the certificate confirming the degree and type of disability he/she has, as well as the validity period of the certificate.

## **SECTION VII** **FINAL PROVISION**

### **§ 24**

This Resolution shall be implemented by the Rector.

### **§ 25**

The Resolution enters into force on the date of its adoption

Appendix No. 1 to Resolution No. 27/2019  
of the Senate of the Karol Lipiński Academy  
of Music in Wrocław of 29 May 2019 on the  
determination of the terms and conditions of  
recruitment to the Doctoral School of the  
Karol Lipiński Academy of Music in  
Wrocław for the academic year 2019/2020

.....  
(place, date)

.....  
(candidate's name and surname)

.....  
(PESEL or, in the case of a foreigner, type  
and number of identity card and country of issue)

### **Declaration of a candidate for the Doctoral School concerning the protection of personal data**

I consent to receiving information from the Karol Lipiński Academy of Music in Wrocław concerning the recruitment procedure for the Doctoral School, and the subsequent course of education at the Doctoral School, by means of electronic communication indicated in the application for admission to the Doctoral School, in accordance with the Act of 18 July 2002 on the provision of services by electronic means (i.e. Journal of Laws of 2019, item 123, as amended).

Pursuant to Article 13(1) and (2) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation), we inform you that:

- 1) the administrator of your personal data is the Karol Lipiński Academy of Music in Wrocław, pl. Jana Pawła II nr 2, 50-043 Wrocław;
- 2) contact with the Data Protection Officer can be made via e-mail: iod@amuz.wroc.pl
- 3) Your personal data will be processed for the purpose of:
  - a) carrying out the recruitment procedure for the Doctoral School by the Karol Lipiński Academy of Music in Wrocław, on the basis of Article 6(1)(b), (c), (e) and Article 9(2)(b) of the General Data Protection Regulation,
  - b) providing up-to-date information related to the recruitment procedure to the Doctoral School and the subsequent course of study at the Doctoral School, on the basis of Article 6(1)(a) of the General Data Protection Regulation,
  - c) keeping proper records of the educational process at the Doctoral School, on the basis of Article 6(1)(b), (c), (e) and Article 9(2)(b) of the General Data Protection Regulation;
- 4) your personal data may only be disclosed to persons authorised by the administrator to process personal data, to processors under an entrustment agreement and to other entities authorised by law;
- 5) no decisions will be taken on the basis of your personal data in an automated manner, nor will they be subject to profiling;
- 6) your personal data will be stored for a period necessary for the performance of all activities connected with the recruitment procedure and the archiving of documentation in accordance with the procedures in force at the administrator's office in connection with the need to ensure

the possibility of clarifying any doubts concerning the recruitment process, and in the case of admission to the Doctoral School - for a period of 50 years from the date of graduation;

- 7) you have the right to lodge a complaint to the President of the Office for Personal Data Protection about the unlawful processing of your personal data by the Karol Lipiński Academy of Music in Wrocław, with the right to lodge a complaint concerning only the lawfulness of the processing of your personal data;
- 8) provision of personal data is necessary in order to take part in the recruitment procedure and to document the course of training at the Doctoral School on the basis of the Act of 20 July 2018 – *The Law on Higher Education and Science*;
- 9) you have the right to access the content of your personal data and the right to rectify, delete, restrict the processing of the data, the right to move the data, the right to object to and to withdraw your consent to the processing of the data at any time without affecting the lawfulness of the processing carried out on the basis of consent before its withdrawal – within the limits of the law.

.....  
(candidate's legible signature)

### **List of certificates confirming knowledge of a foreign language**

1. Certificate confirming knowledge of a foreign language issued by the National School of Public Administration following a linguistic examination.
2. Certificates confirming knowledge of a foreign language at least at the B2 level of proficiency according to the Common European Framework of Reference for Languages: learning, teaching, assessment (CEFR):
  - 1) certificates issued by institutions affiliated to the Association of Language Testers in Europe (ALTE) – ALTE Level 3 (B2), ALTE Level 4 (C1), ALTE Level 5 (C2), in particular:
    - a) First Certificate in English (FCE), Certificate in Advanced English (CAE), Certificate of Proficiency in English (CPE), Business English Certificate (BEC) Vantage – at least Pass, Business English Certificate (BEC) Higher, Certificate in English for International Business and Trade (CEIBT),
    - b) Diplôme d'Étude en Langue Française (DELF) (B2), Diplôme Approfondi de Langue Française (DALF) (C1), Diplôme Approfondi de Langue Française (DALF) (C2); Test de Connaissance du Français (TCF), levels 4 (B2), 5 (C1), 6 (C2); Diplôme de Langue Française (DL) (B2), Diplôme Supérieur Langue et Culture Françaises (DSLCF), Diplôme Supérieur d'Etudes Françaises Modernes (DS) (C1), Diplôme de Hautes Études Françaises (DHEF) (C2),
    - c) Test Deutsch als Fremdsprache (TestDaF); Zertifikat Deutsch für den Beruf (ZDfB) (B2), Goethe-Zertifikat B2, Goethe-Zertifikat C1, Zentrale Mittelstufenprüfung (ZMP) (C1), Goethe-Zertifikat C1 (Zentrale Mittelstufenprüfung) (ZMP), Zentrale Oberstufenprüfung (ZOP) (C2), Goethe-Zertifikat C2 (Zentrale Oberstufenprüfung) (ZOP), Kleines Deutsches Sprachdiplom (KDS) (C2), Grosses Deutsches Sprachdiplom (GDS) (C2), Goethe-Zertifikat C2: Grosses Deutsches Sprachdiplom (GDS),
    - d) Certificato di Conoscenza della Lingua Italiana CELI 3 (B2), Certificato di Conoscenza della Lingua Italiana CELI 4 (C1), Certificato di Conoscenza della Lingua Italiana CELI 5 (C2); Certificato Italiano Commerciale CIC A (C1),
    - e) Los Diplomas de Español como Lengua Extranjera (DELE): El Diploma de Español Nivel B2 (Intermedio), El Diploma de Español Nivel C1, El Diploma de Español Nivel C2 (Superior),
    - f) Diploma Intermédio de Português Língua Estrangeira (DIPLE) (B2), Diploma Avançado de Português Língua Estrangeira (DAPLE) (C1), Diploma Universitário de Português Língua Estrangeira (DUPLE) (C2),
    - g) Nederlands als Vreemde Taal/Dutch as a Foreign Language (CNaVT) – Profiel Professionele Taalvaardigheid (PPT) (B2)/Profile Professional Language Proficiency (PPT) (B2), Profiel Taalvaardigheid Hoger Onderwijs (PTHO) (B2)/Profile Language Proficiency Higher Education (PTHO) (B2), Profiel Academische Taalvaardigheid

(PAT) (C1)/Profile Academic Language Proficiency (PAT) (C1); Nederlands als Tweede Taal II (NT2 II) (B2)/Dutch as a Second Language II (NT2-II) (B2),

- h) Prøve i Dansk 3 (B2), Studieprøven (C1),
- i) Certificate of Slovene at the Intermediate Level/Certificate of Slovene on the Intermediate Level (B2), Certificate of Slovene at the Advanced Level/Certificate of Slovene on the Advanced Level (C1);
- 2) Certificates issued by the following institutions:
  - a) Educational Testing Service (ETS) – in particular: Test of English as a Foreign Language (TOEFL) – at least 87 points in Internet-Based Test (iBT); Test of English as a Foreign Language (TOEFL) – at least 180 points in Computer-Based Test (CBT) supplemented with 50 points in Test of Spoken English (TSE); Test of English as a Foreign Language (TOEFL) – at least 510 points in Pa-per-Based Test (PBT) supplemented with at least 3.5 points in Test of Written English (TWE) and at least 50 points in Test of Spoken English (TSE); Test of English for International Communication (TOEIC) – at least 700 points; Test de Français International (TFI) – at least 605 points,
  - b) European Consortium for the Certificate of Attainment in Modern Languages (ECL),
  - c) City & Guilds, City & Guilds Pitman Qualifications, Pitman Qualifications Institute – in particular: English for Speakers of Other Languages (ESOL) – First Class Pass at Intermediate Level, Higher Inter-mediate Level, Advanced Level; International English for Speakers of Other Languages (IESOL) – 'Communicator' level, 'Expert' level, 'Mastery' level; City & Guilds Level 1 Certificate in ESOL International (reading, writing and listening) Communicator (B2) 500/1765/2; City & Guilds Level 2 Certificate in ESOL International (reading, writing and listening) Expert (C1) 500/1766/4; City & Guilds Level 3 Certificate in ESOL International (reading, writing and listening) Mastery (C2) 500/1767/6; Spoken English Test (SET) for Business – Stage B 'Communicator' level, Stage C 'Expert' level, Stage C 'Mastery' level; English for Business Communications (EBC) – Level 2, Level 3; English for Office Skills (EOS) – Level 2,
  - d) Edexcel, Pearson Language Tests, Pearson Language Assessments – in particular: London Tests of English, Level 3 (Edexcel Level 1 Certificate in ESOL International); London Tests of English, Level 4 (Edexcel Level 2 Certificate in ESOL International); London Tests of English, Level 5 (Edexcel Level 3 Certificate in ESOL International),
  - e) Education Development International (EDI), London Chamber of Commerce and Industry Examinations Board – in particular: London Chamber of Commerce and Industry Examinations (LCCI) – English for Business Level 2, English for Business Level 3, English for Business Level 4; London Chamber of Commerce and Industry Examinations (LCCI) – Foundation Certificate for Teachers of Business English (FTBE); London Chamber of Commerce and Industry Examinations (LCCI) – English for Tourism Level 2 – 'Pass with Credit', 'Pass with Distinction',
  - f) University of Cambridge ESOL Examinations, British Council, IDP IELTS Australia – in particular: International English Language Testing System IELTS – more than 6 points,
  - g) Chambre de commerce et d'industrie de Paris (CCIP) – in particular: Diplôme de Français des Affaires 1er degré (DFA 1) (B2), Diplôme de Français Professionnel (DFP) Affaires B2, Diplôme de Français des Daffaires 2ème degré (DFA 2) (C1), Diplôme de Français Professionnel (DFP) Affaires C1,

- h) Goethe-Institut, Deutscher Industrie und Handelskammertag (DIHK), Carl Duisberg Centren (CDC) – in particular Prüfung Wirtschaftsdeutsch International (PWD) (C1),
- i) Kultusministerkonferenz (KMK) – in particular Deutsches Sprachdiplom II der Kultusminister-konferenz der Länder – KMK (B2/C1),
- j) Österreich Institut, Prüfungszentren des Österreichischen Sprachdiploms für Deutsch (ÖSD) – in particular: Österreichisches Sprachdiplom für Deutsch als Fremdsprache (ÖSD) – B2 Mittelstufe Deutsch, Mit-telstufe Deutsch (C1), C1 Oberstufe, Wirtschaftssprache Deutsch (C2),
- k) Hochschulrektorenkonferenz (HRK),
- l) Società Dante Alighieri – in particular: PLIDA B2, PLIDA C1, PLIDA C2,
- m) Università degli Studi Roma Tre – in particular: Int.It (B2), IT (C2),
- n) Università per Stranieri di Siena – in particular: Certificazione d'Italiano come Lingua Straniera CILS Due B2, Certificazione d'Italiano come Lingua Straniera CILS Tre C1, Certificazione d'Italiano come Lin-gua Straniera CILS Quattro C2,
- o) A.S. Pushkin State Institute of the Russian Language,
- p) Institute for Romanian Language, the Romanian Ministry of Education, Research and Innovation,
- q) Univerzita Karlova v Praze,
- r) Univerzita Komenského v Bratislave; Filozofická fakulta Studia Academica Slovaca – centrum pre slovenčinu ako cudzí jazyk,
- s) Univerzita Komenského v Bratislave; Centrum d'alšieho vzdelávania; Ústav jazykovej a odbornej prípravy zah-raničných študentov,
- t) Coordinating Council for the Certification of Language Proficiency of the University of Warsaw;
- 3) telc GmbH, WBT Weiterbildungs-Testsysteme GmbH – in particular: B2 Certificate in English – advantage, B2 Certificate in English for Business Purposes – advantage, Certificate in English for Technical Purposes (B2), telc English B2, telc English B2 Business, telc English B2 Technical, telc English C1; Certificat Supérieur de Français (B2), telc Français B2; Zertifikat Deutsch Plus (B2), Zertifikat Deutsch für den Beruf (B2) (telc Deutsch B2 Beruf), telc Deutsch B2, telc Deutsch C1; Certificado de Español para Relaciones Profesionales (B2), telc Español B2; Certificato Superiore d'Italiano (B2), telc Italiano B2; telc Русский язык B2.

3. The Office of Chinese Language Council International: Hanyu Shuiping Kaoshi (HSK) – HSK (Advance) level.
4. Japan Educational Exchanges and Services, The Japan Foundation: Japanese Language Proficiency Certificate – 1 (Advance) level.
5. Diplomas of completion of:
  - 1) a university degree in foreign philology or applied linguistics;
  - 2) a teacher training college of foreign languages;
  - 3) the National School of Public Administration.

6. A document issued abroad confirming the attainment of an academic degree or title or a degree or title in art – the language of instruction of the institution providing the training shall be recognised.
7. A document certifying the completion of higher education studies or postgraduate studies abroad or in the Republic of Poland – the language of instruction shall be recognised if the instruction was provided exclusively a foreign language.
8. A document issued abroad which is recognised as equivalent to a secondary school leaving certificate - the language of instruction shall be recognised,
9. International Baccalaureate Diploma.
10. European Baccalaureate.
11. Certificate of having passed a departmental examination at:
  - 1) the Ministry of Foreign Affairs;
  - 2) the office of the minister for economic affairs, the Ministry of Foreign Economic Cooperation, the Ministry of Foreign Trade and the Ministry of Foreign Trade and Maritime Economy;
  - 3) the Ministry of Defence – level 3333, level 4444 according to STANAG 6001.
12. A certificate issued by the National School of Public Administration confirming qualifications for work in a high state post.
13. A document confirming entry in the list of sworn translators in the Republic of Poland or a document confirming possession of sworn translator's qualifications in another Member State of the European Union, a Member State of the European Free Trade Association (EFTA) which is a party to the Agreement on the European Economic Area or in the Swiss Confederation.

Appendix No. 3 to Resolution No. 27/2019 of the Senate of the Karol Lipiński Academy of Music in Wrocław of 29 May 2019 on the determination of the terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the academic year 2019/2020

### Point system for the recruitment procedure

1. The maximum number of points to be obtained in the recruitment procedure is 150.
2. Each member of the RCDS awards points to a candidate in whole numbers in each criterion, except for the foreign language.
3. The members of the RCDS shall assess each criterion by awarding points expressed in whole numbers.
4. The RCDS award the candidate a number of points in each assessment area. This number is the arithmetic mean of the points awarded by the RCDS members in each criterion, given to the second decimal place without rounding.
5. The evaluation criteria together with the maximum number of points for a criterion are set out in the table below:

Scope of assessment of the candidate's aptitude	Criterion	Maximum number of points for the criterion	Maximum number of points
Artistic or research achievements in the last 5 calendar years	Adequacy to the discipline of training in the Doctoral School	5	25
	Quality and scope of achievements	20	
	Internationalisation of achievements, including performance or scholarly activity in foreign languages/outside the Republic of Poland	20	
General humanistic knowledge	Knowledge – depth	20	50
	Knowledge – context	20	
	Knowledge – use	10	
Performance of an artistic programme <sup>1)</sup> <b>OR</b> Candidate's presentation on a topic chosen by the RCDS <sup>2)</sup> <b>OR</b> Submission of five scores for a varied groups of performers <sup>3)</sup>	Style and interpretation	20	50
	Performance technique	20	
	General artistic impression	10	
	Adequacy of the presentation to the discipline of training in the Doctoral School	10	50
	Form, content and scope of the presentation	20	
	Scholarly value of the presentation	20	
	Artistic concept	20	50
	Composer's technique	20	
	General artistic impression	10	
Proficiency in the declared foreign language	Reading for understanding	5	25
	Listening for understanding	5	
	Writing	5	
	Speaking	5	
	Grammar and vocabulary test	5	

1)-3) – the candidate declares one of the assessment points at the stage of registration in the ERS.

Appendix No. 4 to Resolution No. 27/2019 of the Senate of the Karol Lipiński Academy of Music in Wrocław of 29 May 2019 on the determination of the terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the academic year 2019/2020

### Point thresholds for the recruitment procedure

<b>Stage of the recruitment procedure</b>	<b>Point thresholds</b> <i>(minimum number of points required, including to qualify for the next stage or for entry into the doctoral programme)</i>
<b>Stage I</b> Assessment of the artistic or research achievements in the last 5 calendar years	<b>from 20 points</b>
<b>Stage II</b> Assessment of the performance of an artistic programme <b>OR</b> Assessment of the candidate's presentation on the topic selected by the RCDS <b>OR</b> Assessment of five scores for varied groups of performers	<b>from 42 points</b>
<b>Stage III</b> Assessment of the test in general humanistic knowledge	<b>from 40 points</b>
<b>Stage IV</b> Assessment of the proficiency in the declared foreign language	<b>from 18 points</b>
<b>Entry into the register of doctoral students</b>	<b>from 120 points</b>

Appendix No. 5 to Resolution No. 27/2019  
of the Senate of the Karol Lipiński Academy  
of Music in Wrocław of 29 May 2019 on the  
determination of the terms and conditions of  
recruitment to the Doctoral School of the  
Karol Lipiński Academy of Music in  
Wrocław for the academic year 2019/2020

.....  
(place, date)

.....  
(candidate's name and surname)

.....  
(PESEL or, in the case of a foreigner, type  
and number of identity card and country of issue)

### **Statement of the candidate for the Doctoral School**

I declare that from ..... onwards I will be a doctoral student(s) only at the Doctoral School of the Karol Lipiński Academy of Music in Wrocław.

I also declare that I have been informed about the content of Article 209(10) of the Act of 20 July 2018 – *The Law on Higher Education and Science* (Journal of Laws of 2018, item 1668, as amended) and the resulting consequences for the recruitment procedure to the Doctoral School.

Article 209(10) of the Act of 20 July 2018 – *The Law on Higher Education and Science*:

*A doctoral student may not be employed as an academic teacher or researcher. The aforementioned shall not apply to the employment of a doctoral student:*

- 1) for the purpose of implementation of the research project referred to in Art. 119 section 2 points 2 and 3;*
- 2) after a mid-term evaluation with a positive result, except that in the case of employment for more than half of the full-time equivalent, the scholarship shall amount to 40% of the monthly scholarship referred to in section 4 point 2;*
- 3) who is not entitled to a doctoral scholarship.*

.....  
(candidate's legible signature)

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pl. Jana Pawła II nr 2, 50-043 Wrocław  
tel.: +48 71 310 05 00, fax +48 71 355 28 49  
e-mail: info@amuz.wroc.pl

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**Resolution No. 6/2020  
of the Senate of the Karol Lipiński Academy of Music in Wrocław  
of 15 January 2020**

**on the determination of the ‘Terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the academic year 2020/2021’**

Pursuant to Article 200(2) of the Act of 20 July 2018 – *The Law on Higher Education and Science* (Journal of Laws 2018, item 1668 as amended) and Article 291 of the Act of 3 July 2018 – Provisions introducing the Act – *The Law on Higher Education and Science* (Journal of Laws 2018, item 1669 as amended) and § 25, section 1, point 17 of the Statutes of the Karol Lipiński Academy of Music in Wrocław, the Senate of the Karol Lipiński Academy of Music in Wrocław resolves as follows:

**§ 1**

The ‘Terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the academic year 2020/2021’ are hereby established as specified in the appendix to this Resolution.

**§ 2**

This Resolution shall be executed by the Rector of the Karol Lipiński Academy of Music in Wrocław.

**§ 3**

The Resolution shall enter into force on the date of its adoption.

Appendix to Resolution No. 6/2020 of the Senate of the Karol Lipiński Academy of Music in Wrocław of 15 January 2020 on the determination of the 'Terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the academic year 2020/2021'.

**Terms and conditions of recruitment to the Doctoral School  
of the Karol Lipiński Academy of Music in Wrocław  
for the academic year 2020/2021**

**SECTION I  
GENERAL PROVISIONS**

**§ 1**

1. The terms and conditions of recruitment to the Doctoral School providing education in the field of art, in the discipline of music, conducted at the Karol Lipiński Academy of Music in Wrocław for the academic year 2020/2021 are specified in this document, hereafter referred to as the 'Recruitment Rules'.
2. Whenever these Recruitment Rules refer to:
  - 1) the Act – it shall mean the Act of 20 July 2018. The Law on Higher Education and Science (Journal of Laws of 2018, item 1668, as amended);
  - 2) Academy – it shall mean the Karol Lipiński Academy of Music in Wrocław;
  - 3) Rector – it shall mean the Rector of the Karol Lipiński Academy of Music in Wrocław
  - 4) Doctoral School – it shall be understood as an organised form of doctoral education in the field of art in the discipline of musical arts, conducted at the Karol Lipiński Academy of Music in Wrocław;
  - 5) Director – it shall mean the Director of the Doctoral School of the Karol Lipiński Academy of Music in Wrocław appointed by the Rector;
  - 6) Candidate – it shall mean a person applying for admission to the Doctoral School;
  - 7) Doctoral student – shall be understood as a person enrolled as a doctoral student at the Doctoral School.

**SECTION II  
RECRUITMENT COMMITTEE OF THE DOCTORAL SCHOOL  
Structure and rules of operation**

**§ 2**

1. The recruitment procedure to the Doctoral School is conducted by the Recruitment Committee of the Doctoral School, hereinafter referred to as the 'RCDS'.

2. The chair and members of the RCDS are appointed by the Rector.
3. The CRSD shall consist of at least eight persons, including:
  - 1) the chair – the Director of the Doctoral School;
  - 2) at least seven academic teachers representing the discipline of musical arts, holding at least the degree of *doktor habilitowany* [habilitated doctor] or the degree of *doktor habilitowany sztuki* [habilitated doctor in art], who are representatives of all general-academic second-cycle courses conducted at the Academy, including those representing the specialities to be assessed during the admission procedure.
4. The Chair of the RCDS appoints the Secretary of the RCDS. The Secretary may be appointed from among the RCDS members. If the Secretary is from outside the RCDS, he/she shall not participate in the evaluation of candidates for the Doctoral School.

### § 3

1. The chair of the RCDS appoints a commission to assess the level of proficiency in the candidate's declared foreign language.
2. The commission referred to in section 1 consists of: the Director, the Head of the Foreign Language Centre of the Academy and the examiner.

### § 4

1. The Chair of the RCDS shall convene and preside over the meetings of the RCDS.
2. In the absence of the Chair of the RCDS, a committee meeting shall be convened and chaired by a committee member authorised by the Chair.
- 3.

#### **4. Tasks of the Recruitment Committee of the Doctoral School**

### § 5

1. The tasks of the RCDS include in particular
  - 1) notifying the candidates of their acceptance for the competitive qualification procedure and about the date and place of the qualification procedure;
  - 2) conducting the recruitment proceedings, including the competitive qualification procedure;
  - 3) compiling:
    - a) protocols of the recruitment proceedings, including the competitive qualification procedure;
    - b) the ranking list of candidates for the Doctoral School,
    - c) the list of persons qualified for admission to the Doctoral School;
  - 4) announcing the results of the competitive qualification procedure and the recruitment proceedings;
  - 5) reviewing complaints and requests submitted by candidates in relation to the recruitment proceedings.

## **SECTION III**

### **RECRUITMENT PROCEEDINGS**

#### **§ 6**

1. The recruitment procedure to the Doctoral School is conducted by means of a competition in order to select the best candidates for the Doctoral School.
2. In the competition referred to in section 1, the candidates' aptitude for training at the Doctoral School is examined and assessed, including:
  - 1) previous artistic or research achievements,
  - 2) performance of an artistic programme or a presentation on a topic chosen by the RCDS or submission of at least five scores for diverse groups of performers
  - 3) general humanistic knowledge;
  - 4) foreign language proficiency level.
3. The performance of the artistic programme and the presentation referred to in section 2 point 2 should last from 20 to 25 minutes and are subject to assessment within this time limit.
4. If the candidate:
  - 1) reduces the time referred to in section 3, the score for that part of the proceedings may be lowered;
  - 2) extends the time referred to in section 3, the CRSD has the right to interrupt that part of the proceedings and to lower the candidate's score.
  - 3)

#### **4) Conditions for admission to the recruitment proceedings**

#### **§ 7**

1. A person may be admitted to the recruitment proceedings of the Doctoral School who:
  - 1) holds a master's degree or other equivalent degree, or a person referred to in Article 186(2) of the Act;
  - 2) has registered in the Electronic Recruitment System of the Academy, hereinafter called 'ERS'.
2. In exceptional cases, justified by the highest quality of artistic or research achievements, a person who does not meet the requirements referred to in § 1 section 1, and who is a graduate of first-cycle studies or a student who has completed the third year of uniform master studies, as well as a person who is a beneficiary of the 'Diamond Grant' programme referred to in Article 181 of the Act of 3 July 2018 – *Provisions introducing the Act – the Law on higher education and science* may be admitted to the Doctoral School.
3. Artistic or research achievements of the highest quality shall mean outstanding artistic achievements or high quality research conducted by the candidate which are of significant artistic importance or significance for the development of science, innovation and economy. The candidate's research achievements or his/her achievements in the field of art shall be evaluated by the RCDS.

## Required documents

### § 8

1. The candidate shall submit to the Office for Teaching and Student Affairs of the Academy, hereinafter referred to as 'OTS', an application for admission to the Doctoral School, including:
  - 1) a signed application, generated from the ERS, to the Rector for admission to the Doctoral School, containing in particular:
    - a) the candidate's personal data, including first name and surname, PESEL number or passport number and the name of the country in which it was issued, contact details (address of residence, correspondence address, e-mail address, telephone number), information about qualifications and signature,
    - b) a curriculum vitae including information on the candidate's artistic or research interests, artistic or research activities, in particular publications, work in scholarly associations, prizes, distinctions;
  - 2) a copy of the diploma confirming the completion of second-cycle studies or uniform master's studies, or a certificate confirming the completion of second-cycle studies or uniform master's studies and the awarding of a master's degree or another equivalent degree; if the diploma has not yet been awarded, a certificate confirming the awarding of a master's degree should be attached; the original of the document should be presented to the OTS for inspection;
  - 3) documents confirming artistic or research achievements in the last five full calendar years, in particular: copies of scholarly publications, copies of documents confirming artistic achievements, copies of diplomas confirming the awarding of prizes, rector's awards for the best students and graduates, or minister's awards;
  - 4) a certificate or diploma certifying knowledge of a foreign language, if the candidate has such a certificate or diploma;
  - 5) one up-to-date photograph, taken in accordance with the identity card requirements, and one up-to-date colour photograph in electronic version on a CD or DVD, size: 300x375 pixels, in the 'jpg' format, resolution: 300 dpi;
  - 6) in the case of a candidate with a disability, a copy of the disability certificate or certificate on the degree of disability;
  - 7) consent to the processing of personal data for the purpose of the recruitment procedure, as specified in Appendix 1 to these Recruitment Rules.
2. Copies of documents submitted with the application for admission to the Doctoral School should be certified as true copies of the original by a OTS employee on the basis of the originals presented for inspection.
3. If the candidate holds a diploma of completion of studies and a diploma supplement or certificates confirming the attainment thereof issued outside the Republic of Poland, these should be additionally provided with an apostille clause or legalisation and a translation into Polish certified by a sworn translator. In other cases, the candidate is additionally obliged to submit a certificate of recognition, through the nostrification procedure, of the equivalence of the diploma with the relevant Polish diploma and professional title.
4. Other documents presented in a language other than Polish should be accompanied by a standard translation into Polish.

## § 9

1. Candidates shall submit the documents referred to in § 8 in person at the OTS, during office hours, or send them by post to the Academy.
2. The date of submission of documents is the date of their receipt at the OTS or by post.
3. Documents that are submitted or received after the deadline will be returned to the applicant without being considered.
4. In particularly justified cases, the Director of the Doctoral School may decide to accept documents received after the deadline.

### **Formal verification of documents and admission to the recruitment proceedings**

## § 10

1. Documents submitted by a candidate for admission to the Doctoral School are subject to formal verification by OTS and RCDS.
2. The criteria for formal verification of documents include in particular:
  - 1) timeliness of registration in the ERS and the timeliness of the submission of the set of recruitment documents,
  - 2) completeness of the submitted documents entitling the student to study at the Doctoral School;
  - 3) completeness of the application for admission to the Doctoral School and the required attachments
3. After formal verification of the documents, the RCDS admits to the recruitment procedure candidates who have registered in the ERS and submitted a set of the required recruitment documents.
4. If incomplete documents are submitted in the recruitment procedure, the Director of the Doctoral School calls on the candidate to supplement them. Failure to do so within the set time limit will result in the candidate's application not being processed, and thus in the candidate not being admitted to the recruitment procedure.
5. The RCDS shall notify the candidate of admission to the recruitment proceedings and the date of the qualification procedure by e-mail sent the e-mail address indicated by the candidate in the application for admission to the Doctoral School.

## **Recruitment deadlines**

### **§ 11**

1. Recruitment to the Doctoral School begins on 1 July 2020 and ends on 30 September 2020.
2. The deadlines for the activities in the recruitment procedure, including the deadline for the submission of documents and the qualification procedure, shall be determined by the Director of the Doctoral School.

## **Admission limit**

### **§ 12**

1. The limit of admission to the Doctoral School in a given academic year is set by the Rector.
2. The Rector may agree to admit to the Doctoral School outside the limit persons pursuing artistic or research projects on the basis of agreements between the Academy and other entities, provided that financing of a doctoral scholarship is provided, including under agreements referred to in Article 185(2) of the Act.

## **3. Scope and conduct of the recruitment procedure**

### **§ 13**

1. The recruitment procedure takes place by means of a competition which comprises the following stages:
  - 1) substantive assessment of the application and the set of required documents;
  - 2) competitive qualification procedure;
  - 3) entry into the register of doctoral students or issuance of an administrative decision to refuse admission to the Doctoral School.
2. The substantive assessment of the application and the set of required documents referred to in section 1, point 1, includes an assessment of the candidate's artistic or research activity on the basis of the submitted curriculum vitae and copies of documents confirming that activity. A positive assessment of this stage is a condition for admission to the competitive qualification procedure.
3. The competitive qualification procedure includes:
  - 1) assessment of:
    - a) the practical part, consisting in the performance of an artistic programme, or
    - b) the theoretical part, consisting in the presentation on one topic selected by the RCDS from three topics related to the discipline of musical arts chosen and prepared in advance by the candidate, or
    - c) the submission of five scores for a varied groups of performers;
  - 2) assessment of the candidate's knowledge of the humanities;
  - 3) assessment of the candidate's knowledge of a foreign language, unless the candidate has presented a certificate of knowledge of a foreign language or a diploma certifying the candidate's proficiency in the language at least at the B2 level according to the Common European Framework of Reference for Languages (CEFR); the list of certificates is

specified in Appendix No. 2 to these Recruitment Rules. If the certificate or diploma referred to above is enclosed with the application for admission to the Doctoral School, the candidate is awarded the maximum number of points in the foreign language.

4. A points system is used to assess the elements of the recruitment procedure in accordance with Appendix No. 3 to these Recruitment Rules, which contains detailed criteria and rules for the award of points in the recruitment procedure.
5. The maximum number of points to be obtained in the recruitment procedure is 150.
6. The number of points in each stage, the minimum point thresholds qualifying for participation in the next stage, and the minimum number of points entitling the candidate to be entered into the register of doctoral students are specified in Appendix No. 4 to these Recruitment Rules.
7. The record of the recruitment procedure indicates the number of points awarded to a candidate for each stage of the procedure. The partial scores awarded by the individual members of the RCDS are confidential.
8. Detailed programme requirements in the recruitment proceedings are determined by the RCSD and published on the Academy's website, [amuz.wroc.pl](http://amuz.wroc.pl), no later than 14 days before the planned recruitment commencement date.

## **Results of the recruitment proceedings**

### **§ 14**

The results of the recruitment procedure are publically announced.

### **§ 15**

1. Once the recruitment procedure has been completed, the CRSD shall prepare a ranking list of candidates who have achieved at least the minimum score entitling them to be entered into the register of doctoral students as specified in Appendix No. 4 to these Recruitment Rules – in descending order according to the number of points obtained in the recruitment procedure.
2. The list shall include:
  - 1) the candidate's first name and surname;
  - 2) the final result of the recruitment procedure expressed in points.
3. Based on the ranking list and the limit of places, the CRSD draws up a list of candidates qualified for admission to the Doctoral School.

## **SECTION IV**

### **ADMISSION TO THE DOCTORAL SCHOOL**

### **§ 16**

1. Admission to the Doctoral School takes place through:
  - 1) entry into the register of doctoral students – in the case of a candidate who is a Polish citizen,
  - 2) an administrative decision – in the case of a foreigner.

2. Entry into the register of doctoral students is made by the Rector or the Director on the basis of the Rector's authorisation, in accordance with the list of candidates qualified for admission to the Doctoral School.
3. The candidate qualified for admission to the Doctoral School shall be entered into the register after providing, not later than seven days after the announcement of the results of the recruitment procedure, a statement prepared in accordance with the template specified in Appendix 5 these Recruitment Rules, confirming that the candidate:
  - 1) will be a doctoral student only at the Doctoral School to which he/she has been admitted at the Academy,
  - 2) has been informed that in the case where a person admitted to the Doctoral School is employed as an academic teacher or researcher, with the exception of the cases specified in Article 209(10) of the Act, entry into the register of doctoral students is deemed to be effective if the employment relationship ceases or the period of employment expires before taking the oath and commencing training at the Doctoral School.
4. Candidates who have not been entered into the register of doctoral students because the limit of places has been reached shall form a reserve group. If a place in the register of doctoral students becomes vacant, the next candidate from the reserve group is entered on the list of qualified candidates, according to the ranking list.
5. If a candidate obtains the same number of points as the last person included in the list of doctoral students, the Director may apply in writing to the Rector for permission to exceed the limit of places.
6. Admission to the Doctoral School takes place if the candidate meets all of the following conditions:
  - 1) the requirements specified in § 15;
  - 2) submission of a complete set of documents required in the recruitment procedure;
  - 3) obtaining a positive result of the recruitment procedure and a place on the ranking list within the admission limit,  
without prejudice to section 9.
7. A person admitted to the Doctoral School begins training and acquires the rights of a doctoral student upon taking the oath.
8. If a person admitted to the Doctoral School is employed as an academic teacher or researcher, with the exception of the cases specified in Article 209(10) of the Act, entry into the register of doctoral students shall be deemed effective if the employment relationship ceases or the period of employment expires before taking the oath and commencing training at the Doctoral School.
9. If an entry into the register of doctoral students is deemed ineffective due to the failure of a person admitted to the Doctoral School to fulfil the condition referred to in section 8, the place vacated by that person shall be taken, following the reserve list, no later than before the beginning of the cycle of study, by a candidate who has obtained a positive result in the recruitment procedure but who, due to lack of places, has not been qualified for admission to the Doctoral School.
10. A candidate may check the results of the recruitment procedure and his/her inclusion in the list of doctoral students or refusal of admission to the Doctoral School in the ERS by logging in with a unique login and password.

## § 17

1. A decision on the refusal of admission to the Doctoral School is made by the Rector or the Director, based on the Rector's authorisation, if at least one of the following conditions occurs:
  - 1) failure to meet the requirements set out in § 7;
  - 2) failure to achieve a positive result in the recruitment procedure;
  - 3) lack of places at the Doctoral School within the limit set by the Rector.
2. A candidate may submit a request to the Rector for reconsideration of a decision to refuse admission to the Doctoral School. The request should be submitted within 14 days of the date of the decision to refuse admission to the Doctoral School.
3. The request referred to in section 2 should include a justification. The grounds for a request for reconsideration may only be a violation of the Terms and conditions of recruitment to the Doctoral School.

## SECTION V RECRUITMENT OF FOREIGNERS

### § 18

1. Education at the Doctoral School may be provided to foreigners on the basis of:
  - 1) international agreements, according to the rules set out in these agreements;
  - 2) agreements with foreign entities concluded by the Academy, in accordance with the rules set out in those agreements;
  - 3) decisions of the minister for higher education and the minister for culture and national heritage;
  - 4) the decision of the Director of the National Agency for Academic Exchange with regard to its scholarship holders;
  - 5) the decision of the Director of the National Science Centre to grant funds for the implementation of basic research in the form of a research project, internship or scholarship, qualified for funding through a competition;
  - 6) an administrative decision of the Rector.
2. A foreigner whose level of linguistic proficiency in Polish allows him/her to undertake education in that language may apply for admission to the Doctoral School.

### Documents required from foreigners

### § 19

1. A candidate who holds a diploma of graduation from a degree programme abroad, in accordance with the provisions of the Act, certifying in the Republic of Poland that he/she has completed a degree programme at the level of second-cycle studies or uniform master's degree studies, or which is recognised as equivalent to a Polish diploma of graduation from second-cycle studies or uniform master's degree studies and to a professional title of *magister* or other equivalent title, is obliged to submit:
  - 1) a copy of the diploma as well as the diploma supplement, if issued, legalised or confirmed with an apostille clause,

2) a copy of the translation of the diploma and the supplement confirmed with an apostille into Polish, certified by a sworn translator.

