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| **PERIODIC REPORT (TECHNICAL PART)****of project implementation****Programme ‘Applied Research’** |
| **Report number[[1]](#footnote-1)** |  |
| **Reporting period** | from | DD.MM.YYYY | to | DD.MM.YYYY |

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| 1. **PROJECT INFORMATION**
 |
| **Number of project contract** |  | **Acronym**  |  |
| **Duration of project**  | from | DD.MM.YYYY | to | DD.MM.YYYY |
| **Project title** |  |
| **Key words** |  |
| **Name of the call**  | Small Grant Scheme 2020 |

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| **ENTITIES**  |
| **Status in project** | **Name of entity**  | **Short name**  | **Type of entity[[2]](#footnote-2)** | **Country**  |
| **Project Promoter** |  |  |  |  |

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| **B1.Principal Investigator** |
| **First and last name,** **academic degree/title**  |  |
| **Place of employment** |  |
| **Telephone number, e-mail** |  |

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| **C. INFORMATION ON THE IMPLEMENTATION PROGRESS IN THE REPORTING PERIOD** |

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| **C1-1.Work Package title and number[[3]](#footnote-3)** |  |
| **Start date** | planned[[4]](#footnote-4) | DD.MM.YYYY | actual | DD.MM.YYYY |
| **End date** | planned | DD.MM.YYYY | actual [[5]](#footnote-5) | DD.MM.YYYY |
| **Cost of WP (PLN)** | planned |  | actual *(value at the end of the reporting period)* |  |
| **Implementing entities** |  |
| **An explanation of the work carried out by the implementing entities (max. 2500 characters with spaces)**  |
|  |
| **An overview of the progress of work towards the objectives of the project, including achievements, milestones and deliverables identified in the project contract** *No more than 12 000 characters with spaces for each WP implemented in the reporting period: a description of the results achieved during the reporting period, activities carried out during this period.*  |
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| **Deliverables[[6]](#footnote-6)***For deliverables that are not in writing (e.g. prototype), the PP must submit a short written description.* |
| **Deliverable name**  | **Lead entity** | **Deliverable file***(Maximum one file per deliverable, in case of several files, please create a zip and upload that zip)* | **Comment**  |
|  |  |  |  |
|  |  |  |  |
| **Milestones[[7]](#footnote-7)** |
| **Number** | **Description of milestone** | **Lead entity** | **Planned delivery date (according to project proposal)** | **Achieved (YES/NO)** | **Actual delivery date**  | **Comments** |
|  |  |  |  |  |  |  |
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| **Description and justification of discrepancies and corrective actions for each WP** *If during the reporting period there was a derogation from the contractual provisions (e.g. duration of WP), an explanation should be given: what type of derogation, reasons for the discrepancy, taken or planned corrective actions to determine impact on further implementation of the project and achievement of planned results of the project. (max. 1500 characters with spaces)* |
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| **C2. A publishable summary of the progress of work***A short summary (max. 1500 characters with spaces) for all WPs of the total work performed on the project during the reporting period. The information provided here may be published by the PO on the website of the Programme or transferred to the Donors for publication therefore shall be of a suitable quality to enable direct publication without any additional editing.* |
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| **C3. INDICATORS OF THE PROGRAMME** |
| **No.** | **Indicator** | **Baseline value** | **Target value** | **Value reached in the reporting period**  | **Value reached from the beginning of the project implementation** | **Progress (%)** | **Definition of the indicator** |
|  | *1* | *2* | *3* | *4* | *5* | *6=(5/3)\*100* | *7* |
| 1 | Number of peer-reviewed scientific publications submitted*(please include information about publications in part D1 of the report)* |  |  |  |  |  | *Include only scientific publications submitted for publication into a journal, conference, book or other peer-reviewed publication. The publication should be a direct result from the work done within the project. If submitted to several publications, the publication is counted only once.* |
| 2 | Number of new products/technologies developed |  |  |  |  |  | *Include all the new products and technologies which directly result from the project implementation.* |
| 3 | Number of registered applications for Intellectual Property Protection*(please include information about applications in part D3 of the report)*  |  |  |  |  |  | *Include all registered patent applications submitted to the relevant authorities.* |
| 4 | Number of Polish researchers supported | all |  |  |  |  |  | *Include each researcher (PhD student, post-doctoral researcher or other person who carries out academic or scientific research) affiliated with Polish entities conducting research and receiving support within the project. The support could be in the form of a scholarship, salary, or grant, and should last for a minimum period of 1 month full time equivalent.* |
|  |  |  |  |  |  |
| female |  |  |  |  |  |
| 5 | Number of female researchers going abroad for research  | female |  |  |  |  |  | *Include each female researcher (PhD student, post-doctoral researcher or other person who carries out academic or scientific research) going abroad to conduct research, receiving support within the project. The support could be in the form of a scholarship, salary, or grant, and should last for a minimum period of 1 month full time equivalent.* |