In all other cases, the candidate is additionally obliged to submit a certificate of recognition, through the nostrification procedure, of the equivalence of the diploma with the relevant Polish diploma and professional title.

2. The documents referred to in section 1 shall be presented to the OTS within the time limit set for the submission of recruitment documents to the Doctoral School, to be certified as true copies of the originals by an OTS employee.
3. Other recruitment documents produced in a foreign language shall be submitted by the candidate together with their standard translation into Polish
4. A foreigner is also obliged to submit a certificate confirming his/her knowledge of the Polish language at least at the B1 proficiency level, issued by the State Commission for the Certification of Proficiency in Polish as a Foreign Language, or a certificate confirming completion of a preparatory course for undertaking education in Polish at a unit designated by the Minister of Science and Higher Education, or a certificate issued by the Academy, confirming that his/her level of proficiency in Polish allows him/her to undertake education in that language.
5. In the case of submission of a certificate of completion of studies, the candidate is obliged to present the diploma or a copy of the diploma of completion of studies at the OTS immediately after receiving it, but no later than by the date of taking the oath. A certificate issued outside the Republic of Poland should be provided with an apostille clause and submitted together with a certified translation of these documents into Polish.

### **Recruitment procedure for foreigners**

#### **§ 20**

1. Candidates who do not have Polish citizenship are subject to the same rules of admission to the Doctoral School as those who are Polish citizens.
2. In the case of candidates who are foreign citizens, entry into the register of doctoral students is based on an administrative decision issued by the Rector

### **SECTION VI RULES OF EQUAL OPPORTUNITIES AND NON-DISCRIMINATION IN RECRUITMENT PROCEDURES**

#### **Terms and conditions for the recruitment procedure in the case of candidates with disabilities**

#### **§ 21**

1. Candidates for the Doctoral School who are persons with disabilities shall be subject to the recruitment rules set out in this Resolution, without prejudice to section 2.
2. The terms and conditions of the recruitment procedure, in the part concerning the competitive qualification procedure, that would take into account the needs of a candidate with a disability shall be determined by the Director upon the candidate's written request. The request shall be submitted at the latest 7 days before the date set for the competitive qualification procedure.

## **§ 22**

Adjustment of the mode and form of the qualification procedure for a candidate with a disability may consist in particular in:

- 1) extending the time of:
  - a) the performance of an artistic programme or the candidate's presentation on a topic chosen by the RCDS,
  - b) the general humanistic knowledge test,
  - c) the written part or the oral part of the assessment of the candidate's foreign language proficiency, by no more than 50% of the time set for the other candidates;
- 2) the use of a different form of transcript in the case of written work, including the use of technical devices;
- 3) the use of transcription of printed material adjusted to the needs of visually impaired candidates;
- 4) the change from written to oral or oral to written form;
- 5) the participation in the recruitment procedure of third persons or animals assisting the person with a disability;
- 6) the change of the place of the proceedings

## **§ 23**

The Rector makes a decision on the scope and form of the adjustment referred to in § 22 on the basis of the request submitted by the candidate and the certificate confirming the degree and type of disability he/she has, as well as the validity period of the certificate.

Appendix No. 1 to the Terms and conditions  
of recruitment to the Doctoral School of the  
Karol Lipiński Academy of Music in  
Wrocław for the academic year 2020/2021

.....  
(place, date)

.....  
(candidate's name and surname)

.....  
(PESEL or, in the case of a foreigner, type  
and number of identity card and country of issue)

## **Declaration of a candidate for the Doctoral School concerning the protection of personal data**

I consent to receiving information from the Karol Lipiński Academy of Music in Wrocław concerning the recruitment procedure for the Doctoral School, and the subsequent course of education at the Doctoral School, by means of electronic communication indicated in the application for admission to the Doctoral School, in accordance with the Act of 18 July 2002 on the provision of services by electronic means (i.e. Journal of Laws of 2019, item 123, as amended).

Pursuant to Article 13(1) and (2) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation), we inform you that:

- 1) the administrator of your personal data is the Karol Lipiński Academy of Music in Wrocław, pl. Jana Pawła II nr 2, 50-043 Wrocław;
- 2) contact with the Data Protection Officer can be made via e-mail: iod@amuz.wroc.pl
- 3) Your personal data will be processed for the purpose of:
  - a) carrying out the recruitment procedure for the Doctoral School by the Karol Lipiński Academy of Music in Wrocław, on the basis of Article 6(1)(b), (c), (e) and Article 9(2)(b) of the General Data Protection Regulation,
  - b) providing up-to-date information related to the recruitment procedure to the Doctoral School and the subsequent course of study at the Doctoral School, on the basis of Article 6(1)(a) of the General Data Protection Regulation,
  - c) keeping proper records of the educational process at the Doctoral School, on the basis of Article 6(1)(b), (c), (e) and Article 9(2)(b) of the General Data Protection Regulation;
- 4) your personal data may only be disclosed to persons authorised by the administrator to process personal data, to processors under an entrustment agreement and to other entities authorised by law;
- 5) no decisions will be taken on the basis of your personal data in an automated manner, nor will they be subject to profiling;
- 6) your personal data will be stored for a period necessary for the performance of all activities connected with the recruitment procedure and the archiving of documentation in accordance with the procedures in force at the administrator's office in connection with the need to ensure the possibility of clarifying any doubts concerning the recruitment process, and in the case of admission to the Doctoral School - for a period of 50 years from the date of graduation;
- 7) you have the right to lodge a complaint to the President of the Office for Personal Data Protection about the unlawful processing of your personal data by the Karol Lipiński Academy

of Music in Wrocław, with the right to lodge a complaint concerning only the lawfulness of the processing of your personal data;

- 8) provision of personal data is necessary in order to take part in the recruitment procedure and to document the course of training at the Doctoral School on the basis of the Act of 20 July 2018 – *The Law on Higher Education and Science*;
- 9) you have the right to access the content of your personal data and the right to rectify, delete, restrict the processing of the data, the right to move the data, the right to object to and to withdraw your consent to the processing of the data at any time without affecting the lawfulness of the processing carried out on the basis of consent before its withdrawal – within the limits of the law.

.....  
(candidate's legible signature)

### **List of certificates confirming knowledge of a foreign language**

1. Certificate confirming knowledge of a foreign language issued by the National School of Public Administration following a linguistic examination.
2. Certificates confirming knowledge of a foreign language at least at the B2 level of proficiency according to the Common European Framework of Reference for Languages: learning, teaching, assessment (CEFR):
  - 1) certificates issued by institutions affiliated to the Association of Language Testers in Europe (ALTE) – ALTE Level 3 (B2), ALTE Level 4 (C1), ALTE Level 5 (C2), in particular:
    - a) First Certificate in English (FCE), Certificate in Advanced English (CAE), Certificate of Proficiency in English (CPE), Business English Certificate (BEC) Vantage – at least Pass, Business English Certificate (BEC) Higher, Certificate in English for International Business and Trade (CEIBT),
    - b) Diplôme d'Étude en Langue Française (DELF) (B2), Diplôme Approfondi de Langue Française (DALF) (C1), Diplôme Approfondi de Langue Française (DALF) (C2); Test de Connaissance du Français (TCF), levels 4 (B2), 5 (C1), 6 (C2); Diplôme de Langue Française (DL) (B2), Diplôme Supérieur Langue et Culture Françaises (DSLCF), Diplôme Supérieur d'Etudes Françaises Modernes (DS) (C1), Diplôme de Hautes Études Françaises (DHEF) (C2),
    - c) Test Deutsch als Fremdsprache (TestDaF); Zertifikat Deutsch für den Beruf (ZDfB) (B2), Goethe-Zertifikat B2, Goethe-Zertifikat C1, Zentrale Mittelstufenprüfung (ZMP) (C1), Goethe-Zertifikat C1 (Zentrale Mittelstufenprüfung) (ZMP), Zentrale Oberstufenprüfung (ZOP) (C2), Goethe-Zertifikat C2 (Zentrale Oberstufenprüfung) (ZOP), Kleines Deutsches Sprachdiplom (KDS) (C2), Grosses Deutsches Sprachdiplom (GDS) (C2), Goethe-Zertifikat C2: Grosses Deutsches Sprachdiplom (GDS),
    - d) Certificato di Conoscenza della Lingua Italiana CELI 3 (B2), Certificato di Conoscenza della Lingua Italiana CELI 4 (C1), Certificato di Conoscenza della Lingua Italiana CELI 5 (C2); Certificato Italiano Commerciale CIC A (C1),
    - e) Los Diplomas de Español como Lengua Extranjera (DELE): El Diploma de Español Nivel B2 (Intermedio), El Diploma de Español Nivel C1, El Diploma de Español Nivel C2 (Superior),
    - f) Diploma Intermédio de Português Língua Estrangeira (DIPLE) (B2), Diploma Avançado de Português Língua Estrangeira (DAPLE) (C1), Diploma Universitário de Português Língua Estrangeira (DUPLE) (C2),
    - g) Nederlands als Vreemde Taal/Dutch as a Foreign Language (CNaVT) – Profiel Professionele Taalvaardigheid (PPT) (B2)/Profile Professional Language Proficiency (PPT) (B2), Profiel Taalvaardigheid Hoger Onderwijs (PTHO) (B2)/Profile Language Proficiency Higher Education (PTHO) (B2), Profiel Academische Taalvaardigheid (PAT) (C1)/Profile Academic Language Proficiency (PAT) (C1); Nederlands als Tweede Taal II (NT2 II) (B2)/Dutch as a Second Language II (NT2-II) (B2),
    - h) Prøve i Dansk 3 (B2), Studieprøven (C1),

- i) Certificate of Slovene at the Intermediate Level/Certificate of Slovene on the Intermediate Level (B2), Certificate of Slovene at the Advanced Level/Certificate of Slovene on the Advanced Level (C1);
- 2) Certificates issued by the following institutions:
  - a) Educational Testing Service (ETS) – in particular: Test of English as a Foreign Language (TOEFL) – at least 87 points in Internet-Based Test (iBT); Test of English as a Foreign Language (TOEFL) – at least 180 points in Computer-Based Test (CBT) supplemented with 50 points in Test of Spoken English (TSE); Test of English as a Foreign Language (TOEFL) – at least 510 points in Pa-per-Based Test (PBT) supplemented with at least 3.5 points in Test of Written English (TWE) and at least 50 points in Test of Spoken English (TSE); Test of English for International Communication (TOEIC) – at least 700 points; Test de Français International (TFI) – at least 605 points,
  - b) European Consortium for the Certificate of Attainment in Modern Languages (ECL),
  - c) City & Guilds, City & Guilds Pitman Qualifications, Pitman Qualifications Institute – in particular: English for Speakers of Other Languages (ESOL) – First Class Pass at Intermediate Level, Higher Inter-mediate Level, Advanced Level; International English for Speakers of Other Languages (IESOL) – ‘Communicator’ level, ‘Expert’ level, ‘Mastery’ level; City & Guilds Level 1 Certificate in ESOL International (reading, writing and listening) Communicator (B2) 500/1765/2; City & Guilds Level 2 Certificate in ESOL International (reading, writing and listening) Expert (C1) 500/1766/4; City & Guilds Level 3 Certificate in ESOL International (reading, writing and listening) Mastery (C2) 500/1767/6; Spoken English Test (SET) for Business – Stage B ‘Communicator’ level, Stage C ‘Expert’ level, Stage C ‘Mastery’ level; English for Business Communications (EBC) – Level 2, Level 3; English for Office Skills (EOS) – Level 2,
  - d) Edexcel, Pearson Language Tests, Pearson Language Assessments – in particular: London Tests of English, Level 3 (Edexcel Level 1 Certificate in ESOL International); London Tests of English, Level 4 (Edexcel Level 2 Certificate in ESOL International); London Tests of English, Level 5 (Edexcel Level 3 Certificate in ESOL International),
  - e) Education Development International (EDI), London Chamber of Commerce and Industry Examinations Board – in particular: London Chamber of Commerce and Industry Examinations (LCCI) – English for Business Level 2, English for Business Level 3, English for Business Level 4; London Chamber of Commerce and Industry Examinations (LCCI) – Foundation Certificate for Teachers of Business English (FTBE); London Chamber of Commerce and Industry Examinations (LCCI) – English for Tourism Level 2 – ‘Pass with Credit’, ‘Pass with Distinction’,
  - f) University of Cambridge ESOL Examinations, British Council, IDP IELTS Australia – in particular: International English Language Testing System IELTS – more than 6 points,
  - g) Chambre de commerce et d'industrie de Paris (CCIP) – in particular: Diplôme de Français des Affaires 1er degré (DFA 1) (B2), Diplôme de Français Professionnel (DFP) Affaires B2, Diplôme de Français des Daffaires 2ème degré (DFA 2) (C1), Diplôme de Français Professionnel (DFP) Affaires C1,
  - h) Goethe-Institut, Deutscher Industrie und Handelskammertag (DIHK), Carl Duisberg Centren (CDC) – in particular Prüfung Wirtschaftsdeutsch International (PWD) (C1),

- i) Kultusministerkonferenz (KMK) – in particular Deutsches Sprachdiplom II der Kultusminister-konferenz der Länder – KMK (B2/C1),
- j) Österreich Institut, Prüfungszentren des Österreichischen Sprachdiploms für Deutsch (ÖSD) – in particular: Österreichisches Sprachdiplom für Deutsch als Fremdsprache (ÖSD) – B2 Mittelstufe Deutsch, Mit-telstufe Deutsch (C1), C1 Oberstufe, Wirtschaftssprache Deutsch (C2),
- k) Hochschulrektorenkonferenz (HRK),
- l) Società Dante Alighieri – in particular: PLIDA B2, PLIDA C1, PLIDA C2,
- m) Università degli Studi Roma Tre – in particular: Int.It (B2), IT (C2),
- n) Università per Stranieri di Siena – in particular: Certificazione d'Italiano come Lingua Straniera CILS Due B2, Certificazione d'Italiano come Lingua Straniera CILS Tre C1, Certificazione d'Italiano come Lin-gua Straniera CILS Quattro C2,
- o) A.S. Pushkin State Institute of the Russian Language,
- p) Institute for Romanian Language, the Romanian Ministry of Education, Research and Innovation,
- q) Univerzita Karlova v Praze,
- r) Univerzita Komenského v Bratislave; Filozofická fakulta Studia Academica Slovaca – centrum pre slovenčinu ako cudzí jazyk,
- s) Univerzita Komenského v Bratislave; Centrum d'alšieho vzdelávania; Ústav jazykovej a odbornej prípravy zah-raničných študentov,
- t) Coordinating Council for the Certification of Language Proficiency of the University of Warsaw;
- 3) telc GmbH, WBT Weiterbildungs-Testsysteme GmbH – in particular: B2 Certificate in English – advantage, B2 Certificate in English for Business Purposes – advantage, Certificate in English for Technical Purposes (B2), telc English B2, telc English B2 Business, telc English B2 Technical, telc English C1; Certificat Supérieur de Français (B2), telc Français B2; Zertifikat Deutsch Plus (B2), Zertifikat Deutsch für den Beruf (B2) (telc Deutsch B2 Beruf), telc Deutsch B2, telc Deutsch C1; Certificado de Español para Relaciones Profesionales (B2), telc Español B2; Certificato Superiore d'Italiano (B2), telc Italiano B2; telc Русский язык B2.

3. The Office of Chinese Language Council International: Hanyu Shuiping Kaoshi (HSK) – HSK (Advance) level.
4. Japan Educational Exchanges and Services, The Japan Foundation: Japanese Language Proficiency Certificate – 1 (Advance) level.
5. Diplomas of completion of:
  - 1) a university degree in foreign philology or applied linguistics;
  - 2) a teacher training college of foreign languages;
  - 3) the National School of Public Administration.
6. A document issued abroad confirming the attainment of an academic degree or title or a degree or title in art – the language of instruction of the institution providing the training shall be recognised.

7. A document certifying the completion of higher education studies or postgraduate studies abroad or in the Republic of Poland – the language of instruction shall be recognised if the instruction was provided exclusively a foreign language.
8. A document issued abroad which is recognised as equivalent to a secondary school leaving certificate - the language of instruction shall be recognised,
9. International Baccalaureate Diploma.
10. European Baccalaureate.
11. Certificate of having passed a departmental examination at:
  - 1) the Ministry of Foreign Affairs;
  - 2) the office of the minister for economic affairs, the Ministry of Foreign Economic Cooperation, the Ministry of Foreign Trade and the Ministry of Foreign Trade and Maritime Economy;
  - 3) the Ministry of Defence – level 3333, level 4444 according to STANAG 6001.
12. A certificate issued by the National School of Public Administration confirming qualifications for work in a high state post.
13. A document confirming entry in the list of sworn translators in the Republic of Poland or a document confirming possession of sworn translator's qualifications in another Member State of the European Union, a Member State of the European Free Trade Association (EFTA) which is a party to the Agreement on the European Economic Area or in the Swiss Confederation.

### Point system for the recruitment procedure

1. The maximum number of points to be obtained in the recruitment procedure is 150.
2. Each member of the RCDS awards points to a candidate in whole numbers in each criterion, except for the foreign language.
3. The members of the RCDS shall assess each criterion by awarding points expressed in whole numbers.
4. The RCDS award the candidate a number of points in each assessment area. This number is the arithmetic mean of the points awarded by the RCDS members in each criterion, given to the second decimal place without rounding.
5. The evaluation criteria together with the maximum number of points for a criterion are set out in the table below:

Scope of assessment of the candidate's aptitude	Criterion	Maximum number of points for the criterion	Maximum number of points	
Artistic or research achievements in the last 5 calendar years	Adequacy to the discipline of training in the Doctoral School	5	25	
	Quality and scope of achievements	20		
	Internationalisation of achievements, including performance or scholarly activity in foreign languages/outside the Republic of Poland			
Performance of an artistic programme <sup>1)</sup> <b>OR</b> Candidate's presentation on a topic chosen by the RCDS <sup>2)</sup> <b>OR</b> Submission of five scores for a varied groups of performers <sup>3)</sup>	Style and interpretation	20	50	
	Performance technique	20		
	General artistic impression	10		
	Adequacy of the presentation to the discipline of training in the Doctoral School	10	50	
	Form, content and scope of the presentation	20		
	Scholarly value of the presentation	20		
General humanistic knowledge	Artistic concept	20	50	
	Composer's technique	20		
	General artistic impression	10		
Proficiency in the declared foreign language	Knowledge – depth	20	25	
	Knowledge – context	20		
	Knowledge – use	10		
	Reading for understanding	5		
	Listening for understanding	5		
Writing		5	25	
Speaking		5		
Grammar and vocabulary test		5		

1)-3) – the candidate declares one of the assessment points at the stage of registration in the ERS.

**Point thresholds for the recruitment procedure**

<b>Stage of the recruitment procedure</b>	<b>Point thresholds</b> <i>(minimum number of points required, including to qualify for the next stage or for entry into the doctoral programme)</i>
<b>Stage I</b> Assessment of the artistic or research achievements in the last 5 calendar years	<b>from 18 points</b>
<b>Stage II</b> Assessment of the performance of an artistic programme <b>OR</b> Assessment of the candidate's presentation on the topic selected by the RCDS <b>OR</b> Assessment of five scores for varied groups of performers	<b>from 42 points</b>
<b>Stage III</b> Assessment of the test in general humanistic knowledge	<b>from 36 points</b>
<b>Stage IV</b> Assessment of the proficiency in the declared foreign language	<b>from 18 points</b>
<b>Entry into the register of doctoral students</b>	<b>from 114 points</b>

Appendix No. 5 to the Terms and conditions  
of recruitment to the Doctoral School of the  
Karol Lipiński Academy of Music in  
Wrocław for the academic year 2020/2021

.....  
(place, date)

.....  
(candidate's name and surname)

.....  
(PESEL or, in the case of a foreigner, type  
and number of identity card and country of issue)

### **Statement of the candidate for the Doctoral School**

I declare that from ..... onwards I will be a doctoral student(s) only at the Doctoral School of the Karol Lipiński Academy of Music in Wrocław.

I also declare that I have been informed about the content of Article 209(10) of the Act of 20 July 2018 – *The Law on Higher Education and Science* (Journal of Laws of 2018, item 1668, as amended) and the resulting consequences for the recruitment procedure to the Doctoral School.

Article 209(10) of the Act of 20 July 2018 – *The Law on Higher Education and Science*:

*A doctoral student may not be employed as an academic teacher or researcher. The aforementioned shall not apply to the employment of a doctoral student:*

- 1) *for the purpose of implementation of the research project referred to in Art. 119 section 2 points 2 and 3;*
- 2) *after a mid-term evaluation with a positive result, except that in the case of employment for more than half of the full-time equivalent, the scholarship shall amount to 40% of the monthly scholarship referred to in section 4 point 2;*
- 3) *who is not entitled to a doctoral scholarship.*

.....  
(candidate's legible signature)



**Resolution No. 50/2020  
of the Senate of the Karol Lipiński Academy of Music in Wrocław  
of 16 December 2020**

**on the determination of the “Terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the academic year 2021/2022”**

Pursuant to Article 200(2) of the Act of 20 July 2018 - The Law on Higher Education and Science (Journal of Laws of 2020, item 85, as amended) and §16 section 20 of the Statutes of the Karol Lipiński Academy of Music in Wrocław, constituting Appendix to Resolution No. 34/2019 of the Senate of the Karol Lipiński Academy of Music in Wrocław of 11 September 2019 on the adoption of the Statutes of the Karol Lipiński Academy of Music in Wrocław, the Senate of the Karol Lipiński Academy of Music in Wrocław adopts the following:

**§ 1**

The “Terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the academic year 2021/2022” are determined as specified in the appendix to this resolution.

**§ 2**

The Rector of the Karol Lipiński Academy of Music in Wrocław is entrusted with the execution of this resolution.

**§ 3**

This resolution becomes effective on the date of adoption.

*Wrocław, 16 December 2020*



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e-mail: [info@amkl.edu.pl](mailto:info@amkl.edu.pl)

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**Resolution No. 2/2021  
of the Senate of the Karol Lipiński Academy of Music in Wrocław  
of 24 February 2021**

**on amending Resolution No. 50/2020 of the Senate of the Karol Lipiński Academy of Music in Wrocław of 16 December 2020 on defining the "Terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the academic year 2021/2022**

Pursuant to Article 200(2) of the Act of 20 July 2018. - Law on Higher Education and Science (i.e. Journal of Laws of 2020, item 85, as amended), Article 79(8a) of the Act of 16 April 2020 on special support instruments in connection with the spread of the SARS-CoV-2 virus (Journal of Laws, item 695, as amended) and § 16 point 20 of the Statutes of the Karol Lipiński Academy of Music in Wrocław, constituting Appendix to Resolution No. 34/2019 of the Senate of the Karol Lipiński Academy of Music in Wrocław of 11 September 2019 on adoption of the Statutes of the Karol Lipiński Academy of Music in Wrocław, the Senate of the Karol Lipiński Academy of Music in Wrocław adopts the following resolution:

**§ 1**

Resolution No. 50/2020 of the Senate of the Karol Lipiński Academy of Music in Wrocław of 16 December 2020 on defining the 'Terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the academic year 2021/2022' is amended as follows: the appendix to the Resolution is replaced by the text set out in the appendix to this Resolution.

**§ 2**

The Rector of the Karol Lipiński Academy of Music in Wrocław is entrusted with the execution of this resolution.

**§ 3**

This resolution shall enter into force on the date of its adoption.

*Wrocław, 24 February 2021*

Appendix to Resolution No. 50/2020 of the Senate of the Karol Lipiński Academy of Music in Wrocław on the determination of "Terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the academic year 2021/2022"

**Terms and conditions of recruitment to the Doctoral School  
of the Karol Lipiński Academy of Music in Wrocław  
for the Academic Year 2021/2022**

**SECTION I  
GENERAL PROVISIONS**

**§ 1**

1. The terms and conditions of recruitment to the Doctoral School providing education in the field of art, in the discipline of music, conducted at the Karol Lipiński Academy of Music in Wrocław for the academic year 2021/2022 are specified in this document, hereafter referred to as the 'Recruitment Rules'.
2. Whenever these Recruitment Rules refer to:
  - 1) the Act - it shall mean the Act of 20 July 2018. The Law on Higher Education and Science (Journal of Laws 2020 item 85, as amended);
  - 2) Academy - this shall mean the Karol Lipiński Academy of Music in Wrocław;
  - 3) Rector - refers to the Rector of the Karol Lipiński Academy of Music in Wrocław;
  - 4) Doctoral School - it shall be understood as an organised form of doctoral education in the field of art in the discipline of musical arts, conducted at the Karol Lipiński Academy of Music in Wrocław;
  - 5) Director - means the Director of the Doctoral School of the Karol Lipiński Academy of Music in Wrocław;
  - 6) Candidate - refers to a person applying for admission to the Doctoral School;
  - 7) Doctoral Student - shall be understood as a person enrolled as a doctoral student at the Doctoral School.

**SECTION II  
RECRUITMENT COMMITTEE OF THE DOCTORAL SCHOOL  
Structure and rules of operation**

**§ 2**

1. The recruitment procedure to the Doctoral School is conducted by the Recruitment Committee of the Doctoral School, hereinafter referred to as the 'RCDS'.
2. The Chair and the members of the RCDS are appointed by the Rector.
3. The RCDS shall be composed of at least eight persons, including:

- 1) the Chair – the Director of the Doctoral School;
- 2) at least seven academic teachers holding at least a habilitation degree or a habilitation degree in art, representing all the courses of second-cycle studies conducted at the Academy, including those representing the fields to be assessed during the recruitment procedure.
4. The Chair of the RCDS appoints the Secretary of the RCDS. The Secretary may be appointed from among the RCDS members or from outside the RCDS. If the Secretary is from outside the RCDS, he/she shall not participate in the evaluation of candidates for the Doctoral School.

### **§ 3**

1. The Chair of the RCDS appoints a committee to assess the level of proficiency in the candidate's declared modern foreign language.
2. The committee referred to in section 1 consists of the Director, the head of the Academy's Foreign Language Study Centre and the examiner.

### **§ 4**

2. The Chair of the RCDS shall convene and preside over the meetings of the RCDS.
3. In the absence of the Chair of the RCDS, a committee meeting shall be convened and chaired by a committee member authorised by the Chair.
4. Meetings of the RCDS may be held by means of electronic communication..

## **Tasks of the Recruitment Committee of the Doctoral School**

### **§ 5**

1. The tasks of the RCDS include in particular:
  - 1) notifying the candidates of their acceptance for the competitive qualification procedure;
  - 2) conducting the recruitment proceedings, including the competitive qualification procedure;
  - 3) compiling:
    - a) protocols of the recruitment proceedings, including the competitive qualification procedure,
    - b) the ranking list of candidates for the Doctoral School,
    - c) the list of persons qualified for admission to the Doctoral School;
  - 4) announcing the results of the competitive qualification procedure and the recruitment proceedings;
  - 5) reviewing complaints and requests submitted by candidates in relation to the recruitment proceedings.
2. The RCDS shall deliberate and take decisions by an absolute majority of votes in the presence of at least half of the members. In case of a tie, the Chair of the RCDS has the casting vote.

## **SECTION III**

## **RECRUITMENT PROCEEDINGS**

## § 6

1. The admission procedure to the Doctoral School is conducted by means of a competition in order to select the best candidates for the Doctoral School.
2. In the competition referred to in section 1, the candidates' predispositions to enter the Doctoral School are examined and assessed, including:
  - 1) previous artistic or scholarly achievements, with, in the case of composers, an additional assessment of five works for a varied performance ensemble demonstrating the broadest possible spectrum of the candidate's compositional technique,
  - 2) a performance of an artistic programme or a statement on a topic chosen by the RCDS or a self-presentation by the composer according to the chosen field of study in the Doctoral School,
  - 3) the level of knowledge in the history of art and aesthetics of music (in the form of a test) and a colloquium on a topic related to the area of the planned doctoral thesis,
  - 4) the level of proficiency in a modern foreign language.
3. The performance of an artistic programme, or a statement or self-presentation, referred to in section 2, point 2, should last between 20 and 25 minutes, and are subject to assessment within this time limit.
4. If a candidate:
  - 1) shortens the time referred to in section 3, the grade for this part of the proceedings may be lowered for the candidate,
  - 2) extends the time referred to in section 3, the RCDS has the right to interrupt this part of the proceedings and lower the candidate's grade.
5. Detailed programme requirements in the field of knowledge of history of art and aesthetics of music in the qualification proceedings are established by RCDS and published on the Academy's website, amuz.wroc.pl, no later than 14 days before the planned recruitment opening date.

## Conditions for admission to the recruitment proceedings

## § 7

1. A person may be admitted to the recruitment proceedings of the Doctoral School who:
  - 1) holds a master's degree or other equivalent, or a person referred to in Article 186(2) of the Act;
  - 2) has registered in the electronic recruitment system of the Academy, referred to hereafter as "IRK" [internetowa rejestracja kandydatów].
2. In exceptional cases, justified by the highest quality of artistic or scientific achievements, a person who does not meet the requirements referred to in § 1 section 1, and who is a graduate of first-cycle studies or a student who has completed the third year of long-cycle studies, as well as a person who is a beneficiary of the 'Diamond Grant' programme referred to in Article 181 of the Act of 3 July 2018 – *Provisions introducing the Act – the Law on higher education and science* may be admitted to the Doctoral School.
3. Artistic or scientific achievements of the highest quality shall mean outstanding artistic achievements or high quality scientific research conducted by the candidate which are of significant artistic importance or significance for the development of science, innovation and economy. The candidate's scientific achievements or his/her achievements in the field of art shall be assessed by the RCDS.

## Required documents

### § 8

1. The candidate submits to the Office for Teaching and Student Affairs of the Academy, hereinafter referred to as 'OTS', an application for admission to the Doctoral School, containing:
  - 1) a signed application to the Rector for admission to the Doctoral School generated from the IRK system, containing in particular:
    - a) the candidate's personal data, including first and last name, PESEL number or passport number and the name of the country in which it was issued, contact details (address of residence, correspondence address, e-mail address, telephone number), information on education held and signature,
    - b) a curriculum vitae containing information on the candidate's artistic or research interests, artistic or research activity, in particular publications, work in scientific circles, awards, honourable mentions.
  - 2) a copy of the diploma confirming the completion of second-cycle studies or long-cycle studies, or a certificate confirming the completion of second-cycle studies or long-cycle studies and the awarding of a master's degree or another equivalent professional title; if the diploma has not yet been awarded, a certificate confirming the awarding of a master's degree should be attached; the original of the document should be submitted for approval to DNS,
  - 3) documents confirming artistic or scientific achievements in the last five calendar years, and in particular: copies of scientific publications, copies of documents confirming artistic achievements, copies of diplomas confirming the awarding of prizes, rector's awards for the best students and graduates or minister's awards,
  - 4) a certificate or diploma of graduation proving the knowledge of a modern foreign language,
  - 5) one recent photograph taken in accordance with the requirements for the issue of identity cards, and one recent colour photograph in electronic format on CD or DVD, size 300x375 pixels, in format: 'jpg', in resolution: 300 dpi,
  - 6) in the case of a candidate with a disability, a copy of the disability certificate or the degree of disability certificate,
  - 7) a consent to the processing of personal data for the purposes of the recruitment procedure, in accordance with the form set out in Appendix 1 to this resolution.
2. Copies of documents submitted with the application for admission to the Doctoral School should be certified as true copies by a OTS employee on the basis of the originals presented for inspection.
3. In the case of possession of a diploma of graduation from a foreign institution or a certificate confirming the completion of such studies outside the Republic of Poland, such documents should additionally bear an apostille or legalisation and a translation into Polish certified by a sworn translator. In all other cases, the candidate is additionally obliged to submit a certificate of recognition, by way of a nostrification procedure, of the equivalence of the diploma with the relevant Polish degree and professional title.
4. Other documents presented in a language other than Polish must be accompanied by a simple translation into Polish.

### § 9

1. The documents referred to in § 7 shall be submitted to OTS, during OTS office hours, or sent by post to the Academy address.

2. The deadline for submission of documents is the final date on which they are submitted to the OTS or received by post at the Academy.
3. Documents submitted or received after the deadline will be returned to the candidate without recognition.
4. In particularly justified cases, the Director of the Doctoral School may decide to accept documents received after the deadline.

### **Formal verification of documents and admission to the recruitment proceedings**

#### **§ 10**

1. Documents submitted by a candidate for admission to the Doctoral School are subject to formal verification by OTS and RCDS.
2. The criteria for formal verification of documents include, in particular:
  - 1) timeliness of the registration in the IRK and the timeliness of submission of the complete recruitment documents;
  - 2) the completeness of the submitted documents entitling to take up education at the Doctoral School,
  - 3) the completeness of the application for admission to the Doctoral School and of the required attachments.
3. After formal verification of the documents, the RCDS admits to the competitive qualifying procedure the candidates who have submitted a complete set of the required recruitment documents in paper and electronic versions.
4. If incomplete documents are submitted in the admission procedure, the Director of the Doctoral School will call on the candidate to provide complete documents. Failure to complete the documents by the specified deadline may result in the application not being recognised, and the candidate not being admitted to the recruitment proceedings.
5. The RCDS shall notify the candidate of his/her admission to the recruitment proceedings and of its date by e-mail, sending the information to the e-mail address indicated by the candidate in his/her application for admission to the Doctoral School.

### **Recruitment deadlines**

#### **§ 11**

1. Recruitment to the Doctoral School begins on 1 July 2021 and ends on 30 September 2021.
2. The deadlines for the activities in the recruitment procedure, including the deadline for the submission of documents and the qualification procedure, shall be determined by the Director of the Doctoral School.

### **Admission limit**

#### **§ 11**

1. The limit of admissions to the Doctoral School for a given academic year is set by the Rector.
2. The Rector may agree to admit to the Doctoral School outside the limit the persons pursuing artistic or research projects on the basis of agreements between the Academy and other

entities, subject to the provision of doctoral scholarship, including under the agreements referred to in Article 185(2) of the Act.

## **Scope and conduct of the recruitment procedure**

### **§ 12**

1. The recruitment procedure is held through a competition that comprises following stages:
  - 1) a competitive qualifying proceedings;
  - 2) enrolment on the list of doctoral students or issuance of an administrative decision refusing admission to the Doctoral School.
2. The competition qualification proceedings include:
  - 1) an assessment of artistic or scientific achievements in the last five calendar years, with the provision that in the case of composers, the assessment under the criterion 'quality of achievements' shall include the assessment of five works for a varied performance ensemble, showing a possibly broad spectrum of the candidate's composing technique,;
  - 2) an assessment of:
    - a) the practical part, consisting in the performance of an artistic programme, or
    - b) the theoretical part, consisting in the presentation of a statement on one topic chosen by the RCDS from three topics concerning issues in the discipline of musical art, prepared in advance and declared by the candidate, or
    - c) composer's self-presentation, consisting in the presentation of three recordings chosen by the candidate (out of the three works submitted for the exam) of works or fragments thereof, together with the composer's own commentary,
  - 3) an assessment of knowledge in the field of history of art and aesthetics of music, and an assessment of the colloquium on a topic related to the area of the planned doctoral dissertation,
  - 4) a mark in the examination in a modern foreign language, unless the candidate can produce a certificate of proficiency in the modern foreign language or a diploma certifying that the candidate is proficient in a foreign language at least at level B2 in accordance with the Common European Framework of Reference for Languages ('CEFR'); a list of certificates is given in Appendix 2 to this resolution. If the certificate or diploma referred to above is enclosed with the application for admission to the doctoral school, the candidate shall be awarded the maximum number of points for the foreign language.
3. A points system is used to assess the elements of the qualifying proceedings in accordance with Appendix 3 to this resolution that contains detailed criteria and rules on the award of points in the competitive qualifying proceedings.
4. The maximum number of points to be obtained in the competitive qualifying proceedings is 150.
5. The minimum thresholds for admission to the next stage and the total minimum number of points required to be considered a successful candidate in a competitive qualifying proceedings are defined in Appendix 4 to these terms and conditions of recruitment.
6. The individual candidate's record of the recruitment procedure shall indicate the number of points awarded to the candidate for each stage of the competitive qualifying proceedings. The marks awarded by individual members of the RCDS shall not be disclosed.

7. In justified cases, the RCDS may decide to conduct the competitive qualifying proceedings in whole or in part by means of electronic communication.

### **Results of the recruitment proceedings**

#### **§ 14**

1. The results of the recruitment proceedings are public and shall be made publicly available.

#### **§ 15**

1. Once the competitive qualifying proceedings have been completed, the RCDS shall create a ranking list of candidates who have obtained a positive result in the competitive qualifying proceedings in accordance with Appendix 4 to these Terms and Conditions – in descending order of the number of points obtained in the proceedings.
2. The ranking list shall include:
  - 1) the candidate's name and surname;
  - 2) the final result of the competitive qualifying proceedings as expressed in points.
3. The RCDS shall create a list of candidates qualified for admission to the Doctoral School, based on the ranking list.
4. The cumulative protocols, the ranking lists and the list of candidates qualified for admission to the Doctoral School are signed by the Chair of the RCDS.

## **SECTION IV**

### **ADMISSION TO THE DOCTORAL SCHOOL**

#### **§ 16**

1. Admission to the Doctoral School takes place through:
  - 1) enrolment on the list of doctoral students – in the case of a candidate who is a Polish citizen;
  - 2) an administrative decision – in the case of a foreigner.
2. Enrolment on the list of doctoral students is performed by the Rector or the Director on the basis of the Rector's authorisation, in accordance with the list of candidates qualified for admission to the Doctoral School.
3. The candidate qualified for admission to the Doctoral School is enrolled on the list of doctoral students after submitting, not later than within seven days of the date of the announcement of the results of the recruitment proceedings, a statement prepared in accordance with the template specified in Appendix 5, confirming that he/she:
  - 1) will be a doctoral student only at the Doctoral School, to which he/she was admitted at the Academy;
  - 2) has been informed that, in the case where a person admitted to the Doctoral School is employed as an academic teacher or researcher, with the exception of the cases specified in Article 209(10) of the Act, enrolment in the list of doctoral students shall be deemed effective if the employment relationship ceases or the period of employment expires before taking the oath and commencing education at the Doctoral School.

4. Candidates who have not been enrolled on the list of doctoral students because the limit of places has been reached shall form a reserve group. If a place on the list of doctoral students becomes vacant, the next candidate from the reserve group shall be enrolled on the list of qualified candidates, in accordance with the ranking list.
5. In the event of obtaining the same number of points as the last person on the list of doctoral students, the Director may apply in writing to the Rector for permission to exceed the limit of places.
6. Admission to the Doctoral School takes place if the candidate meets the following conditions together:
  - 1) fulfilment of the requirements set out in § 15;
  - 2) submission of a complete set of documents required in the recruitment procedure;
  - 3) obtaining a positive result in the competitive qualifying proceedings and obtaining a place on the ranking list within the limit of places, with the provision of section 9.
7. A person admitted to the Doctoral School shall commence studies and shall acquire the rights of a doctoral student upon taking the oath.
8. In the case where a person admitted to the Doctoral School is employed as an academic teacher or researcher, with the exception of the cases specified in Article 209(10) of the Act, enrolment in the list of doctoral students shall be deemed effective if the employment relationship ceases or the period of employment expires before taking the oath.
9. In the event that a person admitted to the Doctoral School fails to fulfil the condition referred to in Article 209(10) of the Act within the time limit specified in section 4, the doctoral student shall be removed from the list of doctoral students, and the place vacated by him/her shall be taken by the next candidate from the ranking list who was not qualified for admission to the Doctoral School due to lack of places.
10. The candidate may obtain information on the results of the admission procedure and on enrolment or refusal of admission to the Doctoral School in the Verbis system by logging in using a unique login and password.

### **§ 17**

1. A decision on refusal of admission to the Doctoral School is made by the Rector or the Director, acting under the authority of the Rector, in the event of the occurrence of at least one of the following conditions:
  - 1) failure to meet the requirements specified in § 7;
  - 2) failure to obtain a positive result in the competitive qualifying proceedings;
  - 3) lack of places at the Doctoral School within the admission limit specified by the Rector.
2. A candidate may appeal to the Rector for reconsideration of a decision to refuse admission to the Doctoral School. The application is submitted within 14 days of the date of delivery of the decision on refusal of admission to the Doctoral School.
3. The request referred to in point 2 should contain a justification. The request for reconsideration of a case may only be based on a breach of these Terms and conditions of recruitment.

## **SECTION V**

### **RECRUITMENT OF FOREIGNERS**

### **§ 18**

1. Education at the Doctoral School may be provided to foreigners on the basis of:
  - 1) international agreements, according to the rules defined in these agreements;
  - 2) agreements concluded with foreign entities by the Academy, in accordance with the rules defined in those agreements;
  - 3) the decision of the minister responsible for science and higher education and the minister responsible for culture and national heritage;
  - 4) the decision of the Director of the Polish National Agency for Academic Exchange with regard to its scholarship holders;
  - 5) the decision of the Director of the National Science Centre on awarding funds for the implementation of basic research in the form of a research project, internship or scholarship, qualified for funding through a competition;
  - 6) the administrative decision of the Rector.
2. A foreigner whose level of linguistic proficiency in Polish makes it possible to undertake education in that language may apply for admission to the Doctoral School.

### **Documents required from foreigners**

#### **§ 19**

1. A candidate who holds a diploma of completion of studies abroad, in accordance with the provisions of the Act, confirming in the Republic of Poland possession of an education at the level of second-cycle studies or long-cycle master's degree studies or recognised as equivalent to a Polish diploma of completion of second-cycle studies or long-cycle master's degree studies and a professional title of magister, magister sztuki or other equivalent, shall be obliged to submit:
  - 1) a copy of the diploma as well as the diploma supplement, if issued, legalised or with an apostille clause;
  - 2) a copy of the translation of the diploma and the supplement bearing the apostille into Polish, certified by a sworn translator.In all other cases, the candidate is additionally obliged to submit a certificate of recognition, through the nostrification procedure, of the equivalence of the diploma with the relevant Polish degree and professional title.
2. The documents referred to in point 1 shall be submitted to OTS by the deadline for submission of recruitment documents to the Doctoral School, to be certified as true copies of the original by a OTS employee.
3. Other recruitment documents produced in a foreign language shall be submitted by the candidate together with their ordinary translation into Polish.
4. A foreigner shall also submit a certificate confirming his/her knowledge of the Polish language at least at B1 level of proficiency, issued by the State Commission for the Certification of Proficiency in Polish as a Foreign Language or a certificate confirming the completion of a preparatory course for taking up education in Polish at a unit designated by the Minister of Science and Higher Education or a certificate issued by the Academy, confirming that his/her level of proficiency in Polish allows him/her to take up education in that language.
5. In the case of submission of a certificate of completion of studies, the candidate is obliged to present the diploma or a copy of the diploma of completion of studies at OTS immediately

after receiving it, but no later than by the date of taking the oath. A certificate issued outside the Republic of Poland should be provided with an apostille clause and submitted together with a certified translation of these documents into Polish

### **Recruitment procedure for foreigners**

#### **§ 20**

1. Foreigners are subject to the same rules of admission to the Doctoral School as Polish nationals, subject to the provisions of this Section.
2. In the case of candidates who are foreign citizens, enrolment on the list of doctoral students takes place on the basis of an administrative decision issued by the Rector.

## **DZIAŁ VI**

### **RULES OF EQUAL OPPORTUNITIES AND NON-DISCRIMINATION IN RECRUITMENT PROCEDURES**

#### **Terms and conditions for the recruitment procedure in the case of candidates with disabilities**

#### **§ 20**

1. Candidates for the Doctoral School who are persons with disabilities shall be subject to the terms of recruitment set out in these Terms and conditions of recruitment, subject to point 2.
2. The terms and conditions of the recruitment procedure, in the part concerning the competitive qualifying proceedings, taking into account the needs of a candidate with a disability, are determined by the Director upon a written request of the candidate. A request may be submitted no later than 7 days before the date set for the competitive qualifying proceedings.

#### **§ 21**

Adaptation of the mode and form of the recruitment procedure for a candidate with a disability may consist in particular in:

- 1) extending the duration of:
  - a) a performance of an artistic programme or a statement by the candidate on a theme chosen by the RCDS or a self-presentation by the composer,
  - b) a knowledge test in the field of history of art and aesthetics of music, and an assessment of the colloquium on a topic related to the area of the planned doctoral dissertation,
  - c) the written part or the oral part of the stage of assessment of the candidate's language proficiency in the declared modern foreign languageby no more than 50% of the duration planned for the other candidates;
- 2) the use of a different form of writing in the case of written work, including the use of technical devices;
- 3) the use of adapted transcription of printed materials to meet the needs of visually impaired persons;
- 4) changing from written to oral or oral to written form;
- 5) participation of third parties or guide dogs assisting persons with disabilities in the recruitment procedure;

- 6) change of the venue of the proceedings.

## § 22

The decision on the extent and form of the adaptation referred to in § 21 is taken by the Director on the basis of a request submitted by the candidate and a certificate confirming the degree and type of disability, as well as the expiry date of the certificate.

**Appendix 1** to the Terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the Academic Year 2021/2022

.....  
*place, date*

.....  
(name and surname of the candidate)

.....  
(PESEL or, in the case of a foreigner, type and number of identity card and country of issue)

### **Data protection statement by a candidate to the Doctoral School**

I agree to receive information from the Karol Lipiński Academy of Music in Wrocław concerning the recruitment procedure to the Doctoral School, and the subsequent course of education at the Doctoral School, via electronic means of communication indicated in the application for admission to the Doctoral School, in accordance with the Act of 18 July 2002 on the provision of services by electronic means (i.e. Journal of Laws of 2019, item 123, as amended).

I consent to the processing of my personal data by the Karol Lipiński Academy of Music in Wrocław with regard to the recruitment procedure for the Doctoral School and the subsequent course of study at the Doctoral School, and I declare that I have been informed by the Karol Lipiński Academy of Music in Wrocław (with its seat at pl. Jana Pawła II nr 2, 50-043 Wrocław) as data controller that due to the entry into force of the Regulation 2016/679 of the European Parliament and of the Council of the EU of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and the repeal of Directive 95/46/EC (hereinafter 'General Data Protection Regulation'). that:

- 1) I have the right to access the content of the aforementioned data and to rectify, erase, restrict processing, the right to data portability, the right to withdraw consent at any time without affecting the lawfulness of the processing carried out on the basis of consent before its withdrawal;

- 2) the data provided will be processed, *inter alia*, on the basis of applicable data protection legislation and in accordance with Regulation 2016/679 of the European Parliament and of the Council of the EU of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC;
- 3) my personal data will be processed in order to:
  - a) carry out the recruitment process for the Doctoral School conducted by the Karol Lipiński Academy of Music in Wrocław, on the basis of Article 6(1)(b), (c), (e) and Article 9(2)(b) of the General Data Protection Regulation,
  - b) provide ongoing information related to the recruitment process to the Doctoral School and the subsequent course of training at the Doctoral School, on the basis of Article 6(1)(a) of the General Data Protection Regulation;
  - c) keep proper records of the educational process at the Doctoral School, on the basis of Article 6(1)(b), (c), (e) and Article 9(2)(b) of the General Data Protection Regulation;
- 4) my provision of personal data is necessary in order to participate in the recruitment process and to document the educational process at the Doctoral School on the basis of the Act of 20 July 2018. Law on Higher Education and Science (i.e. Journal of Laws of 2020, item 85, as amended);
- 5) my personal data may only be disclosed to persons authorised by the Administrator to process personal data, to processors under an entrustment agreement and to other entities authorised under applicable laws;
- 6) contact details of the Data Protection Inspector of the Academy: address - The Karol Lipiński Academy of Music in Wrocław pl. Jana Pawła II nr 2 (pok.022), 50-043 Wrocław, e-mail address: iod@amkl.edu.pl;
- 7) my personal data will be stored for the period necessary for the performance of all activities related to the recruitment process and the archiving of documentation in accordance with the procedures in force at the Administrator in connection with the need to ensure the possibility of clarifying any doubts related to the recruitment process, and in the case of admission to the Doctoral School for a period of 50 years from the completion of the education;
- 8) I have the right to lodge a complaint to the supervisory authority, which is the President of the Office for Personal Data Protection (ul. Stawki 2, 00-193 Warsaw), if I consider that the processing of personal data by the Karol Lipiński Academy of Music in Wrocław violates the provisions of the General Data Protection Regulation.

.....  
(the candidate's legible signature)

**Appendix 2** to the Terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the Academic Year 2021/2022

**List of certificates confirming knowledge of a modern foreign language**

The following certificates and documents are exempt from the requirement to pass the modern foreign language examination in the recruitment procedure to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław.

**English:**

	<b>certificate</b>	<b>result</b>
1.	IELTS Academic	at least 7,0 points
2.	TOEFL paper-based (PBT)	at least 550
3.	TOEFL internet-based (iBT)	at least 94
4.	Pearson Test of English Academic (PTEA)	at least 65
5.	C1 (CAE)	at least 180
6.	C2 (CPE)	at least 180

**German:**

	<b>certificate</b>	<b>result</b>
1.	Goethe-Zertifikat C1	at least 60 points
2.	Goethe-Zertifikat C2	at least 60 points
3.	telc Deutsch C1	at least 128 points
4.	telc Deutsch C2	at least 96 points
5.	Österreichisches Sprachdiplom Deutsch (ÖSD) C1	at least 60 points
6.	Österreichisches Sprachdiplom Deutsch (ÖSD) C2	at least 96 points
7.	Deutsches Sprachdiplom (DSD) Stufe II B2	at least 32 points
8.	Deutsches Sprachdiplom (DSD) Stufe II C1	at least 52 points
9.	Deutsche Sprachprüfung für den Hochschulzugang (DSH) B2	at least 57%
10.	Deutsche Sprachprüfung für den Hochschulzugang (DSH) C1	at least 67%

**Italian:**

	<b>certificate</b>	<b>result</b>

1.	Certificato di Conoscenza della Lingua Italiana CELI (B2)	at least 117 points (at least 84 points written part, at least 33 oral part)
2.	Certificato di Conoscenza della Lingua Italiana CELI (C1)	at least 117 points (at least 84 points written part, at least 33 oral part)
3.	Certificato di Conoscenza della Lingua Italiana CELI (C2)	at least 117 points (at least 89 points written part, at least 28 oral part)
4.	Certificazione d’Italiano come Lingua Straniera CILS Due B2	at least 55 points
5.	Certificazione d’Italiano come Lingua Straniera CILS Tre C1	at least 55 points
6.	Certificazione d’Italiano come Lingua Straniera CILS Quattro C2	at least 55 points

**Other documents:**

1.	Second-cycle diploma in modern foreign language philology or applied linguistics.
2.	A diploma of higher education abroad where the language concerned is an official language.
3.	A document issued abroad attesting to the attainment of an academic degree or title or a degree or title in the arts – recognised as the language of instruction of the educational institution.
4.	A document certifying entry in the list of sworn translators in the Republic of Poland or a document certifying entitlement to become a sworn translator in another Member State of the European Union, a Member State of the European Free Trade Association (EFTA) which is a party to the Agreement on the European Economic Area or the Swiss Confederation.

## **Point system of assessment in the recruitment procedure**

### **Score thresholds**

1. The maximum number of points to be obtained in the qualifying procedure shall equal 150.
2. Each member of the RCDS shall award points to a candidate in whole numbers in each criterion, with the exclusion of the grade in the foreign language and the test.
3. The RCDS shall award a candidate the number of points in each criterion in a number representing the trimmed average (average obtained after removing one highest and one lowest score) of the scores awarded by the RCDS members in each criterion, given to the second decimal place without rounding.
4. The assessment criteria, the maximum number of points for each criterion, are defined in the table below:

<b>Scope of the candidate's predispositions assessment</b>	<b>Criterion</b>	<b>Maximum number of points per criterion</b>	<b>Maximum number of points</b>	
<b>Stage I</b> Artistic or scientific output from the last five calendar years	Relevance to the discipline of education at the Doctoral School	5	<b>25</b>	
	Quality and scope of the output	20		
	Internationalisation of the output, including performance or scientific activity in foreign languages/outside Poland			
<b>Stage II</b> Performance of the artistic programme <sup>2</sup> or A candidate's statement on a topic chosen by the RCDS <sup>3</sup> or A composer's self-presentation, presenting three recordings chosen by the candidate (among five submitted for the exam) of the works or fragments thereof with the author's commentary <sup>4</sup>	Style and interpretation	30	<b>75</b>	
	Performance technique	30		
	General artistic impression	15		
	Scientific quality of the statement	30	<b>75</b>	
	Form, content and scope of the presentation	30		
	Relevance of the statement to the discipline of education at the Doctoral School	15		
	Artistic concept	30	<b>75</b>	
	Composer's craft	30		
	General artistic impression	15		

<b>Stage III</b> Knowledge of the humanities	knowledge test in the field of history of art and aesthetics of music	5	<b>25</b>
	colloquium on a topic related to the area of the planned doctoral dissertation	20	
<b>Stage IV</b> Proficiency in a modern foreign language declared by the candidate	Reading	5	<b>25</b>
	Listening	5	
	Writing	5	
	Speaking	5	
	Grammatical-lexical test	5	

<sup>1)</sup> In the case of the field of composition, in the criterion “the quality of the output”, five works for a varied performing ensemble, presenting a possibly broad scope of the candidate’s technique, are also assessed.

<sup>2)-4)</sup> As appropriate to the field of study at the doctoral school as indicated by the candidate at the stage of registration in the IRK system.

**Appendix 4** to the Terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the Academic Year 2021/2022

**Point thresholds in the recruitment procedure**

<b>Stages of the recruitment procedure</b>	<b>Point thresholds</b> (required minimum number of points qualifying to the next stage)
<b>Stage I</b> Artistic or scientific output from the last five calendar years	<b>from 18 points</b>
<b>Stage II</b> Performance of the artistic programme or A candidate's statement on a topic chosen by the RCDS or A composer's self-presentation, presenting three recordings chosen by the candidate (among five submitted for the exam) of the works or fragments thereof with the author's commentary	<b>from 62 points</b>
<b>Stage III</b> Knowledge of the humanities	<b>from 14 points</b>
<b>Stage IV</b> Proficiency in a modern foreign language declared by the candidate	<b>from 18 points</b>
<b>The total minimum number of points required to obtain a positive result in the recruitment procedure after all the competition stages</b>	<b>from 112 points</b>

**Appendix 5 to the Terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the Academic Year 2021/2022**

.....  
(place, date)

.....  
(name and surname of the candidate)

.....  
(PESEL or, in the case of a foreigner, type and number of identity card and country of issue)

**Statement by the candidate for the Doctoral School**

I declare that as of ..... I will only be a doctoral student at the Doctoral School of the Karol Lipiński Academy of Music in Wrocław.

I also declare that I have been informed about the content of Article 209(10) of the Act of 20 July 2018. - Law on Higher Education and Science (Journal of Laws of 2021, item 478, as amended), stating that a doctoral student may not be employed as an academic teacher or researcher. The prohibition does not apply to the employment of a doctoral student:

- 1) in order to carry out a research project referred to in Article 119(2), points 2 and 3;
- 2) following a successful mid-term evaluation, except that in the case of employment exceeding half-time, the amount of the scholarship shall be 40% of the monthly scholarship referred to in section 4, point 2;
- 3) who is not entitled to a doctoral scholarship,

and about the consequences of the above provision for commencement of education at the Doctoral School, in the sense that enrolment on the list of doctoral students shall be deemed effective if the employment relationship ceases or the period of employment expires before taking the oath and commencement of education at the Doctoral School.

.....  
(the candidate's legible signature)

Appendix to Resolution No. 2/2021 of the Senate of the Karol Lipiński Academy of Music in Wrocław on amending Resolution No. 50/2020 of the Senate of the Karol Lipiński Academy of Music in Wrocław of 16 December 2020 on defining the "Terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the academic year 2021/2022

**Terms and conditions of recruitment to the Doctoral School  
of the Karol Lipiński Academy of Music in Wrocław  
for the Academic Year 2021/2022**

**SECTION I  
GENERAL PROVISIONS**

**§ 1**

1. The terms and conditions of recruitment to the Doctoral School providing education in the field of art, in the discipline of music, conducted at the Karol Lipiński Academy of Music in Wrocław for the academic year 2021/2022 are specified in this document, hereafter referred to as the 'Recruitment Rules'.
2. Whenever these Recruitment Rules refer to:
  - 1) the Act - it shall mean the Act of 20 July 2018. The Law on Higher Education and Science (Journal of Laws 2020 item 85, as amended);
  - 2) Academy - this shall mean the Karol Lipiński Academy of Music in Wrocław;
  - 3) Rector - refers to the Rector of the Karol Lipiński Academy of Music in Wrocław;
  - 4) Doctoral School - it shall be understood as an organised form of doctoral education in the field of art in the discipline of musical arts, conducted at the Karol Lipiński Academy of Music in Wrocław;
  - 5) Director - means the Director of the Doctoral School of the Karol Lipiński Academy of Music in Wrocław;
  - 6) Candidate - refers to a person applying for admission to the Doctoral School;
  - 7) Doctoral Student - shall be understood as a person enrolled as a doctoral student at the Doctoral School.

**SECTION II  
RECRUITMENT COMMITTEE OF THE DOCTORAL SCHOOL  
Structure and rules of operation**

**§ 2**

1. The recruitment procedure to the Doctoral School is conducted by the Recruitment Committee of the Doctoral School, hereinafter referred to as the 'RCDS'".

2. The Chair and the members of the RCDS are appointed by the Rector.
3. The RCDS shall be composed of at least eight persons, including:
  - 1) the Chair – the Director of the Doctoral School;
  - 2) at least seven academic teachers holding at least a habilitation degree or a habilitation degree in art, representing all the courses of second-cycle studies conducted at the Academy, including those representing the fields to be assessed during the recruitment procedure.
4. The Chair of the RCDS appoints the Secretary of the RCDS. The Secretary may be appointed from among the RCDS members. If the Secretary is from outside the RCDS, he/she shall not participate in the evaluation of candidates for the Doctoral School.

### **§ 3**

1. The Chair of the RCDS appoints a committee to assess the level of proficiency in the candidate's declared modern foreign language.
2. The committee referred to in section 1 consists of the Director, the head of the Academy's Foreign Language Study Centre and the examiner.

### **§ 4**

2. The Chair of the RCDS shall convene and preside over the meetings of the RCDS.
3. In the absence of the Chair of the RCDS, a committee meeting shall be convened and chaired by a committee member authorised by the Chair.
4. Meetings of the RCDS may be held by means of electronic communication..

## **Tasks of the Recruitment Committee of the Doctoral School**

### **§ 5**

1. The tasks of the RCDS include in particular:
  - 1) notifying the candidates of their acceptance for the competitive qualification procedure;
  - 2) conducting the recruitment proceedings, including the competitive qualification procedure;
  - 3) compiling:
    - a) protocols of the recruitment proceedings, including the competitive qualification procedure,
    - b) the ranking list of candidates for the Doctoral School,
    - c) the list of persons qualified for admission to the Doctoral School;
  - 4) announcing the results of the competitive qualification procedure and the recruitment proceedings;
  - 5) reviewing complaints and requests submitted by candidates in relation to the recruitment proceedings.
2. The RCDS shall deliberate and take decisions by an absolute majority of votes in the presence of at least half of the members. In case of a tie, the Chair of the RCDS has the casting vote.

## **SECTION III**

## **RECRUITMENT PROCEEDINGS**

## § 6

1. The admission procedure to the Doctoral School is conducted by means of a competition in order to select the best candidates for the Doctoral School.
2. In the competition referred to in section 1, the candidates' predispositions to enter the Doctoral School are examined and assessed, including:
  - 1) previous artistic or scholarly achievements, with, in the case of composers, an additional assessment of five works for a varied performance ensemble demonstrating the broadest possible spectrum of the candidate's compositional technique,
  - 2) a performance of an artistic programme or a statement on a topic chosen by the RCDS or a self-presentation by the composer according to the chosen field of study in the Doctoral School,
  - 3) humanistic competence and a statement on a topic related to the area of the planned doctoral thesis,
  - 4) the level of proficiency in a modern foreign language.
3. The performance of an artistic programme, a statement, and a self-presentation, referred to in section 2, point 2, should last between 20 and 25 minutes, and are subject to assessment within this time limit.
4. If a candidate:
  - 1) shortens the time referred to in section 3, the grade for this part of the proceedings may be lowered for the candidate,
  - 2) extends the time referred to in section 3, the RCDS has the right to interrupt this part of the proceedings and lower the candidate's grade.

## Conditions for admission to the recruitment proceedings

### § 7

1. A person may be admitted to the recruitment proceedings of the Doctoral School who:
  - 1) holds a master's degree or other equivalent, or a person referred to in Article 186(2) of the Act;
  - 2) has registered in the electronic recruitment system of the Academy, referred to hereafter as "IRK" [internetowa rejestracja kandydatów].
2. In exceptional cases, justified by the highest quality of artistic or scientific achievements, a person who does not meet the requirements referred to in § 1 section 1, and who is a graduate of first-cycle studies or a student who has completed the third year of long-cycle studies, as well as a person who is a beneficiary of the 'Diamond Grant' programme referred to in Article 181 of the Act of 3 July 2018 – *Provisions introducing the Act – the Law on higher education and science* may be admitted to the Doctoral School.
3. Artistic or scientific achievements of the highest quality shall mean outstanding artistic achievements or high quality scientific research conducted by the candidate which are of significant artistic importance or significance for the development of science, innovation and economy. The candidate's scientific achievements or his/her achievements in the field of art shall be assessed by the RCDS.

## Required documents

## § 8

1. The candidate submits to the Office for Teaching and Student Affairs of the Academy, hereinafter referred to as 'OTS', and to the Verbis electronic recruitment system, an application for admission to the Doctoral School, containing:
  - 1) a signed application to the Rector for admission to the Doctoral School generated from the IRK system, containing in particular:
    - a) the candidate's personal data, including first and last name, PESEL number or passport number and the name of the country in which it was issued, contact details (address of residence, correspondence address, e-mail address, telephone number), information on education held and signature,
    - b) a curriculum vitae containing information on the candidate's artistic or research interests, artistic or research activity, in particular publications, work in scientific circles, awards, honourable mentions.
  - 2) a copy of the diploma confirming the completion of second-cycle studies or long-cycle studies, or a certificate confirming the completion of second-cycle studies or long-cycle studies and the awarding of a master's degree or another equivalent professional title; if the diploma has not yet been awarded, a certificate confirming the awarding of a master's degree should be attached, and in the case referred to in § 7, the original of the documents confirming the fulfilment of these requirements should be submitted for approval to DNS,
  - 3) documents confirming artistic or scientific achievements in the last five calendar years, and in particular: copies of scientific publications, copies of documents confirming artistic achievements, copies of diplomas confirming the awarding of prizes, rector's awards for the best students and graduates or minister's awards, and in the case of composers, additionally 5 works for a varied performing ensemble, presenting the possibly broadest scope of the composer's technique;
  - 4) a certificate or diploma of graduation proving the knowledge of a modern foreign language,
  - 5) one recent photograph taken in accordance with the requirements for the issue of identity cards, and one recent colour photograph in electronic format on CD or DVD, size 300x375 pixels, in format: 'jpg', in resolution: 300 dpi,
  - 6) in the case of a candidate with a disability, a copy of the disability certificate or the degree of disability certificate,
  - 7) a consent to the processing of personal data for the purposes of the recruitment procedure, in accordance with the form set out in Appendix 1 to this resolution.
2. Copies of documents submitted with the application for admission to the Doctoral School should be certified as true copies by a OTS employee on the basis of the originals presented for inspection. By submitting the electronic version of the documentation in the Verbis electronic recruitment system, the candidate declares its full compliance with the submitted paper version.
3. In the case of possession of a diploma of graduation from a foreign institution or a certificate confirming the completion of such studies outside the Republic of Poland, such documents should additionally bear an apostille or legalisation and a translation into Polish certified by a sworn translator. In all other cases, the candidate is additionally obliged to submit a certificate of recognition, by way of a nostrification procedure, of the equivalence of the diploma with the relevant Polish degree and professional title.
4. Other documents presented in a language other than Polish must be accompanied by a simple translation into Polish.

## § 9

1. The documents referred to in § 8 shall be submitted by the candidates:
  - 1) to OTS, during OTS office hours, or sent by post to the Academy address, while the day of submission is considered to be the day of receiving the documents at the Academy,
  - 2) in the electronic version in the Verbis electronic recruitment system.
2. The documents shall be submitted by the deadline defined according to § 11 section 2, with the provision that the deadline for submission of documents is the final date on which they are submitted to the OTS or received by post at the Academy and submitted to the Verbis electronic recruitment system.
3. If incomplete documents are submitted in the admission procedure, the Director of the Doctoral School will call on the candidate to provide complete documents. Failure to complete the documents by the specified deadline may result in the application not being recognised, and the candidate not being admitted to the recruitment proceedings.
4. In particularly justified cases, the Director of the Doctoral School may decide to accept documents received after the deadline.

## **Formal verification of documents and admission to the recruitment proceedings**

### § 10

1. Documents submitted by a candidate for admission to the Doctoral School are subject to formal verification by OTS and RCDS.
2. The criteria for formal verification of documents include, in particular:
  - 1) timeliness of the registration in the IRK and the timeliness of submission of the complete recruitment documents;
  - 2) the completeness of the submitted documents entitling to take up education at the Doctoral School,
  - 3) the completeness of the application for admission to the Doctoral School and of the required attachments.
3. After formal verification of the documents, the RCDS admits to the competitive qualifying procedure the candidates who have registered in the IRK and have submitted a complete set of the required recruitment documents in paper and electronic versions.
4. The RCDS shall notify the candidate of his/her admission to the recruitment proceedings and of its date by e-mail, sending the information to the e-mail address indicated by the candidate in his/her application for admission to the Doctoral School.

## **Recruitment deadlines**

### § 11

1. Recruitment to the Doctoral School begins on 1 July 2021 and ends on 30 September 2021.
2. The deadlines for the activities in the recruitment procedure, including the deadline for the submission of documents and the qualification procedure, shall be determined by the Director of the Doctoral School.

## **Admission limit**

### § 11

1. The limit of admissions to the Doctoral School for a given academic year is set by the Rector.
2. The Rector may agree to admit to the Doctoral School outside the limit the persons pursuing artistic or research projects on the basis of agreements between the Academy and other entities, subject to the provision of doctoral scholarship, including under the agreements referred to in Article 185(2) of the Act.

## **Scope and conduct of the recruitment procedure**

### **§ 12**

1. The recruitment procedure is held through a competition that comprises following stages:
  - 1) a competitive qualifying proceedings;
  - 2) enrolment on the list of doctoral students or issuance of an administrative decision refusing admission to the Doctoral School.
2. The competition qualification proceedings include:
  - 1) an assessment of artistic or scientific achievements in the last five calendar years, with the provision that in the case of composers, the assessment under the criterion 'quality of achievements' shall include the assessment of five works for a varied performance ensemble, showing a possibly broad spectrum of the candidate's composing technique,;
  - 2) an assessment of – according to the chosen field of education in the Doctoral School:
    - a) the performance of an artistic programme, or
    - b) the statement on one topic chosen by the RCDS from three topics concerning issues in the discipline of musical art, prepared in advance and declared by the candidate, or
    - c) composer's self-presentation, consisting in the presentation of three recordings chosen by the candidate (out of the three works submitted for the exam) of works or fragments thereof, together with the composer's own commentary,
  - 3) an assessment of humanistic competence and the statement on a topic related to the area of the planned doctoral dissertation,
  - 4) a mark in the examination in a modern foreign language, unless the candidate can produce a certificate of proficiency in the modern foreign language or a diploma certifying that the candidate is proficient in a foreign language at least at level B2 in accordance with the Common European Framework of Reference for Languages ('CEFR'); a list of certificates is given in Appendix 2 to this resolution. If the certificate or diploma referred to above is enclosed with the application for admission to the doctoral school, the candidate shall be awarded the maximum number of points for the foreign language.
3. A points system is used to assess the elements of the qualifying proceedings in accordance with Appendix 3 to this resolution that contains detailed criteria and rules on the award of points in the competitive qualifying proceedings.
4. The maximum number of points to be obtained in the competitive qualifying proceedings is 150.
5. The minimum thresholds for admission to the next stage and the total minimum number of points required to be considered a successful candidate in a competitive qualifying proceedings are defined in Appendix 4 to these terms and conditions of recruitment.

6. The individual candidate's record of the competitive qualifying proceedings shall indicate the number of points awarded to the candidate for each stage of the competitive qualifying proceedings. The marks awarded by individual members of the RCDS shall not be disclosed to persons who are not member of the RCDS or the Secretary of the RCDS.
7. In justified cases, the RCDS may decide to conduct the competitive qualifying proceedings in whole or in part by means of electronic communication.

### **Results of the recruitment proceedings**

#### **§ 14**

1. The results of the recruitment proceedings are public and shall be made publicly available.

#### **§ 15**

1. Once the competitive qualifying proceedings have been completed, the RCDS shall create a ranking list of candidates who have obtained a positive result in the competitive qualifying proceedings in accordance with Appendix 4 to these Terms and Conditions – in descending order of the number of points obtained in the proceedings.
2. The ranking list shall include:
  - 1) the candidate's name and surname;
  - 2) the final result of the competitive qualifying proceedings as expressed in points.
3. The RCDS shall create a list of candidates qualified for admission to the Doctoral School, including the candidates with the best ranked results in the number corresponding to the admission limit for the Doctoral School.
4. In the event of several candidates obtaining the same number of points entitling them to be placed in the last place on the list of candidates qualified for admission to the Doctoral School, the number of points obtained from stage II of the competitive qualifying proceedings shall be decisive for inclusion in the list of candidates qualified for admission to the Doctoral School.
5. In the case referred to in point 4, the Chair of the RCDS may apply to the Rector for an increase in the admission limit to the Doctoral School.
6. The cumulative protocols, the ranking lists and the list of candidates qualified for admission to the Doctoral School are signed by the Chair of the RCDS.

## **SECTION IV**

### **ADMISSION TO THE DOCTORAL SCHOOL**

#### **§ 16**

1. Admission to the Doctoral School takes place if the candidate meets the following conditions together:
  - 1) submission of a complete set of documents required in the admission procedure,
  - 2) obtaining a positive result in the competitive qualifying proceedings and obtaining a place on the ranking list within the limit of places and being enrolled on the list of candidates qualified for admission to the Doctoral School,
  - 3) fulfilment as appropriate of the requirements set out in § 16.
2. Admission to the Doctoral School takes place through:

- 1) enrolment on the list of doctoral students – in the case of a candidate who is a Polish citizen;
- 2) an administrative decision – in the case of a foreigner.
3. Enrolment on the list of doctoral students is performed by the Rector or the Director on the basis of the Rector's authorisation, in accordance with the list of candidates qualified for admission to the Doctoral School.
4. The candidate qualified for admission to the Doctoral School is enrolled on the list of doctoral students after submitting, not later than within seven days of the date of the announcement of the results of the recruitment proceedings, a statement prepared in accordance with the template specified in Appendix 5, confirming that he/she:
  - 1) will be a doctoral student only at the Doctoral School, to which he/she was admitted at the Academy;
  - 2) has been informed that, in the case where a person admitted to the Doctoral School is employed as an academic teacher or researcher, with the exception of the cases specified in Article 209(10) of the Act, enrolment in the list of doctoral students shall be deemed effective if the employment relationship ceases or the period of employment expires before taking the oath and commencing education at the Doctoral School.
5. Candidates who have not been enrolled on the list of doctoral students because the limit of places has been reached shall form a reserve group. If a place on the list of doctoral students becomes vacant, the next candidate from the reserve group shall be enrolled on the list of qualified candidates, in accordance with the ranking list.
6. A person admitted to the Doctoral School shall commence studies and shall acquire the rights of a doctoral student upon taking the oath.
7. In the case where a person admitted to the Doctoral School is employed as an academic teacher or researcher, with the exception of the cases specified in Article 209(10) of the Act, enrolment in the list of doctoral students shall be deemed effective if the employment relationship ceases or the period of employment expires before taking the oath.
8. In the event that a person admitted to the Doctoral School fails to fulfil the condition referred to in Article 209(10) of the Act within the time limit specified in section 4, the doctoral student shall be removed from the list of doctoral students, and the place vacated by him/her shall be taken by the next candidate from the ranking list who was not qualified for admission to the Doctoral School due to lack of places.
9. The candidate may obtain information on the results of the admission procedure and on enrolment or refusal of admission to the Doctoral School in the Verbis system by logging in using a unique login and password.

## § 17

1. A decision on refusal of admission to the Doctoral School is made by the Rector or the Director, acting under the authority of the Rector, in the event of the occurrence of at least one of the following conditions:
  - 1) failure to meet the requirements specified in § 7;
  - 2) failure to obtain a positive result in the competitive qualifying proceedings;
  - 3) lack of places at the Doctoral School within the admission limit specified by the Rector.
2. A candidate may appeal to the Rector for reconsideration of a decision to refuse admission to the Doctoral School. The application is submitted within 14 days of the date of delivery of the decision on refusal of admission to the Doctoral School.

3. The request referred to in point 2 should contain a justification. The request for reconsideration of a case may only be based on a breach of these Terms and conditions of recruitment.