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| **D. DISSEMINATION AND PROMOTION**  |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| No. | Title of publication | Authors (names and surnames of authors) | Name of journal | IF | Date of submission for publication, year of publication | Status of publication (under preparation/ submitted/ published / rejected) | Language | Open access publication (YES/NO) | Additional information for open access publication:  - DOI (Digital Object identifier)[[8]](#footnote-8)- Repository link[[9]](#footnote-9)- Date of acceptance[[10]](#footnote-10) |
| 1. |  |  |  |  |  |  |  |  |  |
| 2. |  |  |  |  |  |  |  |  |  |
| 3. |  |  |  |  |  |  |  |  |  |
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If the project currently doesn't have any scientific publication, please check the box.

🞎 This project does not currently have any scientific publication

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| **D2. CONFERENCES AND SEMINARS** |
| No. | Title of presented work | Authors (names and surnames of authors) | Name of the conference/ seminar | Date and place | Type (international/national) | Presentation/ poster/other (specify) | Link to the presentation or conference / seminar agenda |
| 1. |  |  |  |  |  |  |  |
| 2. |  |  |  |  |  |  |  |
| 3. |  |  |  |  |  |  |  |
| … |  |  |  |  |  |  |  |

If the project currently doesn't have any work presented, please check the box.

🞎 This project does not currently have any work presented

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| **D3. REGISTERED APPLICATIONS FOR INTELLECTUAL PROPERTY PROTECTION (IPR)** |
| No. | Type of IP Rights(Patent/ Trademark/ Registered design/ Utility model/ Other) | Application reference/ number | Date of the application | Official title of the application | Applicant(s) | Has the IPR protection been awarded?(YES/NO) | If available, official publication number of award of protection |
| 1.  |  |  |  |  |  |  |  |
| 2.  |  |  |  |  |  |  |  |
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If the project currently doesn't have any application for IPR, please check the box.

🞎 This project does not currently have any application for IPR

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| **D4. APPLICATIONS FOR FURTHER FUNDING**  |

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| No. | Title of the project | Project partners | Source of financing, name of the programme | Status of the application (under preparation/ submitted/ funded/ rejected) | Project budget (EUR)[[11]](#footnote-11) |
| 1. |  |  |  |  |  |
| 2. |  |  |  |  |  |
| … |  |  |  |  |  |

If the project currently doesn't have any application for further funding, please check the box.

🞎 This project does not currently have any application for further funding

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| **D5. OTHER (not mentioned above e.g. promotional materials, training materials, educational materials, master thesis, PhD thesis, organization of workshops, conferences etc.)** |
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| **D6. RISK MANAGEMENT IN THE PROJECT**  |
| **Foreseen Risks***Please, refer to the risks described in the Annex 2 to the Proposal Manual: PROJECT PROPOSAL FORM - Implementation and Management (annex to the submitted project proposal). Information about materialised risks and applied risk mitigation measures.*  |
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| **Unforeseen Risks***Provide description of new risks identified in the project and information about planned risk mitigation measures. Please, include also information about unforeseen risks that have been already mitigated (during the reporting period).* |
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| Person responsible for preparing the periodic report (technical part) | **Name and last name:** |  |
| **Phone number:** |  |
| **e-mail:** |  |

1. The successivenumber of the project report - 1,2,3 etc. [↑](#footnote-ref-1)
2. Choose one: research unit/institution, small /medium/ large enterprise, other [↑](#footnote-ref-2)
3. Each launched WP in separate table [↑](#footnote-ref-3)
4. Planned start date, end date and cost of WP according to the project contract or the last amendment to the project contract (if a project contract was amended). [↑](#footnote-ref-4)
5. If WP was not completed during the reporting period, use the phrase “in progress*”*. [↑](#footnote-ref-5)
6. Please provide basic information about all deliverables produced during the reporting period as they were described in the project proposal (Annex 4 to project contract). [↑](#footnote-ref-6)
7. Please provide basic information about all achieved milestones described in the project proposal (Annex 4 to project contract) including their numbers and names as given in Annex 4. [↑](#footnote-ref-7)
8. This is a unique string of characters allocated to a website, file, or other piece of digital information. [↑](#footnote-ref-8)
9. Link to the Open Access repository or to any other repository where a copy of the published version or the author's accepted manuscript has been deposited, or to a page within that repository providing access to the deposited version (possible after the end of an embargo period, where applicable). This is not a link to the publication on the journal/publisher website, and itis NOT a link to a personal or institutional homepage where the publication may have been posted. [↑](#footnote-ref-9)
10. The date that the Open Access repository has accepted the publication. [↑](#footnote-ref-10)
11. In case of the application having budget in other currency than EUR, please use the exchange rate from the date of submission of proposal. For proposals under preparation, please use the current exchange date (date of preparing the periodic report). [↑](#footnote-ref-11)