## **SECTION V**

### **RECRUITMENT OF FOREIGNERS**

#### **§ 18**

1. Education at the Doctoral School may be provided to foreigners on the basis of:
  - 1) international agreements, according to the rules defined in these agreements;
  - 2) agreements concluded with foreign entities by the Academy, in accordance with the rules defined in those agreements;
  - 3) the decision of the minister responsible for science and higher education and the minister responsible for culture and national heritage;
  - 4) the decision of the Director of the Polish National Agency for Academic Exchange with regard to its scholarship holders;
  - 5) the decision of the Director of the National Science Centre on awarding funds for the implementation of basic research in the form of a research project, internship or scholarship, qualified for funding through a competition;
  - 6) the administrative decision of the Rector.
2. A foreigner whose level of linguistic proficiency in Polish makes it possible to undertake education in that language may apply for admission to the Doctoral School.

#### **Documents required from foreigners**

#### **§ 19**

1. A candidate who holds a diploma of completion of studies abroad, in accordance with the provisions of the Act, confirming in the Republic of Poland possession of an education at the level of second-cycle studies or long-cycle master's degree studies or recognised as equivalent to a Polish diploma of completion of second-cycle studies or long-cycle master's degree studies and a professional title of magister, magister sztuki or other equivalent, shall be obliged to submit:
  - 1) a copy of the diploma as well as the diploma supplement, if issued, legalised or with an apostille clause;
  - 2) a copy of the translation of the diploma and the supplement bearing the apostille into Polish, certified by a sworn translator.

In all other cases, the candidate is additionally obliged to submit a certificate of recognition, through the nostrification procedure, of the equivalence of the diploma with the relevant Polish degree and professional title.

2. The documents referred to in point 1 shall be submitted to OTS by the deadline for submission of recruitment documents to the Doctoral School, to be certified as true copies of the original by a OTS employee.
3. Other recruitment documents produced in a foreign language shall be submitted by the candidate together with their ordinary translation into Polish.

4. A foreigner shall also submit a certificate confirming his/her knowledge of the Polish language at least at B1 level of proficiency, issued by the State Commission for the Certification of Proficiency in Polish as a Foreign Language or a certificate confirming the completion of a preparatory course for taking up education in Polish at a unit designated by the Minister of Science and Higher Education or a certificate issued by the Academy, confirming that his/her level of proficiency in Polish allows him/her to take up education in that language.
5. In the case of submission of a certificate of completion of studies, the candidate is obliged to present the diploma or a copy of the diploma of completion of studies at OTS immediately after receiving it, but no later than by the date of taking the oath. A certificate issued outside the Republic of Poland should be provided with an apostille clause and submitted together with a certified translation of these documents into Polish.
6. The documents referred to in section 1 shall be submitted by the candidates:
  - 1) in paper version – to OTS, during OTS office hours, or sent by post to the Academy address, while the day of submission is considered to be the day of receiving the documents at the Academy,
  - 2) in the electronic version in the Verbis electronic recruitment system.
7. The provisions of § 9 section 2, 3, and 4 of the recruitment rules shall apply accordingly.

### **Recruitment procedure for foreigners**

#### **§ 20**

1. Foreigners are subject to the same rules of admission to the Doctoral School as Polish nationals, subject to the provisions of this Section.
2. In the case of candidates who are foreign citizens, enrolment on the list of doctoral students takes place on the basis of an administrative decision issued by the Rector.

### **DZIAŁ VI**

### **RULES OF EQUAL OPPORTUNITIES AND NON-DISCRIMINATION IN RECRUITMENT PROCEDURES**

#### **Terms and conditions for the recruitment procedure in the case of candidates with disabilities**

#### **§ 21**

1. Candidates for the Doctoral School who are persons with disabilities shall be subject to the terms of recruitment set out in these Terms and conditions of recruitment, subject to point 2.
2. The terms and conditions of the recruitment procedure, in the part concerning the competitive qualifying proceedings, taking into account the needs of a candidate with a disability, are determined by the Director upon a written request of the candidate. A request may be submitted no later than 7 days before the date set for the competitive qualifying proceedings.

#### **§ 22**

Adaptation of the mode and form of the recruitment procedure for a candidate with a disability may consist in particular in:

- 1) extending the duration of:
  - a) a performance of an artistic programme or a statement by the candidate on a theme chosen by the RCDS or a self-presentation by the composer,

- b) an assessment of humanistic competence and of the statement on a topic related to the area of the planned doctoral dissertation,
- c) the written part or the oral part of the stage of assessment of the candidate's language proficiency in the declared modern foreign language

by no more than 50% of the duration planned for the other candidates;

- 2) the use of a different form of writing in the case of written work, including the use of technical devices;
- 3) the use of adapted transcription of printed materials to meet the needs of visually impaired persons;
- 4) changing from written to oral or oral to written form;
- 5) participation of third parties or guide dogs assisting persons with disabilities in the recruitment procedure;
- 6) change of the venue of the proceedings.

### § 23

The decision on the extent and form of the adaptation referred to in § 22 is taken by the Director on the basis of a request submitted by the candidate and a certificate confirming the degree and type of disability, as well as the expiry date of the certificate.

**Appendix 1** to the Terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the Academic Year 2021/2022

.....  
*place, date*

.....  
(name and surname of the candidate)

.....  
(PESEL or, in the case of a foreigner, type and number of identity card and country of issue)

### **Data protection statement by a candidate to the Doctoral School**

I agree to receive information from the Karol Lipiński Academy of Music in Wrocław concerning the recruitment procedure to the Doctoral School, and the subsequent course of education at

the Doctoral School, via electronic means of communication indicated in the application for admission to the Doctoral School, in accordance with the Act of 18 July 2002 on the provision of services by electronic means (i.e. Journal of Laws of 2019, item 123, as amended).

I consent to the processing of my personal data by the Karol Lipiński Academy of Music in Wrocław with regard to the recruitment procedure for the Doctoral School and the subsequent course of study at the Doctoral School, and I declare that I have been informed by the Karol Lipiński Academy of Music in Wrocław (with its seat at pl. Jana Pawła II nr 2, 50-043 Wrocław) as data controller that due to the entry into force of the Regulation 2016/679 of the European Parliament and of the Council of the EU of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and the repeal of Directive 95/46/EC (hereinafter 'General Data Protection Regulation'). that:

- 1) I have the right to access and rectify, erase, restrict processing of my data, the right to data portability, the right to withdraw my consent at any time without affecting the lawfulness of the processing carried out on the basis of consent before its withdrawal;
- 2) my personal data will be processed in order to:
  - a) carry out the recruitment process for the Doctoral School conducted by the Karol Lipiński Academy of Music in Wrocław, on the basis of Article 6 point 1 letter b), c), and e), and Article 9 point 2 letter b of the General Data Protection Regulation,
  - b) provide current information related to the recruitment process to the Doctoral School and the subsequent course of study at the Doctoral School, on the basis of Article 6 point 1 letter a) of the General Data Protection Regulation,
  - c) keep proper records of the educational process at the Doctoral School, on the basis of Article 6 point 1 letter b), c), and e), and Article 9 point 2 letter b of the General Data Protection Regulation;
- 3) my personal data may only be disclosed to persons authorised by the controller to process personal data, to processors under an entrustment agreement and to other entities authorised by law;
- 4) no decisions will be taken on the basis of my personal data by automated means, nor will they be subject to profiling;
- 5) personal data will be stored for the period necessary for the performance of all activities related to the recruitment process and archiving of documentation in accordance with the administrator's procedures in connection with the need to ensure the possibility of clarifying any doubts related to the recruitment process and, in the case of admission to the Doctoral School, in accordance with the applicable regulations;
- 6) contact details of the Academy Data Protection Inspector: address – The Karol Lipiński Academy of Music in Wrocław, pl. Jana Pawła II nr 2 (pok. 022), 50-043 Wrocław, e-mail address – iod@amkl.edu.pl;
- 7) providing personal data is necessary in order to take part in the recruitment process and to document the course of education at the Doctoral School on the basis of the Act of 20 July 2018. - Law on Higher Education and Science (i.e. Journal of Laws 2021, item 478, as amended);
- 8) I have the right to lodge a complaint with the President of the Office for Personal Data Protection (ul. Stawki 2, 00-193 Warsaw) if I consider that the processing of personal data violates the provisions of the General Data Protection Regulation.

.....  
(the candidate's legible signature)

I agree to receive from the Karol Lipiński Academy of Music in Wrocław information concerning the admission procedure to the Doctoral School, and the subsequent course of study at the Doctoral School, by electronic means of communication indicated in my application for admission to the Doctoral School, in accordance with the Act of 18 July 2002 on the provision of electronic services (Journal of Laws of 2019, item 123, as amended) at the e-mail address I have provided, by telephone at the telephone number I have provided, and through the Verbis electronic recruitment system.

.....  
*place and date*

.....  
*(the candidate's legible signature)*

I consent to the use of my image by the Karol Lipiński Academy of Music in Wrocław for the purposes of the recruitment procedure and documenting the course of my education at the Doctoral School of the Karol Lipiński Academy of Music in Wrocław.

.....  
*place and date*

.....  
*(the candidate's legible signature)*

I declare that I am familiar with the registration rules, the schedule, and the terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław, in particular that I have familiarised myself with the recruitment information available on the Academy's website..

I am aware that by registering in the Verbis electronic recruitment system for the Doctoral School of the Karol Lipiński Academy of Music in Wrocław, and by filling in the required data, I become a candidate for the Doctoral School of the Karol Lipiński Academy of Music in Wrocław, and I am bound by the legal acts of the Karol Lipiński Academy of Music in Wrocław in terms of recruitment to the Doctoral School.

I acknowledge that the recruitment procedure to the Doctoral School is conducted on the basis of data provided electronically through an account in the Verbis electronic recruitment system, and I accept full responsibility for any incomplete, erroneous or false data provided during the registration process, as well as for the consequences thereof and the decisions of the Recruitment Committee, including possible removal from the list of persons qualified for admission or admitted to the Doctoral School at the Karol Lipiński Academy of Music in Wrocław..

.....  
*place and date*

.....  
*(the candidate's legible signature)*

I give my consent for information concerning the organisation of education at the Doctoral School of the Karol Lipiński Academy of Music in Wrocław containing my name

and surname to be posted on notice boards on the premises of the Karol Lipiński Academy of Music in Wrocław.

.....  
*place and date*

.....  
*(the candidate's legible signature)*

**Appendix 2** to the Terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the Academic Year 2021/2022

**List of certificates confirming knowledge of a modern foreign language**

The following certificates and documents are exempt from the requirement to pass the modern foreign language examination in the recruitment procedure to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław.

**English:**

	<b>certificate</b>	<b>result</b>
1.	IELTS Academic	at least 7,0 points
2.	TOEFL paper-based (PBT)	at least 550
3.	TOEFL internet-based (iBT)	at least 94
4.	Pearson Test of English Academic (PTEA)	at least 65
5.	C1 (CAE)	at least 180
6.	C2 (CPE)	at least 180

**German:**

	<b>certificate</b>	<b>result</b>
1.	Goethe-Zertifikat C1	at least 60 points
2.	Goethe-Zertifikat C2	at least 60 points
3.	telc Deutsch C1	at least 128 points
4.	telc Deutsch C2	at least 96 points
5.	Österreichisches Sprachdiplom Deutsch (ÖSD) C1	at least 60 points
6.	Österreichisches Sprachdiplom Deutsch (ÖSD) C2	at least 96 points
7.	Deutsches Sprachdiplom (DSD) Stufe II B2	at least 32 points
8.	Deutsches Sprachdiplom (DSD) Stufe II C1	at least 52 points
9.	Deutsche Sprachprüfung für den Hochschulzugang (DSH) B2	at least 57%
10.	Deutsche Sprachprüfung für den Hochschulzugang (DSH) C1	at least 67%

**Italian:**

	<b>certificate</b>	<b>result</b>

1.	Certificato di Conoscenza della Lingua Italiana CELI (B2)	at least 117 points (at least 84 points written part, at least 33 oral part)
2.	Certificato di Conoscenza della Lingua Italiana CELI (C1)	at least 117 points (at least 84 points written part, at least 33 oral part)
3.	Certificato di Conoscenza della Lingua Italiana CELI (C2)	at least 117 points (at least 89 points written part, at least 28 oral part)
4.	Certificazione d’Italiano come Lingua Straniera CILS Due B2	at least 55 points
5.	Certificazione d’Italiano come Lingua Straniera CILS Tre C1	at least 55 points
6.	Certificazione d’Italiano come Lingua Straniera CILS Quattro C2	at least 55 points

**Other documents:**

1.	Second-cycle diploma in modern foreign language philology or applied linguistics.
2.	A diploma of higher education abroad where the language concerned is an official language.
3.	A document issued abroad attesting to the attainment of an academic degree or title or a degree or title in the arts – recognised as the language of instruction of the educational institution.
4.	A document certifying entry in the list of sworn translators in the Republic of Poland or a document certifying entitlement to become a sworn translator in another Member State of the European Union, a Member State of the European Free Trade Association (EFTA) which is a party to the Agreement on the European Economic Area or the Swiss Confederation.

### **Point system of assessment in the recruitment procedure**

1. The maximum number of points to be obtained in the qualifying procedure shall equal 150.
2. Each member of the RCDS shall award points to a candidate in whole numbers in each criterion by writing the number of points awarded on a personal examination sheet bearing the name of the RCDS member and signed by him/her.
3. The RCDS shall award a candidate the number of points in each criterion in a number representing the trimmed average (average obtained after removing one highest and one lowest score) of the scores awarded by the RCDS members in each criterion, given to the second decimal place without rounding.
4. The assessment criteria and the maximum number of points for each criterion are defined in the table below:

<b>Scope of the candidate's predispositions assessment</b>	<b>Criterion</b>	<b>Maximum number of points per criterion</b>	<b>Maximum number of points</b>
<b>Stage I</b> Artistic or scientific output from the last five calendar years	Relevance to the discipline of education at the Doctoral School	5	<b>25</b>
	Quality and scope of the output		
	Internationalisation of the output, including performance or scientific activity in foreign languages/outside Poland	20	
<b>Stage II</b> Performance of the artistic programme <sup>2</sup> or A candidate's statement on a topic chosen by the RCDS <sup>3</sup> or A composer's self-presentation, presenting three recordings chosen by the candidate (among five submitted for the exam) of the works or fragments thereof with the author's commentary <sup>4</sup>	Style and interpretation	30	<b>75</b>
	Performance technique	30	
	General artistic impression	15	
	Scientific quality of the statement	30	<b>75</b>
	Form, content and scope of the presentation	30	
	Relevance of the statement to the discipline of education at the Doctoral School	15	
	Artistic concept	30	<b>75</b>
	Composer's craft	30	
	General artistic impression	15	
<b>Stage III</b>	assessment of humanistic competence	5	<b>25</b>

Knowledge of the humanities	statement on a topic related to the area of the planned doctoral dissertation	20	
<b>Stage IV</b> Proficiency in a modern foreign language declared by the candidate	Reading	5	<b>25</b>
	Listening	5	
	Writing	5	
	Speaking	5	
	Grammatical-lexical test	5	

<sup>1)</sup> In the case of the field of composition, in the criterion "the quality of the output", five works for a varied performing ensemble, presenting a possibly broad scope of the candidate's technique, are also assessed.

<sup>2)-4)</sup> As appropriate to the field of study at the doctoral school as indicated by the candidate at the stage of registration in the IRK system.

**Appendix 4** to the Terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the Academic Year 2021/2022

**Point thresholds in the recruitment procedure**

<b>Stages of the recruitment procedure</b>	<b>Point thresholds</b> (required minimum number of points qualifying to the next stage)
<b>Stage I</b> Artistic or scientific output from the last five calendar years	<b>from 18 points</b>
<b>Stage II</b> Performance of the artistic programme or A candidate's statement on a topic chosen by the RCDS or A composer's self-presentation, presenting three recordings chosen by the candidate (among five submitted for the exam) of the works or fragments thereof with the author's commentary	<b>from 62 points</b>
<b>Stage III</b> Knowledge of the humanities	<b>from 14 points</b>
<b>Stage IV</b> Proficiency in a modern foreign language declared by the candidate	<b>from 18 points</b>
<b>The total minimum number of points required to obtain a positive result in the recruitment procedure after all the competition stages</b>	<b>from 112 points</b>

**Appendix 5 to the Terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the Academic Year 2021/2022**

.....  
(place, date)

.....  
(name and surname of the candidate)

.....  
(PESEL or, in the case of a foreigner, type and number of identity card and country of issue)

**Statement by the candidate for the Doctoral School**

I declare that as of ..... I will only be a doctoral student at the Doctoral School of the Karol Lipiński Academy of Music in Wrocław.

I also declare that I have been informed about the content of Article 209(10) of the Act of 20 July 2018. - Law on Higher Education and Science (Journal of Laws of 2021, item 478, as amended), stating that a doctoral student may not be employed as an academic teacher or researcher. The prohibition does not apply to the employment of a doctoral student:

- 1) in order to carry out a research project referred to in Article 119(2), points 2 and 3;
- 2) following a successful mid-term evaluation, except that in the case of employment exceeding half-time, the amount of the scholarship shall be 40% of the monthly scholarship referred to in section 4, point 2;
- 3) who is not entitled to a doctoral scholarship,

and about the consequences of the above provision for commencement of education at the Doctoral School, in the sense that enrolment on the list of doctoral students shall be deemed effective if the employment relationship ceases or the period of employment expires before taking the oath and commencement of education at the Doctoral School.

.....  
(the candidate's legible signature)



**Resolution No. 2/2022  
of the Senate of the Karol Lipiński Academy of Music in Wrocław  
of 23 February 2022**

**on the determination of the “Terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the academic year 2022/2023”**

Pursuant to Article 200(2) of the Act of 20 July 2018 - The Law on Higher Education and Science (Journal of Laws of 2021, item 478, as amended) and §16 section 20 of the Statutes of the Karol Lipiński Academy of Music in Wrocław, constituting Appendix to Resolution No. 34/2019 of the Senate of the Karol Lipiński Academy of Music in Wrocław of 11 September 2019 on the adoption of the Statutes of the Karol Lipiński Academy of Music in Wrocław, the Senate of the Karol Lipiński Academy of Music in Wrocław adopts the following:

**§ 1**

The “Terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the academic year 2022/2023” are determined as specified in the appendix to this resolution.

**§ 2**

The Rector of the Karol Lipiński Academy of Music in Wrocław is entrusted with the execution of this resolution.

**§ 3**

This resolution becomes effective on the date of adoption.

*Wrocław, 23 February 2022*

Appendix to Resolution No. 2/2022 of the Senate of the Karol Lipiński Academy of Music in Wrocław on the determination of "Terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the academic year 2022/2023"

**Terms and conditions of recruitment to the Doctoral School  
of the Karol Lipiński Academy of Music in Wrocław  
for the Academic Year 2022/2023**

**SECTION I  
GENERAL PROVISIONS**

**§ 1**

1. The terms and conditions of recruitment to the Doctoral School providing education in the field of art, in the discipline of music, conducted at the Karol Lipiński Academy of Music in Wrocław for the academic year 2022/2023 are specified in this document, hereinafter referred to as the 'Recruitment Rules'.
2. Whenever these Recruitment Rules refer to:
  - 1) the Act - it shall mean the Act of 20 July 2018. The Law on Higher Education and Science (Journal of Laws 2021, item 478, as amended);
  - 2) Academy - this shall mean the Karol Lipiński Academy of Music in Wrocław;
  - 3) Rector - refers to the Rector of the Karol Lipiński Academy of Music in Wrocław;
  - 4) Doctoral School - it shall be understood as an organised form of doctoral education in the field of art in the discipline of musical arts, conducted at the Karol Lipiński Academy of Music in Wrocław;
  - 5) Director - means the Director of the Doctoral School of the Karol Lipiński Academy of Music in Wrocław;
  - 6) OTS - it means the Department of Teaching and Student Affairs of the Karol Lipiński Academy of Music in Wrocław;
  - 7) Candidate - refers to a person applying for admission to the Doctoral School;
  - 8) Doctoral Student - shall be understood as a person enrolled as a doctoral student at the Doctoral School.

**SECTION II  
RECRUITMENT COMMITTEE OF THE DOCTORAL SCHOOL  
Structure and rules of operation**

**§ 2**

1. The recruitment procedure to the Doctoral School is conducted by the Recruitment Committee of the Doctoral School, hereinafter referred to as the 'RCDS'.
2. The members of the RCDS are appointed by the Rector.
3. The Chair of the RCDS shall be the Director of the Doctoral School.

4. The RCDS shall be composed of: Deputy Rector for Artistic and Scientific Matters or, in special cases, another Deputy Rector of the Academy, the Chair of the Council for the Discipline of the Musical Arts, and directors of institutes, heads of chairs and departments or their designees who hold at least the degree of doktor habilitowany [habilitated doctor] or doktor habilitowany sztuki [habilitated doctor of arts].

5. At the request of the Chair of the RCDS, the Rector may appoint additional committee members with at least the degree of doktor habilitowany [habilitated doctor] or doktor habilitowany sztuki [habilitated doctor of arts] in order to conduct the competitive qualifying proceedings.

6. The Chair of the RCDS appoints the Secretary of the RCDS. The Secretary may be appointed from among the RCDS members or from outside the RCDS. If the Secretary is from outside the RCDS, he/she shall not participate in the evaluation of candidates for the Doctoral School.

### **§ 3**

1. The Chair of the RCDS shall convene and preside over the meetings of the RCDS.
2. In the absence of the Chair of the RCDS, a committee meeting shall be convened and chaired by a committee member authorised by the Chair.
3. Meetings of the RCDS may be held by means of electronic communication..

### **§ 4**

1. The RCDS, at the request of the Chair of the RCDS, may decide to exclude a member of the RCDS from the assessment procedure of a given candidate in a situation where the participation of that member could raise reasonable doubts as to his/her impartiality, and in particular when that member:

- 1) was the supervisor of the candidate's master's thesis;
- 2) is the candidate's superior or is in any other relationship with the candidate resulting from employment.

2. The member of the RCDS excluded from the assessment of a candidate shall not participate in the assessment of the candidate, which shall be noted by the Chair in the individual protocol of the recruitment procedure of the candidate concerned.

## **Tasks of the Recruitment Committee of the Doctoral School**

### **§ 5**

1. The tasks of the RCDS include in particular:

- 1) notifying the candidates of their acceptance for the competitive qualification procedure;
- 2) conducting the recruitment proceedings, including the competitive qualification procedure;
- 3) adopting a list of questions to assess the candidates' humanistic competence;
- 4) compiling:
  - a) protocols of the recruitment proceedings, including the competitive qualification procedure,
  - b) the ranking list of candidates for the Doctoral School,
  - c) the list of persons qualified for admission to the Doctoral School;

- 5) announcing the results of the competitive qualification procedure and the recruitment proceedings;
- 6) reviewing complaints and requests submitted by candidates in relation to the recruitment proceedings.

2. The RCDS shall deliberate and take decisions by an absolute majority of votes in the presence of at least half of the members. In case of a tie, the Chair of the RCDS has the casting vote.

## **SECTION III**

### **RECRUITMENT PROCEEDINGS**

#### **Conditions for admission to the recruitment proceedings**

##### **§ 6**

1. A person may be admitted to the recruitment proceedings of the Doctoral School who:
  - 1) holds a master's degree or other equivalent, or a person referred to in Article 186(2) of the Act;
  - 2) has registered in the Verbis electronic recruitment system of the Academy.
2. In exceptional cases, justified by the highest quality of artistic or scientific achievements, a person who does not meet the requirements referred to in § 1 section 1, and who is a graduate of first-cycle studies or a student who has completed the third year of long-cycle studies, as well as a person who is a beneficiary of the 'Diamond Grant' programme referred to in Article 181 of the Act of 3 July 2018 – *Provisions introducing the Act – the Law on higher education and science* may be admitted to the Doctoral School.
3. Artistic or scientific achievements of the highest quality shall mean outstanding artistic achievements or high quality scientific research conducted by the candidate which are of significant artistic importance or significance for the development of science, innovation and economy. The highest quality of the candidate's scientific achievements or his/her achievements in the field of art shall be determined by the RCDS in the formal verification of the application.

#### **Required documents**

##### **§ 7**

1. An application for admission to the Doctoral School should include:
  - 1) a signed application to the Rector for admission to the Doctoral School, generated from the Verbis system;
  - 2) attachments to the application:
    - a) a copy of the diploma of graduation from a second-cycle or long-cycle master's degree programme or a certificate of graduation from a second-cycle or long-cycle master's degree programme and obtaining a master's degree or another equivalent degree; in the case where the diploma has not yet been issued, a certificate confirming the obtaining of a master's degree should be attached, and in the case referred to in § 6 section 2, documents confirming the fulfilment of the conditions described therein,
    - b) a list of the applicant's most important artistic and/or scientific achievements (maximum 10) compiled in accordance with the rules defined in Appendix 3 to the Terms and conditions of recruitment, which will be assessed in the competitive recruitment proceedings,

c) documents confirming the artistic and/or scientific achievements of the candidate as indicated in the list referred to in point b), in particular: copies of scientific publications, copies of documents confirming artistic achievements, copies of diplomas attesting the awarding of prizes, with candidates who have declared their participation in the competitive recruitment proceedings:

- in the field of theory - they also submit two original published texts with a full bibliographic description enabling identification (author, title, year and place of issue, journal number, pages, name of the editor in the case of a multiple-author publication),

- in the field of composition - they also submit 5 works (in the form of a score and a recording made in accordance with the requirements specified in Appendix 1 to the Terms and conditions of recruitment) for diverse performing forces, showing the broadest possible spectrum of the candidate's composing technique,

- in the field of conducting - they also submit two recordings made in accordance with the requirements specified for the field of conducting in Appendix 1 to the Terms and conditions of recruitment: Recording No. 1 - 10-15 minutes is subject to assessment in Stage I; Recording No. 2 - audiovisual presentation - 30-35 minutes is subject to assessment in Stage III (Recording No. 1 may be an excerpt from Recording No. 2),

- in the field of performance - they also submit a 10-15 minute recording of their artistic performance made in accordance with the requirements defined in Appendix 1 to the Terms and conditions of recruitment (it is possible to submit a recording of works presented in Stage III);

d) proof of knowledge of English, German or Italian - certificate or diploma attesting to a level of proficiency of at least B2,

e) one recent photograph, taken in accordance with the requirements used for the issue of identity cards, and in the electronic version of the documentation one recent colour photograph in electronic version, size: 300x375 pixels, in the format: 'jpg', in resolution: 300 dpi,

f) in the case of a candidate with a disability, a copy of the certificate of disability or of the certificate on the degree of disability,

g) consent to the processing of personal data for the purposes of the recruitment proceedings (Appendix 4 to the Terms and conditions of recruitment).

2. Copies of documents submitted with the application for admission to the Doctoral School should be certified as true copies by an OTS employee on the basis of the originals presented for inspection. By submitting the electronic version of the dossier in the Verbis electronic recruitment system, the candidate declares its full conformity with the submitted paper version.

3. In the case of possession of a diploma of graduation from a foreign institution or a certificate confirming the completion of such studies outside the Republic of Poland, such documents should additionally bear an apostille or legalisation and a translation into Polish certified by a sworn translator. In all other cases, the candidate is additionally obliged to submit a certificate of recognition, by way of a nostrification procedure, of the equivalence of the diploma with the relevant Polish degree and professional title.

4. Documents other than those referred to in point 3 presented in a language other than Polish must be accompanied by a simple translation into Polish, with the exception of posters, concert diplomas and programmes, etc. in English.

## § 8

1. The documents referred to in § 7 shall be submitted both on paper and electronically, with the paper documents being submitted to OTS, during OTS office hours, or sent by post to the Academy address, and the electronic documents being uploaded to the Verbis electronic recruitment system.
2. Documents shall be submitted by the deadline set in accordance with § 10 section 2, with the date of submission being the date on which the documents are deposited with OTS or received by post at the Academy and uploaded to the Verbis electronic recruitment system.
3. If incomplete documents are submitted in the admission procedure, the Director of the Doctoral School will call on the candidate to provide complete documents. Failure to complete the documents by the specified deadline may result in the candidate not being admitted to the recruitment proceedings and in a decision to refuse admission to the Doctoral School.
4. In particularly justified cases, the Director of the Doctoral School may decide to accept documents received after the deadline.

### **Formal verification of documents and admission to the recruitment proceedings**

#### **§ 9**

1. Documents submitted by a candidate for admission to the Doctoral School are subject to formal verification by OTS and RCDS.
2. The criteria for formal verification of documents submitted in paper and electronic versions include, in particular:
  - 1) timeliness of the submission of the complete paper and electronic recruitment documents in the Verbis electronic recruitment system;
  - 2) the completeness of the application for admission to the Doctoral School and of the required attachments, including documentation confirming artistic and/or scientific achievements.
3. After formal verification of the documents, the RCDS admits to the competitive qualifying procedure the candidates who have submitted a complete set of the required recruitment documents in paper and electronic versions.
4. The OTS shall notify the candidate of his/her admission to the competitive qualifying procedure and of its date by e-mail, sending the information to the e-mail address indicated by the candidate in his/her application for admission to the Doctoral School.

### **Recruitment deadlines**

#### **§ 10**

1. Recruitment to the Doctoral School begins on 25 July 2022 and ends on 30 September 2022.
2. The deadlines for the activities in the recruitment procedure, including the deadline for the submission of documents and the qualification procedure, shall be determined by the Director of the Doctoral School by means of announcements posted on the Academy's website and notice board.

### **Admission limit**

#### **§ 11**

1. The limit of admissions to the Doctoral School for the academic year 2022/2023 is set by the Rector by means of an ordinance.
2. The Rector may agree to admit to the Doctoral School outside the limit:
  - 1) persons pursuing artistic or research projects on the basis of agreements between the Academy and other entities, provided that financing of a doctoral scholarship is provided;
  - 2) persons whose education will be conducted within the framework of cooperation referred to in Article 198 point 6 of the Act;;
  - 3) foreigners – in cases specified in Article 323, point 1 of the Act.

### **Scope and conduct of the recruitment procedure**

#### **§ 12**

1. The admission procedure aimed at selecting the best candidates for admission to the Doctoral School comprises::
  - 1) a competitive qualifying proceedings;
  - 2) enrolment on the list of doctoral students or issuance of an administrative decision refusing admission to the Doctoral School.
2. The competitive qualifying proceedings shall consist of three stages:
  - 1) stage I: evaluation of artistic or scientific achievements;
  - 2) stage II: artistic or scientific presentation – according to the chosen scope;
  - 3) stage III: an interview.
3. The detailed course of the competitive qualifying proceedings in particular stages and fields is specified in Appendix 1 to the Terms and conditions of recruitment.
4. A points system is used to assess the elements of the competitive qualifying proceedings in accordance with Appendix 2 to the Terms and conditions of recruitment. That Appendix contains detailed criteria and rules on the award of points in the competition selection procedure, the minimum thresholds for admission to the next stage and the total minimum number of points required to be considered a successful candidate in a competitive qualifying proceedings.
5. The maximum number of points to be obtained in the competitive qualifying proceedings is 125.
6. The individual candidate's record of the recruitment procedure shall indicate the number of points awarded to the candidate for each stage of the competitive qualifying proceedings. The marks awarded by individual members of the RCDS shall not be disclosed to persons who are not members of the RCDS or the Secretary of the RCDS.
7. In justified cases, the RCDS may decide to conduct the competitive qualifying proceedings in whole or in part by means of electronic communication.

### **Results of the recruitment proceedings**

#### **§ 13**

1. Once the competitive qualifying proceedings have been completed, the RCDS shall create a ranking list of candidates who have obtained a positive result in the competitive qualifying proceedings in accordance with Appendix 2 to these Terms and Conditions – in descending order of the number of points obtained in the proceedings.

2. The ranking list referred to in point 1 shall include:
  - 1) the candidate's recruitment number;
  - 2) the final result of the competitive qualifying proceedings as expressed in points.
3. The RCDS shall create a list of candidates qualified for admission to the Doctoral School, including the candidates with the best ranked results in the number corresponding to the admission limit for the Doctoral School.
4. In the event of several candidates obtaining the same number of points entitling them to be placed in the last place on the list of candidates qualified for admission to the Doctoral School, the number of points obtained from stage III of the competitive qualifying proceedings shall be decisive for inclusion in the list of candidates qualified for admission to the Doctoral School.
5. In the case referred to in point 4, the Chair of the RCDS may apply to the Rector for an increase in the admission limit to the Doctoral School.
6. The cumulative protocols, the ranking lists and the list of candidates qualified for admission to the Doctoral School are signed by the Chair of the RCDS.

#### **§ 14**

Resignation from the admission procedure is possible at any stage of the admission procedure and will result in the candidate being removed from the respective list of candidates.

### **SECTION IV**

### **ADMISSION TO THE DOCTORAL SCHOOL**

#### **§ 15**

1. Admission to the Doctoral School takes place if the candidate meets the following conditions together:
  - 1) fulfilment as appropriate of the requirements set out in § 6 of the Terms and conditions of recruitment;
  - 2) submission of a complete set of documents required in the admission procedure;
  - 3) obtaining a positive result in the competitive qualifying proceedings;
  - 4) obtaining a place on the ranking list within the limit of places and being enrolled on the list of candidates qualified for admission to the Doctoral School.
2. Admission to the Doctoral School takes place through:
  - 1) enrolment on the list of doctoral students – in the case of a candidate who is a Polish citizen;
  - 2) an administrative decision – in the case of a foreigner.
3. Enrolment on the list of doctoral students is performed by the Rector or the Director on the basis of the Rector's authorisation, in accordance with the list of candidates qualified for admission to the Doctoral School.
4. The candidate qualified for admission to the Doctoral School is enrolled on the list of doctoral students after submitting, not later than within seven days of the date of the announcement of the results of the recruitment proceedings, a statement prepared in accordance with the template specified in Appendix 5, confirming that he/she:

- 1) will be a doctoral student only at the Doctoral School, to which he/she was admitted at the Academy;
- 2) has been informed that, in the case where a person admitted to the Doctoral School is employed as an academic teacher or researcher, with the exception of the cases specified in Article 209(10) of the Act, enrolment in the list of doctoral students shall be deemed effective if the employment relationship ceases or the period of employment expires before taking the oath and commencing education at the Doctoral School.

5. Candidates who have not been enrolled on the list of doctoral students because the limit of places has been reached shall form a reserve group. If a place on the list of doctoral students becomes vacant, the next candidate from the reserve group shall be enrolled on the list of qualified candidates, in accordance with the ranking list.

6. A person admitted to the Doctoral School shall commence studies and shall acquire the rights of a doctoral student upon taking the oath.

7. In the case where a person admitted to the Doctoral School is employed as an academic teacher or researcher, with the exception of the cases specified in Article 209(10) of the Act, enrolment in the list of doctoral students shall be deemed effective if the employment relationship ceases or the period of employment expires before taking the oath.

8. In the event that a person admitted to the Doctoral School fails to fulfil the condition referred to in Article 209(10) of the Act within the time limit specified in section 4, the doctoral student shall be removed from the list of doctoral students, and the place vacated by him/her shall be taken by the next candidate from the ranking list who was not qualified for admission to the Doctoral School due to lack of places.

9. The candidate may obtain information on the results of the admission procedure and on enrolment or refusal of admission to the Doctoral School in the Verbis system by logging in using a unique login and password.

10. The results of the recruitment proceedings are public.

#### **§ 16**

1. A decision on refusal of admission to the Doctoral School is made by the Rector or the Director, acting under the authority of the Rector, in the event of the occurrence of at least one of the following conditions:
  - 1) failure to meet the requirements specified in § 6;
  - 2) failure to submit the complete set of documents required in the admission procedure;
  - 3) failure to obtain a positive result in the competitive qualifying proceedings;
  - 4) lack of places at the Doctoral School within the admission limit specified by the Rector.
2. A candidate may appeal to the Rector for reconsideration of a decision to refuse admission to the Doctoral School. The application is submitted within 14 days of the date of delivery of the decision on refusal of admission to the Doctoral School.
3. The request referred to in point 2 should contain a justification. The request for reconsideration of a case may only be based on a breach of these Terms and conditions of recruitment.

### **SECTION V**

#### **RECRUITMENT OF FOREIGNERS**

#### **§ 17**

1. Education at the Doctoral School may be provided to foreigners on the basis of:

- 1) international agreements, according to the rules defined in these agreements;
- 2) agreements concluded with foreign entities by the Academy, in accordance with the rules defined in those agreements;
- 3) the decision of the minister responsible for science and higher education and the minister responsible for culture and national heritage;
- 4) the decision of the Director of the Polish National Agency for Academic Exchange with regard to its scholarship holders;
- 5) the decision of the Director of the National Science Centre on awarding funds for the implementation of basic research in the form of a research project, internship or scholarship, qualified for funding through a competition;
- 6) the administrative decision of the Rector.

2. A foreigner whose level of linguistic proficiency in Polish makes it possible to undertake education in that language may apply for admission to the Doctoral School.

### **Documents required from foreigners**

#### **§ 18**

1. A candidate who holds a diploma of completion of studies abroad, in accordance with the provisions of the Act, confirming in the Republic of Poland possession of an education at the level of second-cycle studies or long-cycle master's degree studies or recognised as equivalent to a Polish diploma of completion of second-cycle studies or long-cycle master's degree studies and a professional title of magister, magister sztuki or other equivalent, shall be obliged to submit:
  - 1) a copy of the diploma as well as the diploma supplement, if issued, legalised or with an apostille clause;
  - 2) a copy of the translation of the diploma and the supplement bearing the apostille into Polish, certified by a sworn translator.In all other cases, the candidate is additionally obliged to submit a certificate of recognition, through the notification procedure, of the equivalence of the diploma with the relevant Polish degree and professional title.
2. The documents referred to in point 1 shall be submitted to OTS by the deadline for submission of recruitment documents to the Doctoral School, to be certified as true copies of the original by a OTS employee.
3. Other recruitment documents produced in a foreign language shall be submitted by the candidate together with their ordinary translation into Polish, with the exception of posters, concert diplomas and concert programmes, etc., in English.
4. A foreigner shall also submit a certificate confirming his/her knowledge of the Polish language at least at B1 level of proficiency, issued by the State Commission for the Certification of Proficiency in Polish as a Foreign Language or a certificate confirming the completion of a preparatory course for taking up education in Polish at a unit designated by the Minister of Science and Higher Education or a certificate issued by the Academy, confirming that his/her level of proficiency in Polish allows him/her to take up education in that language
5. In the case of submission of a certificate of completion of studies, the candidate is obliged to present the diploma or a copy of the diploma of completion of studies at OTS

immediately after receiving it, but no later than by the date of taking the oath. A certificate issued outside the Republic of Poland should be provided with an apostille clause and submitted together with a certified translation of these documents into Polish

6. The documents referred to in point 1 shall be submitted by candidates:
  - 1) in hard copy – submitted to OTS, during OTS office hours or sent by post to the Academy address;
  - 2) in electronic version – uploaded to the Verbis electronic recruitment system.

### **Recruitment procedure for foreigners**

#### **§ 19**

1. Foreigners are subject to the same rules of admission to the Doctoral School as Polish nationals, subject to the provisions of this Section.
2. In the case of candidates who are foreign citizens, enrolment on the list of doctoral students takes place on the basis of an administrative decision issued by the Rector.

## **DZIAŁ VI**

### **RULES OF EQUAL OPPORTUNITIES AND NON-DISCRIMINATION IN RECRUITMENT PROCEDURES**

#### **Terms and conditions for the recruitment procedure in the case of candidates with disabilities**

#### **§ 20**

1. Candidates for the Doctoral School who are persons with disabilities shall be subject to the terms of recruitment set out in these Terms and conditions of recruitment, subject to point 2.
2. The terms and conditions of the recruitment procedure, in the part concerning the competitive qualifying proceedings, taking into account the needs of a candidate with a disability, are determined by the Director upon a written request of the candidate. A request may be submitted no later than 7 days before the date set for the competitive qualifying proceedings.

#### **§ 21**

Adaptation of the mode and form of the recruitment procedure for a candidate with a disability may consist in particular in:

- 1) extending the duration of:
  - a) artistic or scholarly presentation as part of Stage II of the competitive qualifying proceedings,
  - b) an interview: an assessment of humanistic competence or a statement on a topic related to the area of the planned doctoral thesis as part of Stage III of the competitive qualifying proceedings,by no more than 50% of the duration planned for the other candidates;
- 2) the use of adapted transcription of printed materials to meet the needs of visually impaired persons;
- 3) changing from written to oral or oral to written form;

- 4) participation of third parties or guide dogs assisting persons with disabilities in the recruitment procedure;
- 5) change of the venue of the proceedings.

## § 22

The decision on the extent and form of the adaptation referred to in § 21 is taken by the Director on the basis of a request submitted by the candidate and a certificate confirming the degree and type of disability, as well as the expiry date of the certificate.

**Appendix 1** to the Terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the Academic Year 2022/2023

### **Detailed rules of competitive qualifying proceedings by stage and field**

#### **Stage I - Assessment of artistic and/or scientific output**

1. This stage takes place without the participation of the Candidate.
2. The RCDS evaluates the artistic and/or scientific achievements of all Candidates in terms of 10 artistic and/or scientific achievements indicated by them.

Under this criterion, depending on the field of the competitive qualifying proceedings, the following shall also be assessed:

#### **FIELD A: MUSIC THEORY**

- two published texts written by the Candidate, which shall have a full bibliographical description to identify them (author, title, year and place of publication, journal number, pages, editor's name in the case of a multi-author publication),

#### **FIELD B: COMPOSITION**

- five works (in the form of a score and a recording) for a varied performance ensemble, showing the broadest possible spectrum of the candidate's compositional technique,

#### Guidelines for audio-video recordings:

- a recording (audio-demo) in MP3, MP4 or WAV format is required,
- the quality of the recording is the responsibility of the Candidate,
- the description of the recording file should follow the template: candidate number assigned by the electronic recruitment system\_performer\_place of registration\_date of registration,

#### **FIELD C: CONDUCTING**

- a 10-15 minute recording of excerpts from a rehearsal with an ensemble, a concert or opera performance led as a conductor of a symphony orchestra, chamber orchestra, opera company or choir (it is possible to submit an excerpt from the recording presented in Stage II).

Guidelines for audio-video recordings:

- the candidate should be visible in the videos to the extent that he/she can be identified,
- a recording in MP4 format is required,
- the quality of the recording is the responsibility of the Candidate,
- the description of the recording file should follow the template: candidate number assigned by the electronic recruitment system\_performer\_place of registration\_date of registration,

**FIELD D: PERFORMANCE**

- a 10-15 minute recording (a recording of the work presented in Stage II may be submitted)

Guidelines for audio-video recordings:

- the candidate should be visible in the videos to the extent that he/she can be identified,
- a recording in MP4 format is required,
- the quality of the recording is the responsibility of the Candidate,
- the description of the recording file should follow the template: candidate number assigned by the electronic recruitment system\_performer\_place of registration\_date of registration.

**Stage II – assessment of artistic or scientific presentation**

The course of stage II is different for each field of the competitive qualifying proceedings and includes:

**FIELD A: MUSIC THEORY**

1. A 20-25 minute speech or presentation on one topic chosen by the RCDS from two topics on issues in the discipline of musical arts, prepared in advance and declared by the Candidate. The speech - equivalent to a conference paper - must not be a duplication of the content covered in the Candidate's thesis. The topic is chosen at the beginning of the examination.
2. The candidate's self-presentation.

Candidate's total speaking time: 30-35 min.

**FIELD B: COMPOSITION**

A 30-35 minute composer's self-presentation consisting in the presentation of at least three recordings chosen by the candidate from among the five works submitted in Stage I of his/her authorship or fragments thereof, together with the composer's own commentary.

**ZAKRES C: CONDUCTING**

- audio-visual presentation of recorded excerpts from a rehearsal with the ensemble, a concert or an opera performance led as conductor of a symphony orchestra, chamber orchestra, opera company or choir,
- time of presentation - 30-35 minutes.

**Guidelines for audio-video recordings:**

- the candidate should be visible in the videos to the extent that he/she can be identified, in the setting of the ensemble members,
- a recording in MP4 format is required,
- the quality of the recording is the responsibility of the Candidate,
- the description of the recording file should follow the template: candidate number assigned by the electronic recruitment system\_performer\_place of registration\_date of registration.

**ZAKRES D: PERFORMANCE:**

- A 30-35 minute recital by the candidate.

**Stage III – an interview**

The approximately 30-35 minute interview includes:

- a statement by the candidate on a topic related to the area of the planned doctoral dissertation (artistic and scientific objectives, thematic scope of the dissertation, its conception, outline of the dissertation plan, sources and literature of the subject, innovativeness, references to the artistic or scientific presentation given during Stage II, etc.) of about 15 minutes' duration and answers to questions from the members of the committee concerning the statement,
- assessment of humanistic competence, which takes place on the basis of an oral answer to one of two drawn questions in the field of fiction, aesthetics and art history. (The list of questions on fiction, aesthetics and art history adopted by the RCDS will be made known to candidates by posting in the Verbis recruitment system.)

## **Point system in the recruitment procedure**

### **Score thresholds**

1. The maximum number of points to be obtained in the qualifying procedure shall equal 125.
2. Each member of the RCDS shall award points to a candidate in whole numbers in each criterion by writing the number of points awarded on a personal examination sheet bearing the name of the RCDS member and signed by him/her.
3. The RCDS shall award a candidate the number of points in each criterion in a number representing the trimmed average (average obtained after removing one highest and one lowest score) of the scores awarded by the RCDS members in each criterion, given to the second decimal place without rounding.
4. Only candidates who achieve the minimum score thresholds shall be admitted to the next stage of the competitive qualifying proceedings.
5. The assessments made by the RCDS are final and cannot be appealed.
6. The assessment criteria, the maximum number of points for each criterion, the maximum number of points per stage and the minimum point thresholds (the required minimum number of points signifying a successful examination stage) are defined in the table below:

Fields	Criterion	Maximum number of points per criterion	Maximum number of points per stage	Minimum score thresholds
<b>Stage I – assessment of artistic or scientific output</b>				
All candidates	Quality of artistic and/or scientific achievement as defined for stage I in Appendix 1 to the Terms and conditions of recruitment	25	25	from 18
<b>Stage II – artistic or scientific presentation<sup>1</sup></b>				
A. MUSIC THEORY	Scientific value of the statement	25	75	from 66
	Form and content of the presentation	25		
	Originality and innovation of approach	25		
B. COMPOSITION	Artistic concept	25	75	from 66
	Composer's background	25		
	Originality and creative individuality	25		
C. CONDUCTING	Performance technique	25	75	from 66
	Style and interpretation	25		
	Originality and artistic individuality	25		
D. PERFORMANCE	Performance technique	25	75	from 66
	Style and interpretation	25		
	Originality and artistic individuality	25		
<b>Stage III – interview</b>				
All candidates	Statement on a topic related to the area of the planned doctoral thesis	20	25	from 18
	Assessment of humanistic competences	5		
<b>The total minimum number of points required in all stages of the competitive qualifying proceedings in order to obtain a positive result in the competitive qualifying proceedings</b>				<b>102</b>

<sup>1</sup> In accordance with the chosen field of study in the Doctoral School indicated at the registration stage in the Verbis electronic recruitment system.

**The list of a candidate's most important artistic and/or scientific achievements  
(maximum 10 achievements)**

The candidate's artistic and/or scientific achievements should be structured according to the following indications:

**1) artistic activity:**

- a) concerts (title of concert, venue, date, indicate in what capacity, including first performances),
- b) participation in music competitions (title of the competition, place, date, position obtained),
- c) awards in music competitions (full name of the award and name of the competition, place, date),
- d) preparation of the score for performance (performing ensemble, addressee, if any),
- e) other;

**2) scientific activity:**

- a) participation in symposia, conferences (topic of speech, etc., full name of conference, organiser, venue, date),
- b) presentation of a lecture, paper, announcement, etc. (topic of speech, organiser, place, date);
- c) publication of an article, score, recording, performance, publishing reviews, etc. (title, name of publishing house, website address in case of electronic publications, place, date),

**3) popularisation activities:** lecture, radio broadcasts, etc.,

**4) other.**

**Appendix 4** to the Terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the Academic Year 2022/2023

.....  
*place, date*

.....  
*(name and surname of the candidate)*

.....  
*(PESEL or, in the case of a foreigner, type and number of identity card and country of issue)*

### **Data protection statement**

I consent to the processing of my personal data by the Karol Lipiński Academy of Music in Wrocław in the scope of the recruitment procedure to the Doctoral School and the subsequent course of study at the Doctoral School.

I further declare that I have been informed by the Karol Lipiński Academy of Music in Wrocław (with its registered office at pl. Jana Pawła II No. 2, 50-043 Wrocław), as data controller, in accordance with Article 13 point 1 and 2 of the Regulation 2016/679 of the European Parliament and of the Council of the EU of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (hereinafter 'General Data Protection Regulation'), that:

- 1) I have the right to access and rectify, erase, restrict processing of my data, the right to data portability, the right to withdraw my consent at any time without affecting the lawfulness of the processing carried out on the basis of consent before its withdrawal;
- 2) my personal data will be processed in order to:
  - a) carry out the recruitment process for the Doctoral School conducted by the Karol Lipiński Academy of Music in Wrocław, on the basis of Article 6 point 1 letter b), c), and e), and Article 9 point 2 letter b of the General Data Protection Regulation,
  - b) provide current information related to the recruitment process to the Doctoral School and the subsequent course of study at the Doctoral School, on the basis of Article 6 point 1 letter a) of the General Data Protection Regulation,
  - c) keep proper records of the educational process at the Doctoral School, on the basis of Article 6 point 1 letter b), c), and e), and Article 9 point 2 letter b of the General Data Protection Regulation;
- 3) my personal data may only be disclosed to persons authorised by the controller to process personal data, to processors under an entrustment agreement and to other entities authorised by law;
- 4) no decisions will be taken on the basis of my personal data by automated means, nor will they be subject to profiling;
- 5) personal data will be stored for the period necessary for the performance of all activities related to the recruitment process and archiving of documentation in accordance with the administrator's procedures in connection with the need to ensure the possibility of

clarifying any doubts related to the recruitment process and, in the case of admission to the Doctoral School, in accordance with the applicable regulations;

6) contact details of the Academy Data Protection Inspector: address – The Karol Lipiński Academy of Music in Wrocław, pl. Jana Pawła II nr 2 (pok. 022), 50-043 Wrocław, e-mail address – iod@amkl.edu.pl;

7) providing personal data is necessary in order to take part in the recruitment process and to document the course of education at the Doctoral School on the basis of the Act of 20 July 2018. - Law on Higher Education and Science (i.e. Journal of Laws 2021, item 478, as amended);

8) I have the right to lodge a complaint with the President of the Office for Personal Data Protection (ul. Stawki 2, 00-193 Warsaw) if I consider that the processing of personal data violates the provisions of the General Data Protection Regulation.

.....

*place and date*

.....

*(the candidate's legible signature)*

I agree to receive from the Karol Lipiński Academy of Music in Wrocław information concerning the admission procedure to the Doctoral School, and the subsequent course of study at the Doctoral School, by electronic means of communication indicated in my application for admission to the Doctoral School, in accordance with the Act of 18 July 2002 on the provision of electronic services (Journal of Laws of 2019, item 123, as amended) at the e-mail address I have provided, by telephone at the telephone number I have provided, and through the Verbis electronic recruitment system.

.....

*place and date*

.....

*(the candidate's legible signature)*

I consent to the use of my image by the Karol Lipiński Academy of Music in Wrocław for the purposes of the recruitment procedure and documenting the course of my education at the Doctoral School of the Karol Lipiński Academy of Music in Wrocław.

.....

*place and date*

.....

*(the candidate's legible signature)*

I declare that I am familiar with the registration rules, the schedule, and the terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław, in particular that I have familiarised myself with the recruitment information available on the Academy's website..

I am aware that by registering in the Verbis electronic recruitment system for the Doctoral School of the Karol Lipiński Academy of Music in Wrocław, and by filling in the required data, I become a candidate for the Doctoral School of the Karol Lipiński Academy of Music in

Wrocław, and I am bound by the legal acts of the Karol Lipiński Academy of Music in Wrocław in terms of recruitment to the Doctoral School.

I acknowledge that the recruitment procedure to the Doctoral School is conducted on the basis of data provided electronically through an account in the Verbis electronic recruitment system, and I accept full responsibility for any incomplete, erroneous or false data provided during the registration process, as well as for the consequences thereof and the decisions of the Recruitment Committee, including possible removal from the list of persons qualified for admission or admitted to the Doctoral School at the Karol Lipiński Academy of Music in Wrocław..

.....  
*place and date*

.....  
*(the candidate's legible signature)*

I give my consent for information concerning the organisation of education at the Doctoral School of the Karol Lipiński Academy of Music in Wrocław containing my name and surname to be posted on notice boards on the premises of the Karol Lipiński Academy of Music in Wrocław.

.....  
*place and date*

.....  
*(the candidate's legible signature)*

**Appendix 5** to the Terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the Academic Year 2022/2023

.....  
(place, date)

.....  
(name and surname of the candidate)

.....  
(PESEL or, in the case of a foreigner, type and number of identity card and country of issue)

### **Statement by the candidate for the Doctoral School**

I declare that as of 1 October 2022 I will only be a doctoral student at the Doctoral School of the Karol Lipiński Academy of Music in Wrocław.

I also declare that I have been informed about the content of Article 209(10) of the Act of 20 July 2018. - Law on Higher Education and Science (Journal of Laws of 2021, item 478, as amended), stating that a doctoral student may not be employed as an academic teacher or researcher. The prohibition does not apply to the employment of a doctoral student:

- 1) in order to carry out a research project referred to in Article 119(2), points 2 and 3;
- 2) following a successful mid-term evaluation, except that in the case of employment exceeding half-time, the amount of the scholarship shall be 40% of the monthly scholarship referred to in section 4, point 2;
- 3) who is not entitled to a doctoral scholarship,

and about the consequences of the above provision for commencement of education at the Doctoral School, in the sense that enrolment on the list of doctoral students shall be deemed effective if the employment relationship ceases or the period of employment expires before taking the oath and commencement of education at the Doctoral School.

.....  
(the candidate's legible signature)



**Resolution No. 5/2023  
of the Senate of the Karol Lipiński Academy of Music in Wrocław  
of 28 February 2023**

**on the determination of the “Terms and conditions of recruitment to the Doctoral  
School of the Karol Lipiński Academy of Music in Wrocław for the academic year  
2023/2024”**

Pursuant to Article 200(2) of the Act of 20 July 2018 - The Law on Higher Education and Science (Journal of Laws of 2022, item 574, as amended) and §16 section 20 of the Statutes of the Karol Lipiński Academy of Music in Wrocław, constituting Appendix to Resolution No. 34/2019 of the Senate of the Karol Lipiński Academy of Music in Wrocław of 11 September 2019 on the adoption of the Statutes of the Karol Lipiński Academy of Music in Wrocław, the Senate of the Karol Lipiński Academy of Music in Wrocław adopts the following:

**§ 1**

The “Terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the academic year 2023/2024” are determined as specified in the appendix to this resolution.

**§ 2**

The Rector of the Karol Lipiński Academy of Music in Wrocław is entrusted with the execution of this resolution.

**§ 3**

This resolution becomes effective on the date of adoption.

Wrocław, 28 February 2023

Appendix to Resolution No. 5/2023 of the Senate of the Karol Lipiński Academy of Music in Wrocław of 28 February 2023 on the determination of "Terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the academic year 2023/2024"

**Terms and conditions of recruitment to the Doctoral School  
of the Karol Lipiński Academy of Music in Wrocław  
for the Academic Year 2023/2024**

**SECTION I  
GENERAL PROVISIONS**

**§ 1**

1. The terms and conditions of recruitment to the Doctoral School providing education in the field of art, in the discipline of music, conducted at the Karol Lipiński Academy of Music in Wrocław for the academic year 2023/2024 are specified in this document, hereinafter referred to as the 'Recruitment Rules'.
2. Whenever these Recruitment Rules refer to:
  - 1) the Act - it shall mean the Act of 20 July 2018. The Law on Higher Education and Science (Journal of Laws 2022, item 574, as amended);
  - 2) Academy - this shall mean the Karol Lipiński Academy of Music in Wrocław;
  - 3) Rector - refers to the Rector of the Karol Lipiński Academy of Music in Wrocław;
  - 4) Doctoral School - it shall be understood as an organised form of doctoral education in the field of art in the discipline of musical arts, conducted at the Karol Lipiński Academy of Music in Wrocław;
  - 5) Director - means the Director of the Doctoral School of the Karol Lipiński Academy of Music in Wrocław;
  - 6) OTS - it means the Department of Teaching and Student Affairs of the Karol Lipiński Academy of Music in Wrocław;
  - 7) Candidate - refers to a person applying for admission to the Doctoral School;
  - 8) Doctoral Student - shall be understood as a person enrolled as a doctoral student at the Doctoral School.

**SECTION II  
RECRUITMENT COMMITTEE OF THE DOCTORAL SCHOOL  
Structure and rules of operation**

**§ 2**

1. The recruitment procedure to the Doctoral School is conducted by the Recruitment Committee of the Doctoral School, hereinafter referred to as the 'RCDS'.

2. The members of the RCDS and the Secretary of the RCDS are appointed by the Rector on the request of the Director of the Doctoral School.
3. The Chair of the RCDS shall be the Director of the Doctoral School.
4. The RCDS shall be composed of: Deputy Rector for Artistic and Scientific Matters or, in special cases, another Deputy Rector of the Academy, the Chair of the Council for the Discipline of the Musical Arts, and directors of institutes, heads of chairs and departments or their designees who hold at least the degree of doktor habilitowany [habilitated doctor] or doktor habilitowany sztuki [habilitated doctor of arts].
5. The Secretary of the RCDS is not a member of the RCDS and does not participate in the evaluation of candidates for the Doctoral School.

### **§ 3**

1. The Chair of the RCDS shall convene and preside over the meetings of the RCDS.
2. In the absence of the Chair of the RCDS, a committee meeting shall be convened and chaired by a committee member authorised by the Chair.
3. Meetings of the RCDS may be held by means of electronic communication..

### **§ 4**

1. The RCDS, at the request of the Chair of the RCDS, may decide to exclude a member of the RCDS from the assessment procedure of a given candidate in a situation where the participation of that member could raise reasonable doubts as to his/her impartiality, and in particular when that member:
  - 1) was the supervisor of the candidate's master's thesis;
  - 2) is the candidate's superior or is in any other relationship with the candidate resulting from employment.
2. The member of the RCDS excluded from the assessment of a candidate shall not participate in the assessment of the candidate, which shall be noted by the Chair in the individual protocol of the recruitment procedure of the candidate concerned.

## **Tasks of the Recruitment Committee of the Doctoral School**

### **§ 5**

1. The tasks of the RCDS include in particular:
  - 1) accepting candidates for the competitive qualification procedure;
  - 2) conducting the recruitment proceedings, including the competitive qualification procedure;
  - 3) adopting a list of questions to assess the candidates' humanistic competence;
  - 4) compiling:
    - a) protocols of the recruitment proceedings, including the competitive qualification procedure,
    - b) the ranking list of candidates for the Doctoral School,
    - c) the list of persons qualified for admission to the Doctoral School;
  - 5) announcing the results of the competitive qualification procedure and the recruitment proceedings;

- 6) reviewing complaints and requests submitted by candidates in relation to the recruitment proceedings.
2. The RCDS shall deliberate and take decisions by an absolute majority of votes in the presence of at least half of the members. In case of a tie, the Chair of the RCDS has the casting vote.

## **SECTION III**

### **RECRUITMENT PROCEEDINGS**

#### **Conditions for admission to the recruitment proceedings**

##### **§ 6**

1. A person may be admitted to the recruitment proceedings of the Doctoral School who:
  - 1) holds a master's degree or other equivalent, or a person referred to in Article 186(2) of the Act;
  - 2) has registered in the Verbis electronic recruitment system of the Academy.
2. In exceptional cases, justified by the highest quality of artistic or scientific achievements, a person who does not meet the requirements referred to in § 1 section 1, and who is a graduate of first-cycle studies or a student who has completed the third year of long-cycle studies, as well as a person who is a beneficiary of the 'Diamond Grant' programme referred to in Article 181 of the Act of 3 July 2018 – *Provisions introducing the Act – the Law on higher education and science* may be admitted to the Doctoral School.
3. Artistic or scientific achievements of the highest quality shall mean outstanding artistic achievements or high quality scientific research conducted by the candidate which are of significant artistic importance or significance for the development of science, innovation and economy. The highest quality of the candidate's scientific achievements or his/her achievements in the field of art shall be determined by the RCDS in the formal verification of the application.

#### **Required documents**

##### **§ 7**

1. An application for admission to the Doctoral School should include:
  - 1) a signed application to the Rector for admission to the Doctoral School, generated from the Verbis system;
  - 2) attachments to the application:
    - a) a copy of the diploma of graduation from a second-cycle or long-cycle master's degree programme or a certificate of graduation from a second-cycle or long-cycle master's degree programme and obtaining a master's degree or another equivalent degree; in the case where the diploma has not yet been issued, a certificate confirming the obtaining of a master's degree should be attached, and in the case referred to in § 6 section 2, documents confirming the fulfilment of the conditions described therein,
    - b) a list of the applicant's most important artistic and/or scientific achievements (maximum 10) compiled in accordance with the rules defined in Appendix 3 to the Terms and conditions of recruitment, which will be assessed in the competitive recruitment proceedings,

- c) documents confirming the artistic and/or scientific achievements of the candidate as indicated in the list referred to in point b), in particular: copies of scientific publications, copies of documents confirming artistic achievements, copies of diplomas attesting the awarding of prizes, with candidates who have declared their participation in the competitive recruitment proceedings:
  - in the field of theory - they also submit two original published texts with a full bibliographic description enabling identification (author, title, year and place of issue, journal number, pages, name of the editor in the case of a multiple-author publication),
  - in the field of composition - they also submit 5 works (in the form of a score and a recording made in accordance with the requirements specified in Appendix 1 to the Terms and conditions of recruitment) for diverse performing forces, showing the broadest possible spectrum of the candidate's composing technique,
  - in the field of conducting - they also submit two recordings made in accordance with the requirements specified for the field of conducting in Appendix 1 to the Terms and conditions of recruitment: Recording No. 1 - 10-15 minutes is subject to assessment in Stage I; Recording No. 2 - audiovisual presentation - 30-35 minutes is subject to assessment in Stage III (Recording No. 1 may be an excerpt from Recording No. 2),
  - in the field of performance - they also submit a 10-15 minute recording of their artistic performance made in accordance with the requirements defined in Appendix 1 to the Terms and conditions of recruitment (it is possible to submit a recording of works presented in Stage III);
- d) proof of knowledge of English, German or Italian - certificate or diploma attesting to a level of proficiency of at least B2,
- e) one recent photograph, taken in accordance with the requirements used for the issue of identity cards, and in the electronic version of the documentation one recent colour photograph in electronic version, size: 300x375 pixels, in the format: 'jpg', in resolution: 300 dpi,
- f) in the case of a candidate with a disability, a copy of the certificate of disability or of the certificate on the degree of disability,
- g) consent to the processing of personal data for the purposes of the recruitment proceedings (Appendix 4 to the Terms and conditions of recruitment).

2. Copies of documents submitted with the application for admission to the Doctoral School should be certified as true copies by a OTS employee on the basis of the originals presented for inspection. By submitting the electronic version of the dossier in the Verbis electronic recruitment system, the candidate declares its full conformity with the submitted paper version.

3. In the case of possession of a diploma of graduation from a foreign institution or a certificate confirming the completion of such studies which, in accordance with the provisions of the Act, confirms the possession in the Republic of Poland of an education at the level of second-cycle studies or long-cycle master's studies or a diploma recognised as equivalent to a Polish diploma of graduation from a second-cycle studies or long-cycle master's studies and a professional title of magister, magister sztuki or another equivalent entitling the candidate to apply for admission to a doctoral school or for conferring a doctoral degree in the Republic of Poland, such documents should additionally bear an apostille or legalisation and a translation into Polish certified by a sworn translator. In all other cases, the candidate is additionally obliged to submit a certificate of recognition, by way of a nostrification

procedure, of the equivalence of the diploma with the relevant Polish degree and professional title.

4. Documents other than those referred to in point 3 presented in a language other than Polish must be accompanied by a simple translation into Polish, with the exception of posters, concert diplomas and programmes, etc. in English.

### **§ 8**

1. The documents referred to in § 7 shall be submitted both on paper and electronically, with the paper documents being submitted to OTS, during OTS office hours, or sent by post to the Academy address, and the electronic documents being uploaded to the Verbis electronic recruitment system.
2. Documents shall be submitted by the deadline set in accordance with § 10 section 2, with the date of submission being the date on which the documents are deposited with OTS or received by post at the Academy and uploaded to the Verbis electronic recruitment system.
3. If incomplete documents are submitted in the admission procedure, the Director of the Doctoral School will call on the candidate to provide complete documents. Failure to complete the documents by the specified deadline may result in the candidate not being admitted to the recruitment proceedings and in a decision to refuse admission to the Doctoral School.
4. In particularly justified cases, the Director of the Doctoral School may decide to accept documents received after the deadline.

### **Formal verification of documents and admission to the recruitment proceedings**

### **§ 9**

1. Documents submitted by a candidate for admission to the Doctoral School are subject to formal verification by OTS and RCDS.
2. The criteria for formal verification of documents submitted in paper and electronic versions include, in particular:
  - 1) timeliness of the submission of the complete paper and electronic recruitment documents in the Verbis electronic recruitment system;
  - 2) the completeness of the application for admission to the Doctoral School and of the required attachments, including documentation confirming artistic and/or scientific achievements.
3. After formal verification of the documents, the RCDS admits to the competitive qualifying procedure the candidates who have submitted a complete set of the required recruitment documents in paper and electronic versions.
4. The OTS shall notify the candidate of his/her admission to the competitive qualifying procedure and of its date by e-mail, sending the information to the e-mail address indicated by the candidate in his/her application for admission to the Doctoral School.

### **Recruitment deadlines**

### **§ 10**

1. Recruitment to the Doctoral School begins on 28 July 2023 and ends on 30 September 2023.
2. The deadlines for the activities in the recruitment procedure, including the deadline for the submission of documents and the qualification procedure, shall be determined by

the Director of the Doctoral School by means of announcements posted on the Academy's website and notice board.

### **Admission limit**

#### **§ 11**

1. The limit of admissions to the Doctoral School for the academic year 2023/2024 is set by the Rector by means of an ordinance.
2. The Rector may agree to admit to the Doctoral School outside the limit:
  - 1) persons pursuing artistic or research projects on the basis of agreements between the Academy and other entities, provided that financing of a doctoral scholarship is provided;
  - 2) persons whose education will be conducted within the framework of cooperation referred to in Article 198 point 6 of the Act;;
  - 3) foreigners – in cases specified in Article 323, point 1 of the Act.

### **Scope and conduct of the recruitment procedure**

#### **§ 12**

1. The admission procedure aimed at selecting the best candidates for admission to the Doctoral School comprises::
  - 1) a competitive qualifying proceedings;
  - 2) enrolment on the list of doctoral students or issuance of an administrative decision refusing admission to the Doctoral School.
2. The competitive qualifying proceedings shall consist of three stages:
  - 1) stage I: evaluation of artistic or scientific achievements;
  - 2) stage II: an interview;
  - 3) stage III: artistic or scientific presentation – according to the chosen scope.
3. The detailed course of the competitive qualifying proceedings in particular stages and fields is specified in Appendix 1 to the Terms and conditions of recruitment.
4. A points system is used to assess the elements of the competitive qualifying proceedings in accordance with Appendix 2 to the Terms and conditions of recruitment. That Appendix contains detailed criteria and rules on the award of points in the competition selection procedure, the minimum thresholds for admission to the next stage and the total minimum number of points required to be considered a successful candidate in a competitive qualifying proceedings.
5. The maximum number of points to be obtained in the competitive qualifying proceedings is 125.
6. The individual candidate's record of the recruitment procedure shall indicate the number of points awarded to the candidate for each stage of the competitive qualifying proceedings. The marks awarded by individual members of the RCDS shall not be disclosed to persons who are not members of the RCDS or the Secretary of the RCDS.
7. In justified cases, the RCDS may decide to conduct the competitive qualifying proceedings in whole or in part by means of electronic communication.

## **Results of the recruitment proceedings**

### **§ 13**

1. Once the competitive qualifying proceedings have been completed, the RCDS shall create a ranking list of candidates who have obtained a positive result in the competitive qualifying proceedings in accordance with Appendix 2 to these Terms and Conditions – in descending order of the number of points obtained in the proceedings.
2. The ranking list referred to in point 1 shall include::
  - 1) the candidate's recruitment number;
  - 2) the final result of the competitive qualifying proceedings as expressed in points.
3. The RCDS shall create a list of candidates qualified for admission to the Doctoral School, including the candidates with the best ranked results in the number corresponding to the admission limit for the Doctoral School.
4. In the event of several candidates obtaining the same number of points entitling them to be placed in the last place on the list of candidates qualified for admission to the Doctoral School, the number of points obtained from stage III of the competitive qualifying proceedings shall be decisive for inclusion in the list of candidates qualified for admission to the Doctoral School.
5. In the case referred to in point 4, the Chair of the RCDS may apply to the Rector for an increase in the admission limit to the Doctoral School.
6. The cumulative protocols, the ranking lists and the list of candidates qualified for admission to the Doctoral School are signed by the Chair of the RCDS.

### **§ 14**

Resignation from the admission procedure is possible at any stage of the admission procedure and will result in the candidate being removed from the respective list of candidates.

## **SECTION IV**

### **ADMISSION TO THE DOCTORAL SCHOOL**

### **§ 15**

1. Admission to the Doctoral School takes place if the candidate meets the following conditions together:
  - 1) fulfilment as appropriate of the requirements set out in § 6 of the Terms and conditions of recruitment;
  - 2) submission of a complete set of documents required in the admission procedure;
  - 3) obtaining a positive result in the competitive qualifying proceedings;
  - 4) obtaining a place on the ranking list within the limit of places and being enrolled on the list of candidates qualified for admission to the Doctoral School.
2. Admission to the Doctoral School takes place through:
  - 1) enrolment on the list of doctoral students – in the case of a candidate who is a Polish citizen;
  - 2) an administrative decision – in the case of a foreigner.

3. Enrolment on the list of doctoral students is performed by the Rector or the Director on the basis of the Rector's authorisation, in accordance with the list of candidates qualified for admission to the Doctoral School.
4. The candidate qualified for admission to the Doctoral School is enrolled on the list of doctoral students after submitting, not later than within seven days of the date of the announcement of the results of the recruitment proceedings, a statement prepared in accordance with the template specified in Appendix 5, confirming that he/she:
  - 1) will be a doctoral student only at the Doctoral School, to which he/she was admitted at the Academy;
  - 2) has been informed that, in the case where a person admitted to the Doctoral School is employed as an academic teacher or researcher, with the exception of the cases specified in Article 209(10) of the Act, enrolment in the list of doctoral students shall be deemed effective if the employment relationship ceases or the period of employment expires before taking the oath and commencing education at the Doctoral School.
5. Candidates who have not been enrolled on the list of doctoral students because the limit of places has been reached shall form a reserve group. If a place on the list of doctoral students becomes vacant, the next candidate from the reserve group shall be enrolled on the list of qualified candidates, in accordance with the ranking list.
6. A person admitted to the Doctoral School shall commence studies and shall acquire the rights of a doctoral student upon taking the oath.
7. In the case where a person admitted to the Doctoral School is employed as an academic teacher or researcher, with the exception of the cases specified in Article 209(10) of the Act, enrolment in the list of doctoral students shall be deemed effective if the employment relationship ceases or the period of employment expires before taking the oath.
8. In the event that a person admitted to the Doctoral School fails to fulfil the condition referred to in Article 209(10) of the Act within the time limit specified in section 4, the doctoral student shall be removed from the list of doctoral students, and the place vacated by him/her shall be taken by the next candidate from the ranking list who was not qualified for admission to the Doctoral School due to lack of places.
9. The candidate may obtain information on the results of the admission procedure and on enrolment or refusal of admission to the Doctoral School in the Verbis system by logging in using a unique login and password.
10. The results of the recruitment proceedings are public.

## § 16

1. A decision on refusal of admission to the Doctoral School is made by the Rector or the Director, acting under the authority of the Rector, in the event of the occurrence of at least one of the following conditions:
  - 1) failure to meet the requirements specified in § 6;
  - 2) failure to submit the complete set of documents required in the admission procedure;
  - 3) failure to obtain a positive result in the competitive qualifying proceedings;
  - 4) lack of places at the Doctoral School within the admission limit specified by the Rector.
2. A candidate may appeal to the Rector for reconsideration of a decision to refuse admission to the Doctoral School. The application is submitted within 14 days of the date of delivery of the decision on refusal of admission to the Doctoral School.

3. The request referred to in point 2 should contain a justification. The request for reconsideration of a case may only be based on a breach of these Terms and conditions of recruitment.

## **SECTION V**

### **RECRUITMENT OF FOREIGNERS**

#### **§ 17**

1. Education at the Doctoral School may be provided to foreigners on the basis of:
  - 1) international agreements, according to the rules defined in these agreements;
  - 2) agreements concluded with foreign entities by the Academy, in accordance with the rules defined in those agreements;
  - 3) the decision of the minister responsible for science and higher education and the minister responsible for culture and national heritage;
  - 4) the decision of the Director of the Polish National Agency for Academic Exchange with regard to its scholarship holders;
  - 5) the decision of the Director of the National Science Centre on awarding funds for the implementation of basic research in the form of a research project, internship or scholarship, qualified for funding through a competition;
  - 6) the administrative decision of the Rector.
2. A foreigner whose level of linguistic proficiency in Polish makes it possible to undertake education in that language may apply for admission to the Doctoral School.

#### **Recruitment procedure for foreigners**

#### **§ 18**

1. Foreigners are subject to the same rules of admission to the Doctoral School as Polish nationals, subject to the provisions of this Section.
2. In the case of candidates who are foreign citizens, enrolment on the list of doctoral students takes place on the basis of an administrative decision issued by the Rector.

#### **Documents required from foreigners**

#### **§ 19**

1. A candidate who holds a diploma of completion of studies abroad, in accordance with the provisions of the Act, confirming in the Republic of Poland possession of an education at the level of second-cycle studies or long-cycle master's degree studies or recognised as equivalent to a Polish diploma of completion of second-cycle studies or long-cycle master's degree studies and a professional title of magister, magister sztuki or other equivalent entitling to apply for admission to a doctoral school or for the award of a doctoral degree in the Republic of Poland, shall be obliged to submit:
  - 1) a copy of the diploma as well as the diploma supplement, if issued, legalised or with an apostille clause;
  - 2) a copy of the translation of the diploma and the supplement bearing the apostille into Polish, certified by a sworn translator.

In all other cases, the candidate is additionally obliged to submit a certificate of recognition, through the nostrification procedure, of the equivalence of the diploma with the relevant Polish degree and professional title.

2. The documents referred to in point 1 shall be submitted to OTS by the deadline for submission of recruitment documents to the Doctoral School, to be certified as true copies of the original by a OTS employee.
3. Other recruitment documents produced in a foreign language shall be submitted by the candidate together with their ordinary translation into Polish, with the exception of posters, concert diplomas and concert programmes, etc., in English.
4. A foreigner shall also submit a certificate confirming his/her knowledge of the Polish language at least at B1 level of proficiency, issued by the State Commission for the Certification of Proficiency in Polish as a Foreign Language or a certificate confirming the completion of a preparatory course for taking up education in Polish at a unit designated by the Minister of Science and Higher Education or a certificate issued by the Academy, confirming that his/her level of proficiency in Polish allows him/her to take up education in that language
5. In the case of submission of a certificate of completion of studies, the candidate is obliged to present the diploma or a copy of the diploma of completion of studies at OTS immediately after receiving it, but no later than by the date of taking the oath. A certificate issued outside the Republic of Poland should be provided with an apostille clause and submitted together with a certified translation of these documents into Polish
6. The documents referred to in point 1 shall be submitted by candidates:
  - 1) in hard copy – submitted to OTS, during OTS office hours or sent by post to the Academy address;
  - 2) in electronic version – uploaded to the Verbis electronic recruitment system.

## **DZIAŁ VI**

### **RULES OF EQUAL OPPORTUNITIES AND NON-DISCRIMINATION IN RECRUITMENT PROCEDURES**

#### **Terms and conditions for the recruitment procedure in the case of candidates with disabilities**

##### **§ 20**

1. Candidates for the Doctoral School who are persons with disabilities shall be subject to the terms of recruitment set out in these Terms and conditions of recruitment, subject to point 2.
2. The terms and conditions of the recruitment procedure, in the part concerning the competitive qualifying proceedings, taking into account the needs of a candidate with a disability, are determined by the Director upon a written request of the candidate. A request may be submitted no later than 7 days before the date set for the competitive qualifying proceedings.

##### **§ 21**

Adaptation of the mode and form of the recruitment procedure for a candidate with a disability may consist in particular in:

- 1) extending the duration of:
  - a) an interview: an assessment of humanistic competence or a statement on a topic related to the area of the planned doctoral thesis as part of stage II of the competitive qualifying proceedings,

b) artistic or scholarly presentation as part of Stage III of the competitive qualifying proceedings,  
by no more than 50% of the duration planned for the other candidates;

- 2) the use of adapted transcription of printed materials to meet the needs of visually impaired persons;
- 3) changing from written to oral or oral to written form;
- 4) participation of third parties or guide dogs assisting persons with disabilities in the recruitment procedure;
- 5) change of the venue of the proceedings.

## § 22

The decision on the extent and form of the adaptation referred to in § 21 is taken by the Director on the basis of a request submitted by the candidate and a certificate confirming the degree and type of disability, as well as the expiry date of the certificate.

**Appendix 1** to the Terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the Academic Year 2023/2024

### **Detailed rules of competitive qualifying proceedings by stage and field**

#### **Stage I - Assessment of artistic and/or scientific output**

1. This stage takes place without the participation of the Candidate.
2. The RCDS evaluates the artistic and/or scientific achievements of all Candidates in terms of 10 artistic and/or scientific achievements indicated by them.

Under this criterion, depending on the field of the competitive qualifying proceedings, the following shall also be assessed:

#### **FIELD A: MUSIC THEORY**

- two published texts written by the Candidate, which shall have a full bibliographical description to identify them (author, title, year and place of publication, journal number, pages, editor's name in the case of a multi-author publication),

#### **FIELD B: COMPOSITION**

- five works (in the form of a score and a recording) for a varied performance ensemble, showing the broadest possible spectrum of the candidate's compositional technique,

#### Guidelines for audio-video recordings:

- a recording (audio-demo) in MP3, MP4 or WAV format is required,
- the quality of the recording is the responsibility of the Candidate,

- the description of the recording file should follow the template: candidate number assigned by the electronic recruitment system\_performer\_place of registration\_date of registration,

### **FIELD C: CONDUCTING**

- a 10-15 minute recording of excerpts from a rehearsal with an ensemble, a concert or opera performance led as a conductor of a symphony orchestra, chamber orchestra, opera company or choir (it is possible to submit an excerpt from the recording presented in Stage III).

Guidelines for audio-video recordings:

- the candidate should be visible in the videos to the extent that he/she can be identified,
- a recording in MP4 format is required,
- the quality of the recording is the responsibility of the Candidate,
- the description of the recording file should follow the template: candidate number assigned by the electronic recruitment system\_performer\_place of registration\_date of registration,

### **FIELD D: PERFORMANCE**

- a 10-15 minute recording (a recording of the work presented in Stage III may be submitted)

Guidelines for audio-video recordings:

- the candidate should be visible in the videos to the extent that he/she can be identified,
- a recording in MP4 format is required,
- the quality of the recording is the responsibility of the Candidate,
- the description of the recording file should follow the template: candidate number assigned by the electronic recruitment system\_performer\_place of registration\_date of registration.

### **Stage II – an interview**

The approximately 30-35 minute interview includes:

- a statement by the candidate on a topic related to the area of the planned doctoral dissertation (artistic and scientific objectives, thematic scope of the dissertation, its conception, outline of the dissertation plan, sources and literature of the subject, innovativeness, references to the artistic or scientific presentation given during Stage III, etc.) of about 15 minutes' duration and answers to questions from the members of the committee concerning the statement,
- assessment of humanistic competence, which takes place on the basis of an oral answer to one of two drawn questions in the field of fiction, aesthetics and art history. (The list of questions on fiction, aesthetics and art history adopted by the RCDS will be made known to candidates by posting in the Verbis recruitment system.)

### **Etap III – assessment of artistic or scientific presentation**

The course of stage III is different for each field of the competitive qualifying proceedings and includes:

### **FIELD A: MUSIC THEORY**

1. A 20-25 minute speech or presentation on one topic chosen by the RCDS from two topics on issues in the discipline of musical arts, prepared in advance and declared by the Candidate. The speech - equivalent to a conference paper - must not be a duplication of the content covered in the Candidate's thesis. The topic is chosen at the beginning of the examination.
2. The candidate's self-presentation.

Candidate's total speaking time: 30-35 min.

### **FIELD B: COMPOSITION**

A 30-35 minute composer's self-presentation consisting in the presentation of at least three recordings chosen by the candidate from among the five works submitted in Stage I of his/her authorship or fragments thereof, together with the composer's own commentary.

### **ZAKRES C: CONDUCTING**

- audio-visual presentation of recorded excerpts from a rehearsal with the ensemble, a concert or an opera performance led as conductor of a symphony orchestra, chamber orchestra, opera company or choir,
- time of presentation - 30-35 minutes.

#### Guidelines for audio-video recordings:

- the candidate should be visible in the videos to the extent that he/she can be identified, in the setting of the ensemble members,
- a recording in MP4 format is required,
- the quality of the recording is the responsibility of the Candidate,
- the description of the recording file should follow the template: candidate number assigned by the electronic recruitment system\_performer\_place of registration\_date of registration.

### **ZAKRES D: PERFORMANCE:**

- A 30-35 minute recital by the candidate.

## **Point system in the recruitment procedure**

### **Score thresholds**

1. The maximum number of points to be obtained in the qualifying procedure shall equal 125.
2. Each member of the RCDS shall award points to a candidate in whole numbers in each criterion by writing the number of points awarded on a personal examination sheet bearing the name of the RCDS member and signed by him/her.
3. The RCDS shall award a candidate the number of points in each criterion in a number representing the trimmed average (average obtained after removing one highest and one lowest score) of the scores awarded by the RCDS members in each criterion, given to the second decimal place without rounding.
4. Only candidates who achieve the minimum score thresholds shall be admitted to the next stage of the competitive qualifying proceedings.
5. The assessments made by the RCDS are final and cannot be appealed.
6. The assessment criteria, the maximum number of points for each criterion, the maximum number of points per stage and the minimum point thresholds (the required minimum number of points signifying a successful examination stage) are defined in the table below:

Fields	Criterion	Maximum number of points per criterion	Maximum number of points per stage	Minimum score thresholds
<b>Stage I – assessment of artistic or scientific output</b>				
All candidates	Quality of artistic and/or scientific achievement as defined for stage I in Appendix 1 to the Terms and conditions of recruitment	25	25	from 20
<b>Stage II – interview</b>				
All candidates	Statement on a topic related to the area of the planned doctoral thesis	20	25	from 18
	Assessment of humanistic competences	5		
<b>Stage III – artistic or scientific presentation<sup>1</sup></b>				
A. MUSIC THEORY	Scientific value of the statement	25	75	from 66
	Form and content of the presentation	25		
	Originality and innovation of approach	25		
B. COMPOSITION	Artistic concept	25	75	from 66
	Composer's background	25		
	Originality and creative individuality	25		
C. CONDUCTING	Performance technique	25	75	from 66
	Style and interpretation	25		
	Originality and artistic individuality	25		
D. PERFORMANCE	Performance technique	25	75	from 66
	Style and interpretation	25		
	Originality and artistic individuality	25		
<b>The total minimum number of points required in all stages of the competitive qualifying proceedings in order to obtain a positive result in the competitive qualifying proceedings</b>				<b>104</b>

<sup>1</sup> In accordance with the chosen field of study in the Doctoral School indicated at the registration stage in the Verbis electronic recruitment system.

**Rules for compiling a list of a candidate's most important artistic and/or scientific achievements (maximum 10 achievements)**

The candidate's artistic and/or scientific achievements should be structured according to the following indications:

**1) artistic activity:**

- a) concerts (title of concert, venue, date, indicate in what capacity, including first performances),
- b) participation in music competitions (title of the competition, place, date, position obtained),
- c) awards in music competitions (full name of the award and name of the competition, place, date),
- d) preparation of the score for performance (performing ensemble, addressee, if any),
- e) other;

**2) scientific activity:**

- a) participation in symposia, conferences (topic of speech, etc., full name of conference, organiser, venue, date),
- b) presentation of a lecture, paper, announcement, etc. (topic of speech, organiser, place, date);
- c) publication of an article, score, recording, performance, publishing reviews, etc. (title, name of publishing house, website address in case of electronic publications, place, date),

**3) popularisation activities:** lecture, radio broadcasts, etc.,

**4) other.**

**Appendix 4** to the Terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the Academic Year 2023/2024

.....  
*place, date*

.....  
(name and surname of the candidate)

.....  
(PESEL or, in the case of a foreigner, type and number of identity card and country of issue)

### **Data protection statement**

I consent to the processing of my personal data by the Karol Lipiński Academy of Music in Wrocław in the scope of the recruitment procedure to the Doctoral School and the subsequent course of study at the Doctoral School.

I further declare that I have been informed by the Karol Lipiński Academy of Music in Wrocław (with its registered office at pl. Jana Pawła II No. 2, 50-043 Wrocław), as data controller, in accordance with Article 13 point 1 and 2 of the Regulation 2016/679 of the European Parliament and of the Council of the EU of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (hereinafter 'General Data Protection Regulation'), that:

- 1) I have the right to access and rectify, erase, restrict processing of my data, the right to data portability, the right to withdraw my consent at any time without affecting the lawfulness of the processing carried out on the basis of consent before its withdrawal;
- 2) my personal data will be processed in order to:
  - a) carry out the recruitment process for the Doctoral School conducted by the Karol Lipiński Academy of Music in Wrocław, on the basis of Article 6 point 1 letter b), c), and e), and Article 9 point 2 letter b of the General Data Protection Regulation,
  - b) provide current information related to the recruitment process to the Doctoral School and the subsequent course of study at the Doctoral School, on the basis of Article 6 point 1 letter a) of the General Data Protection Regulation,
  - c) keep proper records of the educational process at the Doctoral School, on the basis of Article 6 point 1 letter b), c), and e), and Article 9 point 2 letter b of the General Data Protection Regulation;
- 3) my personal data may only be disclosed to persons authorised by the controller to process personal data, to processors under an entrustment agreement and to other entities authorised by law;
- 4) no decisions will be taken on the basis of my personal data by automated means, nor will they be subject to profiling;
- 5) personal data will be stored for the period necessary for the performance of all activities related to the recruitment process and archiving of documentation in accordance with the administrator's procedures in connection with the need to ensure the possibility of clarifying

any doubts related to the recruitment process and, in the case of admission to the Doctoral School, in accordance with the applicable regulations;

- 6) contact details of the Academy Data Protection Inspector: address – The Karol Lipiński Academy of Music in Wrocław, pl. Jana Pawła II nr 2 (pok. 022), 50-043 Wrocław, e-mail address – iod@amkl.edu.pl;
- 7) providing personal data is necessary in order to take part in the recruitment process and to document the course of education at the Doctoral School on the basis of the Act of 20 July 2018. - Law on Higher Education and Science (i.e. Journal of Laws 2021, item 478, as amended);
- 8) I have the right to lodge a complaint with the President of the Office for Personal Data Protection (ul. Stawki 2, 00-193 Warsaw) if I consider that the processing of personal data violates the provisions of the General Data Protection Regulation.

.....

*place and date*

.....

*(the candidate's legible signature)*

I agree to receive from the Karol Lipiński Academy of Music in Wrocław information concerning the admission procedure to the Doctoral School, and the subsequent course of study at the Doctoral School, by electronic means of communication indicated in my application for admission to the Doctoral School, in accordance with the Act of 18 July 2002 on the provision of electronic services (Journal of Laws of 2019, item 123, as amended) at the e-mail address I have provided, by telephone at the telephone number I have provided, and through the Verbis electronic recruitment system.

.....

*place and date*

.....

*(the candidate's legible signature)*

I consent to the use of my image by the Karol Lipiński Academy of Music in Wrocław for the purposes of the recruitment procedure and documenting the course of my education at the Doctoral School of the Karol Lipiński Academy of Music in Wrocław.

.....

*place and date*

.....

*(the candidate's legible signature)*

I declare that I am familiar with the registration rules, the schedule, and the terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław, in particular that I have familiarised myself with the recruitment information available on the Academy's website..

I am aware that by registering in the Verbis electronic recruitment system for the Doctoral School of the Karol Lipiński Academy of Music in Wrocław, and by filling in the required data, I become a candidate for the Doctoral School of the Karol Lipiński Academy

of Music in Wrocław, and I am bound by the legal acts of the Karol Lipiński Academy of Music in Wrocław in terms of recruitment to the Doctoral School.

I acknowledge that the recruitment procedure to the Doctoral School is conducted on the basis of data provided electronically through an account in the Verbis electronic recruitment system, and I accept full responsibility for any incomplete, erroneous or false data provided during the registration process, as well as for the consequences thereof and the decisions of the Recruitment Committee, including possible removal from the list of persons qualified for admission or admitted to the Doctoral School at the Karol Lipiński Academy of Music in Wrocław..

.....  
*place and date*

.....  
*(the candidate's legible signature)*

I give my consent for information concerning the organisation of education at the Doctoral School of the Karol Lipiński Academy of Music in Wrocław containing my name and surname to be posted on notice boards on the premises of the Karol Lipiński Academy of Music in Wrocław.

.....  
*place and date*

.....  
*(the candidate's legible signature)*

**Appendix 5** to the Terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the Academic Year 2023/2024

.....  
(place, date)

.....  
(name and surname of the candidate)

.....  
(PESEL or, in the case of a foreigner, type and number of identity card and country of issue)

### **Statement by the candidate for the Doctoral School**

I declare that as of 1 October 2023 I will only be a doctoral student at the Doctoral School of the Karol Lipiński Academy of Music in Wrocław.

I also declare that I have been informed about the content of Article 209(10) of the Act of 20 July 2018. - Law on Higher Education and Science (Journal of Laws of 2022, item 547, as amended), stating that a doctoral student may not be employed as an academic teacher or researcher. The prohibition does not apply to the employment of a doctoral student:

- 1) in order to carry out a research project referred to in Article 119(2), points 2 and 3;
- 2) following a successful mid-term evaluation, except that in the case of employment exceeding half-time, the amount of the scholarship shall be 40% of the monthly scholarship referred to in section 4, point 2;
- 3) who is not entitled to a doctoral scholarship,

and about the consequences of the above provision for commencement of education at the Doctoral School, in the sense that enrolment on the list of doctoral students shall be deemed effective if the employment relationship ceases or the period of employment expires before taking the oath and commencement of education at the Doctoral School.

.....  
(the candidate's legible signature)



**Resolution No. 2/2024  
of the Senate of the Karol Lipiński Academy of Music in Wrocław  
of 20 February 2024**

**on the determination of the “Terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the academic year 2024/2025”.**

Pursuant to Article 200(2) of the Act of 20 July 2018 - The Law on Higher Education and Science (Journal of Laws of 2023, item 742, as amended) and §16 section 20 of the Statutes of the Karol Lipiński Academy of Music in Wrocław, constituting Appendix to Resolution No. 34/2019 of the Senate of the Karol Lipiński Academy of Music in Wrocław of 11 September 2019 on the adoption of the Statutes of the Karol Lipiński Academy of Music in Wrocław, the Senate of the Karol Lipiński Academy of Music in Wrocław adopts the following:

**§ 1**

The “Terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the academic year 2024/2025” are determined as specified in the appendix to this resolution.

**§ 2**

The Rector of the Karol Lipiński Academy of Music in Wrocław is entrusted with the execution of this resolution.

**§ 3**

This resolution becomes effective on the date of adoption.

*Wrocław, 20 February 2024*

Appendix to Resolution No. 2/2024 of the Senate of the Karol Lipiński Academy of Music in Wrocław of 20 February 2024 on the determination of "Terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the academic year 2024/2025"

**Terms and conditions of recruitment to the Doctoral School  
of the Karol Lipiński Academy of Music in Wrocław  
for the Academic Year 2024/2025**

**SECTION I  
GENERAL PROVISIONS**

**§ 1**

1. The terms and conditions of recruitment to the Doctoral School providing education in the field of art, in the discipline of music, conducted at the Karol Lipiński Academy of Music in Wrocław for the academic year 2024/2025 are specified in this document, hereinafter referred to as the 'Recruitment Rules'.
2. Whenever these Recruitment Rules refer to:
  - 1) the Act - it shall mean the Act of 20 July 2018. The Law on Higher Education and Science (Journal of Laws 2023, item 742, as amended);
  - 2) Academy - this shall mean the Karol Lipiński Academy of Music in Wrocław;
  - 3) Rector - refers to the Rector of the Karol Lipiński Academy of Music in Wrocław;
  - 4) Doctoral School - it shall be understood as an organised form of doctoral education in the field of art in the discipline of musical arts, conducted at the Karol Lipiński Academy of Music in Wrocław;
  - 5) Director - means the Director of the Doctoral School of the Karol Lipiński Academy of Music in Wrocław;
  - 6) OTS - it means the Department of Teaching and Student Affairs of the Karol Lipiński Academy of Music in Wrocław;
  - 7) Candidate - refers to a person applying for admission to the Doctoral School;
  - 8) Doctoral Student - shall be understood as a person enrolled as a doctoral student at the Doctoral School.

**SECTION II  
RECRUITMENT COMMITTEE OF THE DOCTORAL SCHOOL  
Structure and rules of operation**

**§ 2**

1. The recruitment procedure to the Doctoral School is conducted by the Recruitment Committee of the Doctoral School, hereinafter referred to as the 'RCDS'.

2. The members of the RCDS and the Secretary of the RCDS are appointed by the Rector.
3. The Chair of the RCDS shall be the Director of the Doctoral School.
4. The RCDS shall be composed of the Chairperson - the Director of the Doctoral School and no less than seven academic teachers holding at least a habilitation degree or a habilitation degree in art, representing the fields to be assessed during the recruitment procedure.
5. In the case of a Candidate representing a unique specialisation, the Rector may appoint an additional specialist with at least a habilitation degree or a habilitation degree in art as a member of the RCDS.
6. The Secretary of the RCDS is not a member of the RCDS and does not participate in the evaluation of candidates for the Doctoral School.

### **§ 3**

1. The Chair of the RCDS shall convene and preside over the meetings of the RCDS.
2. In the absence of the Chair of the RCDS, a committee meeting shall be convened and chaired by a committee member authorised by the Chair.
3. Meetings of the RCDS may be held by means of electronic communication..

### **§ 4**

1. The RCDS, at the request of the Chair of the RCDS, may decide to exclude a member of the RCDS from the assessment procedure of a given candidate in a situation where the participation of that member could raise reasonable doubts as to his/her impartiality, and in particular when that member:
  - 1) was the supervisor of the candidate's master's thesis;
  - 2) is the candidate's superior or is in any other relationship with the candidate resulting from employment.
2. The member of the RCDS excluded from the assessment of a candidate shall not participate in the assessment of the candidate, which shall be noted by the Chair in the individual protocol of the recruitment procedure of the candidate concerned.

## **Tasks of the Recruitment Committee of the Doctoral School**

### **§ 5**

1. The tasks of the RCDS include in particular:
  - 1) accepting candidates for the competitive qualification procedure;
  - 2) conducting the recruitment proceedings, including the competitive qualification procedure;
  - 3) adopting a list of questions to assess the candidates' humanistic competence;
  - 4) compiling:
    - a) protocols of the recruitment proceedings, including the competitive qualification procedure,
    - b) the ranking list of candidates for the Doctoral School,
    - c) the list of persons qualified for admission to the Doctoral School;
  - 5) announcing the results of the competitive qualification procedure and the recruitment proceedings;

- 6) reviewing complaints and requests submitted by candidates in relation to the recruitment proceedings.
2. The RCDS shall deliberate and take decisions by an absolute majority of votes in the presence of at least half of the members. In case of a tie, the Chair of the RCDS has the casting vote.

## **SECTION III**

### **RECRUITMENT PROCEEDINGS**

#### **Conditions for admission to the recruitment proceedings**

##### **§ 6**

1. A person may be admitted to the recruitment proceedings of the Doctoral School who:
  - 1) holds a master's degree or other equivalent, or a person referred to in Article 186(2) of the Act;
  - 2) has registered in the Verbis electronic recruitment system of the Academy.
2. In exceptional cases, justified by the highest quality of artistic or scientific achievements, a person who does not meet the requirements referred to in § 1 section 1, and who is a graduate of first-cycle studies or a student who has completed the third year of long-cycle studies, as well as a person who is a beneficiary of the 'Diamond Grant' programme referred to in Article 181 of the Act of 3 July 2018 – *Provisions introducing the Act – the Law on higher education and science* may be admitted to the Doctoral School.
3. Artistic or scientific achievements of the highest quality shall mean outstanding artistic achievements or high quality scientific research conducted by the candidate which are of significant artistic importance or significance for the development of science, innovation and economy. The highest quality of the candidate's scientific achievements or his/her achievements in the field of art shall be determined by the RCDS in the formal verification of the application.

#### **Required documents**

##### **§ 7**

1. An application for admission to the Doctoral School should include:
  - 1) a signed application to the Rector for admission to the Doctoral School, generated from the Verbis system;
  - 2) attachments to the application:
    - a) a copy of the diploma of graduation from a second-cycle or long-cycle master's degree programme or a certificate of graduation from a second-cycle or long-cycle master's degree programme and obtaining a master's degree or another equivalent degree; in the case where the diploma has not yet been issued, a certificate confirming the obtaining of a master's degree should be attached, and in the case referred to in § 6 section 2, documents confirming the fulfilment of the conditions described therein,
    - b) a list of the applicant's most important artistic and/or scientific achievements (maximum 10) compiled in accordance with the rules defined in Appendix 3 to the Terms and conditions of recruitment, which will be assessed in the competitive recruitment proceedings,

c) documents confirming the artistic and/or scientific achievements of the candidate as indicated in the list referred to in point b), in particular: copies of scientific publications, copies of documents confirming artistic achievements, copies of diplomas attesting the awarding of prizes, with candidates who have declared their participation in the competitive recruitment proceedings:

- in the field of theory - they also submit two original published texts with a full bibliographic description enabling identification (author, title, year and place of issue, journal number, pages, name of the editor in the case of a multiple-author publication),
- in the field of composition - they also submit 5 works (in the form of a score and a recording made in accordance with the requirements specified in Appendix 1 to the Terms and conditions of recruitment) for diverse performing forces, showing the broadest possible spectrum of the candidate's composing technique,
- in the field of conducting - they also submit two recordings made in accordance with the requirements specified for the field of conducting in Appendix 1 to the Terms and conditions of recruitment: Recording No. 1 - 10-15 minutes is subject to assessment in Stage I; Recording No. 2 - audiovisual presentation - 30-35 minutes is subject to assessment in Stage III (Recording No. 1 may be an excerpt from Recording No. 2),
- in the field of performance - they also submit a 10-15 minute recording of their artistic performance made in accordance with the requirements defined in Appendix 1 to the Terms and conditions of recruitment (it is possible to submit a recording of works presented in Stage III);

d) proof of knowledge of English, German or Italian - certificate or diploma attesting to a level of proficiency of at least B2,

e) one recent photograph, taken in accordance with the requirements used for the issue of identity cards, and in the electronic version of the documentation one recent colour photograph in electronic version, size: 300x375 pixels, in the format: 'jpg', in resolution: 300 dpi,

f) in the case of a candidate with a disability, a copy of the certificate of disability or of the certificate on the degree of disability,

g) consent to the processing of personal data for the purposes of the recruitment proceedings (Appendix 4 to the Terms and conditions of recruitment).

2. Copies of documents submitted with the application for admission to the Doctoral School should be certified as true copies by a OTS employee on the basis of the originals presented for inspection. By submitting the electronic version of the dossier in the Verbis electronic recruitment system, the candidate declares its full conformity with the submitted paper version.

3. In the case of possession of a diploma of graduation from a foreign institution or a certificate confirming the completion of such studies which, in accordance with the provisions of the Act, confirms the possession in the Republic of Poland of an education at the level of second-cycle studies or long-cycle master's studies or a diploma recognised as equivalent to a Polish diploma of graduation from a second-cycle studies or long-cycle master's studies and a professional title of magister, magister sztuki or another equivalent entitling the candidate to apply for admission to a doctoral school or for conferring a doctoral degree in the Republic of Poland, such documents should additionally bear an apostille or legalisation and a translation into Polish certified by a sworn translator. In all other cases, the candidate is additionally obliged to submit a certificate of recognition, by way of a nostrification

procedure, of the equivalence of the diploma with the relevant Polish degree and professional title.

4. Documents other than those referred to in point 3 presented in a language other than Polish must be accompanied by a simple translation into Polish, with the exception of posters, concert diplomas and programmes, etc. in English.

### **§ 8**

1. The documents referred to in § 7 shall be submitted both on paper and electronically, with the paper documents being submitted to OTS, during OTS office hours, or sent by post to the Academy address, and the electronic documents being uploaded to the Verbis electronic recruitment system.
2. Documents shall be submitted by the deadline set in accordance with § 10 section 2, with the date of submission being the date on which the documents are deposited with OTS or received by post at the Academy and uploaded to the Verbis electronic recruitment system.
3. If incomplete documents are submitted in the admission procedure, the Director of the Doctoral School will call on the candidate to provide complete documents. Failure to complete the documents by the specified deadline may result in the candidate not being admitted to the recruitment proceedings and in a decision to refuse admission to the Doctoral School.
4. In particularly justified cases, the Director of the Doctoral School may decide to accept documents received after the deadline.

### **Formal verification of documents and admission to the recruitment proceedings**

### **§ 9**

1. Documents submitted by a candidate for admission to the Doctoral School are subject to formal verification by OTS and RCDS.
2. The criteria for formal verification of documents submitted in paper and electronic versions include, in particular:
  - 1) timeliness of the submission of the complete paper and electronic recruitment documents in the Verbis electronic recruitment system;
  - 2) the completeness of the application for admission to the Doctoral School and of the required attachments, including documentation confirming artistic and/or scientific achievements.
3. After formal verification of the documents, the RCDS admits to the competitive qualifying procedure the candidates who have submitted a complete set of the required recruitment documents in paper and electronic versions.
4. The OTS shall notify the candidate of his/her admission to the competitive qualifying procedure and of its date by e-mail, sending the information to the e-mail address indicated by the candidate in his/her application for admission to the Doctoral School.

### **Recruitment deadlines**

### **§ 10**

1. Recruitment to the Doctoral School begins on 20 July 2024 and ends on 30 September 2024.
2. The deadlines for the activities in the recruitment procedure, including the deadline for the submission of documents and the qualification procedure, shall be determined by

the Director of the Doctoral School by means of announcements posted on the Academy's website and notice board.

### **Admission limit**

#### **§ 11**

1. The limit of admissions to the Doctoral School for the academic year 2024/2025 is set by the Rector by means of an ordinance.
2. The Rector may agree to admit to the Doctoral School outside the limit:
  - 1) persons pursuing artistic or research projects on the basis of agreements between the Academy and other entities, provided that financing of a doctoral scholarship is provided;
  - 2) persons whose education will be conducted within the framework of cooperation referred to in Article 198 point 6 of the Act;;
  - 3) foreigners – in cases specified in Article 323, point 1 of the Act.

### **Scope and conduct of the recruitment procedure**

#### **§ 12**

1. The admission procedure aimed at selecting the best candidates for admission to the Doctoral School comprises::
  - 1) a competitive qualifying proceedings;
  - 2) enrolment on the list of doctoral students or issuance of an administrative decision refusing admission to the Doctoral School.
2. The competitive qualifying proceedings shall consist of three stages:
  - 1) stage I: evaluation of artistic or scientific achievements;
  - 2) stage II: an interview;
  - 3) stage III: artistic or scientific presentation – according to the chosen scope.
3. The detailed course of the competitive qualifying proceedings in particular stages and fields is specified in Appendix 1 to the Terms and conditions of recruitment.
4. A points system is used to assess the elements of the competitive qualifying proceedings in accordance with Appendix 2 to the Terms and conditions of recruitment. That Appendix contains detailed criteria and rules on the award of points in the competition selection procedure, the minimum thresholds for admission to the next stage and the total minimum number of points required to be considered a successful candidate in a competitive qualifying proceedings.
5. The maximum number of points to be obtained in the competitive qualifying proceedings is 125.
6. The individual candidate's record of the recruitment procedure shall indicate the number of points awarded to the candidate for each stage of the competitive qualifying proceedings. The marks awarded by individual members of the RCDS shall not be disclosed to persons who are not members of the RCDS or the Secretary of the RCDS.
7. In justified cases, the RCDS may decide to conduct the competitive qualifying proceedings in whole or in part by means of electronic communication.

## **Results of the recruitment proceedings**

### **§ 13**

1. Once the competitive qualifying proceedings have been completed, the RCDS shall create a ranking list of candidates who have obtained a positive result in the competitive qualifying proceedings in accordance with Appendix 2 to these Terms and Conditions – in descending order of the number of points obtained in the proceedings.
2. The ranking list referred to in point 1 shall include::
  - 1) the candidate's recruitment number;
  - 2) the final result of the competitive qualifying proceedings as expressed in points.
3. The RCDS shall create a list of candidates qualified for admission to the Doctoral School, including the candidates with the best ranked results in the number corresponding to the admission limit for the Doctoral School.
4. In the event of several candidates obtaining the same number of points entitling them to be placed in the last place on the list of candidates qualified for admission to the Doctoral School, the number of points obtained from stage III of the competitive qualifying proceedings shall be decisive for inclusion in the list of candidates qualified for admission to the Doctoral School.
5. In the case referred to in point 4, the Chair of the RCDS may apply to the Rector for an increase in the admission limit to the Doctoral School.
6. The cumulative protocols, the ranking lists and the list of candidates qualified for admission to the Doctoral School are signed by the Chair of the RCDS.

### **§ 14**

Resignation from the admission procedure is possible at any stage of the admission procedure and will result in the candidate being removed from the respective list of candidates.

## **SECTION IV**

### **ADMISSION TO THE DOCTORAL SCHOOL**

### **§ 15**

1. Admission to the Doctoral School takes place if the candidate meets the following conditions together:
  - 1) fulfilment as appropriate of the requirements set out in § 6 of the Terms and conditions of recruitment;
  - 2) submission of a complete set of documents required in the admission procedure;
  - 3) obtaining a positive result in the competitive qualifying proceedings;
  - 4) obtaining a place on the ranking list within the limit of places and being enrolled on the list of candidates qualified for admission to the Doctoral School.
2. Admission to the Doctoral School takes place through:
  - 1) enrolment on the list of doctoral students – in the case of a candidate who is a Polish citizen;
  - 2) an administrative decision – in the case of a foreigner.

3. Enrolment on the list of doctoral students is performed by the Rector or the Director on the basis of the Rector's authorisation, in accordance with the list of candidates qualified for admission to the Doctoral School.
4. The candidate qualified for admission to the Doctoral School is enrolled on the list of doctoral students after submitting, not later than within seven days of the date of the announcement of the results of the recruitment proceedings, a statement prepared in accordance with the template specified in Appendix 5, confirming that he/she will be a doctoral student only at the Doctoral School at the Academy;
5. Candidates who have not been enrolled on the list of doctoral students because the limit of places has been reached shall form a reserve group. If a place on the list of doctoral students becomes vacant, the next candidate from the reserve group shall be enrolled on the list of qualified candidates, in accordance with the ranking list.
6. A person admitted to the Doctoral School shall commence studies and shall acquire the rights of a doctoral student upon taking the oath.
7. The candidate may obtain information on the results of the admission procedure and on enrolment or refusal of admission to the Doctoral School in the Verbis system by logging in using a unique login and password.
8. The results of the recruitment proceedings are public.

#### **§ 16**

1. A decision on refusal of admission to the Doctoral School is made by the Rector or the Director, acting under the authority of the Rector, in the event of the occurrence of at least one of the following conditions:
  - 1) failure to meet the requirements specified in § 6;
  - 2) failure to submit the complete set of documents required in the admission procedure;
  - 3) failure to obtain a positive result in the competitive qualifying proceedings;
  - 4) lack of places at the Doctoral School within the admission limit specified by the Rector.
2. A candidate may appeal to the Rector for reconsideration of a decision to refuse admission to the Doctoral School. The application is submitted within 14 days of the date of delivery of the decision on refusal of admission to the Doctoral School.
3. The request referred to in point 2 should contain a justification. The request for reconsideration of a case may only be based on a breach of these Terms and conditions of recruitment.

### **SECTION V**

#### **RECRUITMENT OF FOREIGNERS**

#### **§ 17**

1. Education at the Doctoral School may be provided to foreigners on the basis of:
  - 1) international agreements, according to the rules defined in these agreements;
  - 2) agreements concluded with foreign entities by the Academy, in accordance with the rules defined in those agreements;
  - 3) the decision of the minister responsible for science and higher education and the minister responsible for culture and national heritage;

- 4) the decision of the Director of the Polish National Agency for Academic Exchange with regard to its scholarship holders;
- 5) the decision of the Director of the National Science Centre on awarding funds for the implementation of basic research in the form of a research project, internship or scholarship, qualified for funding through a competition;
- 6) the administrative decision of the Rector.

2. A foreigner whose level of linguistic proficiency in Polish makes it possible to undertake education in that language may apply for admission to the Doctoral School.

### **Recruitment procedure for foreigners**

#### **§ 18**

1. Foreigners are subject to the same rules of admission to the Doctoral School as Polish nationals, subject to the provisions of this Section.
2. In the case of candidates who are foreign citizens, enrolment on the list of doctoral students takes place on the basis of an administrative decision issued by the Rector.

### **Documents required from foreigners**

#### **§ 19**

1. A candidate who holds a diploma of completion of studies abroad, in accordance with the provisions of the Act, confirming in the Republic of Poland possession of an education at the level of second-cycle studies or long-cycle master's degree studies or recognised as equivalent to a Polish diploma of completion of second-cycle studies or long-cycle master's degree studies and a professional title of magister, magister sztuki or other equivalent entitling to apply for admission to a doctoral school or for the award of a doctoral degree in the Republic of Poland, shall be obliged to submit:
  - 1) a copy of the diploma as well as the diploma supplement, if issued, legalised or with an apostille clause;
  - 2) a copy of the translation of the diploma and the supplement bearing the apostille into Polish, certified by a sworn translator.

In all other cases, the candidate is additionally obliged to submit a certificate of recognition, through the nostrification procedure, of the equivalence of the diploma with the relevant Polish degree and professional title.

2. The documents referred to in point 1 shall be submitted to OTS by the deadline for submission of recruitment documents to the Doctoral School, to be certified as true copies of the original by a OTS employee.
3. Other recruitment documents produced in a foreign language shall be submitted by the candidate together with their ordinary translation into Polish, with the exception of posters, concert diplomas and concert programmes, etc., in English.
4. A foreigner shall also submit a certificate confirming his/her knowledge of the Polish language at least at B1 level of proficiency, issued by the State Commission for the Certification of Proficiency in Polish as a Foreign Language or a certificate confirming the completion of a preparatory course for taking up education in Polish at a unit designated by the Minister of Science and Higher Education or a certificate issued by the Academy, confirming that his/her level of proficiency in Polish allows him/her to take up education in that language

5. In the case of submission of a certificate of completion of studies, the candidate is obliged to present the diploma or a copy of the diploma of completion of studies at OTS immediately after receiving it, but no later than by the date of taking the oath. A certificate issued outside the Republic of Poland should be provided with an apostille clause and submitted together with a certified translation of these documents into Polish
6. The documents referred to in point 1 shall be submitted by candidates:
  - 1) in hard copy – submitted to OTS, during OTS office hours or sent by post to the Academy address;
  - 2) in electronic version – uploaded to the Verbis electronic recruitment system.

## **DZIAŁ VI**

### **RULES OF EQUAL OPPORTUNITIES AND NON-DISCRIMINATION IN RECRUITMENT PROCEDURES**

#### **Terms and conditions for the recruitment procedure in the case of candidates with disabilities**

##### **§ 20**

1. Candidates for the Doctoral School who are persons with disabilities shall be subject to the terms of recruitment set out in these Terms and conditions of recruitment, subject to point 2.
2. The terms and conditions of the recruitment procedure, in the part concerning the competitive qualifying proceedings, taking into account the needs of a candidate with a disability, are determined by the Director upon a written request of the candidate. A request may be submitted no later than 7 days before the date set for the competitive qualifying proceedings.

##### **§ 21**

Adaptation of the mode and form of the recruitment procedure for a candidate with a disability may consist in particular in:

- 1) extending the duration of:
  - a) an interview: an assessment of humanistic competence or a statement on a topic related to the area of the planned doctoral thesis as part of stage II of the competitive qualifying proceedings,
  - b) artistic or scholarly presentation as part of Stage III of the competitive qualifying proceedings,by no more than 50% of the duration planned for the other candidates;
- 2) the use of adapted transcription of printed materials to meet the needs of visually impaired persons;
- 3) changing from written to oral or oral to written form;
- 4) participation of third parties or guide dogs assisting persons with disabilities in the recruitment procedure;
- 5) change of the venue of the proceedings.

##### **§ 22**

The decision on the extent and form of the adaptation referred to in § 21 is taken by the Director on the basis of a request submitted by the candidate and a certificate confirming the degree and type of disability, as well as the expiry date of the certificate.

**Appendix 1** to the Terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the Academic Year 2024/2025

**Detailed rules of competitive qualifying proceedings to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the academic year 2024/2025  
by stage and field**

**Stage I - Assessment of artistic and/or scientific output**

1. This stage takes place without the participation of the Candidate.
2. The RCDS evaluates the artistic and/or scientific achievements of all Candidates in terms of the artistic and/or scientific achievements indicated by them over the last 5 calendar years (maximum 10 achievements).

Under this criterion, depending on the field of the competitive qualifying proceedings, the following shall also be assessed:

**FIELD A: MUSIC THEORY**

- two published texts written by the Candidate, which shall have a full bibliographical description to identify them (author, title, year and place of publication, journal number, pages, editor's name in the case of a multi-author publication),

**FIELD B: COMPOSITION**

- five works (in the form of a score and a recording) for a varied performance ensemble, showing the broadest possible spectrum of the candidate's compositional technique,

Guidelines for audio-video recordings:

- a recording (audio-demo) in MP3, MP4 or WAV format is required,
- the quality of the recording is the responsibility of the Candidate,
- the description of the recording file should follow the template: candidate number assigned by the electronic recruitment system\_performer\_place of registration\_date of registration,

**FIELD C: CONDUCTING**

- a 10-15 minute recording of excerpts from a rehearsal with an ensemble, a concert or opera performance led as a conductor of a symphony orchestra, chamber orchestra, opera company or choir (it is possible to submit an excerpt from the recording presented in Stage III).

Guidelines for audio-video recordings:

- the candidate should be visible in the videos to the extent that he/she can be identified,
- a recording in MP4 format is required,
- the quality of the recording is the responsibility of the Candidate,

- the description of the recording file should follow the template: candidate number assigned by the electronic recruitment system\_performer\_place of registration\_date of registration,

## **FIELD D: PERFORMANCE**

- a 10-15 minute recording (a recording of the work presented in Stage III may be submitted)

**Guidelines for audio-video recordings:**

- the candidate should be visible in the videos to the extent that he/she can be identified,
- a recording in MP4 format is required, in one undivided file (undivided recording), captured by one camera without any editing cuts,
- the quality of the recording is the responsibility of the Candidate,
- the description of the recording file should follow the template: candidate number assigned by the electronic recruitment system\_performer\_place of registration\_date of registration.

## **Stage II – an interview**

The approximately 30-35 minute interview includes:

- a statement by the candidate on a topic related to the area of the planned doctoral dissertation (artistic and scientific objectives, thematic scope of the dissertation, its conception, outline of the dissertation plan, sources and literature of the subject, innovativeness, references to the artistic or scientific presentation given during Stage III, etc.) of about 20 minutes' duration and answers to questions from the members of the committee concerning the statement,
- assessment of humanistic competence, which takes place on the basis of an oral answer to one of two drawn questions in the field of fiction, aesthetics and art history. (The list of questions on fiction, aesthetics and art history adopted by the RCDS will be made known to candidates by posting in the Verbis recruitment system.)

## **Etap III – assessment of artistic or scientific presentation**

The course of stage III is different for each field of the competitive qualifying proceedings and includes:

## **FIELD A: MUSIC THEORY**

1. A 20-25 minute speech or presentation on one topic chosen by the RCDS from two topics on issues in the discipline of musical arts, prepared in advance and declared by the Candidate. The speech - equivalent to a conference paper - must not be a duplication of the content covered in the Candidate's thesis. The topic is chosen at the beginning of the examination.
2. The candidate's self-presentation.

Candidate's total speaking time: 30-35 min.

## **FIELD B: COMPOSITION**

A 30-35 minute composer's self-presentation consisting in the presentation of at least three recordings chosen by the candidate from among the five works submitted in Stage I of his/her authorship or fragments thereof, together with the composer's own commentary.

## **ZAKRES C: CONDUCTING**

- audio-visual presentation of recorded excerpts from a rehearsal with the ensemble, a concert or an opera performance led as conductor of a symphony orchestra, chamber orchestra, opera company or choir,
- time of presentation - 30-35 minutes.

### Guidelines for audio-video recordings:

- the candidate should be visible in the videos to the extent that he/she can be identified, in the setting of the ensemble members,
- a recording in MP4 format is required,
- the quality of the recording is the responsibility of the Candidate,
- the description of the recording file should follow the template: candidate number assigned by the electronic recruitment system\_performer\_place of registration\_date of registration.

## **ZAKRES D: PERFORMANCE:**

- A 30-35 minute recital by the candidate.

**Appendix 2** to the Terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the Academic Year 2024/2025

**Point system and score thresholds in the admission procedure  
to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław  
for the academic year 2024/2025**

1. The maximum number of points to be obtained in the qualifying procedure shall equal 125.
2. Each member of the RCDS shall award points to a candidate in whole numbers in each criterion by writing the number of points awarded on a personal examination sheet bearing the name of the RCDS member and signed by him/her.
3. The RCDS shall award a candidate the number of points in each criterion in a number representing the trimmed average (average obtained after removing one highest and one lowest score) of the scores awarded by the RCDS members in each criterion, given to the second decimal place without rounding.
4. Only candidates who achieve the minimum score thresholds shall be admitted to the next stage of the competitive qualifying proceedings.
5. The assessments made by the RCDS are final and cannot be appealed.
6. The assessment criteria, the maximum number of points for each criterion, the maximum number of points per stage and the minimum point thresholds (the required minimum number of points signifying a successful examination stage) are defined in the table below:

Fields	Criterion	Maximum number of points per criterion	Maximum number of points per stage	Minimum score thresholds
<b>Stage I – assessment of artistic or scientific output</b>				
All candidates	Quality of artistic and/or scientific achievement as defined for stage I in Appendix 1 to the Terms and conditions of recruitment	25	25	19
<b>Stage II – interview</b>				
All candidates	Statement on a topic related to the area of the planned doctoral thesis	20	25	21
	Assessment of humanistic competences	5		
<b>Stage III – artistic or scientific presentation<sup>1</sup></b>				
A. MUSIC THEORY	Scientific value of the statement	25	75	66
	Form and content of the presentation	25		
	Originality and innovation of approach	25		
B. COMPOSITION	Artistic concept	25	75	66
	Composer's background	25		
	Originality and creative individuality	25		
C. CONDUCTING	Performance technique	25	75	66
	Style and interpretation	25		
	Originality and artistic individuality	25		
D. PERFORMANCE	Performance technique	25	75	66
	Style and interpretation	25		
	Originality and artistic individuality	25		
<b>The total minimum number of points required in all stages of the competitive qualifying proceedings in order to obtain a positive result in the competitive qualifying proceedings</b>				106

<sup>1</sup> In accordance with the chosen field of study in the Doctoral School indicated at the registration stage in the Verbis electronic recruitment system.

**Appendix 3 to the Terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the Academic Year 2024/2025**

**Rules for compiling a list of a candidate's most important artistic and/or scientific achievements in the last 5 calendar years (maximum 10 achievements) in the recruitment procedure to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the academic year 2024/25**

The candidate's artistic and/or scientific achievements should be described according to the following indications:

**1) artistic activity:**

- a) concerts (title of concert, venue, date, indicate in what capacity, including first performances),
- b) participation in music competitions (title of the competition, place, date, position obtained),
- c) awards in music competitions (full name of the award and name of the competition, place, date),
- d) preparation of the score for performance (performing ensemble, addressee, if any),
- e) other;

**2) scientific activity:**

- a) participation in symposia, conferences (topic of speech, etc., full name of conference, organiser, venue, date),
- b) presentation of a lecture, paper, announcement, etc. (topic of speech, organiser, place, date);
- c) publication of an article, score, recording, performance, publishing reviews, etc. (title, name of publishing house, website address in case of electronic publications, place, date),

**3) popularisation activities:** lecture, radio broadcasts, etc.,

**4) other.**

**Appendix 4 to the Terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the Academic Year 2024/2025**

.....  
*place, date*

.....  
(name and surname of the candidate)

.....  
(PESEL or, in the case of a foreigner, type and number of identity card and country of issue)

**Data protection statement by the candidate in the recruitment procedure to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the academic year 2024/2025**

I consent to the processing of my personal data by the Karol Lipiński Academy of Music in Wrocław in the scope of the recruitment procedure to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław and the subsequent course of study at the Doctoral School.

I further declare that I have been informed by the Karol Lipiński Academy of Music in Wrocław (with its registered office at pl. Jana Pawła II No. 2, 50-043 Wrocław), as data controller, in accordance with Article 13 point 1 and 2 of the Regulation 2016/679 of the European Parliament and of the Council of the EU of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (hereinafter 'General Data Protection Regulation'), that:

- 1) I have the right to access and rectify, erase, restrict processing of my data, the right to data portability, the right to withdraw my consent at any time without affecting the lawfulness of the processing carried out on the basis of consent before its withdrawal;
- 2) my personal data will be processed in order to:
  - a) carry out the recruitment process for the Doctoral School conducted by the Karol Lipiński Academy of Music in Wrocław, on the basis of Article 6 point 1 letter b), c), and e), and Article 9 point 2 letter b of the General Data Protection Regulation,
  - b) provide current information related to the recruitment process to the Doctoral School and the subsequent course of study at the Doctoral School, on the basis of Article 6 point 1 letter a) of the General Data Protection Regulation,
  - c) keep proper records of the educational process at the Doctoral School, on the basis of Article 6 point 1 letter b), c), and e), and Article 9 point 2 letter b of the General Data Protection Regulation;
- 3) my personal data may only be disclosed to persons authorised by the controller to process personal data, to processors under an entrustment agreement and to other entities authorised by law;
- 4) no decisions will be taken on the basis of my personal data by automated means, nor will they be subject to profiling;

- 5) personal data will be stored for the period necessary for the performance of all activities related to the recruitment process and archiving of documentation in accordance with the administrator's procedures in connection with the need to ensure the possibility of clarifying any doubts related to the recruitment process and, in the case of admission to the Doctoral School, in accordance with the applicable regulations;
- 6) contact details of the Academy Data Protection Inspector: address – The Karol Lipiński Academy of Music in Wrocław, pl. Jana Pawła II nr 2 (pok. 022), 50-043 Wrocław, e-mail address – iod@amkl.edu.pl;
- 7) providing personal data is necessary in order to take part in the recruitment process and to document the course of education at the Doctoral School on the basis of the Act of 20 July 2018. - Law on Higher Education and Science (i.e. Journal of Laws 2021, item 478, as amended);
- 8) I have the right to lodge a complaint with the President of the Office for Personal Data Protection (ul. Stawki 2, 00-193 Warsaw) if I consider that the processing of personal data violates the provisions of the General Data Protection Regulation.

.....  
*place and date*

.....  
*(the candidate's legible signature)*

I agree to receive from the Karol Lipiński Academy of Music in Wrocław information concerning the admission procedure to the Doctoral School, and the subsequent course of study at the Doctoral School, by electronic means of communication indicated in my application for admission to the Doctoral School, in accordance with the Act of 18 July 2002 on the provision of electronic services (Journal of Laws of 2019, item 123, as amended) at the e-mail address I have provided, by telephone at the telephone number I have provided, and through the Verbis electronic recruitment system.

.....  
*place and date*

.....  
*(the candidate's legible signature)*

I consent to the use of my image by the Karol Lipiński Academy of Music in Wrocław for the purposes of the recruitment procedure and documenting the course of my education at the Doctoral School of the Karol Lipiński Academy of Music in Wrocław.

.....  
*place and date*

.....  
*(the candidate's legible signature)*

I declare that I am familiar with the registration rules, the schedule, and the terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław, in particular that I have familiarised myself with the recruitment information available on the Academy's website..

I am aware that by registering in the Verbis electronic recruitment system for the Doctoral School of the Karol Lipiński Academy of Music in Wrocław, and by filling in the required data, I become a candidate for the Doctoral School of the Karol Lipiński Academy of Music in Wrocław, and I am bound by the legal acts of the Karol Lipiński Academy of Music in Wrocław in terms of recruitment to the Doctoral School.

I acknowledge that the recruitment procedure to the Doctoral School is conducted on the basis of data provided electronically through an account in the Verbis electronic recruitment system, and I accept full responsibility for any incomplete, erroneous or false data provided during the registration process, as well as for the consequences thereof and the decisions of the Recruitment Committee, including possible removal from the list of persons qualified for admission or admitted to the Doctoral School at the Karol Lipiński Academy of Music in Wrocław..

.....  
*place and date*

.....  
*(the candidate's legible signature)*

I give my consent for information concerning the organisation of education at the Doctoral School of the Karol Lipiński Academy of Music in Wrocław containing my name and surname to be posted on notice boards on the premises of the Karol Lipiński Academy of Music in Wrocław.

.....  
*place and date*

.....  
*(the candidate's legible signature)*

**Appendix 5 to the Terms and conditions of  
recruitment to the Doctoral School of the  
Karol Lipiński Academy of Music in Wrocław  
for the Academic Year 2024/2025**

.....  
(place, date)

.....  
(name and surname of the candidate)

.....  
(PESEL or, in the case of a foreigner, type  
and number of identity card and country of issue)

**Statement by the candidate for the Doctoral School**

I declare that as of 1 October 2024 I will only be a doctoral student at the Doctoral School of the Karol Lipiński Academy of Music in Wrocław.

.....  
(the candidate's legible signature)



**Resolution No. 2/2025  
of the Senate of the Karol Lipiński Academy of Music in Wrocław  
of 19 February 2025**

**on the determination of the “Terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the academic year 2025/2026”.**

Pursuant to Article 200(2) of the Act of 20 July 2018 - The Law on Higher Education and Science (Journal of Laws of 2024, item 1571, as amended) and §16 section 20 of the Statutes of the Karol Lipiński Academy of Music in Wrocław, constituting Appendix to Resolution No. 34/2019 of the Senate of the Karol Lipiński Academy of Music in Wrocław of 11 September 2019 on the adoption of the Statutes of the Karol Lipiński Academy of Music in Wrocław, the Senate of the Karol Lipiński Academy of Music in Wrocław adopts the following:

**§ 1**

The “Terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the academic year 2025/2026” are determined as specified in the appendix to this resolution.

**§ 2**

The Rector of the Karol Lipiński Academy of Music in Wrocław is entrusted with the execution of this resolution.

**§ 3**

This resolution becomes effective on the date of adoption.

*Wrocław, 19 February 2025*

Appendix to Resolution No. 2/2025 of the Senate of the Karol Lipiński Academy of Music in Wrocław of 19 February 2025 on the determination of "Terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the academic year 2025/2026"

**Terms and conditions of recruitment to the Doctoral School  
of the Karol Lipiński Academy of Music in Wrocław  
for the Academic Year 2025/2026**

**SECTION I  
GENERAL PROVISIONS**

**§ 1**

1. The terms and conditions of recruitment to the Doctoral School providing education in the field of art, in the discipline of music, conducted at the Karol Lipiński Academy of Music in Wrocław for the academic year 2025/2026 are specified in this document, hereinafter referred to as the 'Recruitment Rules'.
2. Whenever these Recruitment Rules refer to:
  - 1) the Act - it shall mean the Act of 20 July 2018. The Law on Higher Education and Science (Journal of Laws 2024, item 1571, as amended);
  - 2) Academy - it shall mean the Karol Lipiński Academy of Music in Wrocław;
  - 3) Rector - it refers to the Rector of the Karol Lipiński Academy of Music in Wrocław;
  - 4) Doctoral School - it shall be understood as an organised form of doctoral education in the field of art in the discipline of musical arts, conducted at the Karol Lipiński Academy of Music in Wrocław;
  - 5) Director - it means the Director of the Doctoral School of the Karol Lipiński Academy of Music in Wrocław;
  - 6) OTS - it means the Department of Teaching and Student Affairs of the Karol Lipiński Academy of Music in Wrocław;
  - 7) Candidate - it refers to a person applying for admission to the Doctoral School;
  - 8) Doctoral Student - it shall be understood as a person enrolled as a doctoral student at the Doctoral School.

**SECTION II  
RECRUITMENT COMMITTEE OF THE DOCTORAL SCHOOL  
Structure and rules of operation**

**§ 2**

1. The recruitment procedure to the Doctoral School is conducted by the Recruitment Committee of the Doctoral School, hereinafter referred to as the 'RCDS'.
2. The members of the RCDS and the Secretary of the RCDS are appointed by the Rector.
3. The Chair of the RCDS shall be the Director of the Doctoral School.

4. The RCDS shall be composed of the Chairperson - the Director of the Doctoral School and no less than seven academic teachers holding at least a habilitation degree or a habilitation degree in art, representing the fields to be assessed during the recruitment procedure.
5. In the case of a Candidate representing a unique specialisation, the Rector may appoint an additional specialist with at least a habilitation degree or a habilitation degree in art as a member of the RCDS.
6. The Secretary of the RCDS is not a member of the RCDS and does not participate in the evaluation of candidates for the Doctoral School.

### **§ 3**

1. The Chair of the RCDS shall convene and preside over the meetings of the RCDS.
2. In the absence of the Chair of the RCDS, a committee meeting shall be convened and chaired by a committee member authorised by the Chair.
3. Meetings of the RCDS may be held by means of electronic communication..
4. The RCDS shall deliberate and take decisions by an absolute majority of votes in the presence of at least half of the members. In case of a tie, the Chair of the RCDS has the casting vote.

### **§ 4**

1. The RCDS, at the request of the Chair of the RCDS, may decide to exclude a member of the RCDS from the assessment procedure of a given candidate in a situation where the participation of that member could raise reasonable doubts as to his/her impartiality, and in particular when that member:
  - 1) was the supervisor of the candidate's master's thesis;
  - 2) is the candidate's superior or is in any other relationship with the candidate resulting from employment.
2. The member of the RCDS excluded from the assessment of a candidate shall not participate in the assessment of the candidate, which shall be noted by the Chair in the individual protocol of the recruitment procedure of the candidate concerned.

## **Tasks of the Recruitment Committee of the Doctoral School**

### **§ 5**

The tasks of the RCDS include in particular:

- 1) accepting candidates for the competitive qualification procedure;
- 2) conducting the recruitment proceedings, including the competitive qualification procedure;
- 3) adopting a list of questions to assess the candidates' humanistic competence;
- 4) compiling:
  - a) protocols of the recruitment proceedings, including the competitive qualification procedure,
  - b) the ranking list of candidates for the Doctoral School,
  - c) the list of persons qualified for admission to the Doctoral School;
- 5) announcing the results of the competitive qualification procedure and the recruitment proceedings;

6) reviewing complaints and requests submitted by candidates in relation to the recruitment proceedings.

## **SECTION III**

### **RECRUITMENT PROCEEDINGS**

#### **Conditions for admission to the recruitment proceedings**

##### **§ 6**

1. A person may be admitted to the recruitment proceedings of the Doctoral School who:
  - 1) holds a master's degree or other equivalent, or a person referred to in Article 186(2) of the Act;
  - 2) has registered in the Verbis electronic recruitment system of the Academy.
2. In exceptional cases, justified by the highest quality of artistic or scientific achievements, a person who does not meet the requirements referred to in § 1 section 1, and who is a graduate of first-cycle studies or a student who has completed the third year of long-cycle studies, as well as a person who is a beneficiary of the 'Diamond Grant' programme referred to in Article 181 of the Act of 3 July 2018 – *Provisions introducing the Act – the Law on higher education and science* may be admitted to the Doctoral School.
3. Artistic or scientific achievements of the highest quality shall mean outstanding artistic achievements or high quality scientific research conducted by the candidate which are of significant artistic importance or significance for the development of science, innovation and economy. The highest quality of the candidate's scientific achievements or his/her achievements in the field of art shall be determined by the RCDS in the formal verification of the application.

#### **Required documents**

##### **§ 7**

1. An application for admission to the Doctoral School should include:
  - 1) a signed application to the Rector for admission to the Doctoral School, generated from the Verbis system;
  - 2) attachments to the application:
    - a) a copy of the diploma of graduation from a second-cycle or long-cycle master's degree programme or a certificate of graduation from a second-cycle or long-cycle master's degree programme and obtaining a master's degree or another equivalent degree; in the case where the diploma has not yet been issued, a certificate confirming the obtaining of a master's degree should be attached, and in the case referred to in § 6 section 2, documents confirming the fulfilment of the conditions described therein,
    - b) a list of the applicant's most important artistic and/or scientific achievements (maximum 10) compiled in accordance with the rules defined in Appendix 3 to the Terms and conditions of recruitment, which will be assessed in the competitive recruitment proceedings,
    - c) documents confirming the artistic and/or scientific achievements of the candidate as indicated in the list referred to in point b), in particular: copies of scientific publications, copies of documents confirming artistic achievements, copies of diplomas attesting the awarding of prizes, with candidates who have declared their participation in the competitive recruitment proceedings:

- in the field of theory - they also submit two original published texts with a full bibliographic description enabling identification (author, title, year and place of issue, journal number, pages, name of the editor in the case of a multiple-author publication),
- in the field of composition - they also submit 5 works (in the form of a score and a recording made in accordance with the requirements specified in Appendix 1 to the Terms and conditions of recruitment) for diverse performing forces, showing the broadest possible spectrum of the candidate's composing technique,
- in the field of conducting - they also submit two recordings made in accordance with the requirements specified for the field of conducting in Appendix 1 to the Terms and conditions of recruitment: Recording No. 1 - 10-15 minutes is subject to assessment in Stage I; Recording No. 2 - audiovisual presentation - 30-35 minutes is subject to assessment in Stage III (Recording No. 1 may be an excerpt from Recording No. 2),
- in the field of performance - they also submit a 10-15 minute recording of their artistic performance made in accordance with the requirements defined in Appendix 1 to the Terms and conditions of recruitment (it is possible to submit a recording of works presented in Stage III);

d) proof of knowledge of English, German or Italian - certificate or diploma attesting to a level of proficiency of at least B2,

e) one recent photograph, taken in accordance with the requirements used for the issue of identity cards, and in the electronic version of the documentation one recent colour photograph in electronic version, size: 300x375 pixels, in the format: 'jpg', in resolution: 300 dpi,

f) consent to the processing of personal data for the purposes of the recruitment proceedings (Appendix 4 to the Terms and conditions of recruitment).

2. Copies of documents submitted with the application for admission to the Doctoral School should be certified as true copies by a OTS employee on the basis of the originals presented for inspection. By submitting the electronic version of the dossier in the Verbis electronic recruitment system, the candidate declares its full conformity with the submitted paper version.

3. In the case of possession of a diploma of graduation from a foreign institution or a certificate confirming the completion of such studies which, in accordance with the provisions of the Act, confirms the possession in the Republic of Poland of an education at the level of second-cycle studies or long-cycle master's studies or a diploma recognised as equivalent to a Polish diploma of graduation from a second-cycle studies or long-cycle master's studies and a professional title of magister, magister sztuki or another equivalent entitling the candidate to apply for admission to a doctoral school or for conferring a doctoral degree in the Republic of Poland, such documents should additionally bear an apostille or legalisation and a translation into Polish certified by a sworn translator. In all other cases, the candidate is additionally obliged to submit a certificate of recognition, by way of a notification procedure, of the equivalence of the diploma with the relevant Polish degree and professional title.

4. Documents other than those referred to in point 3 presented in a language other than Polish must be accompanied by a simple translation into Polish, with the exception of posters, concert diplomas and programmes, etc. in English.

## § 8

1. The documents referred to in § 7 shall be submitted both on paper and electronically, with the paper documents being submitted to OTS, during OTS office hours, or sent by post

to the Academy address, and the electronic documents being uploaded to the Verbis electronic recruitment system.

2. Documents shall be submitted by the deadline set in accordance with § 10 section 2, with the date of submission being the date on which the documents are deposited with OTS or received by post at the Academy and uploaded to the Verbis electronic recruitment system.

3. If incomplete documents are submitted in the admission procedure, the Director of the Doctoral School will call on the candidate to provide complete documents. Failure to complete the documents by the specified deadline may result in the candidate not being admitted to the recruitment proceedings and in a decision to refuse admission to the Doctoral School.

4. In particularly justified cases, the Director of the Doctoral School may decide to accept documents received after the deadline.

### **Formal verification of documents and admission to the recruitment proceedings**

#### **§ 9**

1. Documents submitted by a candidate for admission to the Doctoral School are subject to formal verification by OTS and RCDS.

2. The criteria for formal verification of documents submitted in paper and electronic versions include, in particular:

1) timeliness of the submission of the complete paper and electronic recruitment documents in the Verbis electronic recruitment system;

2) the completeness of the application for admission to the Doctoral School and of the required attachments, including documentation confirming artistic and/or scientific achievements.

3. After formal verification of the documents, the RCDS admits to the competitive qualifying procedure the candidates who have submitted a complete set of the required recruitment documents in paper and electronic versions.

4. The OTS shall notify the candidate of his/her admission to the competitive qualifying procedure and of its date by e-mail, sending the information to the e-mail address indicated by the candidate in his/her application for admission to the Doctoral School.

### **Recruitment deadlines**

#### **§ 10**

1. Recruitment to the Doctoral School begins on 21 July 2025 and ends on 30 September 2025.

2. The deadlines for the activities in the recruitment procedure, including the deadline for the submission of documents and the qualification procedure, shall be determined by the Director of the Doctoral School by means of announcements posted on the Academy's website and notice board.

### **Admission limit**

#### **§ 11**

1. The limit of admissions to the Doctoral School for the academic year 2025/2026 is set by the Rector by means of an ordinance.

2. The Rector may admit to the Doctoral School outside the limit:

- 1) persons pursuing artistic or research projects on the basis of agreements between the Academy and other entities, provided that financing of a doctoral scholarship is provided;
- 2) persons whose education will be conducted within the framework of cooperation referred to in Article 198 point 6 of the Act;;
- 3) foreigners – in cases specified in Article 323, point 1 of the Act.

## **Scope and conduct of the recruitment procedure**

### **§ 12**

1. The admission procedure aimed at selecting the best candidates for admission to the Doctoral School comprises::
  - 1) a competitive qualifying proceedings;
  - 2) enrolment on the list of doctoral students or issuance of an administrative decision refusing admission to the Doctoral School.
2. The competitive qualifying proceedings shall consist of three stages:
  - 1) stage I: evaluation of artistic or scientific achievements;
  - 2) stage II: an interview;
  - 3) stage III: artistic or scientific presentation – according to the chosen scope.
3. The detailed course of the competitive qualifying proceedings in particular stages and fields is specified in Appendix 1 to the Terms and conditions of recruitment.
4. A points system is used to assess the elements of the competitive qualifying proceedings in accordance with Appendix 2 to the Terms and conditions of recruitment. That Appendix contains detailed criteria and rules on the award of points in the competition selection procedure, the minimum thresholds for admission to the next stage and the total minimum number of points required to be considered a successful candidate in a competitive qualifying proceedings.
5. The maximum number of points to be obtained in the competitive qualifying proceedings is 125.
6. The individual candidate's record of the recruitment procedure shall indicate the number of points awarded to the candidate for each stage of the competitive qualifying proceedings. The marks awarded by individual members of the RCDS shall not be disclosed to persons who are not members of the RCDS or the Secretary of the RCDS.
7. In justified cases, the RCDS may decide to conduct the competitive qualifying proceedings in whole or in part by means of electronic communication.

## **Results of the recruitment proceedings**

### **§ 13**

1. Once the competitive qualifying proceedings have been completed, the RCDS shall create a ranking list of candidates who have obtained a positive result in the competitive qualifying proceedings in accordance with Appendix 2 to these Terms and Conditions – in descending order of the number of points obtained in the proceedings.
2. The ranking list referred to in point 1 shall include::
  - 1) the candidate's recruitment number;
  - 2) the final result of the competitive qualifying proceedings as expressed in points.

3. The RCDS shall create a list of candidates qualified for admission to the Doctoral School, including the candidates with the best ranked results in the number corresponding to the admission limit for the Doctoral School.

4. In the event of several candidates obtaining the same number of points entitling them to be placed in the last place on the list of candidates qualified for admission to the Doctoral School, the number of points obtained from stage III of the competitive qualifying proceedings shall be decisive for inclusion in the list of candidates qualified for admission to the Doctoral School.

5. In the case referred to in point 4, the Chair of the RCDS may apply to the Rector for an increase in the admission limit to the Doctoral School.

6. The cumulative protocols, the ranking lists and the list of candidates qualified for admission to the Doctoral School are signed by the Chair of the RCDS.

#### **§ 14**

Resignation from the admission procedure is possible at any stage of the admission procedure and will result in the candidate being removed from the respective list of candidates.

### **SECTION IV**

### **ADMISSION TO THE DOCTORAL SCHOOL**

#### **§ 15**

1. Admission to the Doctoral School takes place if the candidate meets the following conditions together:

- 1) fulfilment as appropriate of the requirements set out in § 6 of the Terms and conditions of recruitment;
- 2) submission of a complete set of documents required in the admission procedure;
- 3) obtaining a positive result in the competitive qualifying proceedings;
- 4) obtaining a place on the ranking list within the limit of places and being enrolled on the list of candidates qualified for admission to the Doctoral School.

2. Admission to the Doctoral School takes place through:

- 1) enrolment on the list of doctoral students – in the case of a candidate who is a Polish citizen;
- 2) an administrative decision – in the case of a foreigner.

3. Enrolment on the list of doctoral students is performed by the Rector or the Director on the basis of the Rector's authorisation, in accordance with the list of candidates qualified for admission to the Doctoral School.

4. The candidate qualified for admission to the Doctoral School is enrolled on the list of doctoral students after submitting, not later than within seven days of the date of the announcement of the results of the recruitment proceedings, a statement prepared in accordance with the template specified in Appendix 5, confirming that he/she will be a doctoral student only at the Doctoral School to which he/she has been admitted at the Academy;

5. Candidates who have not been enrolled on the list of doctoral students because the limit of places has been reached shall form a reserve group. If a place on the list of doctoral students becomes vacant, the next candidate from the reserve group shall be enrolled on the list of qualified candidates, in accordance with the ranking list.

6. A person admitted to the Doctoral School shall commence studies and shall acquire the rights of a doctoral student upon taking the oath.
7. The candidate may obtain information on the results of the admission procedure and on enrolment or refusal of admission to the Doctoral School in the Verbis system by logging in using a unique login and password.
8. The results of the recruitment proceedings are public.

#### **§ 16**

1. A decision on refusal of admission to the Doctoral School is made by the Rector or the Director, acting under the authority of the Rector, in the event of the occurrence of at least one of the following conditions:
  - 1) failure to meet the requirements specified in § 6;
  - 2) failure to submit the complete set of documents required in the admission procedure;
  - 3) failure to obtain a positive result in the competitive qualifying proceedings;
  - 4) lack of places at the Doctoral School within the admission limit specified by the Rector.
2. A candidate may appeal to the Rector for reconsideration of a decision to refuse admission to the Doctoral School. The application is submitted within 14 days of the date of delivery of the decision on refusal of admission to the Doctoral School.
3. The request referred to in point 2 should contain a justification. The request for reconsideration of a case may only be based on a breach of these Terms and conditions of recruitment.

### **SECTION V**

#### **RECRUITMENT OF FOREIGNERS**

#### **§ 17**

1. Education at the Doctoral School may be provided to foreigners on the basis of:
  - 1) international agreements, according to the rules defined in these agreements;
  - 2) agreements concluded with foreign entities by the Academy, in accordance with the rules defined in those agreements;
  - 3) the decision of the minister responsible for science and higher education and the minister responsible for culture and national heritage;
  - 4) the decision of the Director of the Polish National Agency for Academic Exchange with regard to its scholarship holders;
  - 5) the decision of the Director of the National Science Centre on awarding funds for the implementation of basic research in the form of a research project, internship or scholarship, qualified for funding through a competition;
  - 6) the administrative decision of the Rector.
2. A foreigner whose level of linguistic proficiency in Polish makes it possible to undertake education in that language may apply for admission to the Doctoral School.

#### **Recruitment procedure for foreigners**

#### **§ 18**

1. Foreigners are subject to the same rules of admission to the Doctoral School as Polish nationals, subject to the provisions of this Section.
2. In the case of candidates who are foreign citizens, enrolment on the list of doctoral students takes place on the basis of an administrative decision issued by the Rector.

### **Documents required from foreigners**

#### **§ 19**

1. A candidate who holds a diploma of completion of studies abroad, in accordance with the provisions of the Act, confirming in the Republic of Poland possession of an education at the level of second-cycle studies or long-cycle master's degree studies or recognised as equivalent to a Polish diploma of completion of second-cycle studies or long-cycle master's degree studies and a professional title of magister, magister sztuki or other equivalent entitling to apply for admission to a doctoral school or for the award of a doctoral degree in the Republic of Poland, shall be obliged to submit:

- 1) a copy of the diploma as well as the diploma supplement, if issued, legalised or with an apostille clause;
- 2) a copy of the translation of the diploma and the supplement bearing the apostille into Polish, certified by a sworn translator.

In all other cases, the candidate is additionally obliged to submit a certificate of recognition, through the nostrification procedure, of the equivalence of the diploma with the relevant Polish degree and professional title.

2. The original documents referred to in point 1 shall be submitted to OTS by the deadline for submission of recruitment documents to the Doctoral School, to be certified as true copies of the original by a OTS employee.

3. Other recruitment documents produced in a foreign language shall be submitted by the candidate together with their ordinary translation into Polish, with the exception of posters, concert diplomas and concert programmes, etc., in English.

4. A foreigner shall also submit a certificate confirming his/her knowledge of the Polish language at least at B1 level of proficiency, issued by the State Commission for the Certification of Proficiency in Polish as a Foreign Language or a certificate confirming the completion of a preparatory course for taking up education in Polish at a unit designated by the Minister of Science and Higher Education or a certificate issued by the Academy, confirming that his/her level of proficiency in Polish allows him/her to take up education in that language

5. In the case of submission of a certificate of completion of studies, the candidate is obliged to present the diploma or a copy of the diploma of completion of studies at OTS immediately after receiving it, but no later than by the date of taking the oath. A certificate issued outside the Republic of Poland should be provided with an apostille clause and submitted together with a certified translation of these documents into Polish

6. The documents referred to in point 1 shall be submitted by candidates:

- 1) in hard copy – submitted to OTS, during OTS office hours or sent by post to the Academy address;
- 2) in electronic version – uploaded to the Verbis electronic recruitment system.

### **DZIAŁ VI**

## **RULES OF EQUAL OPPORTUNITIES AND NON-DISCRIMINATION IN RECRUITMENT PROCEDURES**

### **Terms and conditions for the recruitment procedure in the case of candidates with disabilities**

#### **§ 20**

1. Candidates for the Doctoral School who are persons with disabilities shall be subject to the terms of recruitment set out in these Terms and conditions of recruitment, subject to point 2.
2. The terms and conditions of the recruitment procedure, in the part concerning the competitive qualifying proceedings, taking into account the needs of a candidate with a disability, are determined by the Director upon a written request of the candidate. A request for adaptation of the mode and form of the recruitment procedure for a candidate with a disability, together with a copy of the certificate on the degree of disability, may be submitted no later than 7 days before the date set for the competitive qualifying proceedings.

#### **§ 21**

Adaptation of the mode and form of the recruitment procedure for a candidate with a disability may consist in particular in:

- 1) extending the duration of:
  - a) an interview: an assessment of humanistic competence or a statement on a topic related to the area of the planned doctoral thesis as part of stage II of the competitive qualifying proceedings,
  - b) artistic or scholarly presentation as part of Stage III of the competitive qualifying proceedings,by no more than 50% of the duration planned for the other candidates;
- 2) the use of electronic transcription of printed materials to meet the needs of visually impaired persons;
- 3) changing from written to oral or oral to written form;
- 4) participation of third parties or guide dogs assisting persons with disabilities in the recruitment procedure;
- 5) change of the venue of the proceedings.

#### **§ 22**

The decision on the extent and form of the adaptation referred to in § 21 is taken by the Director on the basis of the request submitted by the candidate and a valid disability certificate.

**Appendix 1** to the Terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the Academic Year 2025/2026

## **Detailed rules of competitive qualifying proceedings by stage and field**

### **Stage I - Assessment of artistic and/or scientific output**

1. This stage takes place without the participation of the Candidate.
2. The RCDS evaluates the artistic and/or scientific achievements of all Candidates in terms of the artistic and/or scientific achievements indicated by them over the last 5 calendar years (maximum 10 achievements).
3. Under this criterion, depending on the field of the competitive qualifying proceedings, the following shall also be assessed:

#### **FIELD A: MUSIC THEORY**

- two published texts written by the Candidate, which shall have a full bibliographical description to identify them (author, title, year and place of publication, journal number, pages, editor's name in the case of a multi-author publication),

#### **FIELD B: COMPOSITION**

- five works (in the form of scores and recordings) for a varied performance ensemble, showing the broadest possible spectrum of the candidate's compositional technique,

##### Guidelines for audio-video recordings:

- a recording (audio-demo) in MP3, MP4 or WAV format is required,
- the quality of the recording is the responsibility of the Candidate,
- the description of the recording file should follow the template: candidate number assigned by the electronic recruitment system\_performer\_place of registration\_date of registration,

#### **FIELD C: CONDUCTING**

- a 10-15 minute recording of excerpts from a rehearsal with an ensemble, a concert or opera performance led as a conductor of a symphony orchestra, chamber orchestra, opera company or choir (it is possible to submit an excerpt from the recording presented in Stage III).

##### Guidelines for audio-video recordings:

- the candidate should be visible in the videos to the extent that he/she can be identified,
- a recording in MP4 format is required,
- the quality of the recording is the responsibility of the Candidate,
- the description of the recording file should follow the template: candidate number assigned by the electronic recruitment system\_performer\_place of registration\_date of registration,

#### **FIELD D: PERFORMANCE**

- a 10-15 minute recording (a recording of the work presented in Stage III may be submitted)

Guidelines for audio-video recordings:

- the candidate should be visible in the videos to the extent that he/she can be identified,
- a recording in MP4 format is required,
- the quality of the recording is the responsibility of the Candidate,
- the description of the recording file should follow the template: candidate number assigned by the electronic recruitment system\_performer\_place of registration\_date of registration.

**Stage II – an interview**

The approximately 30-35 minute interview includes:

- a statement by the candidate on a topic related to the area of the planned doctoral dissertation (artistic and scientific objectives, thematic scope of the dissertation, its conception, outline of the dissertation plan, sources and literature of the subject, innovativeness, references to the artistic or scientific presentation given during Stage III, etc.) of about 20 minutes' duration and answers to questions from the members of the committee concerning the statement,
- assessment of humanistic competence, which takes place on the basis of an oral answer to one of two drawn questions in the field of fiction, aesthetics and art history. (The list of questions on fiction, aesthetics and art history adopted by the RCDS will be made known to candidates by posting in the Verbis recruitment system.)

**Etap III – assessment of artistic or scientific presentation**

The course of stage III is different for each field of the competitive qualifying proceedings and includes:

**FIELD A: MUSIC THEORY**

1. A 20-25 minute speech or presentation on one topic chosen by the RCDS from two topics on issues in the discipline of musical arts, prepared in advance and declared by the Candidate. The speech - equivalent to a conference paper - must not be a duplication of the content covered in the Candidate's thesis. The topic is chosen at the beginning of the examination.
2. The candidate's self-presentation.

Candidate's total speaking time: 30-35 min.

**FIELD B: COMPOSITION**

A 30-35 minute composer's self-presentation consisting in the presentation of at least three recordings chosen by the candidate from among the five works submitted in Stage I of his/her authorship or fragments thereof, together with the composer's own commentary.

**ZAKRES C: CONDUCTING**

- audio-visual presentation of recorded excerpts from a rehearsal with the ensemble, a concert or an opera performance led as conductor of a symphony orchestra, chamber orchestra, opera company or choir,
- time of presentation - 30-35 minutes.

Guidelines for audio-video recordings:

- the candidate should be visible in the videos to the extent that he/she can be identified, in the setting of the ensemble members,
- a recording in MP4 format is required,
- the quality of the recording is the responsibility of the Candidate,
- the description of the recording file should follow the template: candidate number assigned by the electronic recruitment system\_performer\_place of registration\_date of registration.

**ZAKRES D: PERFORMANCE:**

- A 30-35 minute recital by the candidate.

**Point system and score thresholds in the admission procedure  
to the Doctoral School of the KLAM in Wrocław  
for the academic year 2025/2026**

1. The maximum number of points to be obtained in the qualifying procedure shall equal 125.
2. Each member of the RCDS shall award points to a candidate in whole numbers in each criterion by writing the number of points awarded on a personal examination sheet bearing the name of the RCDS member and signed by him/her.
3. The RCDS shall award a candidate the number of points in each criterion in a number representing the trimmed average (average obtained after removing one highest and one lowest score) of the scores awarded by the RCDS members in each criterion, given to the second decimal place without rounding.
4. Only candidates who achieve the minimum score thresholds shall be admitted to the next stage of the competitive qualifying proceedings.
5. The assessments made by the RCDS are final and cannot be appealed.
6. The assessment criteria, the maximum number of points for each criterion, the maximum number of points per stage and the minimum point thresholds (the required minimum number of points signifying a successful examination stage) are defined in the table below:

Fields	Criterion	Maximum number of points per criterion	Maximum number of points per stage	Minimum score thresholds
<b>Stage I – assessment of artistic or scientific output</b>				
All candidates	Quality of artistic and/or scientific achievement as defined for stage I in Appendix 1 to the Terms and conditions of recruitment	25	25	19
<b>Stage II – interview</b>				
All candidates	Statement on a topic related to the area of the planned doctoral thesis	20	25	21
	Assessment of humanistic competences	5		
<b>Stage III – artistic or scientific presentation <sup>1</sup></b>				
A. MUSIC THEORY	Scientific value of the statement	25	75	66
	Form and content of the presentation	25		
	Originality and innovation of approach	25		
B. COMPOSITION	Artistic concept	25	75	66
	Composer's background	25		
	Originality and creative individuality	25		
C. CONDUCTING	Performance technique	25	75	66
	Style and interpretation	25		
	Originality and artistic individuality	25		
D. PERFORMANCE	Performance technique	25	75	66
	Style and interpretation	25		
	Originality and artistic individuality	25		
<b>The total minimum number of points required in all stages of the competitive qualifying proceedings in order to obtain a positive result in the competitive qualifying proceedings</b>				106

<sup>1</sup> In accordance with the chosen field of study in the Doctoral School indicated at the registration stage in the Verbis electronic recruitment system.

**Appendix 3 to the Terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the Academic Year 2025/2026**

**Rules for compiling a list of a candidate's most important artistic and/or scientific achievements in the last 5 calendar years (maximum 10 achievements) in the recruitment procedure to the Doctoral School of the KLAM for the academic year 2025/26**

The candidate's artistic and/or scientific achievements should be structured according to the following indications:

**1) artistic activity:**

- a) concerts (title of concert, venue, date, indicate in what capacity, including first performances),
- b) participation in music competitions (title of the competition, place, date, position obtained),
- c) awards in music competitions (full name of the award and name of the competition, place, date),
- d) preparation of the score for performance (performing ensemble, addressee, if any),
- e) other;

**2) scientific activity:**

- a) participation in symposia, conferences (topic of speech, etc., full name of conference, organiser, venue, date),
- b) presentation of a lecture, paper, announcement, etc. (topic of speech, organiser, place, date);
- c) publication of an article, score, recording, performance, publishing reviews, etc. (title, name of publishing house, website address in case of electronic publications, place, date),

**3) popularisation activities:** lecture, radio broadcasts, etc.,

**4) other.**

**Appendix 4** to the Terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the Academic Year 2025/2026

.....  
*place, date*

.....  
*(name and surname of the candidate)*

.....  
*(PESEL or, in the case of a foreigner, type and number of identity card and country of issue)*

### **Data protection statement**

I consent to the processing of my personal data by the Karol Lipiński Academy of Music in Wrocław in the scope of the recruitment procedure to the Doctoral School and the subsequent course of study at the Doctoral School..

I further declare that I have been informed by the Karol Lipiński Academy of Music in Wrocław (with its registered office at pl. Jana Pawła II No. 2, 50-043 Wrocław), as data controller, in accordance with Article 13 point 1 and 2 of the Regulation 2016/679 of the European Parliament and of the Council of the EU of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (hereinafter 'General Data Protection Regulation'), that:

- 1) I have the right to access and rectify, erase, restrict processing of my data, the right to data portability, the right to withdraw my consent at any time without affecting the lawfulness of the processing carried out on the basis of consent before its withdrawal;
- 2) my personal data will be processed in order to:
  - a) carry out the recruitment process for the Doctoral School conducted by the Karol Lipiński Academy of Music in Wrocław, on the basis of Article 6 point 1 letter b), c), and e), and Article 9 point 2 letter b of the General Data Protection Regulation,
  - b) provide current information related to the recruitment process to the Doctoral School and the subsequent course of study at the Doctoral School, on the basis of Article 6 point 1 letter a) of the General Data Protection Regulation,
  - c) keep proper records of the educational process at the Doctoral School, on the basis of Article 6 point 1 letter b), c), and e), and Article 9 point 2 letter b of the General Data Protection Regulation;
- 3) my personal data may only be disclosed to persons authorised by the controller to process personal data, to processors under an entrustment agreement and to other entities authorised by law;
- 4) no decisions will be taken on the basis of my personal data by automated means, nor will they be subject to profiling;
- 5) personal data will be stored for the period necessary for the performance of all activities related to the recruitment process and archiving of documentation in accordance with the administrator's procedures in connection with the need to ensure the possibility of

clarifying any doubts related to the recruitment process and, in the case of admission to the Doctoral School, in accordance with the applicable regulations;

6) contact details of the Academy Data Protection Inspector: address – The Karol Lipiński Academy of Music in Wrocław, pl. Jana Pawła II nr 2 (pok. 022), 50-043 Wrocław, e-mail address – iod@amkl.edu.pl;

7) providing personal data is necessary in order to take part in the recruitment process and to document the course of education at the Doctoral School on the basis of the Act of 20 July 2018. - Law on Higher Education and Science (i.e. Journal of Laws 2021, item 478, as amended);

8) I have the right to lodge a complaint with the President of the Office for Personal Data Protection (ul. Stawki 2, 00-193 Warsaw) if I consider that the processing of personal data violates the provisions of the General Data Protection Regulation.

.....

*place and date*

.....

*(the candidate's legible signature)*

I agree to receive from the Karol Lipiński Academy of Music in Wrocław information concerning the admission procedure to the Doctoral School, and the subsequent course of study at the Doctoral School, by electronic means of communication indicated in my application for admission to the Doctoral School, in accordance with the Act of 18 July 2002 on the provision of electronic services (Journal of Laws of 2024, item 1513, as amended) at the e-mail address I have provided, by telephone at the telephone number I have provided, and through the Verbis electronic recruitment system.

.....

*place and date*

.....

*(the candidate's legible signature)*

I consent to the use of my image by the Karol Lipiński Academy of Music in Wrocław for the purposes of the recruitment procedure and documenting the course of my education at the Doctoral School of the Karol Lipiński Academy of Music in Wrocław.

.....

*place and date*

.....

*(the candidate's legible signature)*

I declare that I am familiar with the registration rules, the schedule, and the terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław, in particular that I have familiarised myself with the recruitment information available on the Academy's website..

I am aware that by registering in the Verbis electronic recruitment system for the Doctoral School of the Karol Lipiński Academy of Music in Wrocław, and by filling in the required data, I become a candidate for the Doctoral School of the Karol Lipiński Academy of Music in

Wrocław, and I am bound by the legal acts of the Karol Lipiński Academy of Music in Wrocław in terms of recruitment to the Doctoral School.

I acknowledge that the recruitment procedure to the Doctoral School is conducted on the basis of data provided electronically through an account in the Verbis electronic recruitment system, and I accept full responsibility for any incomplete, erroneous or false data provided during the registration process, as well as for the consequences thereof and the decisions of the Recruitment Committee, including possible removal from the list of persons qualified for admission or admitted to the Doctoral School at the Karol Lipiński Academy of Music in Wrocław..

.....  
*place and date*

.....  
*(the candidate's legible signature)*

I give my consent for information concerning the organisation of education at the Doctoral School of the Karol Lipiński Academy of Music in Wrocław containing my name and surname to be posted on notice boards on the premises of the Karol Lipiński Academy of Music in Wrocław.

.....  
*place and date*

.....  
*(the candidate's legible signature)*

**Appendix 5** to the Terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the Academic Year 2025/2026

.....  
(*place, date*)

.....  
(*name and surname of the candidate*)

.....  
(*PESEL or, in the case of a foreigner, type and number of identity card and country of issue*)

**Statement by the candidate for the Doctoral School**

I declare that as of 1 October 2025 I will only be a doctoral student at the Doctoral School of the Karol Lipiński Academy of Music in Wrocław.

.....  
(*the candidate's legible signature*)



REKTOR

**Order No. 34/2019  
of the Rector of the Karol Lipiński Academy of Music in Wrocław  
of 19 July 2019**

**on the appointment of the Recruitment Committee of the Doctoral School to  
conduct the recruitment procedure for the Doctoral School of the Karol Lipiński Academy  
of Music in Wrocław for the academic year 2019/2020**

Acting pursuant to Article 23(1) of the Act of 20 July 2018 Law on Higher Education and Science (Journal of Laws of 2018, item 1668, as amended) and § 2 of Resolution No. 27/2019 of 29 May 2019 of the Senate of the Karol Lipiński Academy of Music in Wrocław on defining the terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the academic year 2019/2020, it is ordered as follows:

**§ 1**

The Recruitment Committee of the Doctoral School is appointed to carry out the recruitment procedure for the Doctoral School of the Karol Lipiński Academy of Music in Wrocław, hereinafter referred to as the 'RCDS', for the academic year 2019/2020, with the following composition:

Lp .	Name and surname, academic degree/title	Function in the RCDS	Represented programme of second-cycle studies
1	prof. dr hab. Marta Kierska-Witczak	Chair – Representative for the establishment of a doctoral school at the Karol Lipiński Academy of Music in Wrocław	Church music
2	prof. dr hab. Anna Granat-Janki	Member	Composition and music theory
3	prof. dr hab. Alan Urbanek	Member	Conducting
4	prof. Grzegorz Kurzyński	Member	Instrumental performance
5	dr hab. Ryszard Żołędziewski	Member	Instrumental performance
6	dr hab. Jakub Stankiewicz	Member	Jazz and stage music
7	prof. dr hab. Piotr Łykowski	Member	Vocal performance
8	prof. dr hab. Helena Tomaszek-Plewa	Member	Artistic education in the musical arts

**§ 2**

This Order shall enter into force on the date of its adoption.

Wrocław, 19 July 2019



REKTOR

**DECLARATION**

Pursuant to Article 23(1) of the Act of 20 July 2018. Law on Higher Education and Science (i.e. Journal of Laws of 2020, item 85, as amended) and § 2, sections 1 and 2 of the Terms and Conditions of Recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the academic year 2020/2021, constituting an Appendix to Resolution No. 6/2020 of the Senate of the Karol Lipiński Academy of Music in Wrocław of 15 January 2020 concerning the conditions and procedure of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the academic year 2020/2021, I hereby appoint the Recruitment Committee of the Doctoral School to carry out the recruitment procedure to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the academic year 2020/2021, consisting of::

- 1) prof. dr hab. Zbigniew Czarnota,
- 2) prof. dr hab. Mieczysław Gawroński,
- 3) prof. dr hab. Anna Granat-Janki,
- 4) prof. dr hab. Marta Kierska-Witczak – the Chair,
- 5) prof. dr hab. Piotr Łykowski,
- 6) prof. dr hab. Urszula Marciniec-Mazur,
- 7) prof. dr hab. Jacek Meira,
- 8) prof. dr hab. Jarosław Pietrzak,
- 9) prof. dr hab. Helena Tomaszek-Plewa,
- 10) dr hab. Paweł Hendrich,
- 11) dr hab. Paweł Jabłczyński,
- 12) dr hab. Piotr Rojek,
- 13) dr hab. Jakub Stankiewicz,
- 14) dr hab. Paweł Zawadzki,
- 15) dr hab. Ryszard Żołędziewski.

Wrocław, 18 September 2020



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REKTOR

**Order No. 34/2021  
of the Rector of the Karol Lipiński Academy of Music in Wrocław  
of 14 September 2021**

**on the appointment of the Recruitment Committee of the Doctoral School to  
conduct the recruitment procedure for the Doctoral School of the Karol Lipiński Academy  
of Music in Wrocław for the academic year 2021/2022**

Acting pursuant to Article 23(1) of the Act of 20 July 2018. Law on Higher Education and Science (i.e. Journal of Laws of 2021, item 478, as amended) and § 2(1) of the Terms and Conditions of Recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the academic year 2021/2022 constituting an Appendix to Resolution No. 50/2020 of the Senate of the Karol Lipiński Academy of Music in Wrocław of 16 December 2020 concerning the terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the academic year 2021/2022, I hereby order as follows:

**§ 1**

I appoint the Recruitment Committee of the Doctoral School to carry out the recruitment procedure for the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the academic year 2021/2022 in the following composition:

- 1) prof. dr hab. Marta Kierska-Witczak – Chair,
- 2) prof. dr hab. Magdalena Blum,
- 3) prof. dr hab. Jan Jakub Bokun,
- 4) prof. dr hab. Anna Granat-Janki,
- 5) prof. dr hab. Lidia Grzanka-Urbaniak,
- 6) prof. dr hab. Waldemar Korpak,
- 7) prof. dr hab. Piotr Łykowski,
- 8) prof. dr hab. Jarosław Pietrzak,
- 9) prof. dr hab. Jakub Stankiewicz,
- 10) prof. dr hab. Jacek Wota,
- 11) dr hab. Cezary Duchnowski, prof. AMKL,
- 12) dr hab. Ryszard Żołędziewski, prof. AMKL,
- 13) dr hab. Tomasz Głuchowski,
- 14) dr hab. Dariusz Kaliszuk,
- 15) dr hab. Zbigniew Łuc,
- 16) dr hab. Irena Olkiewicz,
- 17) dr hab. Wojciech Rodek.

**§ 2**

This Order shall enter into force on the date of its adoption.

Wrocław, 14 September 2021



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REKTOR

**Order No. 33/2022  
of the Rector of the Karol Lipiński Academy of Music in Wrocław  
of 11 July 2022**

**on the appointment of the Recruitment Committee of the Doctoral School to  
conduct the recruitment procedure for the Doctoral School of the Karol Lipiński Academy  
of Music in Wrocław for the academic year 2022/2023**

Acting pursuant to Article 23(1) of the Act of 20 July 2018. Law on Higher Education and Science (i.e. Journal of Laws of 2021, item 478, as amended) and § 2(1) of the Terms and Conditions of Recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the academic year 2022/2023 constituting an Appendix to Resolution No. 2/2022 of the Senate of the Karol Lipiński Academy of Music in Wrocław of 23 February 2022 concerning the terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the academic year 2022/2023, I hereby order as follows:

**§ 1**

I appoint the Recruitment Committee of the Doctoral School to carry out the recruitment procedure for the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the academic year 2022/2023 in the following composition:

- 1) prof. dr hab. Marta Kierska-Witczak – Chair,
- 2) prof. dr hab. Magdalena Blum,
- 3) prof. dr hab. Piotr Łykowski,
- 4) prof. dr hab. Jolanta Szybalska-Matczak,
- 5) prof. dr hab. Paweł Zawadzki,
- 6) prof. dr hab. Ryszard Żołędziewski,
- 7) dr hab. Piotr Rojek, prof. AMKL,
- 8) dr hab. Paweł Cylulko,
- 9) dr hab. Paweł Jabłczyński,
- 10) dr hab. Tomasz Kienik,
- 11) dr hab. Sebastian Ładyżyński,
- 12) dr hab. Tomasz Pruchnicki,
- 13) dr hab. Wojciech Rodek,
- 14) dr Maria Zawartko.

**§ 2**

This Order shall enter into force on the date of its adoption.

Wrocław, 11 July 2022

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REKTOR

**Order No. 46/2022  
of the Rector of the Karol Lipiński Academy of Music in Wrocław  
of 13 September 2022**

**amending the Order No. 33/2022 on the appointment of the Recruitment Committee  
of the Doctoral School to conduct the recruitment procedure for the Doctoral School of the  
Karol Lipiński Academy of Music in Wrocław for the academic year 2022/2023**

Acting pursuant to Article 23(1) of the Act of 20 July 2018. Law on Higher Education and Science (i.e. Journal of Laws of 2021, item 478, as amended) and § 2(1) of the Terms and Conditions of Recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the academic year 2022/2023 constituting an Appendix to Resolution No. 2/2022 of the Senate of the Karol Lipiński Academy of Music in Wrocław of 23 February 2022 concerning the terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the academic year 2022/2023, I hereby order as follows:

**§ 1**

Order No. 33/2022 of the Rector of the Karol Lipiński Academy of Music in Wrocław of 11 July 2022 on the appointment of the Recruitment Committee of the Doctoral School to conduct the recruitment procedure for the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the academic year 2022/2023 is amended as follows: § 1 point 5 is replaced by the following:

„5) dr hab. Gracjan Szymczak;”.

**§ 2**

This Order shall enter into force on the date of its adoption.

*Wrocław, 13 September 2022*



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REKTOR

**Order No. 19/2023  
of the Rector of the Karol Lipiński Academy of Music in Wrocław  
of 27 June 2023**

**on the appointment of the Recruitment Committee of the Doctoral School to  
conduct the recruitment procedure for the Doctoral School of the Karol Lipiński Academy  
of Music in Wrocław for the academic year 2023/2024**

Acting pursuant to Article 23(1) of the Act of 20 July 2018. Law on Higher Education and Science (i.e. Journal of Laws of 2021, item 478, as amended) and § 2(2) of the Appendix to Resolution No. 5/2023 of the Senate of the Karol Lipiński Academy of Music in Wrocław of 28 February 2023 concerning the 'Terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the academic year 2023/2024', I hereby order as follows:

**§ 1**

1. I appoint the Recruitment Committee of the Doctoral School to carry out the recruitment procedure for the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the academic year 2023/2024, hereinafter referred to as 'RCDS', in the following composition:
  - 1) prof. dr hab. Marta Kierska-Witczak – Chair,
  - 2) prof. dr hab. Magdalena Blum,
  - 3) prof. dr hab. Marcin Bortnowski,
  - 4) prof. dr hab. Anna Granat-Janki,
  - 5) prof. dr hab. Piotr Łykowski,
  - 6) prof. dr hab. Bogusław Makal,
  - 7) prof. dr hab. Michał Micker,
  - 8) prof. dr hab. Jolanta Szybalska-Matczak,
  - 9) prof. dr hab. Ryszard Żołędziewski,
  - 10) dr hab. Paweł Jabłczyński, prof. AMKL,
  - 11) dr hab. Piotr Rojek, prof. AMKL,
  - 12) dr hab. Paweł Cylulko,
  - 13) dr hab. Dariusz Kaliszuk,
  - 14) dr hab. Tomasz Kienik,
  - 15) dr hab. Wojciech Rodek,
  - 16) dr hab. Michał Szczepański,
  - 17) dr Maria Zawartko.
2. I appoint mgr Jakub Szewczyk as the secretary of the RCDS.

**§ 2**

This Order shall enter into force on the date of its adoption.

Wrocław, 27 June 2023

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REKTOR

**Order No. 25/2023  
of the Rector of the Karol Lipiński Academy of Music in Wrocław  
of 13 September 2023**

**amending the Order No. 19/2023 on the appointment of the Recruitment Committee  
of the Doctoral School to conduct the recruitment procedure for the Doctoral School of the  
Karol Lipiński Academy of Music in Wrocław for the academic year 2023/2024**

Acting pursuant to Article 23(1) of the Act of 20 July 2018. Law on Higher Education and Science (i.e. Journal of Laws of 2021, item 478, as amended) and § 2(2) of the Appendix to Resolution No. 5/2023 of the Senate of the Karol Lipiński Academy of Music in Wrocław of 28 February 2023 concerning the terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the academic year 2023/2024, I hereby order as follows:

**§ 1**

Order No. 19/2023 of the Rector of the Karol Lipiński Academy of Music in Wrocław of 27 June 2023 on the appointment of the Recruitment Committee of the Doctoral School to conduct the recruitment procedure for the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the academic year 2023/2024 is amended as follows: § 1(1) point 6 is replaced by the following::

„6) dr hab. Olga Ksenicz;”.

**§ 2**

This Order shall enter into force on the date of its adoption.

*Wrocław, 13 September 2023*

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## REKTOR

**Order No. 39/2024  
of the Rector of the Karol Lipiński Academy of Music in Wrocław  
of 6 September 2024**

**on the appointment of the Recruitment Committee of the Doctoral School to conduct the recruitment procedure for the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the academic year 2024/2025**

Acting pursuant to Article 23(1) of the Act of 20 July 2018. Law on Higher Education and Science (i.e. Journal of Laws of 2023, item 742, as amended) and § 2(2) of the Appendix to Resolution No. 2/2024 of the Senate of the Karol Lipiński Academy of Music in Wrocław of 20 February 2024 concerning the 'Terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the academic year 2024/2025', I hereby order as follows:

### § 1

1. 1. I appoint the Recruitment Committee of the Doctoral School to carry out the recruitment procedure for the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the academic year 2024/2025, hereinafter referred to as 'RCDS', in the following composition:
  - 1) dr hab. Tomasz Kienik, prof. AMKL – Chair,
  - 2) prof. dr hab. Igor Cecoch,
  - 3) prof. dr hab. Mieczysław Gawroński,
  - 4) prof. dr hab. Urszula Marciniec-Mazur,
  - 5) prof. dr hab. Jacek Meira,
  - 6) prof. dr hab. Jarosław Pietrzak,
  - 7) prof. dr hab. Marek Pijarowski,
  - 8) dr hab. Paweł Jabłczyński, prof. AMKL,
  - 9) dr hab. Julia Przybylska-Nowak, prof. AMKL,
  - 10) dr hab. Piotr Rojek, prof. AMKL,
  - 11) dr hab. Dariusz Kaliszuk,
  - 12) dr hab. Sebastian Ładyżyński,
  - 13) dr hab. Jarosław Podsiadlik,
  - 14) dr hab. Adam Porębski,
  - 15) dr hab. Michał Szczepański.
2. I appoint Katarzyna Schmidt as the secretary of the RCDS.

### § 2

This Order shall enter into force on the date of its adoption.

Wrocław, 6 September 2024

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## REKTOR

**Order No. 45/2024  
of the Rector of the Karol Lipiński Academy of Music in Wrocław  
of 19 September 2024**

**amending the Order No. 39/2024 on the appointment of the Recruitment Committee of the  
Doctoral School to conduct the recruitment procedure for the Doctoral School of the Karol  
Lipiński Academy of Music in Wrocław for the academic year 2024/2025**

Acting pursuant to Article 23(1) of the Act of 20 July 2018. Law on Higher Education and Science (i.e. Journal of Laws of 2023, item 742, as amended) and § 2(2) of the Appendix to Resolution No. 2/2024 of the Senate of the Karol Lipiński Academy of Music in Wrocław of 20 February 2024 concerning the terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the academic year 2024/2025, I hereby order as follows:

### § 1

Order No. 39/2024 of the Rector of the Karol Lipiński Academy of Music in Wrocław of 6 September 2024 on the appointment of the Recruitment Committee of the Doctoral School to conduct the recruitment procedure for the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the academic year 2024/2025 is amended as follows: point 14 of § 1(1) is deleted.

### § 2

This Order shall enter into force on the date of its adoption.

Wrocław, 19 September 2024



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REKTOR

**Order No. 15/2025  
of the Rector of the Karol Lipiński Academy of Music in Wrocław  
of 10 April 2025**

**on the appointment of the Recruitment Committee of the Doctoral School to  
conduct the recruitment procedure for the Doctoral School of the Karol Lipiński  
Academy of Music in Wrocław for the academic year 2025/2026**

Acting pursuant to Article 23(1) of the Act of 20 July 2018. Law on Higher Education and Science (i.e. Journal of Laws of 2024, item 1571, as amended) and § 2(2) of the Appendix to Resolution No. 2/2025 of the Senate of the Karol Lipiński Academy of Music in Wrocław of 19 February 2025 concerning the 'Terms and conditions of recruitment to the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the academic year 2025/2026', I hereby order as follows:

**§ 1**

1. 1. I appoint the Recruitment Committee of the Doctoral School to carry out the recruitment procedure for the Doctoral School of the Karol Lipiński Academy of Music in Wrocław for the academic year 2025/2026, hereinafter referred to as 'RCDS', in the following composition:
  - 1) dr hab. Tomasz Kienik, prof. AMKL – Chair,
  - 2) prof. dr hab. Magdalena Blum,
  - 3) prof. dr hab. Cezary Duchnowski,
  - 4) prof. dr hab. Anna Granat-Janki,
  - 5) prof. dr hab. Marta Kierska-Witczak,
  - 6) prof. dr hab. Piotr Łykowski,
  - 7) prof. dr hab. Marek Pijarowski,
  - 8) prof. dr hab. Jolanta Szybalska-Matczak,
  - 9) prof. dr hab. Paweł Zawadzki,
  - 10) prof. dr hab. Ryszard Żołędziewski,
  - 11) dr hab. Paweł Jabłczyński, prof. AMKL,
  - 12) dr hab. Małgorzata Podzielny, prof. AMKL,
  - 13) dr hab. Julita Przybyska-Nowak, prof. AMKL,
  - 14) dr hab. Piotr Rojek, prof. AMKL,
  - 15) dr hab. Adam Porębski,
  - 16) dr Jakub Olejnik.
2. I appoint mgr Jakub Szewczyk as the secretary of the RCDS.

**§ 2**

This Order shall enter into force on the date of its adoption.

Wrocław, 10 April 2025

**Justification for the selection of members of recruitment committees:**

The composition of the recruitment committee is determined each time by an Order of the Rector, at the request of and in consultation with the DS Director. The current Recruitment Committee is composed of the Director of the DS (Chair), the Deputy Rector for Artistic and Scientific Matters, and the Directors of Institutes and Heads of Chairs. The composition of the Committee may be modified by the addition of other specialists within particular fields.

Over the years, the committees have consisted of accomplished academic staff members holding the title of *profesor* [professor] or degree of *doktor habilitowany* [habilitated doctor] and having significant achievements to their credit, thus guaranteeing the highest standard of work. The selection ensured a high quality expert assessment based on the knowledge and many years of experience of the committee members, enhanced by the standardisation of the recruitment procedure itself.

**Resolution No. 30/2020  
of the Council for the Discipline of Musical Arts  
of the Karol Lipiński Academy of Music in Wrocław  
of 29 June 2020.**

**concerning the defining of the ‘Procedure for the mid-term evaluation along with the guidelines for the scoring criteria’ used in the mid-term evaluation of the Individual Research Plan of a doctoral student at the Doctoral School of the Karol Lipiński Academy of Music in Wrocław.**

Pursuant to §18(1)(2) of the Regulations of the Doctoral School, constituting an appendix to Resolution No. 54/2019 of the Senate of the Karol Lipiński Academy of Music in Wrocław of 30 September 2019 concerning the adoption of the Regulations of the Doctoral School of the Karol Lipiński Academy of Music in Wrocław, the Council for the Discipline of Musical Arts of the Karol Lipiński Academy of Music in Wrocław adopts the following:

**§1**

The “Procedure for the mid-term evaluation along with the guidelines for the scoring criteria” to be applied in the mid-term evaluation of the Individual Research Plan of a doctoral student at the Doctoral School of the Karol Lipiński Academy of Music in Wrocław is hereby established in the wording set out in the appendix to this resolution.

**§2**

The execution of this Resolution is entrusted to the Chair of the Council for the Discipline of Musical Arts of the Karol Lipiński Academy of Music in Wrocław.

**§3**

This resolution comes into force on the date of its adoption.

Chair of the Council for the Discipline of Musical Arts  
prof. dr hab. Jolanta Szybalska-Matczak

## **Procedure for conducting the mid-term evaluation along with the guidelines for the scoring criteria**

### **Timing of the evaluation**

1. The mid-term evaluation shall be conducted in the fourth semester of studies at the Doctoral School.
2. The Director of the Doctoral School announces the locations and method of submission of evaluation materials at least one month in advance.

### **Required documentation**

The doctoral student shall provide:

- a) general information (dissertation topic, list of elements of the work, indication of supervisor(s) and assistant supervisor, if assigned);
- b) an Individual Research Plan (IRP) with a schedule;
- c) reports covering the period from the start of studies at the Doctoral School to the submission of the documentation. All reports must be authenticated by the signature of the supervisor(s). The reports mainly concern:
  - the preparation of the dissertation in all its elements with an indication of the extent to which the schedule of the individual research plan has been met;
  - the internships carried out, certified on the internship record by the pedagogues (in the case of expert work practice) or the Director of the Doctoral School (in the case of academic teaching practice);
  - the artistic, scientific, organisational and teaching activities of the doctoral student;
- d) documentation confirming the realisation of the IRP;
- e) the opinion of the supervisor(s).

### **Proceedings and results**

1. The mid-term evaluation shall be based on the materials submitted by the doctoral student, the Commission's interview with the doctoral student on the progress of the IRP, and the opinion of the supervisor(s) on the progress of the IRP.
2. The Evaluation Commission shall familiarise itself with the submitted documentation.
3. The Commission conducts a colloquium in which the doctoral student presents the progress of the preparation of the dissertation.
4. The mid-term evaluation shall result in a pass or fail. In the work of the Commission it is expressed in points on a scale of 0-100 and given by each member of the Commission. The Chair of the Commission shall calculate the arithmetic mean of the points, which shall be entered in the protocol. The average is calculated to two decimal places and rounded.
5. The mid-term evaluation shall be expressed in words: "positive" when a minimum score of 70 points has been obtained.
6. The mid-term evaluation shall be negative if the doctoral student has obtained less than 70 points.
7. The mid-term evaluation shall be documented in a protocol containing:
  - the score obtained,
  - the mid-term grade expressed in words: "positive" or "negative",

- the content of the questions asked by the members of the Commission during the Commission's interview with the doctoral student,
- the justification for the grade given. The justification for the evaluation may include an indication of the desired changes to the individual research plan.

8. The protocol shall be signed by all members of the Commission, including its chair.
9. The result of the mid-term evaluation and the reasons for it shall be public.
10. The supervisor(s) (including the assistant supervisor) shall not participate either in the work of the Commission or in the conduct of the colloquium (in any capacity).

#### **Guidelines for the scoring criteria**

1. Consistency and punctuality of the assignments with the established schedule (0-40 points).
2. Consistency of the substantive quality of the IRP with the tasks performed (0-60 points)<sup>1</sup>.

#### **Deadline for the completion of the procedure**

1. The Commission is required to complete the mid-term evaluation procedure within two months from the date set for the submission of the documents by the doctoral student.

Wrocław, 29 June 2020

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<sup>1</sup> The guidelines for the scoring criteria were approved at the meeting of the Council for the Discipline of Musical Arts of the Karol Lipiński Academy of Music in Wrocław on 29 June 2020.

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# KEN

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2023-2027



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Republic of Poland

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Assessment of the quality of education in doctoral schools  
is made by the Science Evaluation Committee

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The Evaluation System of Doctoral Schools  
is financed by the Ministry of Science

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